



## HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



**DATED THIS TWENTY SIXTH JANUARY 2022  
MEMBERS OF HALE VILLAGE HALL COMMITTEE  
ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING  
TO BE HELD IN HALE VILLAGE HALL, HIGH STREET,  
HALE, HALTON L24 4AE  
AT 7.30 PM ON THE THIRTY FIRST JANUARY 2022  
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

This meeting is to be held, adhering to the legislation of the Coronavirus Act 2020

### **Note to Councillors:**

If you are unable to attend the meeting, please notify the clerk of your apologies either by e-mail [clerk@haleparishcouncil.gov.uk](mailto:clerk@haleparishcouncil.gov.uk) or telephone 07803611222.

A handwritten signature in black ink, appearing to be 'BH' followed by a stylized flourish.

**Mr. Brian Hargreaves  
Clerk and Responsible Financial Officer**

### **Note to Public**

*Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.*

## MEETING AGENDA

1. **Apologies** - To receive apologies
  
2. **Declarations of Interest** - To receive declarations of interest.
  
3. **Minutes** - To review and approve the Minutes of The Ordinary Meeting 9<sup>TH</sup> November 2021
  
4. **Public Participation** - To adjourn the meeting for a period of public participation.
  
5. **Payments & Receipts** - To receive and approve the list of payments and receipts made between 12th October 2021 and 11<sup>th</sup> January 2022 as recorded in the cash book record which has been reconciled against the Bank statements to these dates, all payments having been made under Financial Regulation 6.4 as detailed below

11-Jan-22 Hall Rental	15TH JANUARY JOE J	£90.00	£14,087.41
10-Jan-22 Hall Rental	hale dance club	£20.00	£13,997.41
10-Jan-22 Hall Rental	DANCEBOOTCAMP	£20.00	£13,977.41
10-Jan-22 Hall Rental	SOCIAL MORNING	£10.00	£13,957.41
10-Jan-22 Hall Rental	HVH-2020-339	£15.00	£13,947.41
07-Jan-22 Hall Rental	HVH-2020-330	£45.00	£13,932.41
07-Jan-22 Hall Rental	HVH-2020-324	£45.00	£13,887.41
05-Jan-22 Hall Rental	HVH-2020-332	£60.00	£13,842.41
05-Jan-22 Hall Rental	HVH2020327	£60.00	£13,782.41
31-Dec-21 Service Charge		-£18.00	£13,722.41
30-Dec-21 Hall Rental	invoices V hall	£195.00	£13,740.41
30-Dec-21 Hall Rental	HVH-2020-243	£40.00	£13,545.41
24-Dec-21 Direct Debit (PPLPRS LIMITED)	DD00032219	-£120.22	£13,505.41
21-Dec-21 December Salary	SALARY	-£574.14	£13,625.63
21-Dec-21 December Salary	SALARY	-£809.64	£14,199.77
21-Dec-21 December Salary	SALARY	-£395.20	£15,009.41
21-Dec-21 B/P to: FIS Int Solutions	INV 57490	-£43.00	£15,404.61
21-Dec-21 December Salary	120/PA00288525	-£519.44	£15,447.61
20-Dec-21 Direct Debit (BT GROUP PLC)	GP00340133-000038	-£44.94	£15,967.05
20-Dec-21 Hall Rental	hale dance club	£20.00	£16,011.99
17-Dec-21 Hall Rental	02/01/2021	£75.00	£15,991.99
16-Dec-21 Transaction: Credit	6 Hall Rental	£90.00	£15,916.99
16-Dec-21 Transaction: Credit	5 Hall Rental	£90.00	£15,826.99
15-Dec-21 Hall Rental	HVH-2020-320	£195.00	£15,736.99
13-Dec-21 Hall Rental	DANCEBOOTCAMP	£20.00	£15,541.99
13-Dec-21 Hall Rental	hale dance club	£20.00	£15,521.99
13-Dec-21 Hall Rental	HVH-2020-296	£180.00	£15,501.99
13-Dec-21 Hall Rental	HVH-2020-295	£90.00	£15,321.99

