



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**DATED THIS SIXTH AUGUST 2021
MEMBERS OF HALE VILLAGE HALL COMMITTEE
ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING
TO BE HELD IN HALE VILLAGE HALL, HIGH STREET,
HALE, HALTON L24 4AE
AT 7.30 PM ON THE ELEVENTH OF AUGUST 2021
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

This meeting is to be held, adhering to the legislation of the Coronavirus Act 2020

Note to Councillors:

If you are unable to attend the meeting, please notify the clerk of your apologies either by e-mail clerk@haleparishcouncil.gov.uk or telephone 07803611222.

A handwritten signature in black ink, appearing to be 'BH' followed by a stylized flourish.

**Mr. Brian Hargreaves
Clerk and Responsible Financial Officer**

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

MEETING AGENDA

1. **Apologies** - To receive apologies

2. **Declarations of Interest** - To receive declarations of interest.

3. **Minutes** - To review and approve the Minutes of The Annual Meeting 28TH June 2021

4. **Public Participation** - To adjourn the meeting for a period of public participation.

5. **Payments** - To receive the list of payments made between 1st April 2021 and 31st July 2021 as recorded in the cash book record which has been reconciled against the Bank statements to these dates, all payments having been made under Financial Regulation 6.4 as detailed below

30-Jul-21	Support at Home Lt	HVH-2020-158	£145.00	£19,098.20
30-Jul-21	B/P to:	SALARY	-£395.20	£18,953.20
30-Jul-21	B/P to:	SALARY	-£764.40	£19,348.40
30-Jul-21	B/P to:	SALARY	-£574.14	£20,112.80
30-Jul-21	B/P to: HMRC	120/PA00288525	-£101.00	£20,686.94
30-Jul-21	ACTIVITY CO T/AS	HVH-2020-188	£93.75	£20,787.94
30-Jul-21	MARTIN P&F/ROYS	SOCIAL MORNING	£9.40	£20,694.19
26-Jul-21	GREEN JL	DANCEBOOTCAMP 26TH	£20.00	£20,684.79
26-Jul-21	FRANCIS DOYLE	HVH-2020-160	£45.00	£20,664.79
19-Jul-21	GREEN JL	DANCEBOOTCAMP 7TH	£20.00	£20,619.79
19-Jul-21	Direct Debit (BT GROUP PLC)	GP00340133-000033	-£44.94	£20,599.79
19-Jul-21	RUTH NICKSON	hale dance club	£60.00	£20,644.73
16-Jul-21	B/P to: Halton BC Receipts	Halton BC – Green Bins	-£105.00	£20,584.73
16-Jul-21	B/P to: M De Mattos	HALE HALL refund	-£50.00	£20,689.73
16-Jul-21	MARTIN P&F/ROYS	SOCIAL MORNING	£9.40	£20,739.73
14-Jul-21	Direct Debit (WATER PLUS)	6000422984	-£274.98	£20,730.33
12-Jul-21	GREEN JL	DANCEBOOTCAMP 12TH	£20.00	£21,005.31
12-Jul-21	Hayes H G	HVH-2020-174	£90.00	£20,985.31
09-Jul-21	B/P to: Catering Appliance	INV 308759 – Water Heater	-£473.99	£20,895.31
08-Jul-21	Sophie Walker	HVH-2020-168	£60.00	£21,369.30
08-Jul-21	LUCY HATTON	HVH-2020-175	£90.00	£21,309.30
06-Jul-21	HALE PARISH COUNCI	HVH 2020-154	£30.00	£21,219.30
06-Jul-21	HALE PARISH COUNCI	HVH - 2020-148	£10.00	£21,189.30
06-Jul-21	MARTIN P&F/ROYS	SOCIAL MORNING	£9.40	£21,179.30

