



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DATED THIS TWENTIETH DAY OF APRIL 2022

MEMBERS OF HALE PARISH COUNCIL ARE HEREBY SUMMONED

**TO ATTEND THE ORDINARY COUNCIL MEETING OF
HALE PARISH COUNCIL**

TO BE HELD AT 7.30PM ON THE

TWENTY FIFTH DAY OF APRIL 2022

IN HALE VILLAGE HALL, HIGH STREET, HALE L24 4AE

TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.

This meeting is to be held, adhering to the legislation of the Coronavirus Act 2020

A handwritten signature in black ink, appearing to be 'B. Hargreaves'.

Mr. Brian Hargreaves

Clerk and Responsible Financial Officer

Note to Councillors:

If you are unable to attend the meeting, please notify the Clerk of your apologies.

Please email: clerk@haleparishcouncil.gov.uk or call 07803611222

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council

MEETING AGENDA

1. **Apologies** - To Receive apologies for absence

2. **Declarations of Interest** - To Receive declarations of interest

3. **Public Participation** - To adjourn the meeting for a period of public participation

** Please note that anybody wishing to comment should raise their hand, wait to be acknowledged and should address the meeting through the Chair.*

4. **Minutes** –To approve the Minutes of Hale Parish Council Ordinary Meeting held on
 - i. Monday 21st March 2022

5. **Matters arising from Previous Parish Council Meetings**
 - i. **Trees for Jubilee Celebrations** – To discuss the options available and to decide upon the preferred choices for trees to mark the Queens Jubilee and decide upon the next course of action

 - ii. **Solar Farm** – To note that the clerk has written to all three Ward Councillors asking for the Planning application Ref: 22/00019/PLD to be “Called In” and also to Planning Officer Glen Henry (who is currently on annual leave) to receive a further update.

A previous correspondence outlined the current situation below with regard to the planning personnel involved.

Dear Mr Hargreaves

Thank you for your email. Rob Cooper has now left the Authority and we are trying to work through his remaining caseload. The application is therefore still under consideration.

Regards

Glen

Glen Henry- Principal Team Lead
Policy, Planning and Transportation
Municipal Building
Widnes
Cheshire
WA8 7QF
0151 511 7170
Duty Planning Service - 0151 511 6160

iii. Parking Issue – To Consider the response from Traffic Management dept. (attached) in relation to the parking issues highlighted at the Junction of Town Lane and Cocklade Lane

6. Ward Councillors Report – To receive a report from local Ward Councilors if available

7. Payments and Receipts - To receive and accept the list of payments and receipts made between 16th March 2022 and 31st March 2022 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed below

114	25/03/2022	Expenses	-10.00	32,461.95	29/03/2022
113	25/03/2022	Salary	-1,016.21	31,445.74	29/03/2022
115	25/03/2022	Salary	-389.89	31,055.85	29/03/2022
116	29/03/2022	Txfer Hale Village Hall	13,646.00	17,409.85	30/03/2022
117	31/03/2022	Bank Charges	-18.00	17,391.85	31/03/2022

CLOSING BALANCE 17,391.85

Bank statement should show £ 17,391.85

- 8. Accounts** - To receive the reconciled bank statement and summary of receipts & payments (16th March 2022 and 31st March 2022) against budgets and to accept them as an accurate record and Final account summary for 2021 – 2022 and comparison against budget

31-Mar-22	19:01	Service Charge	Unity Bank	-£18.00	£17,391.85
30-Mar-22	06:36	to: Hale Village Hall	Budget Txfer	-£13,646.00	£17,409.85
29-Mar-22	06:30	Salary	HPC	-£1,026.21	£31,055.85
29-Mar-22	06:30	Salary	HMRC	-£389.89	£32,082.06

- 9. Civic Service** – To receive a verbal report by Cllr Spargo regarding the Civic Service held on Sunday 24th April 2022.

- 10. Room Hire** - To consider a proposal on behalf of the Guildswomen of Hale for Hale Parish Council to fund the hiring of Hale Village Hall on behalf of the Guildswomen. The Guildswomen are proposing to stage an “Afternoon Tea” with all proceeds going towards the Queen’s Platinum Jubilee celebrations in June 2022.

