



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DATED THIS 12th MARCH 2024
MEMBERS OF HALE VILLAGE HALL MANAGEMENT COMMITTEE
ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING
TO BE HELD IN HALE VILLAGE HALL, HIGH STREET,
HALE, HALTON L24 4AE
ON 25th MARCH 2024 AT 8.00pm
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.

This meeting is to be held, adhering to the legislation of the Coronavirus Act 2020

Note to Councillors:

If you are unable to attend the meeting, please notify the clerk of your apologies either by e-mail clerk@haleparishcouncil.gov.uk or telephone 07803611222.

A handwritten signature in black ink, appearing to be 'BH' followed by a stylized flourish.

Mr. Brian Hargreaves
Clerk and Responsible Financial Officer

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

** Please note that anybody wishing to comment should raise their hand, wait to be acknowledged and should address the meeting through the Chair.*

MEETING AGENDA

1. **Apologies** - To receive apologies
2. **Declarations of Interest** - To receive declarations of interest.
3. **Public Participation** - To allow for a period of public participation.
4. **Minutes** – To approve the Minutes of the Ordinary Meeting on 3rd July 2023 and accept them as a true record
5. **Payments & Receipts** - To receive and approve the list of payments and receipts made between 1st September 2023 and 8th March 2024 as recorded in the cash book record which has been reconciled against the Bank statements to these dates, all payments having been made under Financial Regulation 6.4 as detailed.
6. **Accounts** - To receive the reconciled bank statement and summary of receipts & payments 1st September 2023 and 8th March 2024 and to accept them as an accurate record and comparison against budget (See Attached)
7. **Village Hall Working Groups Updates**
 - i. Room hire rates. – Noreen Thompson & Cllr Wright
 - ii. Social Media/Website update – Clerk
 - iii. Village Hall Cladding Repairs / Village Hall Bar - Mal Sutton/Mal Spargo
 - iv. Replacement Seating – Cllr Trevaskis, Cllr Anderson & Cllr Williams
 - v. Sound Proofing – Clerk to Update with report by Trim Accoustics
8. **Training Update** – To note that 3 employees (cleaner, booking officer and caretaker) and the Clerk have completed the Health and Safety training recommended by this management committee in two 3hr sessions on Wednesday 2nd August 2023 and Monday 21st August 2023
9. **Key Box Access & Usage** – To discuss and agree a working system for the key box and its contents. Agree upon primary key holders & users.
10. **Key Holder Policy** – To approve the Key Holder Policy distributed by P Platt at a previous meeting
11. **Terms & Conditions of Hire** – To review and approve the updated terms & conditions for Village Hall Hire as updated by P Platt.
12. **Fire Extinguisher replacement quote** – Please see the attached quote from supplier
13. **Green Bin Requirement** – To approve the hire of 3 green waste bins from Halton Borough Council for the removal of “Green” waste such as leaves and tree vegetation from around the Village Hall building.
14. **Mirror & Lock Replacement for the Village Hall** – To agree to the purchase of a replacement disability door handle and installation of an appropriate mirror for use in the disabled toilets
15. **Future Meetings** - To agree a date for the next Village Hall Management Committee Meeting.



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON MONDAY 3rd JULY 2023 AT 7.30pm

Present: Cllr Mitchell, Cllr Cleary, N. Thompson, P Turton, P Platt, G Wright, Cllr Roberts, Cllr Lewis

In attendance: Mr. Brian Hargreaves (Proper Officer) & 3 Members of the Public

- 1. Apologies** – Apologies from Cllr Brown and Cllr King were received by the Clerk
- 2. Declarations of Interest** – Paul Turton expressed an interest in item 5:k
- 3. Minutes** – The minutes of the Hale Village Hall Committee Ordinary meeting on 5th June 2023 were approved as a true and accurate account

Proposed by Noreen Thompson and seconded by Mr. Platt

The Motion was approved

- 4. End of year Accounts – 2022 – 2023** – It was agreed to defer this item until the next Ordinary meeting, Date TBC. The Chair enquired about the requirement for 3 Green garden waste bins for the Village Hall. It was agreed to review the requirement in March 2024 as the fee for 2023 has already been paid

Proposed by Cllr Mitchell and Seconded Cllr Cleary

The Motion was approved

5. Health & Safety –

- i. **Gas Utilities Update** – The Clerk gave an update about the current situation regarding the Gas supply to the Village Hall. The Dates for the formal disconnection supplied by Cadent being :-

Planned Work Start Date **27.07.2023**

Planned Substantial Completion Date **31.07.2023**

Planned Final Completion Date **02.08.2023**

The Clerk agreed to ask Cadent about required access to the building and in particular what input is required from the Village Hall to facilitate the work being undertaken.

- j. **Electricity Utility Update** – The Clerk confirmed that the Village Hall had received a visit from two representatives of Utility Aid to make enquiries about electricity usage readings from the recently installed meters. There was some discrepancy identified by the supplier between remote readings they were receiving from the meters and actual meter readings taken by operatives which needed resolving. Utility aid are in the process of preparing a report and checking charges agreed in the 3 year contract agreed by the Village Hall.
- k. **Training Update** – It was agreed that P Turton will deliver training to 4 employees in two sessions in the near future. Dates will be arranged between Paul and the Clerk with Thursday afternoon being favoured as the Village Hall currently has few bookings on Thursday. The Clerk agreed to check the current Electricity Unit charges and enquire about including the Solar Panels for consideration.
- l. **Incident Log Update** – Incident 20: The Clerk has asked FIS to include the testing of the roller shutters in the Village Hall Kitchen on the fire testing risk assessment. P Platt suggested that the “Break Glass” testing

carried out by the Caretaker might include testing the shutters if appropriate and would be a lot more cost effective.

m,n,o. Quarterly reviews – It was resolved to undertake maintenance/safety audits of 4 areas in and around the Village Hall on a quarterly basis. The first audit will be undertaken by P Platt during July and will concentrate on the Kitchen area which has been identified as an area in need of particular attention.

It was agreed that The Clerk will collate all documentation currently being held by Risk Services on their internet based system “Huddle” and arrange a meeting with Charlie Jones to review and update all policies and risk assessments

P Turton supported the use of the sub contractor Risk Assessment Services and went on to say that the fact that we receive official certification from them should be recognised by the Trustees. Their contribution provides support to the indemnity cover provided by the Parish Council insurance policy

p. Fire Alarm Testing – The Clerk agreed to inform the Caretaker to initial the testing he undertakes at the Village Hall.

q. Intruder alarm access Code – Committee members felt that it was not a requirement to change the alarm access code on a two monthly basis going forwards. It was felt that anybody using the keypad would have already gained access to the building and that regular code changing would cause unwarranted confusion on the part of users and Committee members.

r. Key Box Access – This Item was deferred until the next Ordinary meeting date TBC.

s. Key Holder Policy - This Item was deferred until the next Ordinary meeting date TBC. The policy was distributed to members and P Platt asked that any amendments be sent directly to him for attention.

6. Site Audit –

- Issue 38** – Sink has been examined by the Caretaker and is fit for purpose
- Issue 39** – Wires removed
- Issue 40** – As a safeguarding issue the VHC may consider changing sink plugs to prevent possible flooding
- Issue 41**- Consideration should be given to the purchase of a “long” mirror for use by disabled visitors
- Issue 42** – The Caretaker will check the panic button in the disabled toilet during his alarm checks and record on a regular basis
- Issue 43** – Resolved
- Issue 44** - No tank in the loft
- Issue 45** – Regular Testing & recording established
- Issue 46** – Potential risk eliminated – Items removed
- Issue 47** – Remote stored in Electrical cupboard
- Issue 48** – Instructions have been received and will be displayed appropriately. Safety checks are undertaken annually.
- Issue 49** – Repaired by Caretaker
- Issue 50** – Resolved
- Issue 51** – Resolved
- Issue 52** – Cllr Brown to advise
- Issue 53** – Check with PCSO Marnick regarding usage of Frame and possible removal
- Issue 54** – Caretaker to Remove 3 items and store
- Issue 55** – Repaired by Caretaker
- Issue 56** – Repaired by Caretaker
- Issue 57** – Painted by Caretaker
- Issue 58** – being renovated by Caretaker/Mal Sutton
- Issue 59** – Purchase Tap cover and ask Caretaker to fit
- Issue 60** – Cleared by Caretaker
- Issue 60(a)** - Repaired by Caretaker Mastic supplied by Cllr Brown
- Issue 61** – Repair/Painting Required

Issue 62 – Repair/Painting Required
Issue 63 - Cleared by Caretaker
Issue 64 - Cleared by Caretaker
Issue 65 - Cleared by Caretaker
Issue 66 - Cleared by Caretaker
Issue 67 - Repair/Painting Required
Issue 68 - Repaired by Caretaker Mastic supplied by Cllr Brown
Issue 69 - Repaired by Caretaker Mastic supplied by Cllr Brown
Issue 70 - Cleared by Caretaker
Issue 71 – Not Required
Issue 72 - Repair/Painting Required
Issue 73 – Cleaned by Caretaker
Issue 74 – Cllr Cleary to contact Halton BC to repair

7. **Charity Commission** – The Clerk agreed to continue to work on the Submission of Audited accounts & TAR to the Charity Commission for their approval as soon as possible.

P Platt made it known that he is not happy with the amendments to the Trust Document made in 2022. He explained that it left him without direct instruction or guidance and he feels that he does not know what is required from him as a member of the Village Hall Management Committee. The Chair said that she is not happy with the day to day management of the Hall and feels that all Members require a weekly schedule for the activities taking place.

Paul Turton made a proposal that The Clerk should supply a list of “Regular and non-regular “ ad hoc bookings within 4 weeks.

Proposed by Paul Turton seconded by Noreen Thompson there were 6 members in favour of the proposal, one against and one abstention

The Motion was approved

Cllr Roberts suggested that the management Committee will need all the information available to make the important decisions required to assess the position of the Village Hall in respect of its management requirements.

Peter Platt stated that there were five or six important issues which he feels have not been properly addressed and was cautious about the management committee's ability to resolve matters without the engagement of a "Hall Manager".

- 8. Terms & Conditions of Hire** – It was resolved to defer this matter until members have had an opportunity to familiarise themselves and amend the draft copy supplied if required. It was decided that any issues or changes should be sent to Peter Platt for an updated version to be produced and submitted for review.

Peter Platt and Paul Turton Left the meeting at 9.55pm

- 9. Public Participation** – Gary Wright asked the Chair to move the Public Participation Agenda item back to the beginning of the Agenda permitting anybody who did not want to stay for the full meeting to leave having made a submission. The Chair said that this was the historic position for Public Participation and that it gives residents an opportunity to comment on the Items already resolved in the Agenda. A lady resident went on to enquire about the personal liability that each Village Hall Committee Member might attract should the Village Hall fail or run out of money. Assurance was given by the Chair that the Parish Council as a corporate body would carry that responsibility and that the indemnity insurance held by the Parish Council would cover any liability or exposure to Members.

A local resident enquired about the recording of meetings held by the Parish Council and Village Hall Committee. Having previously asked her for a copy, he asked the Chair why the recorded copy made by her had been deleted prior to the acceptance of the Draft minutes produced for the Parish Council (acting as sole trustees) meeting. He felt that under the freedom of information act he should be entitled to call upon the Chair's copy of the recording and rely upon its integrity. The Chair stated that personal recordings are not subject to Freedom of Information requests.

