



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE MEETING OF HALE PARISH COUNCIL STAFFING COMMITTEE

**HELD ON THURSDAY 30TH OCTOBER 2025 AT 7.00pm
IN HALE VILLAGE HALL**

Present: Cllr P Lewis, Cllr J McNamara, Cllr L Trevaskis

In attendance: The Clerk

The Committee noted that it didn't appear that the full council had yet resolved to approve the Committee's Terms of Reference. Given this, the Committee was unsure what delegated authority it possessed. However, the meeting proceeded on the understanding that discussions about the topics on the agenda would be beneficial, and any formal resolution can be reserved for full council at its meeting in November.

- 1. Apologies** – Cllr A Hutchinson Cllr M Roberts and Cllr C Anderson registered their apologies,
- 2. Declarations of Interest** - No expressions of interest were recorded
- 3. Minutes** – The Draft minutes from the staffing meeting on 18th July 2025 were deferred due to non-attendance by members who could confirm their validity

Proposed by Cllr J McNamara and seconded by Cllr P Lewis

The Motion was approved

- 4. Part II Session** – It was agreed to conduct a Part II meeting for the discussion of confidential matters

Proposed by Cllr J McNamara and seconded by Cllr P Lewis

The Motion was approved

Exclusion of the Press and Public

(Public Bodies (Admission to Meetings) Act 1960 Section 1)

The Council is recommended to pass the following recommendation in relation to the following items: "That, in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following business, on the grounds that publicity would be prejudicial to the public

interest by reason of the confidential nature of the business to be transacted or for other special reasons arising from the nature of that business or of the proceedings.”

Employment Situation –

Members considered the DRAFT Employment contracts for current staff. A number of amendments were made and some new conditions added to take into consideration the changes to the Employee Rights Bill which will become law shortly.

The DRAFT Employee Handbook was also considered and a number of sections amended to assure parity with the current Employees Contracts of employment.

A full account of the matters discussed in this Part II is held in a confidential version of these minutes held by the Clerk.

Date of next meeting TBC after contacting members to attain availability & preference.