- 11. Precept** - To Note that the Precept of £47,500 has been received from Halton Borough Council on 1st April 2022

- 12. Xmas Tree Installation** – To consider the permanent installation of a Christmas Tree on Memorial Green



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ORDINARY PARISH COUNCIL MEETING OF HALE PARISH COUNCIL HELD IN HALE VILLAGE HALL ON MONDAY 21st MARCH 2022 AT 7.30pm

Present: Cllr Williams, Cllr Mitchell, Cllr Wright, Cllr Spargo, Cllr Cleary, Cllr Anderson, Cllr Trevaskis, Cllr Brown

In attendance: The Clerk and six members of public were also present

- 1. Apologies** – Apologies were received from Cllr Healey and Cllr McNamara
- 2. Declarations of Interest** – No Interests were declared
- 3. Public Participation** – To adjourn the meeting for a period of public participation
 - i.** A member of the public enquired about the replacement of the current Union Flag which is worn and tattered. The Clerk informed the meeting that the matter is in hand. He further highlighted an opportunity to raise the Ukrainian flag in support of Ukrainian nationals and soldiers during these difficult times.
 - ii.** In addition the resident informed the meeting that he had received a quotation for the installation of appropriate bunting along Town Lane, up to the Memorial Green and on to the park entrance in preparation for the Jubilee celebrations in June. He indicated that this may be a topic for discussion at the independent Jubilee meeting on 22nd March 2022.
 - iii.** The Lord Mayor was once again allowed to give an overview of the preparations for the Jubilee Celebrations. He said he is very happy with the current position and that much progress has been made. The policy of “beg, steal and borrow” has served him well and he will continue to make arrangements for this much anticipated event. He would like to see a “diary” of events produced so that residents have a reference point for all organised events taking place over the Queens Jubilee Celebration weekend. Refurbishment of the Village Fawcett Gun is well under way and the Lord Mayor advised that there are only a few parts which need attention before the project is complete.

The Chair thanked the Lord Mayor on behalf of the Parish Council for his commitment and enthusiasm in the planning of this important event
- 4. Minutes** –
 - i.** Cllr Spargo proposed that the minutes for Hale Parish Council Extra-Ordinary Meeting held on Monday 16th February 2022 should be approved as a true record. Cllr Williams seconded the proposal.

The Motion was approved

- ii. With a minor amendment to item 5. Cllr Wright proposed that the minutes for Hale Parish Council Ordinary Meeting held on Monday 21st February 2022 should be approved as a true record. Cllr Anderson seconded the proposal.

The Motion was approved

5. Matters Arising From previous Parish Council Meetings

- i. The Chair explained that planning permission will be sought formally, once the proposed projects are ratified and funding approved. He explained that the planned Beacon may not be available for the Jubilee festivities but described it as a long term assignment which can be used for future local events & Events of State. It was noted that the Parish Council receives a discount on all planning applications.
- ii. A draft Trust Deed amendment is being produced by Louise Beaton MBE for approval and submission to the Charities Commission in due course.

6. Ward Councillor's Report – A notification of the adoption of the DALP submitted to the Secretary of State on 5th March 2020 was forwarded by Cllr Wharton for the Parish Council's attention.

7. Payments & Receipts – A proposal by Cllr Spargo to accept all payments made between 9th February 2022 and 16th March 2022 as recorded in the cash book record which has been reconciled against the bank statements to these dates, all payments having been made under Financial Regulation 6.4 as detailed was received and seconded by Cllr Wright

The Motion was approved

8. Accounts – A motion to accept the reconciled bank statement and summary of receipts for the period 9th February 2022 and 16th March 2022 as a true record was proposed by Cllr Spargo and seconded by Cllr Wright

The Motion was approved

9. Village Hall Sign – A proposal by Cllr Trevaskis to give the Clerk delegated authority to supervise the commissioning and installation of a sign in recognition of the various organisations and individuals involved in the re-building of the current building was seconded by Cllr Spargo

The Motion was approved

10. Fawcett Gun Siting – A letter from the Chair of Hale RBL was considered and debated with a number of alternatives being offered for discussion. The opinions of all councillors and the residents present were taken into account and a motion to site the Fawcett Gun on the memorial green temporarily whilst a consultation with local residents takes place was proposed by Cllr Wright and seconded by Cllr Spargo. In a vote the motion was rejected.