05-Jul-21	GREEN JL	DANCEBOOTCAMP 5TH	£20.00	£21,169.90
05-Jul-21	RUTH NICKSON	hale dance club	£20.00	£21,149.90
01-Jul-21	MCGREGOR PS	HVH-2020-112	£60.00	£21,129.90
01-Jul-21	ROBERTS M F	DEAN-WEDDING-HALL	£260.00	£21,069.90
30-Jun-21	Service Charge	Unity Bank	-£18.00	£20,809.90
30-Jun-21	CHRISTIAN CON UK	HVH-2020-129	£300.00	£20,827.90
30-Jun-21	RUTH NICKSON	hale dance club	£15.00	£20,527.90
30-Jun-21	M De Mattos	HVH-2020-159	£145.00	£20,512.90
29-Jun-21	HALE PARISH COUNCI	INVS 148 & 154	£40.00	£20,367.90
29-Jun-21	Kathryn Smith Scho	KATE JOHNSON HIRE	£120.00	£20,327.90
29-Jun-21	FOOTBALL PERFORMAN	HVH-2020-120	£60.00	£20,207.90
28-Jun-21	ANN KIERMAN	HVH-2020-147	£380.00	£20,147.90
28-Jun-21	GREEN JL	DANCEBOOTCAMP 28TH	£20.00	£19,767.90
28-Jun-21	MARTIN P&F/ROYS	SOCIAL MORNING	£9.40	£19,747.90
28-Jun-21	B/P to: B Hargreaves	PLANTS (V HALL)	-£65.96	£19,738.50
28-Jun-21	B/P to: FIS Int Solutions	INV MAR,APR,MAY,JU	-£172.00	£19,804.46
28-Jun-21	B/P to:	SALARY	-£574.34	£19,976.46
28-Jun-21	B/P to:	SALARY	-£273.00	£20,550.80
28-Jun-21	B/P to: HMRC	120/PA00288525	-£373.80	£20,823.80
28-Jun-21	B/P to:	SALARY	-£395.20	£21,197.60
24-Jun-21	B/P to: X2 Connect	REF 16349 Red Phone Box	-£4,104.00	£21,592.80
24-Jun-21	M De Mattos	Matheus Hire 04-07	£50.00	£25,696.80
22-Jun-21	MARTIN P&F/ROYS	SOCIAL MORNING	£9.40	£25,646.80
21-Jun-21	GREEN JL	DANCEBOOTCAMP 21ST	£20.00	£25,637.40
21-Jun-21	A Abdilla	HVH-2020-126	£75.00	£25,617.40
18-Jun-21	Helen Wall	HELENSHYPNOTHERAPY	£10.00	£25,542.40
18-Jun-21	Direct Debit (BT GROUP PLC)	GP00340133-000032	-£44.94	£25,532.40
16-Jun-21	Helen Wall	HELENSHYPNOTHERAPY	£100.00	£25,577.34
16-Jun-21	MARTIN P&F/ROYS	SOCIAL MORNING	£9.40	£25,477.34
14-Jun-21	GREEN JL	DANCEBOOTCAMP 14TH	£20.00	£25,467.94
11-Jun-21	HARRISON K J	HARRISON PARTY	£90.00	£25,447.94
09-Jun-21	MR MARTIN NO 2 ACC	SOCIAL MORNING	£20.62	£25,357.94
08-Jun-21	HMRC JRS GRANT	120PA00288525	£667.36	£25,337.32
07-Jun-21	GREEN JL	DANCEBOOTCAMP 7TH	£20.00	£24,669.96
04-Jun-21	DONNA CITRINE-KAYES	3rd July-Donnal	£45.00	£24,649.96
04-Jun-21	MCGREGOR PS	HVH-2020-111	£60.00	£24,604.96
02-Jun-21	MANNING PT	14.21.28 DEMENTIA	£90.00	£24,544.96
02-Jun-21	B/P to: Plannet Plumbing	INV 25304 Heating Repair	-£84.00	£24,454.96
02-Jun-21	B/P to:	SALARY	-£395.20	£24,538.96
02-Jun-21	B/P to:	SALARY (MAY)	-£574.14	£24,934.16
02-Jun-21	B/P to:	SALARY (MAY)	-£273.00	£25,508.30
02-Jun-21	B/P to: HMRC	120/NA56329	-£374.00	£25,781.30
02-Jun-21	B/P to: Trent Furniture	INV 93961 Chairs	£1,120.80	£26,155.30
02-Jun-21	B/P to: Derek Cox	Planning Application	-£300.00	£27,276.10
01-Jun-21	CHRISTIAN CON UK	HVH-2020-128	£240.00	£27,576.10
28-May-21	MCGREGOR PS	FRIDAY KEEP FIT	£15.00	£27,336.10

