



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**MINUTES OF THE MEETING OF HALE PARISH COUNCIL
ACTING AS SOLE TRUSTEE OF HALE VILLAGE HALL
HELD ON MONDAY 13th JANUARY 2025 AT 9.00pm
IN HALE VILLAGE HALL**

Present: Cllr Lewis, Cllr Anderson, Cllr Wright, Cllr McNamara, Cllr Roberts,
Cllr Healey, Cllr Roberts, Cllr Williams, Cllr Hutchinson

In attendance: Mr. Brian Hargreaves (Proper Officer) & 2 Members of the Public

- 1. Apologies** – No Apology was received from Cllr Cleary
- 2. Declarations of Interest** – No declarations of interest were received
- 3. Public Participation** – No Matters were discussed
- 4. Minutes** – To consider the draft minutes of the meeting held on 11th November 2024 and record as a true and accurate record.

Proposed by Cllr J McNamara and Seconded by Cllr P Lewis

The Motion was approved unanimously

- 5. Defibrillator** – It was resolved to set a budget of £150 for P Turton from the Village Hall Management Committee to purchase consumable parts for the defibrillator

Proposed by Cllr G Wright and seconded by Cllr C Anderson

The Motion was approved

- 6. Health & Safety Audit (Risk Assessment)** – It was agreed to form a working group consisting of Cllrs M Roberts, Cllr J.McNamara, Paul Turton and the Clerk to review the findings of the Health & safety report
- 7. Employment Contracts & Employment Handbook** – It was agreed to form a working group consisting of Cllrs M Roberts, Cllr J.McNamara, Paul Turton and the Clerk to review the draft Employment Contracts and Employment Handbook.
- 8. Next Meeting** – It was resolved to hold the next Trustee meeting at 9.00pm on Monday 10th February

The Chair closed the meeting at 9.15pm