The Meeting was closed at 10.15pm

Hale Village Hall

Transactions for Unity Trust Bank Current A/C

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			22,012.39	
1	03/04/2023		Hall Rental	Graham Wainwrigl	72.00	22,084.39	03/04/2023
2	03/04/2023		Hall Rental	Ruth Nickson	66.00	22,150.39	03/04/2023
3	04/04/2023		Hall Rental	RA Interval	30.00	22,180.39	04/04/2023
4	05/04/2023		Hall Rental	Martin P&F Roys	24.00	22,204.39	05/04/2023
5	05/04/2023		Hall Rental	A L Woof	144.00	22,348.39	05/04/2023
6	06/04/2023		Hall Rental	Francis Doyle	64.00	22,412.39	06/04/2023
7	06/04/2023		Hall Rental	Debora Biral	50.00	22,462.39	06/04/2023
8	11/04/2023		Hall Rental	Christian Con UK	528.00	22,990.39	11/04/2023
9	11/04/2023		Hall Rental	J LDS McNABB	30.00	23,020.39	11/04/2023
10	11/04/2023		Hall Rental	Mersey Wave Chc	308.00	23,328.39	11/04/2023
1	13/04/2023		Water	Water Plus	-41.52	23,286.87	13/04/2023
11	17/04/2023		Hall Rental	Ruth Nickson	22.00	23,308.87	17/04/2023
12	17/04/2023		Hall Rental	JL Smith	24.00	23,332.87	17/04/2023
2	18/04/2023		Hall Internet/Wifi	BT Group	-57.78	23,275.09	18/04/2023
13	19/04/2023		Hall Rental	J Arnaud	16.00	23,291.09	19/04/2023
14	24/04/2023		Hall Rental	Emily Gidman	54.00	23,345.09	24/04/2023
15	24/04/2023		Hall Rental	J Arnaud	16.00	23,361.09	24/04/2023
16	24/04/2023		Hall Rental	JL Smith	24.00	23,385.09	24/04/2023
3	25/04/2023		Hall Refund	A B Mitchell	-55.35	23,329.74	25/04/2023
4	25/04/2023		Hall Maintenance	Plannet Plumbing	-48.00	23,281.74	25/04/2023
5	25/04/2023		Hall Maintenance	Graham Wainwrigl	-60.00	23,221.74	25/04/2023
6	25/04/2023		Cleaning Materials	Freemans Industri	-211.16	23,010.58	25/04/2023
7	25/04/2023		Rates	Halton BC	-76.00	22,934.58	25/04/2023
17	25/04/2023		Hall Rental	Knitting Club	48.00	22,982.58	25/04/2023
8	27/04/2023		Caretaker	Hale Village Hall	-433.64	22,548.94	27/04/2023
9	27/04/2023		Salary	HMRC	-162.72	22,386.22	27/04/2023
10	27/04/2023		Cleaner	Hale Village Hall	-621.15	21,765.07	27/04/2023
11	27/04/2023		Bookings Officer	Hale Village Hall	-776.50	20,988.57	27/04/2023
18	27/04/2023		Hall Rental	Graham Wainwrigl	20.00	21,008.57	27/04/2023
19	27/04/2023		Hall Rental	A L Woof	128.00	21,136.57	27/04/2023
20	27/04/2023		Hall Rental	Kavita Sood	166.00	21,302.57	27/04/2023
21	28/04/2023		Hall Rental	J Arnaud	16.00	21,318.57	28/04/2023
22	02/05/2023		Hall Rental	Ruth Nickson	22.00	21,340.57	02/05/2023
23	02/05/2023		Hall Rental	Emily Gidman	40.00	21,380.57	02/05/2023
24	02/05/2023		Hall Rental	JL Smith	24.00	21,404.57	02/05/2023
25	02/05/2023		Hall Rental	Francis Doyle	160.00	21,564.57	02/05/2023
26	03/05/2023		Hall Rental	J Arnaud	16.00	21,580.57	03/05/2023
27	03/05/2023		Hall Rental	Martin P&F Roys	30.00	21,610.57	03/05/2023
28	03/05/2023		Hall Rental	J Oliveira Gulinel	74.00	21,684.57	03/05/2023
29	04/05/2023		Hall Rental	J LDS McNABB	18.00	21,702.57	04/05/2023
30	09/05/2023		Hall Rental	Ruth Nickson	22.00	21,724.57	09/05/2023
31	10/05/2023		Hall Rental	J LDS McNABB	18.00	21,742.57	10/05/2023
32	12/05/2023		Hall Rental	Halton BC	187.00	21,929.57	12/05/2023
12	15/05/2023		Electricity	Southern Electric	-1,702.18	20,227.39	15/05/2023
13	15/05/2023		Water	Water Plus	-50.92	20,176.47	15/05/2023
33	15/05/2023		Hall Rental	Ruth Nickson	22.00	20,198.47	15/05/2023
34	16/05/2023		Hall Rental	JL Smith	24.00	20,222.47	16/05/2023
35	16/05/2023		Hall Rental	Football Performa	44.00	20,266.47	16/05/2023
36	17/05/2023		Hall Rental	L R Roberts	180.00	20,446.47	17/05/2023
14	18/05/2023		Web Site	BT Group	-57.78	20,388.69	18/05/2023
37	19/05/2023		Hall Rental	Twilight Dancing	63.00	20,451.69	19/05/2023
38	19/05/2023		Hall Rental	J Arnaud	32.00	20,483.69	19/05/2023
39	19/05/2023		Hall Rental	The Womens Orga	54.00	20,537.69	19/05/2023
15	22/05/2023		Intruder/Fire Alarm Maintenance	FIS Solutions	-43.00	20,494.69	22/05/2023

Hale Village Hall

Transactions for Unity Trust Bank Current A/C

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			22,012.39	
16	22/05/2023		Hall Maintenance	Screwfix	-28.39	20,466.30	22/05/2023
17	22/05/2023		Repairs	tool station	-5.00	20,461.30	22/05/2023
40	22/05/2023		Hall Rental	I Mills	108.00	20,569.30	22/05/2023
41	22/05/2023		Hall Rental	JL Smith	24.00	20,593.30	22/05/2023
42	23/05/2023		Hall Rental	Hale Ladies	48.00	20,641.30	23/05/2023
43	23/05/2023		Hall Rental	J Arnaud	16.00	20,657.30	23/05/2023
18	26/05/2023		Salary	Salaries	-184.92	20,472.38	26/05/2023
19	26/05/2023		Salary	Salaries	-667.59	19,804.79	26/05/2023
20	26/05/2023		Salary	Salaries	-473.36	19,331.43	26/05/2023
21	26/05/2023		Salary	Salaries	-776.30	18,555.13	26/05/2023
44	30/05/2023		Hall Rental	Ruth Nickson	22.00	18,577.13	30/05/2023
45	31/05/2023		Hall Rental	J Arnaud	16.00	18,593.13	31/05/2023
46	01/06/2023		Hall Rental	Art Group (Cheque	286.00	18,879.13	01/06/2023
47	01/06/2023		Hall Rental	Martin P&F Roys	24.00	18,903.13	01/06/2023
48	02/06/2023		Hall Rental	Ruth Nickson	22.00	18,925.13	02/06/2023
49	06/06/2023		Hall Rental	JL Smith	24.00	18,949.13	06/06/2023
50	06/06/2023		Hall Rental	Francis Doyle	96.00	19,045.13	06/06/2023
22	07/06/2023		Gas	Cadent Gas	-1,716.00	17,329.13	07/06/2023
23	07/06/2023		Repairs	Local Lock Smith	-90.00	17,239.13	07/06/2023
24	07/06/2023		Intruder/Fire Alarm Maintenance	FIS Solutions	-43.00	17,196.13	07/06/2023
25	07/06/2023		Garden Waste Recycling	Halton BC	-120.00	17,076.13	07/06/2023
51	07/06/2023		Hall Rental	J Arnaud	16.00	17,092.13	07/06/2023
52	08/06/2023		Hall Rental	Christian Con UK	544.50	17,636.63	08/06/2023
26	09/06/2023		Electricity	Southern Electric	-746.83	16,889.80	09/06/2023
53	09/06/2023		Hall Rental	Ruth Nickson	22.00	16,911.80	09/06/2023
27	13/06/2023		Water	Water Plus	-51.01	16,860.79	13/06/2023
54	14/06/2023		Hall Rental	J Arnaud	16.00	16,876.79	14/06/2023
55	15/06/2023		Hall Rental	Ruth Nickson	22.00	16,898.79	15/06/2023
56	16/06/2023		Hall Rental	G Harrison	54.00	16,952.79	16/06/2023
28	19/06/2023		Hall Internet/Wifi	BT Group	-57.78	16,895.01	19/06/2023
57	20/06/2023		Hall Rental	A L Woof	240.00	17,135.01	20/06/2023
58	21/06/2023		Hall Rental	Hale Parish Council	63.00	17,198.01	21/06/2023
59	21/06/2023		Hall Rental	Hale Parish Council	40.00	17,238.01	21/06/2023
61	21/06/2023		Hall Rental	Hale Parish Council	22.00	17,260.01	21/06/2023
60	23/06/2023		Hall Rental	J Arnaud	16.00	17,276.01	23/06/2023
29	26/06/2023		Entertainment Licence	PPL PRS Licence	-504.00	16,772.01	26/06/2023
62	26/06/2023		Hall Rental	Ruth Nickson	22.00	16,794.01	26/06/2023
63	26/06/2023		Hall Rental	JL Smith	24.00	16,818.01	26/06/2023
64	27/06/2023		Hall Rental	D Crockett	48.00	16,866.01	27/06/2023
65	28/06/2023		Hall Rental	J Arnaud	48.00	16,914.01	28/06/2023
66	28/06/2023		Hall Rental	Michelle Heatherir	68.00	16,982.01	28/06/2023
30	30/06/2023		Bank Charges	Unity Bank	-18.00	16,964.01	30/06/2023
67	30/06/2023		Hall Rental	GN Patel	118.00	17,082.01	30/06/2023
68	30/06/2023		Hall Rental	Knitting Club	36.00	17,118.01	30/06/2023
31	03/07/2023		Salary	Hale Village Hall	-453.40	16,664.61	03/07/2023
32	03/07/2023		Salary	Hale Village Hall	-776.30	15,888.31	03/07/2023
33	03/07/2023		Intruder/Fire Alarm Maintenance	FIS Solutions	-43.00	15,845.31	03/07/2023
34	03/07/2023		Repairs	Mike Burns	-276.56	15,568.75	03/07/2023
35	03/07/2023		Cleaning Materials	Freemans Industri	-93.37	15,475.38	03/07/2023
36	03/07/2023		Salary	Hale Village Hall	-644.27	14,831.11	03/07/2023
37	03/07/2023		HMRC	Salaries	-174.12	14,656.99	03/07/2023
69	03/07/2023		Hall Rental	Ruth Nickson	22.00	14,678.99	03/07/2023
70	03/07/2023		Hall Rental	JL Smith	24.00	14,702.99	03/07/2023
71	04/07/2023		Hall Rental	Martin P&F Roys	12.00	14,714.99	04/07/2023

Hale Village Hall

Transactions for Unity Trust Bank Current A/C

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			22,012.39	
72	05/07/2023		Hall Rental	J Arnaud	16.00	14,730.99	05/07/2023
73	05/07/2023		Hall Rental	Hale Parish Council	12.00	14,742.99	05/07/2023
74	06/07/2023		Hall Rental	Francis Doyle	160.00	14,902.99	06/07/2023
75	10/07/2023		Hall Rental	Ruth Nickson	22.00	14,924.99	10/07/2023
76	10/07/2023		Hall Rental	JL Smith	24.00	14,948.99	10/07/2023
77	12/07/2023		Hall Rental	J Arnaud	16.00	14,964.99	12/07/2023
38	13/07/2023		Water	Water Plus	-51.76	14,913.23	13/07/2023
78	14/07/2023		Hall Rental	APSCCICO	744.00	15,657.23	14/07/2023
79	14/07/2023		Hall Rental	The Ministries	132.00	15,789.23	14/07/2023
80	14/07/2023		Hall Rental	A McWILLIAMS	112.00	15,901.23	14/07/2023
81	17/07/2023		Hall Rental	Ruth Nickson	22.00	15,923.23	17/07/2023
82	17/07/2023		Hall Rental	Mersey Wave Chc	192.00	16,115.23	17/07/2023
83	17/07/2023		Hall Rental	Louis David Miller	32.00	16,147.23	17/07/2023
39	18/07/2023		Hall Internet/Wifi	BT Group	-57.78	16,089.45	18/07/2023
84	21/07/2023		Hall Rental	J Arnaud	16.00	16,105.45	21/07/2023
85	24/07/2023		Hall Rental	Ruth Nickson	22.00	16,127.45	24/07/2023
40	25/07/2023		HMRC	Salaries	-173.92	15,953.53	25/07/2023
41	25/07/2023		Cleaner	Salaries	-644.47	15,309.06	25/07/2023
42	25/07/2023		Caretaker	Salaries	-453.40	14,855.66	25/07/2023
43	25/07/2023		Bookings Officer	Salaries	-776.30	14,079.36	25/07/2023
86	26/07/2023		Hall Rental	Louis David Miller	32.00	14,111.36	26/07/2023
87	27/07/2023		Hall Rental	A B Mitchell	44.00	14,155.36	27/07/2023
88	27/07/2023		Hall Rental	L Lacy	177.00	14,332.36	27/07/2023
89	28/07/2023		Hall Rental	Knitting Club	36.00	14,368.36	28/07/2023
44	31/07/2023		Electricity	Southern Electric	-607.96	13,760.40	31/07/2023
90	31/07/2023		Hall Rental	Ruth Nickson	22.00	13,782.40	31/07/2023
91	31/07/2023		Hall Rental	H Benson	140.00	13,922.40	31/07/2023
45	01/08/2023		TV Licence	TV Licence	-159.00	13,763.40	01/08/2023
92	01/08/2023		Hall Rental	J Carden	30.00	13,793.40	01/08/2023
93	01/08/2023		Hall Rental	Francis Doyle	128.00	13,921.40	01/08/2023
94	02/08/2023		Hall Rental	Louis David Miller	32.00	13,953.40	02/08/2023
95	03/08/2023		Hall Rental	Martin P&F Roys	24.00	13,977.40	03/08/2023
96	08/08/2023		Hall Rental	C Heywood	151.00	14,128.40	08/08/2023
97	09/08/2023		Hall Rental	H Ellis	48.00	14,176.40	09/08/2023
98	09/08/2023		Hall Rental	Louis David Miller	32.00	14,208.40	09/08/2023
46	14/08/2023		Water	Water Plus	-38.24	14,170.16	14/08/2023
47	15/08/2023		Gas	Cadent Gas	-4,018.80	10,151.36	15/08/2023
99	15/08/2023		Hall Rental	T R Turner	151.00	10,302.36	15/08/2023
100	15/08/2023		Hall Rental	A L Woof	405.00	10,707.36	15/08/2023
101	17/08/2023		Hall Rental	Louis David Miller	32.00	10,739.36	17/08/2023
48	18/08/2023		Hall Internet/Wifi	BT Group	-57.78	10,681.58	18/08/2023
102	18/08/2023		Hall Rental	Hale Parish Council	18.00	10,699.58	18/08/2023
103	21/08/2023		Hall Rental	Ruth Nickson	66.00	10,765.58	21/08/2023
104	23/08/2023		Hall Rental	Val Borlase	69.00	10,834.58	23/08/2023
105	23/08/2023		Hall Rental	H Ellis	6.00	10,840.58	23/08/2023
106	24/08/2023		Hall Rental	Joanne Carden	52.50	10,893.08	24/08/2023
107	24/08/2023		Hall Rental	Louis David Miller	32.00	10,925.08	24/08/2023
108	25/08/2023		Hall Rental	Knitting Club	36.00	10,961.08	25/08/2023
110	29/08/2023		Hall Rental	C Heywood	18.00	10,979.08	29/08/2023
109	31/08/2023		Hall Rental	Hale Ladies	48.00	11,027.08	31/08/2023
111	31/08/2023		Hall Rental	Louis David Miller	32.00	11,059.08	31/08/2023
49	01/09/2023		Bookings Officer	Hale Village Hall	-776.30	10,282.78	01/09/2023
50	01/09/2023		Cleaning Service	EW Carpet & Uphol	-60.00	10,222.78	01/09/2023
51	01/09/2023		Cleaning Materials	Freemans Industri	-194.02	10,028.76	01/09/2023

