



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE MEETING OF HALE PARISH COUNCIL

ACTING AS SOLE TRUSTEE OF HALE VILLAGE HALL

HELD ON TUESDAY 13TH OCTOBER 2025 AT 9.00pm

IN HALE VILLAGE HALL

Present: Cllr M Roberts, Cllr Wright, Cllr P Lewis, Cllr J McNamara, Cllr Healey, Cllr C Anderson, Cllr A Hutchinson

In attendance: Mr. Brian Hargreaves (Proper Officer) & 1 Member of the Public

1. **Apologies** – Apologies were received from Cllr L Trevaskis, and Cllr B Cleary
2. **Declarations of Interest** – No declarations of interest were received
3. **Public Participation** – No Matters were discussed
4. **Minutes** – The draft minutes of the Meeting of Hale Parish Council as Trustee of Hale Village Hall on 2nd September 2025 were approved and accepted as a true and accurate account.

Proposed by Cllr J McNamara and seconded by Cllr C Anderson

The Motion was approved

5. **FY24 Village Hall Accounts** – The audited accounts, Certificate of Approval and TAR for Hale Village Hall FY24 for submission to the Charity Commission were approved for submission by the Clerk

Proposed by Cllr J McNamara and seconded by Cllr P Lewis

The Motion was approved

6. **Health & Safety** – It was resolved to repair the damaged forecourt paving flags as a matter of urgency. A budget of £500 was proposed and the Clerk will choose a contractor to carry out the repair.

Proposed by Cllr J McNamara and seconded by Cllr P Lewis

The Motion was approved unanimously

7. **Flower Boxes** – It was resolved to ask the caretaker to employ his contact to replace the existing Flower boxes on the forecourt of Hale Village Hall. A Budget of £500 was set for materials and labour.

Proposed by Cllr J McNamara and seconded by Cllr G Wright

The Motion was approved

8. **Chairs** – It was proposed to obtain further estimates for replacement banqueting chairs for use in the Village Hall. It is felt that this is an important decision making process and that the correct chairs need to be found which adhere to existing health & safety regulations. Matching banqueting chairs are required urgently to promote the Village Hall Offering. A local resident with banqueting experience will continue to find some options with a price breakdown.

Proposed by Cllr M Roberts and seconded by Cllr C Anderson

The Motion was approved

9. **Wall Panels** – It was agreed that the current installation is adequate for the purposes it is intended and that hall users are happy with the overall aesthetics and sound deadening effect. It is felt that at this stage no additional work on this project is required.

Proposed by Cllr P Lewis and seconded by Cllr C Anderson

The Motion was approved

10. **Laptop Computer** - It was agreed to set a budget of a maximum £500 to replace the Booking officer's current laptop which has become old and unreliable.(a bit like the Clerk)

Proposed by Cllr J McNamara and seconded by Cllr C Anderson

The Motion was approved

11. **Roll Blinds** – It was agreed to get some comparable prices for replacement blinds for the Village Hall Community room and bring a further proposal back to this Council

12. **Storage** – The Clerk agreed to ask about the current availability and arrange transport for the replacement filing cabinets offered recently by an ex-councillor

13. **Next Meeting** – It was agreed to hold the next Meeting of the Trustee on Monday 10th November 2025 at 9.00pm

The Chair closed the meeting at 9.45pm