



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ANNUAL MEETING OF HALE PARISH COUNCIL HELD AT HALE VILLAGE HALL ON MONDAY 19th MAY 2025 AT 8.00pm

Present: Cllr M Roberts, Cllr J McNamara, Cllr P Lewis, Cllr G Wright,
Cllr C Williams, Cllr A Hutchinson, Cllr Trevaskis

In attendance: The Clerk, and six members of public were also present

- 1. Election of Chairman** – Cllr M Roberts was proposed & seconded to remain in post as Chairman of Hale Parish Council.

Proposed by Cllr J McNamara

Seconded by Cllr P Lewis

The Motion was approved unanimously

- 2. Election of Deputy Chairman** – Both Cllrs C Williams and Cllr J McNamara stood for the position of Deputy Chair. Cllr C Williams was proposed & seconded

Proposed by Cllr L Trevaskis

Seconded by Cllr G Wright

Cllr McNamara was also duly proposed and seconded as follows

Proposed by Cllr P Lewis

Seconded by Cllr A Hutchinson

In a tied vote Cllr Williams used her casting vote as Deputy Chair to approve Cllr McNamara's appointment as Deputy Chairman for FY2526

The Motion was approved unanimously

- 3. Apologies** – Apologies were received from Cllr Anderson. No apologies were received from Cllr Cleary or Cllr Healey
- 4. Declarations of Interest** – The Chairman and J McNamara declared an interest in any Items involving the Freemen of Hale.

❖ *The Chairman, Cllr M Roberts left the meeting at 8.15pm for personal reasons*

- 5. Public Participation** – A local resident asked whether the Parish Council could make a request in the next newsletter for donations of large cooking pots & pans to assist catering for large parties who are wishing to make curries/stews etc for their events.

A resident informed the meeting that his place of work will be ending their catering function shortly and that there may be some suitable catering equipment available

Another local resident expressed her concerns about the “significant noise” she is experiencing from low flying aircraft. Hale Parish Council’s airport representative Cllr McNamara informed the meeting that air traffic is up by 14% which is good news for the Airport but not so good for residents on or close to the flightpath. He once again encouraged anybody experiencing excessive problems with noise should contact the department below.

Cllr Trevaskis asked that the registering of complaints be monitored by the PC as there is evidence that some of the information available has been manipulated or is distorted/biased.

For Noise Complaints please email: environmental@liverpoolairport.com

- 6. Thank you’s to contractors & Volunteers** – The Chair expressed his sincere thanks to the Contractor and volunteers who installed all the sound panels in the Village Hall. It has made a dramatic difference to the sound quality and it is believed that Hall users are collectively impressed. In particular he named Mal Sutton, Ron Antrobus, Joe McNamara and Pat Lewis for their efforts.
- 7. Minutes.** – With two minor amendments, the minutes of the Ordinary Meeting of 22nd April 2025 were approved as a true and accurate record

Proposed by Cllr P Lewis

Seconded by Cllr C Williams

The Motion was approved unanimously

- 8. Accounts** – The reconciled bank statement and summary of receipts and payments for 7th March 2025 – 31st March 2025 were accepted as a true & accurate comparison against budget

Proposed by Cllr G Wright

Seconded by Cllr P Lewis

The Motion was approved unanimously

- 9. Invoice Sampling** – Invoice Sampling was deferred as the relevant paperwork is currently at the Internal Auditors for examination during the AGAR audit.

Proposed by Cllr P Lewis

Seconded by Cllr L Trevaskis

The Motion was approved unanimously

10. V.E. Day Celebrations – Cllr Lewis gave a report about the celebrations which took place on 4th May 2025, thanking the Clan Wallace Pipe Band, the singer and the Merseywave Choir.

11. Notice of Public Rights to Inspect – It was resolved that the publication of the unaudited Annual Governance & Accountability Return for Hale Parish Council will be displayed between 30th June and 11th August 2025

Proposed by Cllr G Wright

Seconded by Cllr A Hutchinson

The Motion was approved unanimously

12. Asset Register – After Discussion, It was resolved to approve the asset list in its current form.

Proposed by Cllr L Trevaskis

Seconded by Cllr C Williams

The Motion was approved

13. Members Code of Conduct Policy – The reviewed Policy was approved in its current form.

Proposed by Cllr L Trevaskis

Seconded by Cllr C Williams

The Motion was approved

14. Committee Membership & Terms of Reference – This Item was deferred pending approval of the Terms of reference for this Committee.

Proposed by Cllr L Trevaskis

Seconded by Cllr C Williams

The Motion was approved

15. Airport Grant Application – It was agreed that the Clerk will produce an application for funding to Liverpool John Lennon Airport on behalf of Hale Parish Council

Proposed by Cllr J McNamara

Seconded by Cllr C Williams

The Motion was approved

16. Transport Links – This Item was deferred pending a report from Cllr Hutchinson who will attempt to contact Cllr S Rotherham.

Proposed by Cllr J McNamara

Seconded by Cllr P Lewis

The Motion was approved

17. School Saftey Concerns - This Item was deferred pending a review from Cllr Hutchinson who will report back to this Council

Proposed by Cllr J McNamara

Seconded by Cllr P Lewis

The Motion was approved

18. Halebank Football Club – As no application form has been received by the Clerk this Item cannot be formally discussed or considered at this time.

19. Finger Post Refurbishments – It was agreed to acquire estimates for the full refurbishment of the Finger Post which was installed in 2000 at the junction of Cocklade Lane & Town Lane

20. Quiz Night – it was agreed that the proposed Quiz night should be deferred until September to allow time for proper costing & consideration. A large number of events are taking place throughout June, and both July and August are busy holiday periods

Proposed by Cllr M Roberts and

Seconded by Cllr C Williams

The Motion was approved

21. Land at the rear of Hale Village Hall – The Clerk gave an update and agreed to follow up the recent email from Savilles regarding the piece of land in question.

The Chair Closed the Meeting at 10.00 pm