



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON THURSDAY 18TH APRIL 2024 AT 7.30pm

Present: N. Thompson, P Turton, A McNamara, Cllr G Wright, Cllr Williams, Cllr P Lewis, Cllr J McNamara, Cllr C Anderson

In attendance: Mr. Brian Hargreaves (Proper Officer) & 1 Member of the Public

1. **Apologies** – Apologies from Cllr Roberts and K Atkinson were received by the Clerk
2. **Declarations of Interest** – No interests were declared
3. **Public Participation** – nobody from the public forum wished to address the meeting
4. **Minutes** – The minutes of the Hale Village Hall Committee Ordinary meeting on 25th March 2024 were approved as a true and accurate account

Proposed by N Thompson and seconded by Cllr J McNamara

The Motion was approved

5. **Gas Supply** – The Clerk informed the meeting that the Gas supply is now restored to the Village Hall and that having serviced the boiler the engineer has now turned on the heating. It was confirmed that a one year contract has been accepted with Crown Gas on the basis that this arrangement will be reviewed in twelve months time. Cllr Anderson was thanked by the Chair for her persistence and help with having the gas supply re-installed.
6. **Village Hall - Hire Tariff**

After extensive research by Noreen Thompson a comprehensive report was read out to the meeting. A proposal for a revised tariff was discussed and the following details were agreed to submit to the meeting of the Trustee on 13th May 2024 for discussion.

HALE VILLAGE HALL

Proposed New Tariff - April 2024

“Not for Profit” and “Charity” charges will no longer be applicable
All Hirers should have the use of the Kitchen for light refreshments
Full use of the Kitchen should be £40. This amount is however included in the Full Day hire.

All bookings should adhere strictly to the time of hire and should not over run.
Consideration for setting up and clearing away should be made by the hirer and should be included in the duration of hire.

Monday to Friday.

Hall - Per hour	£18
Hall - full day (12 hours)	£350
Hall - half day (6 hours)	£175
Communal Area per hour	£10
Meeting rooms per hour	£10
Children’s parties (3 hours)	£26 per hour
Party times 9am -12noon, 1pm – 4pm, 10am -1pm, 2pm – 5pm	

Weekend

Hall - per hour.	£20
Hall - full day (12 hours)	£400
Hall - half day (6 hours)	£200
Communal Area per hour	£12
Meeting rooms per hour	£12
Children’s parties (3 hours)	£30 per hour
Party times 9am -12noon, 1pm – 4pm, 10am -1pm, 2pm – 5pm	

Historical Arrangements

The following groups have “Historical Agreements “and should now pay :-

Hale Art Group	to pay	£12.50 per hour
Hale Bowlers	to pay	£12.50 per hour
Hale Ladies	to pay	£12.50 per hour
Hale Lent lunches	to pay	£12.50 per hour inc.use of Kitchen
Hale Knitters.	to pay	£7.50 per hour
Hale Line Dancers	to pay	£12.50 per hour

Hale Line Dancers currently pay £5.50 per hour and use the whole of the ground floor for longer than the allocated two hours. It was suggested that they should pay £12.50 per hour in future. The Chair agreed to advise the group of the Committees decision before the increase takes effect.

Charity events should be charged at the full rate but a 20% discount will be applied as a goodwill gesture on the part of the Parish Council.

The Charity should be fully named along with the Charity number on the Booking form to obtain the discount.

The Mingle and Jingle organisers use the whole area for this event. The charge should be £250 in future. The previous evening could be used for setting up the event in addition if the Hall is not in use and there will be no additional charge.

The Beer Festival organisers use the whole area for this event. The charge should be £400 in future. They will be able to use the previous evening in addition if the Hall is not in use and will not be charged additionally.

These charges should be discussed with the organisers and an alternative amount could be agreed by the trustee if appropriate

These events should be booked early to avoid any clash with regular users.

The Sunday Church were granted "Not for Profit" status as the Booking Clerk was provided with a notification (which she will forward to the Committee) which she accepted as being appropriate. It was agreed that they should be asked to pay £80 per week, the full tariff. They store a large amount of expensive equipment in the Store room and should be advised that we do not have Insurance cover for their items.

Children's parties which have a Bouncy castle of any kind should be charged £10 extra for the use of electricity and appropriate arrangements should be made to remove the item promptly by the end of the party. Timings should be adhered to to allow for the room to be cleaned & checked.

Fund raising events by the Parish Council should be charged at a rate agreed by the Booking Clerk and Clerk.

Hirings which are already agreed and paid for should not have their charges increased but all bookings taken after June 1st 2024 should be charged at the new rates. This will be subject to the agreement of the Parish Council as Sole Trustee.

- 7. Village Hall Maintenance** – It was agreed by the meeting that a recent report by Mal Sutton was the best option to accept at the Trustee meeting in May. Two other quotations were considered but it is felt that the offer by local volunteers to provide unpaid labour as a contribution towards repair costs is too good an opportunity to pass up. All three options will be considered at the meeting of the trustee on 13th May 2024.

- 8. Village Hall Soundproofing** – Cllr Anderson gave a report on the availability of sound proofing panels for installation in the Village Hall. It was noted that purchasing ready made available panels from internet sources may prove to be excessively cost prohibitive. An estimate of approximately £750 - £1000 was suggested to buy the materials for making suitable panels for use. Suggestions for a possible repaint of the Hall and the materials to be used were offered and it was agreed that Cllr Anderson will have a sample panel made up so members can get a much better idea of the product being produced for use.
- 9. Future Meeting** - It was agreed to hold the next Village Hall committee meeting on 10th June 2024.