09-Dec-21 Transaction: Credit	4		£200.00	£15,231.99
09-Dec-21 Repayment		VH PLANTS & COMP	-£37.49	£15,031.99
09-Dec-21 B/P to: Freemans Ind. Sup.		HALE VILLAGE HALL	-£67.66	£15,069.48
09-Dec-21 Repayment		DEFIB EQUIP	-£15.00	£15,137.14
07-Dec-21 Repayment		B HARGREAVES	£20.00	£15,152.14
06-Dec-21 Hall Rental		SOCIAL MORNING	£18.80	£15,132.14
01-Dec-21 November Salary		SALARY	-£436.80	£15,113.34
01-Dec-21 November Salary		SALARY	-£395.20	£15,550.14
01-Dec-21 November Salary		SALARY	-£574.34	£15,945.34
01-Dec-21 B/P to: Classic Lifts		INV 213247	-£72.00	£16,519.68
01-Dec-21 Repayment		REPAYMENT PAINT	-£40.99	£16,591.68
01-Dec-21 Hall Rental		HVH-2020-242	£100.00	£16,632.67
01-Dec-21 Hall Rental		Amy mahdi 20.2.22	£110.00	£16,532.67
30-Nov-21 Hall Rental		DANCEBOOTCAMP	£18.00	£16,422.67
30-Nov-21 Hall Rental		DANCEBOOTCAMP	£2.00	£16,404.67
26-Nov-21 Hall Rental		HVH-2020-306 B AHL	£15.00	£16,402.67
24-Nov-21 HALE PARISH COUNCI		HALL RENTAL	£30.00	£16,387.67
23-Nov-21 Hall Rental		HVH-2020-270	£240.00	£16,357.67
23-Nov-21 Hall Rental		DANCEBOOTCAMP	£20.00	£16,117.67
22-Nov-21 ACTIVITY CO T/AS		HVH-2020-312	£75.00	£16,097.67
22-Nov-21 ACTIVITY CO T/AS		HVH-2020-313	£18.75	£16,022.67
22-Nov-21 Hall Rental		AMY 29TH DEC remai	£17.50	£16,003.92
22-Nov-21 Hall Rental		YOGA COURSE	£60.00	£15,986.42
22-Nov-21 Hall Rental		hale dance club	£20.00	£15,926.42
18-Nov-21 Hall Rental		Amy 29th dec	£50.00	£15,906.42
18-Nov-21 Direct Debit (BT GROUP PLC)		GP00340133-000037	-£44.94	£15,856.42
17-Nov-21 Hall Rental		HVH-2020-300	£60.00	£15,901.36
17-Nov-21 Hall Rental		invoices	£25.00	£15,841.36
17-Nov-21 Hall Rental		HVH-2020-301	£240.00	£15,816.36
17-Nov-21 Hall Rental		HVH-2020-212	£105.00	£15,576.36
17-Nov-21 Hall Rental		HVH-2020-211	£75.00	£15,471.36
16-Nov-21 Hall Rental		hvh-2020-304	£150.00	£15,396.36
16-Nov-21 Hall Rental		HVH-2020-306 B AHL	£130.00	£15,246.36
15-Nov-21 Hall Rental		DANCEBOOTCAMP	£20.00	£15,116.36
15-Nov-21 Hall Rental		Gemma 19th Nov	£60.00	£15,096.36
15-Nov-21 Hall Rental		hale dance club	£20.00	£15,036.36
11-Nov-21 Transaction: Credit	3	Hall Rental	£60.00	£15,016.36
11-Nov-21 Transaction: Credit	2	Hall Rental	£60.00	£14,956.36
11-Nov-21 Hall Rental		HVH-2020-275	£90.00	£14,896.36
10-Nov-21 Hall Rental		HVH-2020-294	£30.00	£14,806.36
10-Nov-21 Hall Rental		HVH-2020-298	£10.00	£14,776.36
10-Nov-21 Hall Rental		HVH-2020-298	£90.00	£14,766.36
08-Nov-21 Hall Rental		DANCEBOOTCAMP	£20.00	£14,676.36
08-Nov-21 Hall Rental		hale dance club	£20.00	£14,656.36
04-Nov-21 Electrical Installation		HALE INV 790	-£450.00	£14,636.36
04-Nov-21 B/P to: FIS Int Solutions		INV 57363	-£43.00	£15,086.36
04-Nov-21 B/P to: Hallmaster Ltd		HM-3550	-£212.40	£15,129.36
03-Nov-21 Direct Debit (WATER PLUS)		6000422984	-£168.94	£15,341.76