27-May-21	A Abdilla	HVH-2020-125	£60.00	£27,321.10
26-May-21	FOOTBALL PERFORMAN	HVH-2020-120	£175.00	£27,261.10
24-May-21	Helen Wall	HELENS HYPNOTHERAPY	£70.00	£27,086.10
24-May-21	LRO-PCC ELECTION A	HVH-2020-123	£300.00	£27,016.10
21-May-21	C Anson	HVH-2020-106/7	£90.00	£26,716.10
18-May-21	Direct Debit (BT GROUP PLC)	GP00340133-000031	-£44.94	£26,626.10
17-May-21	C Mabrouk	HVH-2020-119	£125.00	£26,671.04
17-May-21	Helen Wall	HELENS HYPNOTHERAPY	£70.00	£26,546.04
17-May-21	ELLIS J V08	HVH-2020-136	£30.00	£26,476.04
17-May-21	ELLIS J V08	HVH-2020-135	£30.00	£26,446.04
17-May-21	Carol Anderson	HVH-2020-133	£45.00	£26,416.04
17-May-21	A Abdilla	HVH-2020-124	£15.00	£26,371.04
13-May-21	FOOTBALL PERFORMAN	HVH-2020-120	£660.00	£26,356.04
10-May-21	HALE PARISH COUNCI	HVH 2020 - 122	£10.00	£25,696.04
10-May-21	B/P to: FIS Int Solutions	565,615,670,756,766	-£129.00	£25,686.04
10-May-21	B/P to: B Hargreaves	HEATING ELEMENT	-£50.40	£25,815.04
10-May-21	B/P to: B Hargreaves	VH KEYS	-£33.90	£25,865.44
10-May-21	MANNING PT	8/5/21 MICHAEL	£10.00	£25,899.34
07-May-21	HMRC JRS GRANT	120PA00288525	£1,293.07	£25,889.34
07-May-21	C Anson	HVH-2020-105	£45.00	£24,596.27
06-May-21	CHRISTIAN CON UK	HVH-2020-127	£120.00	£24,551.27
06-May-21	B/P to:	SALARY APRIL 2021	-£574.34	£24,431.27
06-May-21	B/P to: HMRC	120/PA00288525	-£210.00	£25,005.61
06-May-21	B/P to: Scottish Power Ele	183249010	-£194.55	£25,215.61
06-May-21	B/P to:	SALARY APRIL 2021	-£395.20	£25,410.16
06-May-21	B/P to:	SALARY APRIL 2021	-£436.80	£25,805.36
04-May-21	Helen Wall	HELENSHYPNOTHERAPY	£35.00	£26,242.16
30-Apr-21	Direct Debit (WATER PLUS)	6000422984	-£96.51	£26,207.16
20-Apr-21	Direct Debit (BT GROUP PLC)	GP00340133-000030	-£44.94	£26,303.67
20-Apr-21	HALTON BC 0019	Grant	£8,000.00	£26,348.61
13-Apr-21	Yvonne Fitzsimmons	HVH-2020-116	£82.50	£18,348.61
13-Apr-21	Helen Wall	Helens hypnotherapy	£35.00	£18,266.11
12-Apr-21	C Anson	HVH-2020-104	£45.00	£18,231.11
01-Apr-21	B/P to:	SALARY-MARCH	-£564.20	£18,186.11
01-Apr-21	B/P to:	SALARY-MARCH	-£436.80	£18,750.31
01-Apr-21	B/P to:	SALARY-MARCH	-£386.80	£19,187.11
01-Apr-21	B/P to: HMRC	120/PA00288525	-£206.00	£19,573.91
01-Apr-21	B/P to: Siren Catering	INV 1044 (Tables)	-£1,200.00	£19,779.91

- 6. Capital Expenditure** – The Proper Officer has an agreed budget of up to £5000 for the purchase of selected items to improve the facilities and offering in the Village Hall Additional funding may be required for item iv (below) as the budget does not include provision for storing the bowling mats
- i. Storage Facility – To discuss and approve a course of action.
 - ii. In the light of concerns raised by a resident, a review of the purchase of a plastic shed from Costco & other options has been undertaken by the Clerk. To discuss and approve a course of action.
 - iii. Sound proofing/curtains for main Hall – Quotes Etc. from Millenium Interiors.
 - iv. Bowling Mat Solution – To further discuss & agree a course of action for the storage of the Bowling Mats currently situated in the store room in the Village Hall.
- 7. Additional Village Hall Committee Members** – To ascertain interest and agree a course of action and time scale for creating new positions on the Village Hall Committee. Then to advertise/promote and record interested applicants for non-council appointments.
- 8. Defibrillator Update & Training** – To discuss the current state of the defibrillator installation and to consider the training schedule offered (at cost) by a local resident.
- 9. Exclusion of Press & Public** - It was resolved to exclude the public and press owing to the confidential nature of the business to be transacted.
- 10. Staffing** –
- i. **Appraisals** - To approve and select members to undertake appraisals for current Village Hall staff
 - ii. **Kickstart Scheme** - To consider using the government backed “Kickstart” Scheme to fill fixed term positions to assist with regular community activities and the re-opening of the Village Hall Café and to agree actions.