



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**DATED THIS NINETEENTH DAY OF JANUARY 2023
MEMBERS OF HALE PARISH COUNCIL WELLBEING COMMITTEE
ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING
TO BE HELD IN HALE VILLAGE HALL, HIGH STREET,
HALE, HALTON L24 4AE
AT 4.30 PM ON THE TWENTY FOURTH OF JANUARY 2023
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

Note to Councillors:

If you are unable to attend the meeting, please notify the clerk of your apologies either by e-mail clerk@haleparishcouncil.gov.uk or telephone 07803611222.

A handwritten signature in black ink, appearing to be 'B. Hargreaves'.

Mr. Brian Hargreaves
Clerk and Responsible Financial Officer

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

MEETING AGENDA

1. **Apologies** - To receive apologies
2. **Declarations of Interest** - To receive declarations of interest.
3. **Minutes** – To accept the minutes of the meetings on 13th October 2022 and the minutes of the meeting on 10th November 2022 as a true and accurate record
4. **Christmas 2022 Event** – To Review the recent event and update/amend any details of the format or running of the event. To consider any new suggestions and/or plans and act accordingly
5. **Easter 2023 Event** - To discuss this annual event and agree actions
6. **Future Ideas 2023** – To discuss further ideas such as those listed below and to agree a course of action
 - i. Adult learning sessions
 - j. Children’s workshop and agree a course of action.
 - k. To discuss Carol's craft in the afternoon /evening .
Allocate a budget and plan to facilitate this group.
 - l. Book Club - agree a course of action.
 - m. Sewing, Baking, Flower arranging classes - agree a course of action.
 - n. Carpentry for beginners - agree a course of action.
 - o. Photography Class - agree a course of action.
 - p. Guitar/Music Group - agree a course of action.



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DRAFT MINUTES OF THE MEETING OF HALE PARISH COUNCIL WELLBEING COMMITTEE

HELD ON THURSDAY 13TH OCTOBER 2022 AT 5.00pm

Present: Cllr Trevaskis, Cllr Mitchell, Cllr McNamara, Cllr Williams

In attendance: Mr Brian Hargreaves (Proper Officer)

- 1. Election of Chairman** - Cllr McNamara was proposed by Cllr Williams and seconded by Cllr Mitchell

The Motion was approved

- 2. Apologies** – Apologies from Cllr Anderson were received
- 3. Declarations of Interest** - No declarations of interest were received
- 4. Halloween Event** – It was agreed that a budget of £600 should be available for the Halloween Event on Sunday 23rd October from 1.00pm – 3.00pm (11am setup).

A box or bucket will be available at the entrance for voluntary donations from the attendees.

- Cllr Mitchell agreed to source and order the Pumpkins for this event. Asda or Morrisons (Emma) were the preferred suppliers. It was agreed that a price of up to £1.50 per Pumpkin is acceptable.
- It was agreed that a supply of new carving sets shall be purchased. Hobbycraft and Asda are known to stock the sets (Asda .98p) Cllr McNamara agreed to purchase these.
- It was agreed to purchase some eco friendly plates & cups (for re-use) from IKEA. Cllr Trevaskis agreed to purchase these items.
- Pizza, Crisps & Drinks will be purchased from Costco by Cllr Williams with advice from Cllr Spargo on quantities etc.
- The Clerk will acquire 2 rolls of Black Banqueting roll for table covering.

n. Black tinsell & Tape will be bought by Cllr Williams to create spider images.

o. Cllr McNamara will ask a local “face painter” to attend the event.

5. Christmas Events – It was agreed that a budget of £700 should be available for the Christmas Family Party event on 11th December 2022 from 12pm – 3pm.

(Hire from 9.30am – 4.00pm) Comprising of:-

i. Santa Claus

j. Pizza/Crisps/Drinks available

k. Purchase of 2 Elf Outfits (approx. £80)

l. Selection Boxes (approx. £150.00)

m. Decorations for Tree – (approx. £100 - £200)

n. Entertainment (approx. £275.00)

5a. Christmas Tree for Memorial Green – Clerk to Ask M Sutton to arrange for a suitable tree as usual.

5b. Christmas Crib – Clerk to Ask M. Sutton about arrangements for the Christmas Crib. Noting that the Post Office is no longer in use and may not be available. The Village Hall may be a suitable alternative.

6. Future Ideas

6a. British Sign Language course. – Ann to Enquire about the availability of the BSL Tutor for a course in 2023

6b. Warm Space Mornings – Mon – Fri 9am -12noon or 10am – 1pm if preferred. It is anticipated that 3 volunteers per session will be required (15 Volunteers per week)

6c. Sewing Class – in 2023 – Ask Mary Garland or similar if she isn't available to arrange sewing classes/course

Next Meeting will be Thursday 10th November 2022 at 5.00pm in the Village Hall

The Chair closed the meeting at 6.30pm



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DRAFT MINUTES OF THE MEETING OF HALE PARISH COUNCIL WELLBEING COMMITTEE

HELD ON THURSDAY 10TH NOVEMBER 2022 AT 4.30pm

Present: Cllr McNamara, Cllr Williams, Cllr Mitchell, Cllr Anderson

In attendance: Mr Brian Hargreaves (Proper Officer)

- 1. Apologies** – Apologies from Cllr Trevaskis were received
- 2. Declarations of Interest** - No declarations of interest were received
- 3. Christmas Grotto Event** – It was agreed that this year’s Christmas Event will take place on Sunday 11rd December 2022 from 2.00pm – 4.30pm (10am setup). This will allow attendees to follow on to the opening of the Crib and the Lord Mayor’s Christmas Parade at 5.00pm. Cllr McNamara will arrange for Snacks/Pizza/Crisps and drinks to be available and will contact the entertainer regarding the booking. The well-being committee will install Christmas decorations and a tree in Hale Village Hall on 1st December 2022 at 4pm onwards. Additional baubles will be required this year to replace damaged/lost ones.

It was noted that the Freeman’s annual “Mingle & Jingle” event will also take place on Friday 9th December 2022.

It was agreed that a budget of £700 is available for the Christmas Family Party

- i.** Santa Claus
- j.** Pizza/Crisps/Drinks available
- k.** Purchase of 2 Elf Outfits (approx. £80)
- l.** Selection Boxes (approx. £150.00)
- m.** Decorations for Tree – (approx. £100 - £200)
- n.** Entertainment (approx. £275.00)

4. Future Ideas

- 4a. **British Sign Language course.** – Cllr McNamara & The Clerk will arrange a meeting with Simon to Enquire about the availability of the BSL Tutor for a course in 2023
- 4b. **Warm Space Mornings** – Mon – Fri 9am -12noon or 10am – 1pm if preferred. It is anticipated that 3 volunteers per session will be required (15 Volunteers per week)
- 4c. **Craft Class – in 2023 – Clerk** to ask Pat March or similar if she/they are available/willing to arrange craft classes/course
- 4d. **Photography** – Clerk to ask Cllr Spargo about forming a photography group
- 4e. **Computer/Digital Graphics/Design** – Clerk to ask Mike March about tutoring a class
- 4f. **Guitar Class** – Cllr Williams to get details of tutor – Clerk will also ask Bill Webb about his tutor ?
- 4g. **Language Classes - Spanish/French etc** – Ask about previous qualified tutors being available
 - **It was agreed that Cllr Anderson will hold an “Oasis/Christmas Table arrangement” craft session on Sunday 18th December from 3pm – 5pm for up to 25 people and funded by the Parish Council.**

Next Meeting will be in 2023 TBC.

The Chair closed the meeting at 5.45pm