



**HALE PARISH COUNCIL**  
OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



**DATED THIS TWENTY SECOND DAY OF FEBRUARY 2023**  
**MEMBERS OF HALE PARISH COUNCIL ARE HEREBY SUMMONED**  
**TO ATTEND THE ORDINARY PARISH COUNCIL MEETING OF**  
**HALE PARISH COUNCIL TO BE HELD AT 7.30pm**  
**ON THE TWENTY SEVENTH DAY OF FEBRUARY 2023**  
**IN HALE VILLAGE HALL, HIGH STREET, HALE L24 4AE**  
**TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

This meeting is to be held, adhering to the legislation of the Coronavirus Act 2020

A handwritten signature in black ink, appearing to be 'B. Hargreaves'.

**Mr. Brian Hargreaves**  
**Clerk and Responsible Financial Officer**

**Note to Councillors:**

If you are unable to attend the meeting, please notify the Clerk of your apologies.

Please email: [clerk@haleparishcouncil.gov.uk](mailto:clerk@haleparishcouncil.gov.uk) or call 07803611222

**Note to Public**

*Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.*

## MEETING AGENDA

1. **Apologies** - To Receive apologies for absence
2. **Declarations of Interest** - To Receive declarations of Interest
3. **Public Participation** – To adjourn the meeting for a period of public participation.

*\* Please note that anybody wishing to comment should raise their hand, wait to be acknowledged and should address the meeting through the Chair.*

4. **Minutes** – To approve the Minutes of the Ordinary Meeting of Hale Parish Council on 16<sup>th</sup> January 2023 as a true and accurate record
5. **Payments and Receipts** - To receive and accept the list of payments and receipts made between 7<sup>th</sup> January 2023 to 13<sup>th</sup> February 2023 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed (See Attached)
6. **Accounts** - To receive the reconciled bank statement and summary of receipts & payments 7<sup>th</sup> January 2023 to 13<sup>th</sup> February 2023 and to accept them as an accurate record and comparison against budget (See Attached)

### 7. **Budget & Precept 2023 – 2024**

- i. To consider Annual Budget & Precept for 2023 – 2024
- ii. To approve the Annual Budget for 2023-2024
- iii. To approve the Annual Precept for 2023 – 2024

- 8. Standing Orders & Financial Regulations** – To review current documents and adopt.
  
- 9. Risk Management Scheme & Policy** - To review current documents and adopt.
  
- 10. Members Code of conduct** - To review current documents and adopt.