Hale Village Hall

Transactions for Unity Trust Bank Current A/C

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			22,012.39	
52	01/09/2023		Cleaning Materials	Freemans Industri	-120.00	9,908.76	01/09/2023
53	01/09/2023		Repairs	Plumbing Parts	-12.00	9,896.76	01/09/2023
54	01/09/2023		Cleaner	Hale Village Hall	-644.27	9,252.49	01/09/2023
55	01/09/2023		Caretaker	Hale Village Hall	-453.40	8,799.09	01/09/2023
56	01/09/2023		Cleaning Materials	Freemans Industri	-20.18	8,778.91	01/09/2023
57	01/09/2023		Salary	HMRC	-174.12	8,604.79	01/09/2023
112	01/09/2023		Hall Rental	Martin P&F Roys	30.00	8,634.79	01/09/2023
113	01/09/2023		Hall Rental	The Ministries Ltd	176.00	8,810.79	01/09/2023
115	04/09/2023		Hall Rental	Ruth Nickson	22.00	8,832.79	04/09/2023
116	04/09/2023		Hall Rental	J Oliveira Gulinel	64.00	8,896.79	04/09/2023
117	06/09/2023		Hall Rental	Joanne Carden	7.50	8,904.29	06/09/2023
118	07/09/2023		Hall Rental	Louis David Miller	48.00	8,952.29	07/09/2023
119	07/09/2023		Hall Rental	J LDS McNABB	54.00	9,006.29	07/09/2023
120	11/09/2023		Hall Rental	Louis David Miller	48.00	9,054.29	11/09/2023
60	12/09/2023		Water	Water Plus	-51.76	9,002.53	12/09/2023
121	12/09/2023		Hall Rental	JL Smith	24.00	9,026.53	12/09/2023
122	13/09/2023		Hall Rental	Activity Co.	48.00	9,074.53	13/09/2023
123	14/09/2023		Hall Rental	J Arnaud	16.00	9,090.53	14/09/2023
124	14/09/2023		Hall Rental	Ruth Nickson	22.00	9,112.53	14/09/2023
61	18/09/2023		Hall Internet/Wifi	BT Group	-57.78	9,054.75	18/09/2023
125	18/09/2023		Hall Rental	Francis Doyle	64.00	9,118.75	18/09/2023
126	18/09/2023		Hall Rental	J LDS McNABB	24.00	9,142.75	18/09/2023
127	19/09/2023		Hall Rental	JL Smith	24.00	9,166.75	19/09/2023
128	19/09/2023		Hall Rental	Pat Lewis	20.00	9,186.75	19/09/2023
129	21/09/2023		Hall Rental	J LDS McNABB	24.00	9,210.75	21/09/2023
130	21/09/2023		Hall Rental	J Arnaud	16.00	9,226.75	21/09/2023
131	21/09/2023		Hall Rental	Creative Players	80.00	9,306.75	21/09/2023
132	22/09/2023		Hall Rental	Hale Ladies	36.00	9,342.75	22/09/2023
133	22/09/2023		Hall Rental	Mersey Wave Chc	96.00	9,438.75	22/09/2023
134	25/09/2023		Hall Rental	Ruth Nickson	44.00	9,482.75	25/09/2023
135	26/09/2023		Hall Rental	JL Smith	24.00	9,506.75	26/09/2023
136	26/09/2023		Hall Rental	Hale Ladies	48.00	9,554.75	26/09/2023
137	26/09/2023		Hall Rental	Joanne Carden	32.00	9,586.75	26/09/2023
138	27/09/2023		Hall Rental	J Arnaud	16.00	9,602.75	27/09/2023
139	28/09/2023		Hall Rental	J LDS McNABB	12.00	9,614.75	28/09/2023
140	29/09/2023		Hall Rental	Thce Ministries	176.00	9,790.75	29/09/2023
62	30/09/2023		Bank Charges	Unity Bank	-18.00	9,772.75	30/09/2023
141	02/10/2023		Hall Rental	N Moulas	120.00	9,892.75	02/10/2023
142	02/10/2023		Hall Rental	C Forbes	22.00	9,914.75	02/10/2023
143	02/10/2023		Hall Rental	Martin P&F Roys	24.00	9,938.75	02/10/2023
144	03/10/2023		Hall Rental	Ruth Nickson	22.00	9,960.75	03/10/2023
145	03/10/2023		Hall Rental	JL Smith	24.00	9,984.75	03/10/2023
146	03/10/2023		Hall Rental	A L Woof	32.00	10,016.75	03/10/2023
147	04/10/2023		Hall Rental	Activity Co.	20.00	10,036.75	04/10/2023
148	09/10/2023		Hall Rental	J LDS McNABB	18.00	10,054.75	09/10/2023
149	09/10/2023		Hall Rental	J Arnaud	16.00	10,070.75	09/10/2023
150	09/10/2023		Hall Rental	Ruth Nickson	22.00	10,092.75	09/10/2023
151	09/10/2023		Hall Rental	Chloe Davies	82.00	10,174.75	09/10/2023
152	09/10/2023		Hall Rental	JL Smith	24.00	10,198.75	09/10/2023
153	10/10/2023		Hall Rental	A L Woof	362.00	10,560.75	10/10/2023
154	11/10/2023		Hall Rental	Sarah Clarkin	136.00	10,696.75	11/10/2023
155	11/10/2023		Hall Rental	Diane Shepherd	72.00	10,768.75	11/10/2023
156	11/10/2023		Hall Rental	Bespoke Metering	325.00	11,093.75	11/10/2023
157	12/10/2023		Hall Rental	Joanne Carden	16.00	11,109.75	12/10/2023

Hale Village Hall

Transactions for Unity Trust Bank Current A/C

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			22,012.39	
63	13/10/2023		Water	Water Plus	-51.76	11,057.99	13/10/2023
158	16/10/2023		Hall Rental	R Worrall	108.00	11,165.99	16/10/2023
159	16/10/2023		Hall Rental	A Singh	108.00	11,273.99	16/10/2023
160	16/10/2023		Hall Rental	J Arnaud	16.00	11,289.99	16/10/2023
161	16/10/2023		Hall Rental	JL Smith	24.00	11,313.99	16/10/2023
162	17/10/2023		Hall Rental	A L Woof	32.00	11,345.99	17/10/2023
64	18/10/2023		Hall Internet/Wifi	BT Group	-57.78	11,288.21	18/10/2023
163	19/10/2023		Hall Rental	Joanne Carden	70.50	11,358.71	19/10/2023
164	20/10/2023		Hall Rental	Knitting Club	36.00	11,394.71	20/10/2023
165	23/10/2023		Hall Rental	JL Smith	24.00	11,418.71	23/10/2023
166	24/10/2023		Hall Rental	J LDS McNABB	45.00	11,463.71	24/10/2023
167	24/10/2023		Hall Rental	J Arnaud	32.00	11,495.71	24/10/2023
168	27/10/2023		Hall Rental	Thce Ministries	176.00	11,671.71	27/10/2023
169	30/10/2023		Hall Rental	B Mitchell	11.00	11,682.71	30/10/2023
170	30/10/2023		Hall Rental	Ruth Nickson	44.00	11,726.71	30/10/2023
171	31/10/2023		Hall Rental	J LDS McNABB	30.00	11,756.71	31/10/2023
172	01/11/2023		Hall Rental	S J O'Brien	72.00	11,828.71	01/11/2023
173	01/11/2023		Hall Rental	C Forbes	110.00	11,938.71	01/11/2023
174	01/11/2023		Hall Rental	Martin P&F Roys	24.00	11,962.71	01/11/2023
175	01/11/2023		Hall Rental	Activity Co.	120.00	12,082.71	01/11/2023
176	02/11/2023		Hall Rental	Christian Con UK	715.00	12,797.71	02/11/2023
177	03/11/2023		Hall Rental	S P SAPAR	90.00	12,887.71	03/11/2023
65	06/11/2023		Caretaker	Hale Village Hall	-453.60	12,434.11	06/11/2023
66	06/11/2023		Caretaker	Hale Village Hall	-453.40	11,980.71	06/11/2023
67	06/11/2023		Cleaner	Hale Village Hall	-644.27	11,336.44	06/11/2023
68	06/11/2023		Cleaner	Hale Village Hall	-644.47	10,691.97	06/11/2023
69	06/11/2023		Bookings Officer	Hale Village Hall	-776.30	9,915.67	06/11/2023
70	06/11/2023		Bookings Officer	Hale Village Hall	-776.30	9,139.37	06/11/2023
71	06/11/2023		HMRC	Hale Village Hall	-347.84	8,791.53	06/11/2023
178	06/11/2023		Hall Rental	B Williams	72.00	8,863.53	06/11/2023
179	06/11/2023		Hall Rental	Francis Doyle	192.00	9,055.53	06/11/2023
72	07/11/2023		Gas	Cadent Gas	-647.83	8,407.70	07/11/2023
180	07/11/2023		Hall Rental	JL Smith	24.00	8,431.70	07/11/2023
181	07/11/2023		Hall Rental	J LDS McNABB	36.00	8,467.70	07/11/2023
182	08/11/2023		Hall Rental	J Arnaud	16.00	8,483.70	08/11/2023
183	08/11/2023		Hall Rental	National Associati	200.00	8,683.70	08/11/2023
73	13/11/2023		Water	Water Plus	-51.01	8,632.69	13/11/2023
184	13/11/2023		Hall Rental	Danielle White	63.00	8,695.69	13/11/2023
185	13/11/2023		Hall Rental	Clerk	7.50	8,703.19	13/11/2023
186	14/11/2023		Hall Rental	A L Woof	64.00	8,767.19	14/11/2023
187	15/11/2023		Hall Rental	JL Smith	24.00	8,791.19	15/11/2023
74	17/11/2023		Hall Maintenance	Graham Wainwrigl	-250.00	8,541.19	17/11/2023
75	17/11/2023		Caretaker	Salaries	-11.49	8,529.70	17/11/2023
76	17/11/2023		Hall Maintenance	B Mitchell	-262.34	8,267.36	17/11/2023
77	20/11/2023		Hall Internet/Wifi	BT Group	-57.78	8,209.58	20/11/2023
188	20/11/2023		Hall Rental	J Arnaud	16.00	8,225.58	20/11/2023
189	20/11/2023		Hall Rental	A S Griffiths	333.00	8,558.58	20/11/2023
190	21/11/2023		Hall Rental	JL Smith	24.00	8,582.58	21/11/2023
191	21/11/2023		Hall Rental	Ruth Nickson	66.00	8,648.58	21/11/2023
192	23/11/2023		Hall Rental	J Arnaud	16.00	8,664.58	23/11/2023
193	24/11/2023		Hall Rental	Thce Ministries	176.00	8,840.58	24/11/2023
78	27/11/2023		Hall Rental	Classic Lifts	-72.00	8,768.58	27/11/2023
194	27/11/2023		Hall Rental	A L Fletcher	82.00	8,850.58	27/11/2023
195	27/11/2023		Hall Rental	J LDS McNABB	108.00	8,958.58	27/11/2023

Hale Village Hall

Transactions for Unity Trust Bank Current A/C

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			22,012.39	
79	28/11/2023		Bookings Officer	Salaries	-776.30	8,182.28	28/11/2023
80	28/11/2023		Cleaner	Salaries	-644.27	7,538.01	28/11/2023
81	28/11/2023		Salary	HMRC	-174.12	7,363.89	28/11/2023
82	28/11/2023		Caretaker	Salaries	-453.40	6,910.49	28/11/2023
196	28/11/2023		Hall Rental	JL Smith	24.00	6,934.49	28/11/2023
197	28/11/2023		Hall Rental	J Arnaud	16.00	6,950.49	28/11/2023
198	30/11/2023		Hall Rental	A L Woof	32.00	6,982.49	30/11/2023
199	30/11/2023		Hall Rental	N I Berry	94.00	7,076.49	30/11/2023
200	01/12/2023		Hall Rental	Martin P&F Roys	24.00	7,100.49	01/12/2023
84	04/12/2023		Hallmaster	M Roberts	-238.80	6,861.69	04/12/2023
201	04/12/2023		Hall Rental	JL Smith	24.00	6,885.69	04/12/2023
202	05/12/2023		Hall Rental	C Forbes	66.00	6,951.69	05/12/2023
203	06/12/2023		Hall Rental	A L Woof	32.00	6,983.69	06/12/2023
204	11/12/2023		Hall Rental	JL Smith	24.00	7,007.69	11/12/2023
205	12/12/2023		Hall Rental	A L Woof	32.00	7,039.69	12/12/2023
86	13/12/2023		Water	Water Plus	-51.76	6,987.93	13/12/2023
87	15/12/2023		Gas	Cadent Gas	-1,295.62	5,692.31	15/12/2023
206	18/12/2023		Hall Rental	JL Smith	24.00	5,716.31	18/12/2023
88	19/12/2023		Hall Internet/Wifi	BT Group	-57.78	5,658.53	19/12/2023
207	20/12/2023		Hall Rental	A L Woof	32.00	5,690.53	20/12/2023
208	20/12/2023		Hall Rental	C Forbes	66.00	5,756.53	20/12/2023
209	27/12/2023		Hall Rental	D Hazlehurst	144.00	5,900.53	27/12/2023
210	27/12/2023		Hall Rental	M Joicey	335.00	6,235.53	27/12/2023
211	29/12/2023		Hall Rental	Martin P&F Roys	24.00	6,259.53	29/12/2023
89	31/12/2023		Bank Charges	Unity Bank	-18.00	6,241.53	31/12/2023
90	02/01/2024		Cleaner	Salaries	-644.27	5,597.26	02/01/2024
91	02/01/2024		Intruder/Fire Alarm Maintenance	FIS Solutions	-172.00	5,425.26	02/01/2024
92	02/01/2024		Caretaker	Salaries	-453.40	4,971.86	02/01/2024
93	02/01/2024		Salary	HMRC	-168.90	4,802.96	02/01/2024
94	02/01/2024		Salary	HMRC	-190.27	4,612.69	02/01/2024
95	02/01/2024		Bookings Officer	Salaries	-776.30	3,836.39	02/01/2024
96	04/01/2024		Refund	Cadent Gas	647.81	4,484.20	04/01/2024
212	08/01/2024		Hall Rental	Thce Ministries	132.00	4,616.20	08/01/2024
213	08/01/2024		Hall Rental	Mersey Wave Chc	366.00	4,982.20	08/01/2024
214	08/01/2024		Hall Rental	Twilight Dancing	81.00	5,063.20	08/01/2024
215	08/01/2024		Hall Rental	Francis Doyle	96.00	5,159.20	08/01/2024
216	08/01/2024		Hall Rental	Francis Doyle	96.00	5,255.20	08/01/2024
217	08/01/2024		Hall Rental	APSCCICO	176.00	5,431.20	08/01/2024
218	08/01/2024		Hall Rental	JL Smith	24.00	5,455.20	08/01/2024
219	09/01/2024		Hall Rental	A L Woof	32.00	5,487.20	09/01/2024
102	11/01/2024		Water	Water Plus	-17.00	5,470.20	11/01/2024
103	15/01/2024		Gas	Cadent Gas	-647.81	4,822.39	15/01/2024
220	15/01/2024		Hall Rental	Hoby UK	40.00	4,862.39	15/01/2024
221	15/01/2024		Hall Rental	JL Smith	24.00	4,886.39	15/01/2024
104	18/01/2024		Hall Internet/Wifi	BT Group	-57.78	4,828.61	18/01/2024
222	18/01/2024		Hall Rental	Sarah Atkinson	36.00	4,864.61	18/01/2024
223	18/01/2024		Hall Rental	B Hargreaves	48.00	4,912.61	18/01/2024
224	19/01/2024		Hall Rental	J LDS McNABB	36.00	4,948.61	19/01/2024
225	19/01/2024		Hall Rental	Lakes & Rivers	22.00	4,970.61	19/01/2024
226	19/01/2024		Hall Rental	Elisha Taggart	72.00	5,042.61	19/01/2024
105	23/01/2024		Water	Water Plus	-51.76	4,990.85	23/01/2024
227	23/01/2024		Hall Rental	JL Smith	24.00	5,014.85	23/01/2024
228	24/01/2024		Hall Rental	Activity Co.	400.00	5,414.85	24/01/2024
229	26/01/2024		Hall Rental	A L Woof	64.00	5,478.85	26/01/2024

