



HALE PARISH COUNCIL
OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DATED THIS EIGHTEENTH OF MARCH 2021 MEMBERS OF HALE VILLAGE HALL COMMITTEE ARE HEREBY SUMMONED TO ATTEND A REMOTE EXTRA-ORDINARY MEETING TO BE HELD AT 6PM ON THE TWENTY THIRD OF MARCH 2021 TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.

The meeting will be accessible to members of the public via the internet or telephone. For instructions on how to access the meeting, please email Brian Hargreaves (Parish Clerk) on clerk@haleparishcouncil.gov.uk or call 07803611222.

Note to Councillors:

If you are unable to attend the meeting, please notify the clerk of your apologies either by e-mail clerk@haleparishcouncil.gov.uk or telephone 07803611222.

A handwritten signature in black ink, appearing to be 'BH' followed by a stylized flourish.

Mr. Brian Hargreaves
Clerk and Responsible Financial Officer

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

MEETING AGENDA

- 1. Apologies** - To receive apologies
- 2. Declarations of Interest** - To receive declarations of interest.
- 3. Minutes** - To review and approve the Minutes of Meeting 1st February 2021
- 4. Public Participation** - To adjourn the meeting for a period of public participation
- 5. Refurbishment** - To approve a budget of up to £2000 for purchase of items for the cafe area of the Village Hall, and delegate authority to spend to the Proper Officer.



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**MINUTES OF EXTRA-ORDINARY MEETING OF HALE VILLAGE HALL COMMITTEE HELD
REMOTELY ON MONDAY 1st FEBRUARY 2021 AT 6.00pm**

Present: cllr Williams, cllr Trevaskis, cllr Anderson, cllr Spargo cllr Wright

In attendance: Mr Brian Hargreaves (Proper Officer) and 4 Members of the public

1. **Apologies** – No Apologies for absence were received
2. **Declarations of Interest** – None were received
3. **Minutes** – The minutes of the extra-ordinary meeting on 28th May 2020 were approved unanimously
4. **Public Participation** – 1 member of public addressed the meeting and enquired about the minor change to Items on the Agenda. The Clerk explained that there had been an Item for discussion removed and that the Agenda was amended, re-printed and distributed on time. The clerk apologised for the late inclusion of the Agenda on the Parish Council website.
5. **Exclusion** – It was resolved to defer the exclusion of public and press until after item 6 had been addressed.
6. **Scope of Works** – (i) It was resolved to accept the offer made by a local resident to arrange for a defibrillator to be sited at Hale Village Hall. Hale Village Hall committee agree to fund installation and on-costs to the value of £1000. Consultation with the resident to form an installation program will be addressed by the Clerk

(ii) It was agreed that the Clerk should co-ordinate installation of CCTV at Hale Village Hall. A contractor should be chosen based upon the tendering process already undertaken and should fall within the approved budget limits set.

(iii) Discussion regarding a Red Telephone box to house the defibrillator was deferred until after agenda Item 7 which had financial significance.

5. **Exclusion** – Members of public and press were asked to leave the meeting for a period of discussion of a confidential nature
7. **Staffing** - It was resolved that the three Staff currently employed by Hale Village Hall should be placed upon the Government backed covid-19 Job Retention scheme until 15th April 2021. Staff will have their salaries “topped up” with a 20% contribution by the employer to ensure no loss of earnings during that period. A “Flexible Furlough” system will be adopted and the Clerk will record any essential work carried out by staff during that time. Staff will be paid accordingly.
6. **(iii) Red Telephone Box** – It was resolved that a traditional Red telephone box should be acquired to ultimately house the defibrillator which is soon to be commissioned at Hale Village Hall. Donations from Hale Carnival Committee and a local resident towards the costs combined with some other significant savings from Budget lines will ensure the viability and affordability of this item. It was resolved that a full planning application will be submitted to Halton Borough Council by the Clerk.

(iv)Grit Bin - It was resolved that the purchase of a Grit Bin to contain rock salt for use in icy/snowy conditions should be undertaken by the Clerk.

It is anticipated that this complete project will cost approximately £4000

The Meeting Ended at 7.15pm