



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



MINUTES OF THE ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON MONDAY 13TH OCTOBER 2025 AT 8.00pm

Present: Cllr M Roberts, Cllr P Lewis, Cllr J McNamara, P. Turton, A McNamara,
Cllr C Anderson, Cllr G Wright, N Thompson

In attendance: The Clerk. Three Members of the Public were present

1. **Apologies** – No Apologies were received by the Clerk
2. **Declarations of Interest** – No declarations of interest were offered by members
3. **Public Participation** – A local resident who is an ex-councillor informed members about the availability of a considerable number of red/gold coloured banqueting chairs at a budget price of £10+vat per chair. There was a mixed response and it was decided that an enquiry about the flammability should be put to the seller in view of the fire regulations which were brought into force during 1988. A number of members felt that new chairs would perhaps be a better option with a choice of neutral colours being preferred. However it was acknowledged that the budget cost of the chairs is attractive
4. **Minutes** – The minutes of the Hale Village Hall Management Committee Ordinary meeting on 2nd September 2025 were approved and accepted as a true and accurate account.

Proposed by Cllr J McNamara and seconded by Cllr M Roberts

The Motion was approved

5. **Payments & Receipts** - The list of payments and receipts made between 18th August 2025 – 30th September 2025 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed were accepted by the committee

Proposed by Cllr M Roberts and Seconded by N Thompson

The Motion was approved

6. **Accounts** – The reconciled bank statement and summary of receipts & payments 18th August 2025 – 30th September 2025 were accepted as an accurate record and comparison against budget.

Proposed by Cllr P Lewis and Seconded by Cllr C Anderson

The Motion was approved

- 7. Health & Safety Working Group** – The Clerk informed the meeting that the maintenance records updated by the Caretaker were found to be up to date and all in order. In addition he has purchased a new first aid box to replace the existing kit which has been partly used. The Clerk also noted that the Bookings Officer has informed regular users about what appears to be excessive use of the first aid items without supporting injury records within the accident book.

Members of the Health & Safety working group will meet up with the auditor from Worknest to oversee the annual safety audit on 13th November 2025

- 8. Uneven Paving Stones** – It was agreed that as a safety issue the paving stones in question on the forecourt of the Village Hall should be repaired as soon as possible. A request to do the repairs as a matter of urgency was proposed

Proposed by Cllr J McNamara and seconded by Cllr C Anderson

The Motion was approved

- 9. Flower Boxes** – It was agreed that the work should be undertaken as soon as possible. The current boxes have lasted for over 7 years and it is felt that wooden replacements are perfectly adequate.

Proposed by Cllr J McNamara and seconded by Cllr C Anderson

The Motion was approved

- 10. Future Meeting** – It was agreed that the next village Hall meeting will take place on 10th November 2025 at 8.00pm

Proposed by Cllr G Wright and seconded by Cllr J McNamara

The Motion was approved