Hale Village Hall

Transactions for Unity Trust Bank Current A/C

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			22,012.39	
230	26/01/2024		Hall Rental	G Robinson	70.20	5,549.05	26/01/2024
107	29/01/2024		Cleaner	Salaries	-644.47	4,904.58	29/01/2024
108	29/01/2024		Cleaning Materials	Freemans Industri	-360.00	4,544.58	29/01/2024
109	29/01/2024		HMRC	Salaries	-173.92	4,370.66	29/01/2024
110	29/01/2024		Fire Equipment Maintenance	H Roberts & Son L	-74.64	4,296.02	29/01/2024
111	29/01/2024		Hall Maintenance	FIS Solutions	-45.15	4,250.87	29/01/2024
112	29/01/2024		Bookings Officer	Salaries	-776.30	3,474.57	29/01/2024
113	29/01/2024		Cleaning Materials	Freemans Industri	-28.80	3,445.77	29/01/2024
114	29/01/2024		Caretaker	Salaries	-453.40	2,992.37	29/01/2024
231	29/01/2024		Hall Rental	K J Keatley	87.00	3,079.37	29/01/2024
232	29/01/2024		Hall Rental	Martin P&F Roys	24.00	3,103.37	29/01/2024
233	29/01/2024		Hall Rental	Ruth Nickson	88.00	3,191.37	29/01/2024
234	29/01/2024		Hall Rental	Art Group (Cheque	220.00	3,411.37	29/01/2024
235	29/01/2024		Hall Rental	H Edgar	72.00	3,483.37	29/01/2024
236	29/01/2024		Hall Rental	JL Smith	24.00	3,507.37	29/01/2024
237	31/01/2024		Hall Rental	Hale Ladies	108.00	3,615.37	31/01/2024
238	31/01/2024		Hall Rental	J LDS McNABB	30.00	3,645.37	31/01/2024
239	31/01/2024		Hall Rental	J Arnaud	32.00	3,677.37	31/01/2024
240	02/02/2024		Hall Rental	C Forbes	88.00	3,765.37	02/02/2024
241	05/02/2024		Hall Rental	L Devereux	72.00	3,837.37	05/02/2024
242	05/02/2024		Hall Rental	L Jevons	48.00	3,885.37	05/02/2024
243	05/02/2024		Hall Rental	Thce Ministries	209.00	4,094.37	05/02/2024
244	05/02/2024		Hall Rental	Francis Doyle	128.00	4,222.37	05/02/2024
245	06/02/2024		Hall Rental	JL Smith	24.00	4,246.37	06/02/2024
246	06/02/2024		Hall Rental	S C Wood	54.00	4,300.37	06/02/2024
247	12/02/2024		Hall Rental	J Arnaud	32.00	4,332.37	12/02/2024
115	15/02/2024		Gas	Cadent Gas	-647.81	3,684.56	15/02/2024
116	19/02/2024		Hall Internet/Wifi	BT Group	-57.78	3,626.78	19/02/2024
248	19/02/2024		Hall Rental	A L Woof	208.00	3,834.78	19/02/2024
249	20/02/2024		Hall Rental	J LDS McNABB	36.00	3,870.78	20/02/2024
250	21/02/2024		Hall Rental	J LDS McNABB	30.00	3,900.78	21/02/2024
251	22/02/2024		Hall Rental	J Arnaud	16.00	3,916.78	22/02/2024
117	23/02/2024		Water	Water Plus	-29.46	3,887.32	23/02/2024
252	23/02/2024		Hall Rental	Ruth Nickson	88.00	3,975.32	23/02/2024
253	26/02/2024		Hall Rental	JL Smith	24.00	3,999.32	26/02/2024
118	28/02/2024		Subscription	Cheshire Commur	-40.00	3,959.32	28/02/2024
119	28/02/2024		Salary	HMRC	-173.92	3,785.40	28/02/2024
120	28/02/2024		Caretaker	Hale Village Hall	-453.60	3,331.80	28/02/2024
121	28/02/2024		Cleaner	Hale Village Hall	-644.27	2,687.53	28/02/2024
122	28/02/2024		Bookings Officer	Hale Village Hall	-776.30	1,911.23	28/02/2024
254	28/02/2024		Hall Rental	C Forbes	88.00	1,999.23	28/02/2024
255	28/02/2024		Hall Rental	Francis Doyle	96.00	2,095.23	28/02/2024
256	29/02/2024		Hall Rental	Martin P&F Roys	30.00	2,125.23	29/02/2024
257	04/03/2024		Hall Rental	J LDS McNABB	36.00	2,161.23	04/03/2024
258	05/03/2024	5/3/2024	Hall Rental	J LDS McNABB	42.00	2,203.23	05/03/2024
259	05/03/2024		Hall Rental	JL Smith	24.00	2,227.23	05/03/2024
260	06/03/2024		Hall Rental	Knitting Club	72.00	2,299.23	06/03/2024
261	07/03/2024		Hall Rental	J Arnaud	32.00	2,331.23	07/03/2024
			CLOSING BALANCE			2,331.23	
				Bank statement should show		£2,331.23	

07-Mar-24	08:41	J Arnaud	CLT 27th 5th 2024	£32.00	£2,331.23
06-Mar-24	06:33	Credit	34 KNITTING GROUP	£72.00	£2,299.23
05-Mar-24	08:42	SMITH JL	DANCEBOOTCAMP	£24.00	£2,227.23
05-Mar-24	03:23	MCNABB J/LDS	SAX PRACTICE 5th	£42.00	£2,203.23
04-Mar-24	11:03	MCNABB J/LDS	SAX Practice 29th	£36.00	£2,161.23
29-Feb-24	16:13	MARTIN P&F/ROYS	SOCIAL MORNING	£30.00	£2,125.23
28-Feb-24	14:12	FRANCIS DOYLE	HVH-2020-826	£96.00	£2,095.23
28-Feb-24	08:30	SALARY	SALARY	-£776.30	£1,999.23
28-Feb-24	08:30	SALARY	SALARY	-£644.27	£2,775.53
28-Feb-24	08:30	SALARY	SALARY	-£453.60	£3,419.80
28-Feb-24	08:30	SALARY	120/PA00288525	-£173.92	£3,873.40
28-Feb-24	08:30	B/P to: Chesh. Comm Bldgs	CHESH COMM BLDGS	-£40.00	£4,047.32
28-Feb-24	03:26	FORBES C	HVH-2020-786 Feb	£88.00	£4,087.32
26-Feb-24	18:37	SMITH JL	DANCEBOOTCAMP 7TH	£24.00	£3,999.32
26-Feb-24	03:14	RUTH NICKSON	hale dance club	£88.00	£3,975.32
23-Feb-24	06:17	Direct Debit (WATER PLUS)	6000422984	-£29.46	£3,887.32
22-Feb-24	15:21	J Arnaud	CLT 20TH FEB 2024	£16.00	£3,916.78
21-Feb-24	10:53	MCNABB J/LDS	SAX 07/02/24	£30.00	£3,900.78
20-Feb-24	10:41	MCNABB J/LDS	SAX PRACTICE	£36.00	£3,870.78
20-Feb-24	03:24	WOOF A L	AMIE MERSEYBEATS	£144.00	£3,834.78
19-Feb-24	06:22	Direct Debit (BT GROUP PLC)	GP00340133-000064	-£57.78	£3,690.78
19-Feb-24	14:13	WOOF A L	AMIE MERSEYBEATS	£64.00	£3,748.56
15-Feb-24	13:02	J Arnaud	CLT 13TH FEB 2024	£16.00	£3,684.56
15-Feb-24	06:20	S/O to: Cadent Gas Ltd	33272798	-£647.81	£3,668.56
12-Feb-24	03:27	J Arnaud	CLT 6TH FEB 2024	£16.00	£4,316.37
06-Feb-24	18:37	Wood S C	HVH-2020-820	£54.00	£4,300.37
06-Feb-24	08:42	SMITH JL	DANCEBOOTCAMP	£24.00	£4,246.37
05-Feb-24	11:52	FRANCIS DOYLE	HVH/2020/817	£128.00	£4,222.37
05-Feb-24	03:28	Thce Ministries Ltd	HVH2020814 FEB	£33.00	£4,094.37
05-Feb-24	03:28	Thce Ministries Ltd	HVH2020813 FEB	£176.00	£4,061.37
05-Feb-24	18:36	Lyndsey Jevons	booking 14/2 L.J	£48.00	£3,885.37
05-Feb-24	09:51	DEVEREUX L	Birthday Party Aly	£72.00	£3,837.37
02-Feb-24	03:34	FORBES C	HVH-2020-785 Jan24	£88.00	£3,765.37
31-Jan-24	13:03	J Arnaud	CLT 23/30 Jan 24	£32.00	£3,677.37
31-Jan-24	09:54	MCNABB J/LDS	SAX PRACTICE	£30.00	£3,645.37
31-Jan-24	06:33	Credit	33	£108.00	£3,615.37
29-Jan-24	18:35	SMITH JL	DANCEBOOTCAMP	£24.00	£3,507.37
29-Jan-24	18:35	H Edgar	HVH-2020-812	£72.00	£3,483.37
29-Jan-24	06:34	Credit	32	£220.00	£3,411.37
29-Jan-24	06:26	SALARY	SALARY	-£453.40	£3,191.37
29-Jan-24	06:26	B/P to: Freemans Ind. Sup.	INV 21338	-£28.80	£3,644.77
29-Jan-24	06:26	SALARY	SALARY	-£776.30	£3,673.57
29-Jan-24	06:26	B/P to: FIS Int Solutions	INV 59205	-£45.15	£4,449.87
29-Jan-24	06:25	B/P to: H Roberts & Son Lt	INV 173155	-£74.64	£4,495.02
29-Jan-24	06:25	SALARY	120/PA00288525	-£173.92	£4,569.66
29-Jan-24	06:25	B/P to: Freemans Ind. Sup.	INV 21561	-£360.00	£4,743.58
29-Jan-24	06:24	SALARY	SALARY	-£644.47	£5,103.58