The Motion was rejected

A revised motion to site the Fawcett Gun on the forecourt of Hale Village Hall was proposed by Cllr Brown and seconded by Cllr Cleary

The Motion was approved

- 11. Solar Farm** – It was noted by the Chair that the published decision date for the Application for a Lawful Development Certificate planning application 22/00019/PLD is described as “not available” on Halton Borough’s planning website. It is recognised that the Parish Council should be active in attempting to encourage a quickly established formal decision and that Hale’s three Ward Councillors should be encouraged to “call in” the application as it is now a month later than the published “target” date.

Cllr Mitchell asked for clarification about the previous objections submitted by Hale Parish Council and the Chair gave her a summary of what had been submitted and for what purpose. She suggested that it might be more appropriate to offer alternative uses for the area in question rather than to simply object to the proposed application.

It was proposed by Cllr Trevaskis that the Clerk should ask the Ward Councillor’s to “call in” the planning application 22/00019/PLD. He recommended that this item be further reviewed pending the submission of alternative proposals such as recreational and environmental projects. Cllr Mitchell seconded the proposal

The Motion was approved

The Chairman closed the Meeting at 9.00pm

Hale Parish Council

Summary of Receipts and Payments

20 April 2022 (2021-2022)

All Cost Centres and Codes

Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Asset Purchase				1,000.00		1,000.00	1,000.00 (100%)
2	Wellbeing working group				5,000.00	1,584.92	3,415.08	3,415.08 (68%)
3	Guildswomen Working Group				100.00		100.00	100.00 (100%)
4	War Memorial Working Group				1,286.00	43.73	1,242.27	1,242.27 (96%)
5	Civic Service Working Group				600.00	18.70	581.30	581.30 (96%)
6	Parish Plan Working Group							(N/A)
7	Legal/Consultation Fees				5,000.00	1,700.00	3,300.00	3,300.00 (66%)
8	Grants				1,500.00	2,250.00	-750.00	-750.00 (-50%)
9	Training				500.00	998.85	-498.85	-498.85 (-99%)
10	Insurance				2,750.00	1,618.12	1,131.88	1,131.88 (41%)
11	Web Site				550.00	165.60	384.40	384.40 (69%)
12	Newsletter				500.00		500.00	500.00 (100%)
13	Audit				800.00	441.00	359.00	359.00 (44%)
14	Subscriptions/Advisory Bodies				1,100.00	1,677.50	-577.50	-577.50 (-52%)
15	Staffing Including NI				18,050.00	17,304.06	745.94	745.94 (4%)
16	Village Hall Reserve							(N/A)
17	Administration				250.00	124.50	125.50	125.50 (50%)
18	Staff Allowances/Expenses				100.00	259.80	-159.80	-159.80 (-159%)
19	Payroll & Scribe				350.00	477.00	-127.00	-127.00 (-36%)
20	Village Hall Support Costs				13,646.00	13,646.00		(0%)
21	Election Costs				3,000.00	3,191.95	-191.95	-191.95 (-6%)
22	Hall Hire (Rent)				250.00	321.25	-71.25	-71.25 (-28%)
23	Vat							(N/A)
33	Liverpool Airport Working Group							(N/A)
34	Green Belt Reserve							(N/A)
35	General Reserve				5,000.00	60.00	4,940.00	4,940.00 (98%)
36	Contingency							(N/A)
38	Grant - Bookings Officer							(N/A)
SUB TOTAL					61,332.00	45,882.98	15,449.02	15,449.02 (25%)

Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
24	Precept	43,724.00	43,724.00					(0%)
25	Vat Recovered	840.00	2,586.51	1,746.51				1,746.51 (207%)
26	Grant - Bookings Officer							(N/A)
27	Other							(N/A)
28	Class Fees - Village Hall		75.00	75.00				75.00 (N/A)
37	Grant- Neighbourhood Plan							(N/A)
SUB TOTAL		44,564.00	46,385.51	1,821.51				1,821.51 (4%)

Hale Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

20 April 2022 (2021-2022)

Summary

NET TOTAL	44,564.00	46,385.51	1,821.51	61,332.00	45,882.98	15,449.02	17,270.53 (16%)
V.A.T.					1,227.83		
GROSS TOTAL		46,385.51			47,110.81		

