



# HALE PARISH COUNCIL

of the Halton Borough in the County of  
Cheshire



Minutes of the **PARISH COUNCIL MEETING** held on  
Monday the 17<sup>th</sup> June 2019 at **HALE VILLAGE HALL, HIGH STREET, HALE VILLAGE, L24 4AE**  
**COMMENCING AT 7.30PM**

Present: Cllrs Trevaskis, Williams, Spargo, Wright, Healey, Hunter and Kierman

There were 12 members of the public present

1. To receive Apologies

*Cllr Cleary and Anderson*

2. To consider and approve the Minutes of the Ordinary Meetings held on the 25<sup>th</sup> March 2019, 15<sup>th</sup> April 2019 and 16<sup>th</sup> May 2019 (enclosed)

***It was resolved that the Minutes of the meetings held on the 25<sup>th</sup> March 2019, 15<sup>th</sup> April 2019 and 16<sup>th</sup> May 2019 should be approved and that the Chairman should be authorised to sign them as a true and accurate record subject to the following amendments relating to those of the 15<sup>th</sup> April 2019:***

***That it should be noted that Cllr Spargo left the meeting after the third item of business, that the co-optation of Carol Mason(now known as Anderson) should be recorded as the third item of business and that it be noted that she then took part in that meeting. That the Declaration of Interest shown on the minutes of the meeting of the 15<sup>th</sup> April 2019 is incorrect since this related to a previous meeting.***

3. To receive Declarations of Interest

*None*

4. To receive and note (if available) the police report on crime statistics

*Reports has been received by e-mail immediately prior to the meeting and were to be forwarded to members for their information*

5. To adjourn the meeting for a period of public participation

*The meeting was adjourned*

*A resident raised concerns regarding the deficit budget that had been circulated with the agenda for members information. The Clerk confirmed that an amount of Vat (yet unknown) was due but that the Council would have to look at its commitments and forecast expenditure to rectify what was an unacceptable current situation. He also mentioned that the current issues were partly due to the Council not having enough reserves and that this should be rectified in any future Precept even though that would necessarily mean an increase.*

*It was confirmed that the new tables for the Village Hall had been ordered in the previous financial year.*

*It was mentioned that arrangements for bollards to be placed in the vicinity of the school had not taken place as agreed. The resident who raised the matter will contact the Clerk.*

*It was noted that the web site was not up to date – the Clerk confirmed that this issue was one of many ongoing issues which he had been engaged to look into but that it would take time to sort out all the issues and whilst it was frustrating residents needed to be patient.*

*It was confirmed that meeting dates should be displayed on the Council notice board.*

*It was mentioned that there appeared to be a marked increase in traffic on Ramsbrook Lane and that any future housing development in the general area might be detrimental to Hale Village. It was confirmed that this Council was a statutory consultee regarding any planning matters and that observations as described above might form part of any future responses.*

*The meeting was reconvened.*

6. To authorise/ratify payment of the following accounts:

*Since some documents have not yet been made available there remains some uncertainty as to what has or has not been authorised. Attached is the Cash Book Record which has been produced from the Bank Statements for April 2019 and which details all payments made up to 30<sup>th</sup> April 2019. In the circumstances these should now be ratified.*

***It was resolved that the Cash Book Record of payments made since 1<sup>st</sup> April 2019 to 30<sup>th</sup> April 2019 should be ratified.***

7. To receive an update with regard to the Village Hall.

*A report had been produced by the manager and already circulated to members. Residents w could contact the VH Manager if they wished to view same.*

8. To confirm that the Village Hall Manager should be enrolled into the LGPS since he qualifies for auto enrolment into a pension scheme (Government Legislation) and his contract states that this is the Pension Scheme that will be offered to him.

***It was resolved that Village Hall Manager should be enrolled into the LGPS as detailed above.***

9. To adopt the enclosed Financial Regulations which were previously drawn up but not formally adopted with amendments having been made to cover on line payment of accounts and the facility for payments to be made between meetings subject to confirmation from the RFO that payment is due and authorisation by two members of the Council either by signing cheques or authorising on line payment.

***It was resolved that the Financial Regulations referred to above should be formally adopted***

10. To note the recalculated budget emanating from the January meeting now produced in standard format for the information of all Councillors so that they are fully aware of the budget which was agreed and will in future be updated quarterly with 'spend to date' to provide the information needed by Council Members in order that they can complete their responsibilities for the Governance and Accountability of the Public Purse.

***The budget above was noted***

11. To note that our payroll services company have increased their payroll charge to £147.00 per year due to the increase in the number of employees paid through the system which has doubled from 2 to 4 in recent months

***It was noted that the payroll services company have increased their payroll charge to £147.00 per year***

12. To receive *FOR INFORMATION ONLY* the Draft Minutes of the Well Being Committee meeting held on the 28<sup>th</sup> May 2019

*The draft minutes referred to above were received and noted*

13. To note that the next meeting is scheduled for Thursday the 11<sup>th</sup> July 2019

*It was noted that the next meeting is scheduled for Thursday the 11<sup>th</sup> July 2019*