29-Jan-24	14:13	RUTH NICKSON	hale dance club	£88.00	£5,748.05
29-Jan-24	10:54	MARTIN P&F/ROYS	SOCIAL MORNING	£24.00	£5,660.05
29-Jan-24	09:53	KEATLEY KJ	Karley clark	£87.00	£5,636.05
26-Jan-24	14:21	G Robinson	Grobinson stockton	£70.20	£5,549.05
26-Jan-24	03:24	WOOF A L	AMIE MERSEYBEATS	£64.00	£5,478.85
24-Jan-24	12:03	ACTIVITY CO T/AS	HVH-2020-557	£220.00	£5,414.85
24-Jan-24	12:03	ACTIVITY CO T/AS	HVH-2020-538	£80.00	£5,194.85
24-Jan-24	12:03	ACTIVITY CO T/AS	HVH-2020-537	£100.00	£5,114.85
23-Jan-24	06:18	Direct Debit (WATER PLUS)	6000422984	-£51.76	£5,014.85
23-Jan-24	03:17	SMITH JL	DANCEBOOTCAMP	£24.00	£5,066.61
19-Jan-24	15:04	E Taggart	Elisha Taggart	£72.00	£5,042.61
19-Jan-24	07:32	Lakes & Rivers Ltd	Vil hall room hire	£22.00	£4,970.61
19-Jan-24	03:24	MCNABB J/LDS	SAX PRACTICE	£36.00	£4,948.61
18-Jan-24	13:51	REPAYMENT	Inv 806	£48.00	£4,912.61
18-Jan-24	06:19	Direct Debit (BT GROUP PLC)	GP00340133-000063	-£57.78	£4,864.61
18-Jan-24	03:19	ATKINSON SL	Sarah ATKINSON	£36.00	£4,922.39
15-Jan-24	18:37	SMITH JL	DANCEBOOTCAMP	£24.00	£4,886.39
15-Jan-24	06:26	S/O to: Cadent Gas Ltd	33272798	-£647.81	£4,862.39
15-Jan-24	09:42	HOBY UK	HOBY UK	£40.00	£5,510.20
11-Jan-24	06:17	Direct Debit (WATER PLUS)	6000422984	-£17.00	£5,470.20
09-Jan-24	13:13	WOOF A L	AMIE MERSEYBEATS	£32.00	£5,487.20
08-Jan-24	18:37	SMITH JL	DANCEBOOTCAMP	£24.00	£5,455.20
08-Jan-24	16:25	AP S C C I CO	APOLLO SPORTS CLUB	£176.00	£5,431.20
08-Jan-24	15:13	FRANCIS DOYLE	HVH-2020-799	£96.00	£5,255.20
08-Jan-24	15:13	FRANCIS DOYLE	HVH-2020-782	£96.00	£5,159.20
08-Jan-24	06:33	Credit	31	£81.00	£5,063.20
08-Jan-24	03:27	MERSEY WAVE C.I.C.	HVH-2020-732	£270.00	£4,982.20
08-Jan-24	03:27	MERSEY WAVE C.I.C.	HVH-2020-800	£96.00	£4,712.20
08-Jan-24	15:31	Thce Ministries Ltd	HVH2020780 Jan	£132.00	£4,616.20
04-Jan-24	06:18	CADENT GAS LIMITED	NO.BACS/15.12.2023	£647.81	£4,484.20
02-Jan-24	06:29	SALARY	SALARY	-£776.30	£3,836.39
02-Jan-24	06:29	SALARY	120/PA002885252406	-£190.27	£4,612.69
02-Jan-24	06:29	SALARY	120/PA002885252406	-£168.90	£4,802.96
02-Jan-24	06:28	SALARY	SALARY	-£453.40	£4,971.86
02-Jan-24	06:28	B/P to: FIS Int Solutions	926,995,033,116	-£172.00	£5,425.26
02-Jan-24	06:28	SALARY	SALARY	-£644.27	£5,597.26
31-Dec-23	18:58	Service Charge		-£18.00	£6,241.53
29-Dec-23	09:56	MARTIN P&F/ROYS	SOCIAL MORNING	£24.00	£6,259.53
27-Dec-23	18:35	M Joicey	Joicey wedding	£335.00	£6,235.53
27-Dec-23	16:32	D Hazelhurst	DONNA HAZELHURST	£144.00	£5,900.53
20-Dec-23	14:31	FORBES C	Bowls Dec 2023	£66.00	£5,756.53
20-Dec-23	03:21	WOOF A L	AMIE MERSEYBEATS	£32.00	£5,690.53
19-Dec-23	06:20	Direct Debit (BT GROUP PLC)	GP00340133-000062	-£57.78	£5,658.53
18-Dec-23	18:37	SMITH JL	DANCEBOOTCAMP	£24.00	£5,716.31
15-Dec-23	06:21	S/O to: Cadent Gas Ltd	33272798	-£647.81	£5,692.31
15-Dec-23	06:21	S/O to: Cadent Gas Ltd	INV 82392427	-£647.81	£6,340.12
13-Dec-23	06:16	Direct Debit (WATER PLUS)	6000422984	-£51.76	£6,987.93

12-Dec-23	10:02	WOOF A L	AMIE MERSEYBEATS	£32.00	£7,039.69
11-Dec-23	18:36	SMITH JL	DANCEBOOTCAMP	£24.00	£7,007.69
06-Dec-23	03:20	WOOF A L	AMIE MERSEYBEATS	£32.00	£6,983.69
05-Dec-23	18:39	FORBES C	Nov23 bowls	£66.00	£6,951.69
04-Dec-23	18:37	SMITH JL	DANCEBOOTCAMP	£24.00	£6,885.69
04-Dec-23	06:26	B/P to: Mark Roberts	HALLMASTER REPAY	-£238.80	£6,861.69
01-Dec-23	03:49	MARTIN P&F/ROYS	SOCIAL MORNING	£24.00	£7,100.49
30-Nov-23	11:21	BERRY NI	HVH-2020-760	£94.00	£7,076.49
30-Nov-23	03:26	WOOF A L	AMIE MERSEYBEATS	£32.00	£6,982.49
28-Nov-23	12:52	J Arnaud	LINEDANCE 28	£16.00	£6,950.49
28-Nov-23	08:26	SMITH JL	DANCEBOOTCAMP	£24.00	£6,934.49
28-Nov-23	06:22	SALARY	SALARY	-£453.40	£6,910.49
28-Nov-23	06:22	SALARY	120/PA00288525	-£174.12	£7,363.89
28-Nov-23	06:21	SALARY	SALARY	-£644.27	£7,538.01
28-Nov-23	06:21	SALARY	SALARY	-£776.30	£8,182.28
27-Nov-23	13:21	MCNABB J/LDS	SAX PRACTICE	£108.00	£8,958.58
27-Nov-23	10:02	FLETCHER AL	HVH-2020-772	£82.00	£8,850.58
27-Nov-23	06:24	B/P to: Classic Lifts	REF R:CLM06242	-£72.00	£8,768.58
24-Nov-23	03:29	Thce Ministries Ltd	HVH2020691 PART	£176.00	£8,840.58
23-Nov-23	10:54	J Arnaud	LINEDANCE 21/23	£16.00	£8,664.58
21-Nov-23	14:31	RUTH NICKSON	hale dance club	£66.00	£8,648.58
21-Nov-23	07:35	SMITH JL	DANCEBOOTCAMP	£24.00	£8,582.58
20-Nov-23	10:51	GRIFFITHS A S	HVH-2020-756	£333.00	£8,558.58
20-Nov-23	06:20	Direct Debit (BT GROUP PLC)	GP00340133-000061	-£57.78	£8,225.58
20-Nov-23	13:10	J Arnaud	LINEDANCE 14/23	£16.00	£8,283.36
17-Nov-23	06:23	B/P to: A B Mitchell	3KW HEATER,26 OCT	-£79.99	£8,267.36
17-Nov-23	06:23	B/P to: A B Mitchell	12 ROLLS 31OCT	-£28.80	£8,347.35
17-Nov-23	06:22	B/P to: A B Mitchell	CLEANING, POLISH	-£2.78	£8,376.15
17-Nov-23	06:22	B/P to: A B Mitchell	12 ROLLS 11OCT	-£28.80	£8,378.93
17-Nov-23	06:22	B/P to: A B Mitchell	2 HEATERS 2KW	-£52.98	£8,407.73
17-Nov-23	06:22	B/P to: A B Mitchell	WATERHEATER FILTER	-£59.00	£8,460.71
17-Nov-23	06:22	B/P to: A B Mitchell	RCD ADAPTOR	-£9.99	£8,519.71
17-Nov-23	06:22	B/P to: Mr Barry Crockett	NEW LOCK	-£11.49	£8,529.70
17-Nov-23	06:21	B/P to: G Wainwright	INV2033 DRYER	-£250.00	£8,541.19
15-Nov-23	03:26	SMITH JL	DANCEBOOTCAMP	£24.00	£8,791.19
14-Nov-23	03:19	WOOF A L	AMIE MERSEYBEATS	£64.00	£8,767.19
13-Nov-23	14:21	REPAYMENT	REPAYMENT	£7.50	£8,703.19
13-Nov-23	06:19	Direct Debit (WATER PLUS)	6000422984	-£51.01	£8,695.69
13-Nov-23	15:52	WHITE LG	Danielle	£63.00	£8,746.70
08-Nov-23	13:12	NATIONAL ASSOCIA	NAS XMAS KB	£200.00	£8,683.70
08-Nov-23	09:43	J Arnaud	LINEDANCE 7/23	£16.00	£8,483.70
07-Nov-23	14:22	B/P to: Cadent Gas Ltd	33251698	-£647.83	£8,467.70
07-Nov-23	03:21	MCNABB J/LDS	SAX PRACTICE	£36.00	£9,115.53
07-Nov-23	03:21	SMITH JL	DANCEBOOTCAMP	£24.00	£9,079.53
06-Nov-23	11:51	FRANCIS DOYLE	HVH-2020-765	£96.00	£9,055.53
06-Nov-23	11:51	FRANCIS DOYLE	hvh-2020-727	£96.00	£8,959.53
06-Nov-23	06:23	SALARY	SALARY	-£644.47	£8,863.53

06-Nov-23	06:23	SALARY	120/PA00288525	-£173.92	£9,508.00
06-Nov-23	06:23	SALARY	SALARY	-£776.30	£9,681.92
06-Nov-23	06:23	SALARY	SALARY	-£453.40	£10,458.22
06-Nov-23	06:23	SALARY	SALARY	-£453.60	£10,911.62
06-Nov-23	06:23	SALARY	SALARY	-£776.30	£11,365.22
06-Nov-23	06:22	SALARY	120/PA00288525	-£173.92	£12,141.52
06-Nov-23	06:22	SALARY	SALARY	-£644.27	£12,315.44
06-Nov-23	12:53	B Williams	Hall hire 11th Nov	£72.00	£12,959.71
03-Nov-23	03:31	SAPAR S P	TcsDiwaliEvent	£90.00	£12,887.71
02-Nov-23	11:02	CHRISTIAN CON UK	HVH-2020-736	£242.00	£12,797.71
02-Nov-23	11:02	CHRISTIAN CON UK	HVH-2020-706	£473.00	£12,555.71
01-Nov-23	15:13	ACTIVITY CO T/AS	HVH-2020-639	£120.00	£12,082.71
01-Nov-23	09:43	MARTIN P&F/ROYS	SOCIAL MORNING	£24.00	£11,962.71
01-Nov-23	03:54	FORBES C	HVH-2020-762	£110.00	£11,938.71
01-Nov-23	03:53	O'BRIEN S J	OBRIEN 13JAN24	£72.00	£11,828.71
31-Oct-23	16:41	MCNABB J/LDS	SAX PRACTICE	£30.00	£11,756.71
30-Oct-23	14:12	RUTH NICKSON	hale dance club	£44.00	£11,726.71
30-Oct-23	03:37	A Mitchell	Children in Need	£11.00	£11,682.71
27-Oct-23	03:30	Thce Ministries Ltd	HVH2020691 PART	£176.00	£11,671.71
24-Oct-23	07:55	J Arnaud	LINEDANCE 17/24	£32.00	£11,495.71
24-Oct-23	03:21	MCNABB J/LDS	SAX PRACTICE	£45.00	£11,463.71
23-Oct-23	18:37	SMITH JL	DANCEBOOTCAMP	£24.00	£11,418.71
20-Oct-23	03:30	HALE LADIES KNITTI	KNITTING GROUP	£36.00	£11,394.71
19-Oct-23	18:36	Joanne Carden	HVH-202-731	£22.50	£11,358.71
19-Oct-23	16:05	Joanne Carden	HVH-202-757	£48.00	£11,336.21
18-Oct-23	06:16	Direct Debit (BT GROUP PLC)	GP00340133-000060	-£57.78	£11,288.21
17-Oct-23	03:20	WOOF A L	AMIE MERSEYBEATS	£32.00	£11,345.99
16-Oct-23	18:38	SMITH JL	DANCEBOOTCAMP	£24.00	£11,313.99
16-Oct-23	12:03	J Arnaud	LINEDANCE 10oct23	£16.00	£11,289.99
16-Oct-23	11:04	SINGH A	AMITA 9/12/23	£108.00	£11,273.99
16-Oct-23	11:04	R Worrall	Rebecca worrall	£108.00	£11,165.99
13-Oct-23	06:18	Direct Debit (WATER PLUS)	6000422984	-£51.76	£11,057.99
12-Oct-23	03:22	Joanne Carden	HVH-2020-747	£16.00	£11,109.75
11-Oct-23	12:01	Bespoke Metering S	HVH-2020-749	£325.00	£11,093.75
11-Oct-23	10:52	Diane Shepherd	HVH2020751	£72.00	£10,768.75
11-Oct-23	10:52	CLARKIN S	Sarah Clarkin	£136.00	£10,696.75
10-Oct-23	03:27	WOOF A L	AMIE MERSEYBEATS	£362.00	£10,560.75
09-Oct-23	18:37	SMITH JL	DANCEBOOTCAMP	£24.00	£10,198.75
09-Oct-23	18:36	BOWDEN DAVIES C	Chloe davies	£82.00	£10,174.75
09-Oct-23	12:14	RUTH NICKSON	hale dance club	£22.00	£10,092.75
09-Oct-23	03:27	J Arnaud	LINEDANCE 3oct23	£16.00	£10,070.75
09-Oct-23	03:15	MCNABB J/LDS	SAX PRACTICE	£18.00	£10,054.75
04-Oct-23	15:03	ACTIVITY CO T/AS	HVH-2020-657	£20.00	£10,036.75
03-Oct-23	11:14	WOOF A L	AMIE MERSEYBEATS	£32.00	£10,016.75
03-Oct-23	08:53	SMITH JL	DANCEBOOTCAMP	£24.00	£9,984.75
03-Oct-23	03:25	RUTH NICKSON	hale dance club	£22.00	£9,960.75
02-Oct-23	18:37	MARTIN P&F/ROYS	SOCIAL MORNING	£24.00	£9,938.75

