



**HALE PARISH COUNCIL**  
OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



**MINUTES OF EXTRA-ORDINARY MEETING OF HALE VILLAGE HALL COMMITTEE HELD  
REMOTELY ON MONDAY 28th MAY 2020 AT 6.00pm**

Present: cllr Kierman, cllr Williams, cllr Trevaskis, cllr Anderson, cllr Spargo

In attendance: Mr Brian Hargreaves (Proper Officer) and one Members of the public

- 1. Apologies** – No Apologies for absence were received
- 2. Declarations of Interest** – None were received
- 3. Public Participation** – One member of the public suggested that the sale of the Galvanised Gate at the entrance to Hale Village Hall may breach the governing document. It was confirmed that this was not the case
- 4. Telephone** – It was resolved that the Proper Officer has delegated authority to purchase a new telephone with improved internet access and email functions up to the value of £150.00
- 5. Grant** – It was Noted that the £10,000 Government backed Covid-19 Grant has been applied for by the Proper Officer.
- 6. Scope of Works** - A scope of works was discussed to improve the appearance of the front of Hale Village Hall. The Proper Officer was delegated authority to obtain quotes for a picket fence, telephone box, bird table, additional benches, hedges, CCTV and a sign.
- 7. Booking Payments** - It was resolved that any bookings made from this date onwards should understand the risks and not be entitled to a refund, unless restrictions change.
- 8. Entrance Gate** - It was agreed to delegate authority to the Proper Officer to dispose of the gate to the front of Hale Village Hall in the hope that some funds could be raised from such a sale
- 9. Hire Fees** – It was resolved that the hire fees for the meetings rooms will be amended to £5ph, with a day rate of £40 per room, with immediate effect.
- 10. Exclusions** - It was resolved to exclude the public and press owing to the confidential nature of the business to be transacted.

**11. Recruitment** - It was agreed to delegate recruitment to a sub-committee - Cllrs Anderson, Spargo, Wright, and Williams. The sub-committee will undertake interviews, confirm job descriptions, and ensure patterns of work are within the budgeted funds.

**12. Grants** - Matters surrounding grants were discussed and actions were agreed. It was resolved to provide the Proper Officer with delegated authority to research and apply for grants All additional actions are recorded in a minute exempt from publication under Paragraphs 1 and 2 of Part 1 of the Schedule 12A of the Local Government Act 1972.

The Meeting Ended at 7.30pm