



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON MONDAY 28th MARCH 2022 AT 7.30pm

Present: Cllr Wright, Cllr Trevaskis, Cllr Spargo, Cllr Williams, Cllr Anderson

In attendance: Mr Brian Hargreaves (Proper Officer) and five members of the Public

1. **Apologies** – Cllr McNamara registered her apologies for non-attendance
2. **Declarations of Interest** – None were received
3. **Minutes** – The minutes of the ordinary meeting on 31st January 2022 were accepted with a minor amendment to item 10 as a true record.

Proposed by Cllr Spargo Seconded by Cllr Anderson

The Motion was approved

4. Public Participation –

A member of the Public raised concerns about the build quality of certain items within the Village Hall. In particular the main Hall floor was highlighted and also the wooden cladding on the external front elevation of the building. Both items have deteriorated badly and it was felt that the quality of the materials used is of a sub-standard. The member of public asked whether there may be some recourse through a guarantee or similar. However it was explained by the Chair that due to financial constraints some materials of lower quality were used in the original build and it is as a direct result that the quality issues are being experienced. The Clerk will enquire with the contractor and report back at a future meeting. Cllr Trevaskis said that a maintenance schedule was recommended when the building was handed over but that he didn't think it had been adhered to since the Hall opened.

- 5. Payments & Receipts** - The list of payments and receipts made between 12th January 2022 and 21st March 2022 as recorded in the cash book record which has been reconciled against the Bank statements to these dates, all payments having been made under Financial Regulation 6.4 as detailed were accepted as a true record.

Proposed by Cllr Trevaskis Seconded Cllr Spargo

The Motion was approved

- 6. Flags & Flagpole** – It was resolved to ask the Clerk under his delegated authority to arrange for the replacement of the Union Flag which is badly worn and to arrange the purchase and installation of a second flagpole. It was agreed that the Union flag should fly on a permanent basis with any additional flags in support of particular events or organisations flying on the second pole as appropriate.

Proposed by Cllr Wright and Seconded Cllr Trevaskis

The Motion was approved

- 7. Village Hall Passageway** – It was resolved that the Clerk should arrange for the purchase of a weed membrane and wooden chippings to dress the passageway along the non-operational side of the Village Hall. Stone chippings were considered but it was felt that from an ecological point of view the less “sterile” the area is the better.

- 8. Easter Egg Hunt** – The Clerk advised that due to a mix up by him this item is a Parish Council item which the Wellbeing Committee generally organise. Therefore it should not be considered at this meeting. As a general observation a member of the public reminded the meeting that Easter Sunday is also the day that the annual Hale Road Race takes place within Hale Park. It was thought that there may be some safeguarding issues to consider if the Easter event should coincide with the road race

- 9. Social Media** - It was resolved to take up an offer from the Grandson of a local resident to assist with the upkeep and administration of all of the Village Hall social media outlets. The offer is believed to be free of charge and a scope of work will be created prior to commencing work. It is hoped that the individual will work alongside the Bookings Officer to produce a more appropriate and up to date offering for new and existing users.

Proposed by Cllr Spargo and Seconded Cllr Trevaskis

The Motion was approved

- 10. Civic Service** – The Clerk advised that as a Parish Council matter this Agenda item could only be discussed from a Village Hall perspective. Cllr Spargo gave a detailed account of how the Village Hall will be used and what is expected on the day of the event. It is hoped that the event can be set up on Saturday 23rd April. The number of tables required will depend upon the number of confirmed attendees (currently approx. 50) and can be confirmed closer to the event. It is hoped that the Lord Mayor will unveil the plaque which recognizes the work of contractors residents & volunteers in re-building the Village Hall

The Meeting was closed by the Chair at 8.30pm