02-Oct-23	14:02	FORBES C	HVH-2020-735	£22.00	£9,914.75
02-Oct-23	18:37	MOULAS N	Leah molyneux	£120.00	£9,892.75
30-Sep-23	18:58	Service Charge		-£18.00	£9,772.75
29-Sep-23	03:24	Thce Ministries Ltd	HVH2020691 PART	£176.00	£9,790.75
28-Sep-23	15:33	MCNABB J/LDS	SAX PRACTICE	£12.00	£9,614.75
27-Sep-23	18:36	J Arnaud	LINEDANCE 26SEPT23	£16.00	£9,602.75
26-Sep-23	13:11	Joanne Carden	HVH-2020-740	£32.00	£9,586.75
26-Sep-23	03:22	HALE LADIES K G	1014055	£48.00	£9,554.75
26-Sep-23	03:21	SMITH JL	DANCEBOOTCAMP	£24.00	£9,506.75
25-Sep-23	13:14	RUTH NICKSON	hale dance club	£44.00	£9,482.75
22-Sep-23	18:36	MERSEY WAVE C.I.C.	HVH-2020-732	£96.00	£9,438.75
22-Sep-23	03:26	HALE LADIES KNITTI	KNITTING GROUP	£36.00	£9,342.75
21-Sep-23	16:12	Creative Pla	Creative Players	£80.00	£9,306.75
21-Sep-23	03:21	J Arnaud	LINEDANCE 19SEPT23	£16.00	£9,226.75
21-Sep-23	03:20	MCNABB J/LDS	SAX PRACTICE	£24.00	£9,210.75
19-Sep-23	06:34	Credit	30 PAT LEWIS	£20.00	£9,186.75
19-Sep-23	03:18	SMITH JL	DANCEBOOTCAMP	£24.00	£9,166.75
18-Sep-23	16:40	MCNABB J/LDS	SAX PRACTICE	£24.00	£9,142.75
18-Sep-23	09:53	FRANCIS DOYLE	hvh-2020-727	£64.00	£9,118.75
18-Sep-23	06:22	Direct Debit (BT GROUP PLC)	GP00340133-000059	-£57.78	£9,054.75
14-Sep-23	13:51	RUTH NICKSON	hale dance club	£22.00	£9,112.53
14-Sep-23	12:50	J Arnaud	LINEDANCE 12sept23	£16.00	£9,090.53
13-Sep-23	18:36	ACTIVITY CO T/AS	HVH-2020-658	£48.00	£9,074.53
12-Sep-23	08:31	SMITH JL	DANCEBOOTCAMP	£24.00	£9,026.53
12-Sep-23	06:19	Direct Debit (WATER PLUS)	6000422984	-£51.76	£9,002.53
11-Sep-23	07:29	Louis David Miller	Liverpool fusilers	£16.00	£9,054.29
11-Sep-23	18:36	Louis David Miller	Liverpool fusilers	£32.00	£9,038.29
07-Sep-23	10:42	MCNABB J/LDS	SAX PRACTICE	£54.00	£9,006.29
07-Sep-23	08:29	Louis David Miller	Liverpool fusilers	£48.00	£8,952.29
06-Sep-23	09:42	Joanne Carden	Tuesday 5th sept	£7.50	£8,904.29
04-Sep-23	16:11	J Oliveira Gulinel	BABY SHOWER	£64.00	£8,896.79
04-Sep-23	11:42	RUTH NICKSON	hale dance club	£22.00	£8,832.79
01-Sep-23	06:25	B/P to: HMRC	120/PA00288525	-£174.12	£8,810.79
01-Sep-23	06:25	B/P to: Freemans Ind. Sup.	INV 21147	-£20.18	£8,984.91
01-Sep-23	06:25	SALARY	SALARY	-£453.40	£9,005.09
01-Sep-23	06:25	SALARY	SALARY	-£644.27	£9,458.49
01-Sep-23	06:24	REPAYMENT	PLUMBING PARTS	-£12.00	£10,102.76
01-Sep-23	06:24	B/P to: Freemans Ind. Sup.	INV 21256	-£120.00	£10,114.76
01-Sep-23	06:24	B/P to: Freemans Ind. Sup.	INV 21250	-£194.02	£10,234.76
01-Sep-23	06:24	B/P to: EW Carpet Cleaning	INV 2511 HALE VH	-£60.00	£10,428.78
01-Sep-23	06:24	B/P to: Sharyn Rangasamy	SALARY	-£776.30	£10,488.78
01-Sep-23	03:53	Thce Ministries Ltd	HVH2020691 PART	£176.00	£11,265.08
01-Sep-23	03:49	MARTIN P&F/ROYS	SOCIAL MORNING	£30.00	£11,089.08

Hale Village Hall
RECONCILIATION - Unity Trust Bank Current A/C 07-03-2024

From Accounts	£2,331.23
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Payments not cashed	Add
Receipts not entered	Subtract

Statement should be	£2,331.23
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Hale Village Hall

Summary of Receipts and Payments

All Cost Centres and Codes

Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Telephone / Internet /website				450.00	687.92	-237.92	-237.92 (-52%)
2	Water				735.00	522.41	212.59	212.59 (28%)
6	Rates				160.00	76.00	84.00	84.00 (52%)
7	Subscriptions				750.00	1,219.33	-469.33	-469.33 (-62%)
8	Repairs & Maintenance				15,000.00	2,151.17	12,848.83	12,848.83 (85%)
10	Refunds							(N/A)
11	Electricity				2,500.00	3,056.97	-556.97	-556.97 (-22%)
21	Gas				2,500.00	7,910.10	-5,410.10	-5,410.10 (-216%)
24	Capital Equipment				250.00		250.00	250.00 (100%)
26	Salaries				25,000.00	22,714.04	2,285.96	2,285.96 (9%)
27	Contingency				1,000.00		1,000.00	1,000.00 (100%)
SUB TOTAL					48,345.00	38,337.94	10,007.06	10,007.06 (20%)

Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Room/Hall Hire	27,718.09	19,376.70	-8,341.39				-8,341.39 (-30%)
17	Hale Parish Council Support							(N/A)
28	Refund		128.00	128.00		-647.81	647.81	775.81 (N/A)
SUB TOTAL		27,718.09	19,504.70	-8,213.39		-647.81	647.81	-7,565.58 (-27%)

Summary

NET TOTAL	27,718.09	19,504.70	-8,213.39	48,345.00	37,690.13	10,654.87	2,441.48 (3%)
V.A.T.					1,610.00		
GROSS TOTAL		19,504.70			39,300.13		

PROPOSED HALE VILLAGE HALL BAR PROJECT

Background

It was proposed that Mal Sutton and Malcolm Spargo evaluate the possibility of installing a Public Bar facility in the hall to maximise the potential of attracting more public hires where it is expected to have this standard type of service to be available.

Proposal

Three potential areas within the hall were evaluated:

1. Building a purpose made bar at the far end of the front reception area – loss of permanent essential space and construction costs might be prohibited.
2. Using the main Reception area by erecting a pop-up bar – Loss of Reception space, potential damage to carpet, electrical difficulties providing a chiller for provision of draught Beer and Lager.
3. Using the front section of the storage room which is located off the main hall.

Recommendation

The storage room has the greatest potential for the possibility of having a bar facility.

A Bar is usually an essential requirement for most major hire users to have available for an all-inclusive event location, with easy access for both operators and customers.

Description

The Storeroom doors open outwards, allowing a bar to be erected in front of the opening, just occupying a small space into the main hall.

Once the tables and chairs have been removed (normally a general requirement for use in the main hall), there is sufficient space for a working area behind the main bar.

It will be necessary to make some minor alterations to how the existing items will be relocated within this area, however, most of the basic requirements could be made available as described below.

Requirements

1. Front service Bar (an existing Bar is available from Mal Sutton- see hire cost below).
2. It would be necessary to purchase the following items:
A backdrop curtain on a steel wire to be located behind the front ceiling mounted light fitting.
3. Purchase a purpose made bottle Refrigerator, Spirits optics clamps, wall mounted Wash hand basin, Refrigerated Lager pump, additional glasses, dishwash baskets for glasses.

Estimated Costs

Curtain and fittings	200	
Bottle refrigerator	500	
Spirit optics	100	
Wash hand basin	200	
Plumbing costs for WHB.	100	
Refrigerated Lager Pump	500	
Additional glasses	100	
4 Dishwash baskets	100	
Contingency	200	TOTAL £2000 estimated

Operational details

The hall would not be responsible for a licence to sell alcohol, this would be the bar operators' requirement. It is proposed to invite a local Publican to have the nomination as the approved standard supplier.

The Bar would be delivered by Mal Sutton for each hire at a cost of £50 set up and collection.

Financials

For the hirers use of the bar facility, a charge of £300 would be levied, £50 to MS bar hire, £250 to the hall for this total facility.

The nominated bar operator would pay back 15/20% of the sales commission revenue back to the hall following the event.

Payback calculations

Given that that the hirers will pay £250, plus the potential sales commission for a 100+ event would attract bar sales of circa £1000/1500, each event has the possibility of providing a revenue of £250 plus £150 commission - £400.

Should the set-up costs be £2000, this could have a payback within twelve months (5 potential hires) also providing a continuous revenue stream in future years.

Next Steps

If the initial proposals are approval by HPC, actual costs will be forwarded for final signing off.

MJS 26/02



Hale Clerk <clerk@haleparishcouncil.gov.uk>

Hale Village Hall- Sonata acoustic proposal quotation

1 message

Sales Trim Acoustics <sales@trimacoustics.co.uk>

28 February 2024 at 15:27

To: Hale Clerk <clerk@haleparishcouncil.gov.uk>

Cc: Trim West Brom <trimwestbrom@gmail.com>

Good afternoon Brian,

Thank you for providing details of Hale Village Hall. Please find our report and quotation below and supporting information attached.

Please note that we have designed this solution to be broadly in line with the BB93 guidance for acoustics within UK school halls, which is a good benchmark – It is important to understand that any treatment in a room as reverberant as yours will make a difference, so if your allocated budget will not cover the recommended treatments below, please let me know what you have to work with and I will ensure that you get the best possible solution for your budget.

Option 1: AURIO – A high performance acoustic treatment, using 66.24 sqm of Sonata Aurio absorbers bonded to the walls and ceiling (suggested layout attached, subject to confirmation by site survey)

Option 2: VARIO – A premium performance acoustic treatment, using 66.24 sqm of Sonata Vario absorbers suspended from the ceiling and on wall mounting brackets (suggested layout attached, subject to confirmation by site survey)

NOTE: The Sonata Vario panels are mounted on suspension clips / brackets and can be easily removed and replaced for maintenance / decoration / cleaning. The Sonata Aurio panels are directly bonded to the ceiling / walls and cannot be removed. You can find an online colour selector by [clicking here](#), to choose the colours of the panels you would like. If you would prefer to receive a fabric swatch card in the post, please let me know.

Report:

Introduction:

Reverberation time is the most common way of expressing a room's basic acoustic character. It is the time taken for a steady noise to decay by 60dB after its source has been abruptly cut off. The Trim Acoustics acoustic modelling program shows an estimated current overall mid-frequency reverberation time (T_{mf}) of 3.20s for the room. This is simply down to the number of harsh, acoustically reflective surfaces to be found within the hall and results in a reverberation time that is far too high. The excess reverberation and 'echo'

will certainly detrimentally effect all of the people that use the space. I would suggest that a reverberation time below (T_{mf}) <1.5s is targeted for the best results when considering performance, practicality and budget.

Predicted Performance After Treatment:

The predicted mid-frequency reverberation times, after treatment, are: (T_{mf}) of 1.44s for option 1 and a (T_{mf}) of 1.36s for option 2 (See attached graph). Either option will represent a substantial improvement in the acoustics of the room.

Costs:

Option 1 – Aurio

Ceiling treatment:

32No. 1200 x 1200 x 50mm Sonata Aurio Panels

Wall treatment:

14No. 1200 x 1200 x 50mm Sonata Aurio Panels

Sonata Product	Cost	Unit	No.	Total
Aurio Absorber (1200 x 1200 x 50mm)	£120.00	each	46	£5,520.00
Sonatac Adhesive (300ml)	£11.00	each	66	£726.00
Installation	£1,470.00	each	1	£1,470.00
VAT @ 20%				£1,543.20
Total				£9,259.20

OR:

Option 2 – Vario

Ceiling treatment:

32No. 1200 x 1200 x 50mm Sonata Vario Panels

Wall treatment:

14No. 1200 x 1200 x 50mm Sonata Vario Panels

Sonata Product	Cost	Unit	No.	Total
Vario Absorber (1200 x 1200 x 50mm)	£178.00	each	46	£8,188.00
Ceiling Suspension Kit	£12.00	each	32	£384.00
Large Wall Brackets (Vario)	£80.00	each	14	£1,120.00
Installation	£1,470.00	each	1	£1,470.00
VAT @ 20%				£2,232.40
Total				£13,394.40

NOTES:

- If you would prefer to install yourself, please deduct the installation cost and add £150 + VAT for delivery.
- Lead time is currently around 3 weeks from order.

If the above is of interest, our acoustic specialist Dennis Gwilliam will come for a site visit to measure up in detail before an order is placed.

We hope this helps and look forward to your thoughts.

Kind regards

Stefania Mareso



Cardinal West, Cardinal Way

Godmanchester

Huntingdon

Cambridgeshire

PE29 2XN

Direct Tel 0208 443 0099

Email sales@trimacoustics.co.uk

PLEASE BE ADVISED ORDERS WILL BE A KERB SIDE DELIVERY, NO OFF LOADING FACILITIES AVAILABLE ON VEHICLES ,
PLEASE ENSURE YOU HAVE ENOUGH MANPOWER TO CARRY THE GOODS INTO THE PROPERTY

From: Hale Clerk <clerk@haleparishcouncil.gov.uk>
Sent: Monday, February 26, 2024 6:32 PM
To: Sales Trim Acoustics <sales@trimacoustics.co.uk>
Subject: Enquiry

Good Afternoon

Please see the attached document which I received from your company.

I would appreciate it if you could do a quotation based upon the requirements
of our Village Hall

The Room is 10 mtrs wide by 17 mtrs long and the ceiling rises from approximately
4.5 mtrs at the edge to an apex of approx 7 mtrs high.

