



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**DATED THIS SECOND DAY OF MARCH 2023
MEMBERS OF HALE PARISH COUNCIL PERSONNEL COMMITTEE
ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING
TO BE HELD IN HALE VILLAGE HALL, HIGH STREET,
HALE, HALTON L24 4AE
AT 7.00 PM ON THE SEVENTH DAY OF MARCH
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

Note to Councillors:

If you are unable to attend the meeting, please notify the clerk of your apologies either by e-mail clerk@haleparishcouncil.gov.uk or telephone 07803611222.

A handwritten signature in black ink, appearing to be 'B. Hargreaves'.

Mr. Brian Hargreaves
Clerk and Responsible Financial Officer

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

MEETING AGENDA

1. **Apologies** - To receive apologies
2. **Declarations of Interest** - To receive declarations of interest.
3. **Public Participation** – To adjourn the meeting for a period of public participation

* Please note that anybody wishing to comment should raise their hand, wait to be acknowledged and should address the meeting through the Chair.

4. **Minutes** – To receive and approve the Minutes of the Personnel Committee Meeting of Hale Parish Council on 6th February 2023 as a true and accurate record
5. **Appraisals** – To Agree appropriate dates for Staff Appraisals

Exclusion of Press and Public

The meeting is recommended to pass the following resolution: “That, in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act.”

6. **Complaint** - To consider a Councillors Complaint detailed in confidential report, restricted on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972.
7. **Complaints Issue** - To Consider a Councillors historic complaint and outcome detailed in confidential report, restricted on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972.
8. **Date of Next Meeting** – To agree a date for the next meeting of this Committee