02-Nov-21 Hall Rental	SOCIAL MORNING	£37.60	£15,510.70
01-Nov-21 Hall Rental	DANCEBOOTCAMP	£20.00	£15,473.10
28-Oct-21 Hall Rental	AMITA 7TH NOV BOOK	£90.00	£15,453.10
28-Oct-21 Hall Rental	HVH-2020-276	£60.00	£15,363.10
27-Oct-21 Hall Rental	HVH-2020-281	£45.00	£15,303.10
27-Oct-21 Hall Rental	HVH-2020-241	£80.00	£15,258.10
27-Oct-21 Hall Rental	HVH-2020-279	£60.00	£15,178.10
27-Oct-21 Hall Rental	HVH-2020-272	£225.00	£15,118.10
27-Oct-21 Hall Rental	HVH-2020-280	£82.50	£14,893.10
27-Oct-21 Hall Rental	BIRTHDAY PARTY	£30.00	£14,810.60
26-Oct-21 October Salary	SALARY	-£436.80	£14,780.60
26-Oct-21 October Salary	SALARY	-£395.20	£15,217.40
26-Oct-21 October Salary	SALARY	-£574.14	£15,612.60
26-Oct-21 ACTIVITY CO T/AS	HVH-2020-274	£75.00	£16,186.74
25-Oct-21 Hall Rental	billys bday 12th d	£60.00	£16,111.74
25-Oct-21 Hall Rental	14th nov woof	£90.00	£16,051.74
25-Oct-21 Hall Rental	HVH-2020-269	£60.00	£15,961.74
25-Oct-21 Hall Rental	hale dance club	£20.00	£15,901.74
21-Oct-21 Factco Ltd	From Factco Ltd	£30.00	£15,881.74
19-Oct-21 Hall Rental	hale dance club	£20.00	£15,851.74
19-Oct-21 Direct Debit (BT GROUP PLC)	GP00340133-000036	-£44.94	£15,831.74
19-Oct-21 Hall Rental	HVH-2020-264	£37.50	£15,876.68
18-Oct-21 Hall Rental	DANCEBOOTCAMP	£20.00	£15,839.18
18-Oct-21 B/P to: Scottish Power Ele	2944594	-£98.97	£15,819.18
18-Oct-21 Repayment	BUILDING SUPPLIES	-£18.82	£15,918.15
18-Oct-21 Repayment	WOODEN SLEEPERS	-£52.68	£15,936.97
18-Oct-21 Repayment	PAINT VH	-£59.00	£15,989.65
18-Oct-21 B/P to: FIS Int Solutions	INV 57290	-£43.00	£16,048.65
18-Oct-21 B/P to: FIS Int Solutions	INV 57120	-£43.00	£16,091.65
18-Oct-21 B/P to: Freemans Ind. Sup.	INVOICE 19038	-£93.58	£16,134.65
18-Oct-21 B/P to: Freemans Ind. Sup.	INVOICE 18956	-£40.82	£16,228.23
18-Oct-21 Repayment	BUILDING SUPPLIES	-£15.40	£16,269.05
18-Oct-21 B/P to: Freemans Ind. Sup.	INVOICE 19051	-£240.00	£16,284.45
13-Oct-21 Hall Rental	HVH-2020-227	£75.00	£16,524.45

6. **Utilities** – To review the current situation and approve a course of action to improve the management of the delivery of all utilities.

7. **Post Office Assistance** – To consider the current situation regarding the Village Post office and agree a course of action.

## 8. Capital Expenditure -

- i. **Acoustic Solution** – To further consider the purchase of acoustic sound suppressive material for the main Village Hall
- ii. **PA System** – To consider purchase of a PA system for use in the Village Hall
- iii. **Strimmer** – To approve a budget of £300 for purchase of a battery powered Strimmer for use by the caretaker
- iv. **Container** - To approve a budget of £250 for purchase of shelving timber & lighting for container

9. **Defibrillator Training** – To arrange delivery of the agreed training schedule by a local resident.

10. **Village Hall Tariff** - To review current Village Hall tariff and Conditions of booking and to agree and approve any updates and amendments.

11. **Schedule for Village Hall Committee meetings** – To approve the schedule for Hale Village Hall Management Committee bi-monthly meetings

**Monday 31<sup>st</sup> January 2022**

**Monday 28<sup>th</sup> March 2022**

**Monday 30<sup>th</sup> May 2022**

**Monday 25<sup>th</sup> July 2022**

**Monday 26<sup>th</sup> September 2022**

**Monday 28<sup>th</sup> November 2022**

12. **Village Hall Committee** - To approve the engagement of the services of Louise Beaton to make an amendment to the Trust deed in order to facilitate the additional non council members to the Village Hall Committee. This will then require submission to the Charity Commission.