Hale Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/03/2022		
	Cash in Hand 01/04/2021		18,117.15
	ADD		
	Receipts 01/04/2021 - 31/03/2022		46,385.51
			64,502.66
	SUBTRACT		
	Payments 01/04/2021 - 31/03/2022		47,110.81
A	Cash in Hand 31/03/2022 (per Cash Book)		17,391.85
	Cash in hand per Bank Statements		
	Petty Cash	10/06/2021	0.00
	Hale Parish Council Unity Bank	31/03/2022	17,391.85
			17,391.85
	Less unrepresented payments		
			17,391.85
	Plus unrepresented receipts		
B	Adjusted Bank Balance		17,391.85
	A = B Checks out OK		



FW: Halton Direct Link Enquiry - APP2022031114563

1 message

Traffic Management <TrafficManagement@halton.gov.uk>
To: "clerk@haleparishcouncil.gov.uk" <clerk@haleparishcouncil.gov.uk>

24 March 2022 at 14:31

Hi Brian,

Thank you for your email and please accept my apologies for the delay in responding. I can confirm that I have visited the site on a couple of occasions and understand the issues.

Cars parked on the road is a common issue and there are no easy solutions. Looking at this site, many of the adjacent properties have no off-street parking amenity and for that reason are certain to object to any parking restrictions during the statutory consultation process. The Council can overturn any objections if there is a genuine safety concern but looking at collision data, as supplied by Cheshire Police, there is no real accident history here and from a legal point of view we would be on shaky ground imposing a legally enforceable Traffic Regulation Order. For that reason there are no immediate plans to impose waiting restrictions, although the situation will be monitored.

However I will arrange for a SLOW road marking to be installed on the approach to the bend from the Widnes direction, which will encourage motorists to reduce speed and minimise conflict with vehicles travelling in the other direction.

Kind Regards

Ian Saxby
Manager - Traffic Management and Road Safety
Halton Borough Council
0151 511 7615

-----Original Message-----

From: hdl@halton.gov.uk <hdl@halton.gov.uk>
Sent: 11 March 2022 14:22
To: Traffic Management <TrafficManagement@halton.gov.uk>
Subject: Halton Direct Link Enquiry - APP2022031114563

Subject Details

Brian Hargreaves
69 Cocklade Lane
Liverpool
L24 4BD
Home Tel: 01514253794
Work Tel: 01514863528
Mobile Tel: 01780361122
Email: clerk@haleparishcouncil.gov.uk

Hello,

The above customer has sent an email to Halton Direct Link regarding traffic management, please see email below, hope you can help.

Thank you

Graham

Halton Direct Link

-----Original Message-----

From: Website Enquiry <Website.enquiry@halton.gov.uk>
Sent: 02 March 2022 13:46
To: Halton Direct Link *DO NOT MOVE* <HDL@halton.gov.uk>
Subject: Problem Suggest Improvement

Subject: Problem Suggest Improvement

Details: Good Afternoon

My Name is Brian Hargreaves, I am Clerk at Hale Parish Council in Hale Village.

At a recent Parish Council meeting a resident asked me to take up an issue with your department regarding the parking problem being experienced at the corner of Cocklade Lane and Town Lane in the Village.

At that point in the road resident parking is not catered for and there are no parking restrictions or enforcement present.

The problem is most apparent when vehicles attempt to turn left from Cocklade Lane towards Widnes at this very narrow pinch point. Resident car parking inadvertently provides a "screen" which drivers find very difficult to view oncoming traffic (from widnes direction) and pull out without proper access to view.

I am led to believe that there have been a number of "near misses" and the resident feels like it is only a matter of time until there is a serious accident at that point.

It was suggested that some form of parking restriction (yellow lines or signage) could be installed to prevent residents parking at that particular point and ensuring it is kept clear to prevent an accident occurring.

Thank you

Kind Regards

Brian

First Name: Brian

Surname: Hargreaves

House Name/Number: 69

Street: Cocklade Lane

Town/City: LIVERPOOL

County: Cheshire

Postcode: L24 4BD

E-mail: clerk@haleparishcouncil.gov.uk

Telephone: 017803611222

Council Contact Name: Brian Hargreaves

Sent By UserID: 2993