

**Draft Minutes of the Meeting of Hale Parish Council  
Acting as Sole Trustee of Hale Village Hall.  
Held on 27<sup>th</sup> June 2023 in Hale Village Hall  
Commencing at 19.30hrs  
Charity Commission No 1014055**

1. Present: Cllr Michell (chair), Cllr Brown, Cllr King, Cllr Cleary, Cllr Williams, and Cllr Roberts.
2. Apologies: Cllr Anderson, Cllr Lewis, and B. Hargreaves (clerk to the council).

Note:

This meeting had been rescheduled from Monday 26<sup>th</sup> June 2023.

In the absence of the clerk, minutes were recorded by Mr Platt upon request of the chair.

3. Cllr Lewis (proposed Cllr Cleary seconded Cllr King) and Cllr Roberts (proposed Cllr Williams seconded Cllr Healey) will join the Village Hall Management Committee with immediate effect. Unanimous.  
Next meeting of the VHMC will take place on Monday 3<sup>rd</sup> July 2023 in the Village Hall commencing 19.30hrs  
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4. Declaration of Interest. None received.
5. Approval of previous Minutes. Dated 15<sup>th</sup> February 2023, were approved as a true record. (proposed Cllr King seconded Cllr Healey).
6. Accounts Submission. It was agreed to amend the current financial year to the start/end date of 1<sup>st</sup> April through 31<sup>st</sup> March. The clerk to inform the Charity Commission of this amended date request. (proposed Cllr Cleary seconded Cllr Healey, unanimous).
7. Gas Usage. The clerk to inform the Charity Commission of the findings and current status of the gas supply. The incident report will include the work undertaken and rectification of the scope of work to reinstate the gas supply into the hall. (proposed Cllr Brown seconded Cllr King, unanimous).  
The scope of work as the second phase will be communicated to interested parties by Cllr Brown once notification has been received by Cadent.

Note: The online published minutes did not include the following agenda items.

8. HR Consultancy. Consideration to appoint an external service provider to review the Management strategy of the Hall. Financial reports identify the hall is accumulating an end of year financial deficit loss. Halton Borough Council have been requested for guidance. Suggest that financial accounts should be validated, and any relative corrective actions if applicable be implemented 'in-house'.  
The Charity Commission to be notified of this situation. (proposed Cllr Cleary seconded Cllr King, one abstention noted).  
Any further action will be deferred until the next VHMC 3<sup>RD</sup> July 2023.
9. Public Participation. Press release including that of Martyn's Law, A Government proposed directive to introduce terrorist training into public places of gathering including that of village halls.

Agenda items are not being followed through to completion. Several examples of further actions from previous minutes were not included in this meeting agenda. Conflict of opinion resulted in that the composition of meeting agendas were a joint effort from the chair and the clerk.

10. Date of Next Meeting. To be confirmed.

Meeting closed at 20.20hrs.