



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON MONDAY 12TH JANUARY 2026 AT 8.00pm

Present: Cllr M Roberts, Cllr P Lewis, Cllr J McNamara, P. Turton, A McNamara,
Cllr C Anderson, Cllr G Wright, M Fisher

In attendance: The Clerk and one Member of the Public were present

1. **Apologies** – Apologies were received from Cllr C Williams and N Thompson
2. **Declarations of Interest** – No declarations of interest were offered by members
3. **Public Participation** – No matters were discussed
4. **Minutes** – The minutes of the Hale Village Hall Management Committee Ordinary meeting on 10th November 2025 were approved and accepted as a true and accurate account.
 - i. Proposed by Cllr G Wright and seconded by Cllr M Roberts
 - ii. **The Motion was approved**
5. **Payments & Receipts** - The list of payments and receipts made between 28th October 2025 – 19th December 2025 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed were accepted by the committee.
 - i. Proposed by Cllr P Lewis and Seconded by Cllr C Anderson
 - ii. **The Motion was approved**
6. **Accounts** – The reconciled bank statement and summary of receipts & payments 28th October 2025 – 19th December 2025 were accepted as an accurate record and comparison against budget.
 - i. Proposed by Cllr P Lewis and Seconded by Cllr C Anderson
 - ii. **The Motion was approved**
7. **Health & Safety Working Group** – It was agreed that the newly acquired “Bleed Kit” should be sited within the Village Hall in a visible, appropriately labelled container.

Members will form a working group and undertake a maintenance audit to produce a schedule for repairs & maintenance and to advise about projected costs to be considered for future work

- 8. Pathway Refurbishment** – It was resolved to propose to the Trustee that work should start on refurbishing the walkway & car park at the side & rear of the building

Proposed by Cllr M Roberts and seconded by Cllr J McNamara

The Motion was approved

- 9. Village Hall Chairs** – It was agreed that the proposed new seating option is suitable & appropriate for use in the Village Hall. The members voted on a colour preference and the dark blue option was approved. A request will be made to the trustee to use the savings fund to purchase the chairs

Proposed by Cllr J McNamara and seconded by P Turton

The Motion was approved

- 10. Bus Stop Markings** – It was noted that bus stop markings for the stop opposite the Village Hall have now been installed and are in use.

- 11. Solar Panels** – The initial work required to connect the Solar Panels at the Village Hall is complete and the Clerk is awaiting confirmation from the contractor that the system is now fully operational

- 12. Village Hall Website** – The new Village Hall Website is now complete and will become operational shortly

- 13. Future Meeting** – It was agreed that the next Village hall Management Meeting will take place on 9th February 2026 at 7.30pm