I have attached some images for your attention



Kind Regards








Brian Hargreaves

Proper Officer

Hale Parish Council

07803611222

2 attachments

 **Trim Acoustics RT Calc - Hale Village Hall.pdf**
80K

 **Proposed Layout Diagram - Hale Village Hall.pdf**
169K



TRIM ACOUSTICS
 Prepared by: Dennis Gwilliam
 Date: 27/02/2024

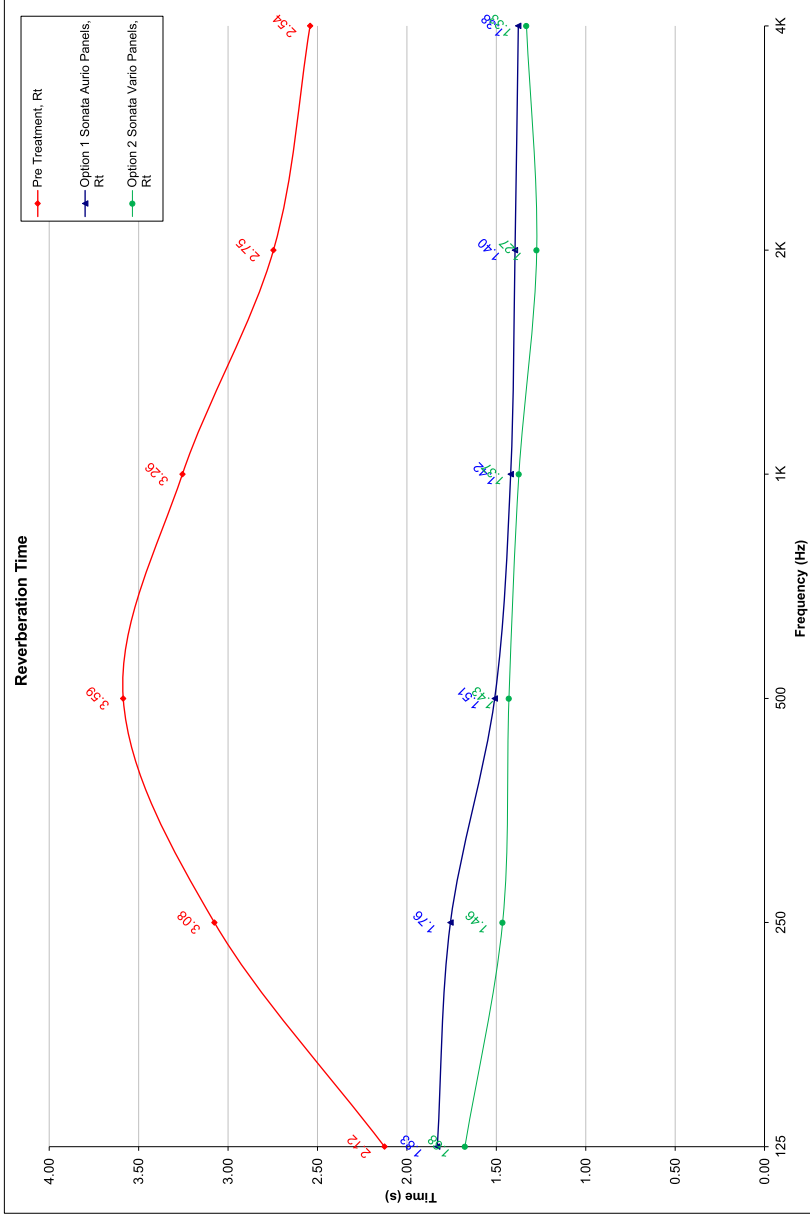
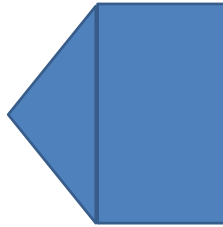
Project: Hale Village Hall
 Room Ref: Hall

Signed: _____

For and on behalf of SRS

Pre Treatment Average Rt (125Hz - 8KHz)	=	2.68 s
Pre Treatment Tmf (BB93)	=	3.20 s
Option 1 Post Treatment Average Rt (125 - 8KHz)	=	1.54 s
Option 1 Post Treatment Tmf (BB93)	=	1.44 s
Option 2 Post Treatment Average Tr (125Hz - 8KHz)	=	1.36 s
Option 2 Post Treatment Tmf (BB93)	=	1.36 s

	63	125	250	500	1K	2K	4K	8K
Pre Treatment Rt	18.52	2.12	3.08	3.59	3.26	2.75	2.54	1.44
Option 1 Sonata Auro Panels, Rt	18.52	1.83	1.76	1.51	1.42	1.40	1.38	1.47
Option 2 Sonata Vario Panels, Rt	18.52	1.68	1.46	1.43	1.37	1.27	1.33	0.95



Trim Acoustics Ltd
 T: 0208 443 0099
 E: sales@trimacoustics.co.uk
 W: www.trimacoustics.co.uk

Room Dimensions	
Length (m)	17.00
Width (m)	10.00
Max. Height (m)	7.00
Height at Walls (m)	4.50
Total Wall Area (m²)	268.00
Total Ceiling Area (m²)	190.07
Total Floor Area (m²)	170.00
Total Volume (m³)	977.50

Pre Treatment Materials Surface Type	Area (m²)	Material
Doors	15.00	DOOR - from part E Building Regs
Windows	0.00	NO MATERIAL SELECTED
Wall Material 1	253.00	CONCRETE BLOCK - exposed & painted
Wall Material 2	0.00	NO MATERIAL SELECTED
Wall Material 3	0.00	NO MATERIAL SELECTED
Wall Material 4	0.00	NO MATERIAL SELECTED
Ceiling Material 1	190.07	SUSPENDED PLASTERBOARD CEILING - from part E Building Regs
Ceiling Material 2	0.00	NO MATERIAL SELECTED
Ceiling Material 3	0.00	NO MATERIAL SELECTED
Floor Material 1	170.00	VINYL TILES or SHEETING
Floor Material 2	0.00	NO MATERIAL SELECTED

Treatment Materials Option 1 - Sonata Auro	Area (m²)	Treatment Material
Wall Treatment 1	20.16	SONATA - Auro Absorber (50mm thick, direct mounted)
Wall Treatment 2	0	NO MATERIAL SELECTED
Ceiling Treatment 1	46.08	SONATA - Auro Absorber (50mm thick, direct mounted)
Ceiling Treatment 2	0	NO MATERIAL SELECTED

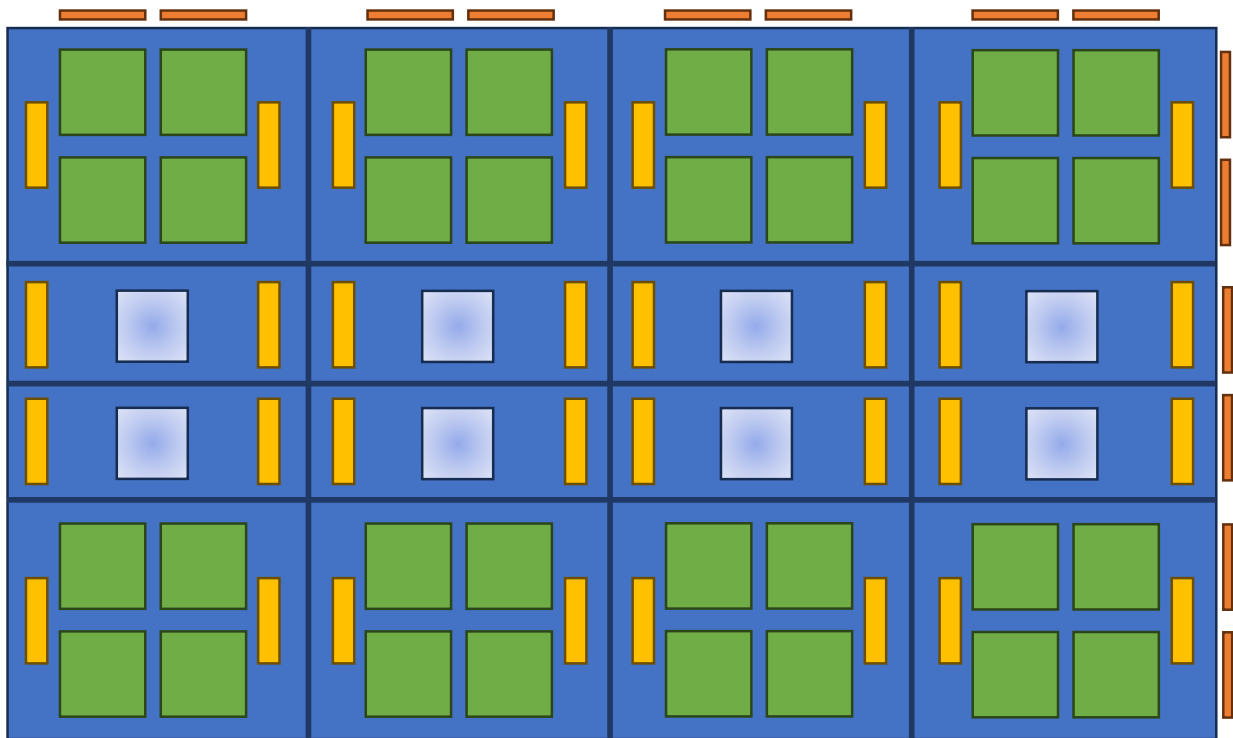
Treatment Materials Option 2 - Sonata Vario	Area (m²)	Treatment Material
Wall Treatment 1	20.16	SONATA - Vario Absorber (With Airspace)
Wall Treatment 2	0	NO MATERIAL SELECTED
Ceiling Treatment 1	46.08	SONATA - Vario Absorber (With Airspace)
Ceiling Treatment 2	0	NO MATERIAL SELECTED

Proposed Layout Diagram – SRS Sonata Acoustic Panels (DO NOT SCALE)





Project: Hale Village Hall
 Room: Hall
 Room Dimensions: 17m x 10m
 Room Height: 4.5-7m

Note: The layout below is subject to confirmation by site survey.

Plan View



Key

-  1200x1200x50mm Sonata Aurio or Vario Panels (Ceiling)
-  1200x1200x50mm Sonata Aurio or Vario Panels (Walls)
-  Lights
-  Skylights



Hale Village Hall

Key Control Policy

1. Introduction
2. Regular Users
3. Ad Hoc Users
4. Booking Clerk
5. Key Allocation and Return
6. Intruder Alarm
 - 6.1 Intruder Alarm Code
7. Lost or Unreturned Keys
8. References

These standard conditions of Key Control apply to all hiring Hale Village Hall, and they form part of the Agreement for hire between the Trustees and the person who has signed the Booking Form.

If you are in doubt as to the meaning of any of the following conditions, please consult the Bookings Clerk at the time of key allocation.

1. Introduction:

Hale Village Hall does not have a member of staff permanently in the facility.

'Regular' user groups (long term Hirers) are each issued with a **key** for the duration of their use.

Access to the secure key lock box may be given.

'Ad hoc' users (one off hire use) are admitted into the Village Hall by a designated employee of a member of the Management Committee.

2. Regular Users:

Regular user groups are each issued with a main entrance door key at the Village Hall's expense.

It is considered that the risk of so doing is acceptable as long as a register of key holders is kept up to date, providing an adequate measure of control over keys that have been issued.

Regular users are trusted not to make their own copies without permission. **Such Regular User would be known to VHMC and Staff.**

Each key issued has a numbered key fob that is recorded on a Key Holders Register together with the name of the user group and the key holder's name and contact details.

If a user group has been permitted to have another key cut (at their expense), then they must provide the above details of the key holder and will be given a numbered fob.

The numbered fob provides a means of tracing owners in the event that keys are left at the Hall. Importantly, the fobs do not make any mention of Hale Village Hall so that keys lost away from the Hall cannot be identified and used to gain entry illegally.

Regular users are required to return their keys when they cease using the Hall. Their keys and in particular the numbered fobs are recycled for use by new regular users and the Key Holders Register is updated appropriately.

The Key Register is updated by the Booking Clerk. The register is kept in the hall available to be reviewed for accuracy and completeness at any

HVHQual 05Hale Village HallEffective Date 1st May 2023
time by members of the Village Hall Management
Committee.

3. Ad Hoc Users:

Keys will not be given to Ad Hoc users.
Access will be arranged at the time of booking, to
be administered by a member of staff.
If the hall is to be closed and locked at the end of
hire, a member of staff will be present.

4. Booking Clerk:

The Booking Clerk following acceptance of the
Hirers booking will:
i. meet the Responsible Person at the hall at an
agreed time no more than 24 hours prior to
commencement of hall hire.
ii. ensure the Terms and Conditions of hire are
accurate and understood by the hirer.
iii. fire evacuation procedure is communicated
and understood.
iv fire regulations, eg, fire doors remain closed,
the use of naked flame or flammables is not
permitted.
v. accident/incident logbook is clearly explained,
and the location of the 1st Aid Box is shown.
vi the hirers quick check list is shown.
vii orientation of the hall is administered.
A key will be presented and signed for by Long
Term Hirers only.

5. Key Allocation and Return:

Allocation of a key will be confirmed following the
completion of Key Allocation Agreement
(attachment B).
The key will be returned following an agreed
arrangement by the Booking Clerk and the Hirer.
The Booking Clerk will update the key register
with immediate effect (attachment A).

6. Intruder Alarm:

If applicable the intruder alarm code will be given
to the Regular User Hirer Responsible Person **only**.
This code will only be provided by the Booking
Clerk dependant of the halls booking schedule.

6.1 Alarm Code:

To
safeguard controlled access into the hall, the internal
Intruder Alarm Code will be changed every 2 months.
The code will be changed by the Caretaker.
The change of code will be communicated by the
Booking Clerk to Regular long term hall hirers
Responsible Person.

7. Lost or Unreturned Keys:

Keys not returned back to the Booking Clerk later
than 24 hours after the end of long term hire will be
deemed as lost. The Booking Clerk will contact the
Regular Hirer using contact details provided at the
time of hire. Failure to produce the key will warrant
the key access changed, this will be at the discretion
of the Village Hall Management Committee and or
Responsible Person.
The cost of replacement keys and replacement key
lock will be charged to the Hirer.

8. References:

The following references should be explained by the
Booking Clerk and understood by the Responsible
Person prior to commencement of the hire.
-Terms and Conditions of hire.
- Evacuation Procedure.
- Fire Regulations.
- Health and Safety requirements within the hall.
- Incident and Accident Reporting.
- First Aid provision
- Key Holder Agreement (attachment B of this doc)
- Key Holder Register (attachment A of this doc.)