13. **Exclusion of Press & Public** - To exclude the public and press owing to the confidential nature of the business to be transacted.

## 14. Staffing –

- i. **Additional Village Hall Committee Members** – To consider the interested applicants for non-council appointments.
- ii. **Appraisals** - To arrange and propose dates for appraisals of current Village Hall staff to be undertaken by Cllrs Spargo and Williams.



# HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



## **DRAFT MINUTES OF ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON TUESDAY 9<sup>TH</sup> NOVEMBER 2021 AT 7.30pm**

Present: Cllr Wright, Cllr Trevaskis, Cllr Spargo, Cllr McNamara, Cllr Williams

In attendance: Mr Brian Hargreaves (Proper Officer) and eight members of the Public

1. **Apologies** – Cllr Anderson recorded her apologies
2. **Declarations of Interest** – None were received
3. **Minutes** – The minutes of the ordinary meeting on 11<sup>TH</sup> August 2021 were accepted as a true record.

Proposed by Cllr McNamara Seconded by Cllr Wright

**The Motion was approved**

#### **4. Public Participation –**

- i. **Income & Expenditure** - A member of the public enquired about the ongoing running costs and profitability of the Village Hall. Cllrs Wright & Spargo explained that the annual budget exercise took all financial considerations into account when set and that the previous year had been difficult to gauge given the intermittent nature of the Village Hall's activities due to the Covid-19 pandemic. In addition, prudent on-going capital investment should be a consideration to increase the attraction for potential and existing users
- j. **Windows** – A member of public enquired about the servicing of the Velux windows in the roof of the Village Hall. She expressed concerns about the units not working at present and the availability of a fresh airflow into the hall. As a short term solution the kitchen hatches could be opened and also the doors at the front of the building to give

additional ventilation. The Clerk will make further enquiries to secure an engineer and to resolve the issue.

- k. **Revenue Stream** – The Lord Mayor expressed a view that the addition of a temporary bar is a necessity to increase the offering supplied by the Village Hall. He feels that the ability to offer this resource to current and potential hirers is invaluable and would help with the viability and profitability of the venue. The community area could be adapted to accommodate the bar with temporary fixtures and fittings being stored between events.

- 5. **Payments & Receipts** - The list of payments made between 1<sup>st</sup> August 2021 and 11<sup>th</sup> October 2021 as recorded in the cash book record which has been reconciled against the Bank statements to these dates, all payments having been made under Financial Regulation 6.4 as detailed were accepted as a true record.

Proposed by Cllr Spargo Seconded Cllr Williams

**The Motion was approved**

- 6. **Income & Expenditure** – The Clerk presented a current overview of of the Village Hall financial position
- 7. **Capital Expenditure**

- i. **Acoustic Drapes** – this item was deferred to a future Village Hall Committee meeting to allow a local resident to examine another alternative.
- ii. **Tap** – A budget of up to £150 was agreed for installation of an outside tap

Proposed by Cllr Wright and seconded by Cllr Trevaskis

**The Motion was approved**

- iii. **Skip** – A budget of £200 was approved for the hire of a skip to remove waste material and clear unused & obsolete items from the Village Hall

Proposed by Cllr Wright and seconded by Cllr Williams

**The Motion was approved**

- iv. **Cushions** – This item was deferred for Cllr McNamara to obtain quotations for cushions and enquire about acoustic curtains for the Village Hall

- v. **Paint & Varnish** – A budget of up to £100 was agreed for the purchase of paint & varnish to complete current installations.

Proposed by Cllr Spargo and seconded by Cllr Williams

**The Motion was approved**

- vi. **New Picture of Her Majesty Queen Elizabeth II.** – The Lord Mayor agreed to pay for a new portrait of the Queen to be displayed in the Village Hall.

- vii. **Windows** – It was agreed that the Clerk will make further enquiries and find a solution to service/repair the Velux windows in the roof of the Village Hall

- viii. **Buffer for Hall** – It was agreed the the Clerk will obtain advice and if appropriate hire a buffer up to the value of £100 to clean the village Hall floor surface.

