



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**MINUTES OF THE MEETING OF HALE PARISH COUNCIL
ACTING AS SOLE TRUSTEE OF HALE VILLAGE HALL
HELD ON MONDAY 8TH JUNE 2026 AT 7.30pm
IN HALE VILLAGE HALL**

Present: Cllr M Roberts, Cllr P Lewis, Cllr J McNamara, Cllr P Healey,
Cllr C Anderson, Cllr M Lewis

In attendance: Mr. Brian Hargreaves (Proper Officer) & 2 Members of the Public

- 1. Election of Chairman** – Cllr J McNamara was proposed and duly elected as Chairman for 2026-2027

Proposed by Cllr M Roberts Seconded by Cllr P Lewis

The Motion was approved

- 2. Election of Vice Chairman** – Cllr C Anderson was proposed and duly elected as Vice Chairman for 2026 – 2027

Proposed by Cllr M Roberts Seconded by Cllr P Lewis

The Motion was approved

- 3. Apologies** – Apologies were received from Cllr A Hutchinson,
- 4. Declarations of Interest** – No declarations of interest were received
- 5. Public Participation** – No Matters were discussed
- 6. Election of Committee** – The following Councillors and Members of the Public were proposed and seconded as members of the Village Hall Management Committee

- | | |
|--------------------|---------------|
| a. Cllr J McNamara | e. A McNamara |
| b. Cllr C Anderson | f. N Thompson |
| c. Cllr M Roberts | g. P Turton |
| d. Cllr P Lewis | h. M Fisher |

Proposed by Cllr M Roberts Seconded by Cllr J McNamara

The Motion was approved

Terms of Reference - It was agreed that the terms of reference should be amended to reflect a more realistic level of expenditure by the Village Hall Management Committee and should be amended as follows: -

- 6.2.1 the terms of reference of the Village Hall Committee shall be:*
(a) the management of all bookings of the Hall;
(b) the day to day maintenance of the Hall;
(c) a figure up to £3000 for each case provided the amount has been previously agreed by the sole trustee, and
(d) the representation of users of the Hall

Proposed by Cllr M Roberts Seconded by Cllr J McNamara

The Motion was approved

7. **Minutes** – The draft minutes of the Meeting of Hale Parish Council as Trustee of Hale Village Hall on 9th March 2026 were approved and accepted as a true and accurate account.

Proposed by Cllr J McNamara and seconded by Cllr P Lewis

The Motion was approved

8. **Annual Return and Charity Trust Annual Report (TAR)** – It was resolved to accept the Audited accounts produced by Gibson Schofield Chartered accountants for Hale Village Hall for the period 1st January 2025 – 31st December 2025 and the accompanying TAR for submission to the Charity Commission.

Proposed by Cllr C Anderson and seconded by Cllr P Lewis

The Motion was approved

9. **Perimeter Pathway & Car Park resurfacing** –

- i. It was agreed to accept the Quotation by Smart Pave to commence the work required to replace the pathway and rear car park at the Village Hall at a total cost of **£6494.40**

Proposed by Cllr J McNamara and seconded by Cllr M Roberts

The Motion was approved

The Chair closed the meeting at 9.00pm