End of Document

Attachment B



Hale Village Hall Key Holder Agreement

**On behalf of (name of organisation hiring the hall).
I have received a main entrance key only to Hale Village Hall, and I agree to the following:**

- 1. To keep the key in a safe place and not permit the key to be used to gain unauthorised access.**
- 2. That should the key be lost, to make every effort to locate the key, but if unable to do so, to inform the Management Committee of the loss as soon as possible. I understand a payment will be required for a replacement key and any other key works undertaken.**
- 3. At no time should the key be identified by a label or otherwise as being that of Hale Village Hall.
The address of the key holder is permissible to assist return should it get lost.**
- 4. To return the issued key at the end of the hire period.**
- 5. To return the key to the Booking Secretary in the event of the above organisation ceasing to hire the hall regularly within one week of termination of hire arrangements.**

Print/Sign

Date

Hale Village Hall

Key Holders Dec 2023/2024

Name of Key holder	Organisation	Keys available	Date issued /Returned	Contact details
Steve Marnick	Cheshire Police	Front door	2020	07717328433
Paul Turton/Karl Atkinson	Mersey Wave Choir	Front door /Kitchen /store	June 2023	01514253832
Paul Metcalf	Friday Keep Fit	Front door	June 2023	07701016291
Ruth Nickson	Line Dance	Front door	June 2023	
Marcello	Christian Congregation UK	Front door Kitchen /Store	June 2023 ? return	07568192138
Clare Doyle	Ballroom Dance class	Front door Store	June 2023	
Robin Hulbert	FPA	Front door	June 2023	07738131868
Dot Trimble	Knitting group	Front door	?	
Bernie Mitchell	HPC	Front door	May 2023 ? return	07800968841
Luke Trevaskis	HPC	Full set	?	07889764158
Brian Hargreaves	Clerk / Staff	Full Set	2020	07803611222
Kath Barnett	Staff	Full set	2021	07813138311
Shayn Rangasany	Staff	Full Set	2022	07305474607
Barry Crockett	Staff	Full Set	2021	07764967199
Chris Forbes	Bowls	Front Door	February 2024	07761452573



Hale Village Hall

Terms & Conditions of Hire

1. Age
2. Supervision
3. Use of the Village Hall
4. Gaming Betting and Lotteries
5. Performing Rights Licence
6. TV Licence
7. Alcohol Licence
8. Public Safety
9. Means of Escape
10. Outbreak of Fire
11. Health and Hygiene
12. Electrical Appliance Safety
13. Insurance and Indemnity
14. Accidents and Incidents
15. Flammable Substances
16. Heating
17. Animals
18. Safeguarding
19. Sale of Goods
20. Payment of Hire Fees
21. Cancellation
22. End of Hire
23. Noise
24. Stored Equipment
25. Alterations
26. Smoking
27. Furniture and Equipment
28. Acceptance of Booking
29. DATA Protection

These standard conditions apply to all hiring Hale Village Hall and they form part of the Agreement for hire between the Trustees and the person who has signed the Booking Form. If you are in doubt as to the meaning of any of the following conditions, please consult the Bookings Clerk.

1. **Age:** The Hirer shall be at least 18 years old.
2. **Supervision:** The Hirer shall, during the period of the hiring, be responsible for the supervision of the Village Hall, the fabric and the contents, their care, safety from damage however slight, or change of any sort, and the behaviour of all persons using the Village Hall whatever their capacity, including proper supervision of car-parking arrangements to avoid obstruction and hazardous situations.
3. **Use of the Village Hall:** The Hirer shall not use the Village Hall at any one time for any number of persons (including staff and performers) greater than that stated in the booking confirmation agreement. The Hirer shall not use the Village Hall for any purpose other than that described in the Booking Form and shall not sub-hire or use the Village Hall or allow the premises to be used for any unlawful purpose or in any unlawful way nor do anything to bring onto the premises anything which may endanger the same or render invalid any insurance policies in respect thereof nor allow the consumption of alcohol without written permission.
4. **Gaming, Betting and Lotteries:** The Hirer shall ensure that nothing is done on or in relation to the Village Hall in contravention of the law relating to gaming, betting, and lotteries.
5. **Performing Rights Licence:** The Village Hall has a Performing Rights Society Licence which permits the use of copyright music in any form, e.g. record, compact disc, tapes, radio or by performers in person. If other licences are required (e.g., alcohol licence) in respect of any activity in the Village Hall, the hirer should ensure that they obtain the relevant licence.
6. **TV Licence:** The Village Hall has a TV licence.

7. Licences for the Sale and Consumption of

Alcohol: The Hirer shall be responsible for arranging such licences as may be needed whether for the sale or supply of intoxicating liquor and for the observance of same. Information is available from the Licensing Department of Halton Borough Council.

8 Public Safety Compliance: The Hirer shall comply with all conditions and regulations made in respect of the Village Hall by the Local Authority, the Licensing Authority, Hale Village Hall's Health and Safety Policy & Fire Risk Assessment. The Health and Safety Policy is available to Hirers on request from the Bookings Clerk. A copy is displayed in the Village Hall.

i. Before using the hall, the Hirer must read and comply with the information and requirements contained in the 'Emergency Evacuation' Procedure in the event of a Fire or other Emergency.

ii The Hirer has legal duties with regards to the safety of those persons assisting and/or attending the event.

9. Means of Escape:

i. All means of exit from the village hall must be kept free from obstruction and immediately available for instant exit.

ii. The emergency lighting supply operates from a backup battery supply and will automatically come into use if electricity supply fail, It illuminates the Emergency Exit routes.

10. Outbreak of Fire: The Fire & Rescue Service should be called to an outbreak of fire, however slight, and details thereof shall be given to the Bookings Clerk. There is no land line telephone in Hale Village Hall. The hirer must ensure they have access to a mobile phone in order to call Emergency Services.

11. Health and Hygiene: The Hirer shall, if preparing or serving food, observe all relevant food health and hygiene legislation and regulations (ref Food Safety Act 1990). There are facilities for food service at the Village Hall and it is the Hirer's responsibility to ensure they are adequate for the purpose of hire.

12. Electrical Appliance Safety: The hirer shall ensure that any electrical appliances brought into the premises and used there shall be in a safe and good working order and used in a safe manner. All electrical appliances brought into the hall must display a valid PAT's certificate.

13. Insurance and Indemnity: The Hirer shall be liable for:

i. the cost of repair of any damage (including accidental and malicious damage) done to any of the property including the fabrication or the contents of the Village Hall.

ii. all claims, losses, damages, and costs made against or incurred by the Village Hall, its Trustees, employees, volunteers, and management committee Members in respect of damage or loss of property or injury to persons arising as a result of the use of the Village Hall (including the storage of equipment) by the Hirer and

iii. all claims, losses, damages, and costs made against or incurred by the Village Hall, its Trustees, employees, volunteers, and management committee members, as a result of any nuisance caused by a third party as a result of the use of the Village Hall by the Hirer, the Hirer shall indemnify and keep indemnified accordingly the Village Hall, its Trustees, employees, volunteers, and management committee members against such liabilities.

The Village Hall has insurance to insure the liabilities described above and may, at its discretion, in the case of non-commercial hirers, insure the liabilities described above. The Village Hall shall claim on its insurance for any liability of the Hirer hereunder but the Hirer shall indemnify and keep indemnified the Village Hall, its Trustees, employees, volunteers, and management committee members against (a) any insurance excess incurred and (b) the difference between the amount of the liability and the monies received under the insurance policy.

If the Hirer of a non-commercial event engages the services of a person or persons who operate on a commercial basis, then the Hirer must ensure the provider has their own public liability cover as the Village Hall insurance does not insure their liabilities.

B. In cases of commercial hire where Hale Village Hall does not insure the liabilities described in above, the Hirer shall take out adequate insurance to insure such liability and on demand shall produce the policy and current receipt or other evidence of cover to the Bookings Clerk. Failure to produce such policy and evidence of cover will render the hiring void.

The Trustees of the Village Hall are insured against any claims arising out of their own negligence.

14. Accidents and Incidents: The Hirer must report all accidents involving injury to the public to the Bookings Clerk immediately and complete the relevant section in the accident book which is kept at the First Aid point. Any failure of equipment belonging to the Village Hall or brought in by the Hirer must also be reported as soon as possible. Certain types of accident or injury may need to be reported in accordance with the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR). The Bookings Clerk will advise.

Incidents or near misses should be recorded in the Incident logbook.

15. Flammable Substances: i. Highly flammable substances are not permitted to be used in any part of the Village Hall or immediate external surroundings.

ii. No internal decorations of a combustible nature (e.g. polystyrene, cotton wool) shall be erected without the consent of the Bookings Clerk. No decorations are to be put up near light fittings or other source of heat.

iii. No pyrotechnic device (including fireworks and Chinese lanterns) is ignited or used at the Village Hall or on the external grounds or car park.

16. Heating: The Village Hall is heated by Natural Gas enclosed central heating system. Portable Liquefied Propane Gas (LPG) or similar heating appliances must not be used by the Hirer.

17. Animals: The Hirer shall ensure that no animals (including birds) except assistance dogs are brought into the Village Hall. Assistance dogs whatsoever are to enter the kitchen at any time.

18. Activities for Children and Vulnerable Adults: The Hirer shall ensure that any activities for children comply with the provisions of The Children Act 1989 (as amended) or any other relevant legislation applicable to their particular hire.

The Trustees have a Children and Vulnerable Adults Protection Policy with which Hirers for events and activities involving children will need to comply. This is available on request from the Bookings Clerk.

Hirers, other than those hiring for private functions such as parties, will need to satisfy the Bookings Clerk of their policies with regard to the protection of children and vulnerable adults and to undertake or supply copies of Disclosure Barring Service checks as appropriate. The Trustees can offer further guidance

on use of the Village Hall for children. This is available on request from the Bookings Clerk.

19. Sales of Goods: The Hirer shall, if selling goods at the Village Hall, comply with Fair Trading Laws and any code of practice used in connection with such sales.

20. Payment of Hire Fees: The Hirer shall pay a deposit as stated by the Bookings Clerk within 7 days of confirmation of the booking. The balance is payable 14 days before the event.

21. Cancellation: If the Hirer wishes to cancel the booking before the date of the event and a replacement booking cannot be secured then the question of payment or the repayment of the hire fee shall be at the discretion of the Management. Deposits are not normally refunded when bookings are cancelled within 30 days of the event. The Trustees reserve the right to cancel a booking by written notice to the Hirer in the event of:

i. the Trustees reasonably considering that (i) such hiring will lead to a breach of licensing conditions, if applicable, or other legal or statutory requirements, or (ii) unlawful or unsuitable activities will take place at the Village Hall as a result of this hiring.

ii. the Village Hall becoming unfit for the use intended by the Hirer.

iii. an emergency requiring the use of the Village Hall for the community such as an emergency shelter.

iv. when the Village Hall is required for use as a Polling Station.

22. End of Hire: The hirer shall be responsible for leaving the Village Hall and surrounding area in a clean and tidy condition, securely locked unless directed otherwise. All damage and breakages will be charged to the Hirer. Any contents temporarily removed from their usual positions should be replaced otherwise the Trustees shall be at liberty to make an additional charge. With regards to regular hirers, the key should be returned to the Bookings Clerk as arranged. All equipment, appliances and any other items brought into the Village Hall shall be removed at the end of the hiring unless agreed with regular hirers.

23. Noise: The Hirer shall ensure that the minimum of noise is made on arrival and departure, particularly late at night and early in the morning. Amplified music is only allowed within the hall and must cease at a

HVHQual 01Hale Village HallEffective Date 1st May 2023
time determined by the licensing authority (check
with the Bookings Clerk for details).

24. Stored Equipment/Substances: Hale Village Hall and its Trustees accept no responsibility for any stored equipment or other property brought into or left at the Village Hall and all liability for loss or damage is hereby excluded.

No substances in association with the Control of Substances Hazardous to Health Regulations 2002 (CoSHH) shall be left uncontrolled within the facility at any time.

25. Alterations: No alterations or additions may be made to the Village Hall, nor may any fixtures be installed, or notices, placards, decorations, or other articles be attached in any way to any part of the Village Hall without the prior written approval at the time of hire.

26. Smoking: No smoking is allowed in the Village Hall. The Hirer shall ensure that the Hirer's invitees, comply with the prohibition of smoking in public places provisions of the Health Act 2006 and regulations made thereunder. Any person who breaches this provision shall be asked to leave the Village Hall.

27. Furniture and Equipment: The Hirer must return all furniture and equipment (including that provided in the kitchen) to the location in which it was found at the start of the hire period. The Trustees organise the Village Hall (including the stores and the kitchen) for the convenience and safety of all users and whilst the Hirer may make use of the facilities and equipment as reasonably required it is essential that everything is securely and safely re-instated to its original location before leaving the Village Hall, otherwise a charge to cover the cost of re-instatement could be incurred.

28. Acceptance of Booking: Hale Village Hall Management reserve the right to decline a booking request. The hirer should provide a scope of activity requested within the hall including any external activity that may compromise the safety and wellbeing of the Village and its residents.

29. DATA Protection: Personal details about the hirer and, if appropriate, the organisation they represent, will be stored on the Hale Village Hall booking database. The data will be used to manage the hall. Personal information stored by Hale Village Hall may be examined on request but will not be shared with third parties in line with The Data Protection Act 1998.

QUOTATION

Tel : 0151-236-7558
Email : sales@hroberts.co.uk
VAT Registration No: GB 164 5378 46
Company Registration No: 2799254

H. Roberts & Son Ltd

Fire Protection Experts for over 100 years

Warren House, Regent Street,
Liverpool, Merseyside, L3 7BN

Page 1

Hale Village Hall
High Street
Hale
Liverpool
Merseyside
L24 4AE

Quotation No	173141
Quotation Date	19/12/2023
Order No	
Account Ref	HAL-12

Quantity	Description	Unit Price	Net Amt	VAT %	VAT
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Note: THIS IS NOT A V.A.T. INVOICE

1.00	Site attendance fee	40.00	40.00	20.00	8.00
1.00	2.0kg Co2 gas fire extinguisher	69.20	69.20	20.00	13.84
1.00	6.0ltr water fire extinguisher	55.90	55.90	20.00	11.18
2.00	Fire extinguisher wall fixing	7.90	15.80	20.00	3.16
1.00	Water extinguisher ID sign - photo	4.50	4.50	20.00	0.90
1.00	Co2 gas extinguisher ID sign - photo	4.50	4.50	20.00	0.90



Total Net Amount	£	189.90
Carriage Net	£	0.00
Total VAT Amount	£	37.98
Invoice Total	£	227.88

Payment Terms : 30 days nett

BACS Payment Details:
Barclays Bank Sort Code: 20-51-43
Account Number: 70147494
Cheques payable to H.Roberts & Son Ltd