Proposed by Cllr Wright and seconded by Cllr Trevaskis

**The Motion was approved**

- 8. **Naming of Rooms in the Village Hall** – Cllr Trevaskis informed the meeting that the process of naming the rooms in the Village Hall had taken place previously and was evidenced in previous minutes from a meeting possibly in 2018. Cllr Wright will review the archived minutes and advise.

- 9. **Additional Village Hall Committee Members** – It was resolved that Cllr Spargo will collate the relevant information for a leaflet to be produced advertising the Vacancies available to non-council members on the Hale Village Hall management committee. In addition it was agreed that the position of Bookings Officer which will become available shortly should be advertised simultaneously.

- 10. **Defibrillator update & Training** – It was noted that the defibrillator is now in position and fully operational. Cllr Trevaskis asked the resident responsible for securing the unit to forward copies of all relevant documents relating to the installation of the unit to the Clerk. The resident agreed to arrange a date and consult with the Clerk to deliver the training previously agreed.

- 11. **Village Hall Tariff** – Cllr Spargo presented a report and analysis of local Village Hall hire costs and informed the meeting that a more extensive discussion is required to fully appreciate the complexity of the setting of an appropriate tariff.

This item is deferred pending further discussion and a proposed new tariff

- 12. Xmas Decorations** – The date for installing Christmas decorations was agreed as Tuesday 30<sup>th</sup> November at 5pm – All volunteers will be welcome to assist
- 13. Parking Area** – Both the Chairman and the Clerk have contacted Savills regarding the area at the rear of Hale Village Hall adjacent to the existing parking area which has been “adopted “ by a local resident. Savills are making enquiries and will revert in due course. It was agreed that a land registry search should be conducted to establish the land ownership if the matter is not resolved quickly by Savills.
- 14. Exclusion of Press & Public** – The public and press were excluded due to the confidential nature of business to be conducted.
- i. It was resolved to advertise the position of Bookings Officer with additional responsibility to maintain an active online presence and commitment to updating and enhancing existing social media activity. It was resolved to increase the hourly pay rate to £12.50 per hour for a 15 hr per week contract.
- Proposed by Cllr Trevaskis and seconded by Cllr Spargo

**The Motion was approved**

- ii. **Appraisals** – Cllrs Spargo and Williams agreed to arrange for the appraisals of existing staff to be undertaken in due course. The format should be consistent with previous appraisals undertaken by Hale Parish Council.
- iii. **Kickstart Scheme Job Specification** – The Job specification was reviewed by members and approved for use by the Clerk under his delegated authority.

The Meeting was closed by the Chairman at 9.30pm

## VILLAGE HALL EVALUATIONS

These are my personal findings which I have endeavoured to be factual and hope that the information will be helpful to assist with the challenges our hall has to encounter if it is to be a valuable village asset to all of the Hale Community, providing a first venue not having to rely on any subsidies from the Village Precept.

### 1. Scope of investigations

To evaluate the hire costs of various Village Halls in Cheshire which are basically offering facilities similar to those in Hale, looking at the facilities they have and the overall quality/standards on offer.

### 2. Initial findings

All of the halls were evaluated using *Google Search for Village Halls in Cheshire* was the basis of this report. Over 50% of Halls had reasonable to good Websites, with mostly easy to manage browsers to find out the information required, however, some had very little information. Most had many pictures of facilities and gave a good indication of their suitability to various types of functions that may be undertaken in their halls.

Not all halls published Hire Rates; some of the smaller venues were difficult to access any charges at all.

Most halls had comprehensive terms and conditions.

### 3. Initial impressions

All the halls demonstrated a friendly type atmosphere by having generally good facilities, furnishings and fittings. They all had what appeared to be well kept solid wooden floors, plenty of curtains, good types of tables and particularly good quality chairs, many artefacts and pictures and items that soften the environments.

### 4. How did they compare to Hale Village Hall

As outlined in 3 above – Initial impressions of our hall compared to those evaluated demonstrated a number of good points, those being:

- Good Reception facilities, a welcoming area with an airy front reception room, Coffee Shop Area which will soon be finished to a high standard
- First Class Toilets
- A large hall which is capable of multi uses for up to circa 250 persons
- A reasonably good kitchen with adequate preparation areas, chilled and ambient storage, dishwasher and Microwave oven.

How our Hall did not measure up as well compared to the sites evaluated

- The main hall is vast in height, has only a few redeeming features
- The high white brick painted walls resemble a Sports Hall and not an all-round Village Main Function area/room.
- The wooden floor is in poor condition albeit only three years old
- Our furniture on offer is basic, with uncomfortable chairs that are now becoming unsafe and have seen many years of use.
- There is no Audio/Public Address System
- No Public Bar facilities
- Poor internal storage areas

## **5. Website Quality**

When we compare all the evaluated sites they are divided into two halves:

- Some sites have attractive easy to navigate sites which comprehensive information
- Others have only basic information and require telephone calls which does not demonstrate easy access to bookings and finding useful information, which if they are user friendly, easily available to navigate, translates into confident and multiple bookings.

When evaluating our Website, it appears to be a little lacking in content and detail and requires some time and expenditure to bring it up to a comparable level.

## **6. Hire costs**

It is only possible to compare limited hire costs as all sites have different types of incomparable rates. However, what is clear that they in the majority have the similar types of outlook to rates for Village Users, Non Profit Making and Commercial Use.

All are located in Cheshire Villages with the exception of Hale Village Hall in Hampshire.

Details are as follows for some site translations: (others are shown as they appear on site)

A- Commercial ; B – Not for Profit Community; C - New User groups and Charities

D – Evening Functions; E- Wedding Receptions

### **Worleston Village Hall – New Purpose built modern hall**

A £18 ph: B £15 ph: C £13 ph: D £250: E £1000

### **Mollington, Backford & District Village Hall – Typical Village Hall**

A Weekdays £35 – 3 hours day: £45 4 hours night: Weekends £85 – 6 hours £15 additional hours: B £30 – 3 hours day: £38 4 hours night: C - £25 3 hours day: £32 4 hours night:

**Upton-by-Chester Village Hall – as above**

They appear to charge a standard booking fee of £60 for all hires, other charges are in addition.

Saturday and Sunday mornings (9-1pm); Saturday and Sunday afternoons (2pm – 6pm) £60

Private Evening Parties £75. Community user groups – details are unclear and range from £21 to £35 per hour for evening use: Morning or afternoon £7 per hour.

**Anderton Memorial Hall – as above**

They only state £10 per hour hire charge

**Manley Village Hall – as above**

**Daytimes (8am - 6pm) £9.00 per hour: Evenings (6pm – 1am £11 per hour)**

**Antrobus Village Hall – Good modern comprehensive facility with large grounds**

Wedding Hall Hire - £650: Any other information is unavailable

**Hale Village Hall Hampshire – Good quality venue**

Normal – Main Hall £9 ph: Main Hall and Kitchen £12 ph: Committee Room £6 ph

Local	£7	£10	£4
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Corporate	£17	£20	£8
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Adult Parties - Normal £100: Local £75:

Children’s Parties - Normal £40: Local £30

I trust that this will give Committee members sufficient information to evaluate our cost against those above.

MJS 06/11/21

## SUGGESTED HIRE CHARGES WEF 1 JANUARY 2022

<b>Main hall</b>	<b>Local</b>	<b>Commercial</b>	<b>Current</b>	<b>Notes</b>
<b><i>Weekdays</i></b>				
09.00 to 13.00	£40	£60	£10, £15 ph	
14.00 to 18.00	£40	£60	£10, £15 ph	
<b><i>Weekends</i></b>				
09.00 to 13.00	£90	£125		
14.00 to 18.00	£90	£125		
Kitchen Charge	£20	£20		
<b><i>Evenings M-F</i></b>				
15.00 to 24.00	£100	£150		
<b><i>Kitchen Charge</i></b>	£20	£20		
<b>Total Building</b>				
M-F All day	£300	£375	£200, £300	
W/E All day	£400	£500	£200, £300	
Mornings- 4 hours	£150	£250		
Afternoons 4 Hours	£150	£250		
Hourly rate Daytime & Evenings	£10	£20	£10, £15	

### Notes

Kitchen is free of Charge when only used for Tea and Coffee etc

Kitchen at £20 is for use of all equipment

Local users should be charged at £10.00 per hour for any day time use, or use Monday to Thursday evenings

Community Room £5.00 ph for Local £10.00 ph for Commercial

Member of Staff on duty £15 per hour

### Considerations

Additional costs for Cleaning after All Day and Major events

We need to factor in opening and closing cost of bringing staff for short duration hires