



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



MINUTES OF THE MEETING (Part 2) OF HALE PARISH COUNCIL ACTING AS SOLE TRUSTEE OF HALE VILLAGE HALL

HELD ON WEDNESDAY 10TH AUGUST 2022 AT 7.30pm

Present: Cllr McNamara, Cllr Spargo, Cllr King, Cllr Cleary, Cllr Healey, Cllr Mitchell, Cllr Brown,

In attendance: Mr. Brian Hargreaves (Proper Officer) & 8 Members of the Public

1. Election of Management Committee

In the absence of the Chairman of the Parish Council his deputy chaired the meeting. It was noted that the Village Hall Management Committee should ultimately consist of 6 members of the current Parish Council plus up to 4 Non-Council Members.

The following Members were proposed and seconded to join the Management Committee

i. **Cllr Mitchell** – Proposed by Cllr Brown and seconded by Cllr Cleary

The Motion was approved

ii. **Cllr King**- Proposed by Cllr Mitchell and seconded by Cllr Brown

The Motion was approved

iii. **Cllr Cleary** - Proposed by Cllr Brown and seconded by Cllr King

The Motion was approved

iv. **Cllr McNamara** - Proposed by Cllr Mitchell and seconded by Cllr Spargo

The Motion was approved

v. **Cllr Spargo** - Proposed by Cllr Spargo and seconded by Cllr McNamara

The Motion was approved

vi. **Cllr Brown** - Proposed by Cllr Mitchell and seconded by Cllr Cleary

The Motion was approved

2. Election of Chair – Cllr Spargo nominated himself for the position of Chair of the Management Committee and was seconded by Cllr McNamara

Cllr Mitchell was also nominated by Cllr Brown for the position and seconded by Cllr Cleary

In a show of hands Cllr Spargo received 2 Votes and Cllr Mitchell received 4 votes.

Cllr Mitchell was duly elected as Chairman of the Village Hall Management Committee.

The Motion was approved

3. Deputy Chairman – Cllr Mitchell nominated Cllr Spargo for the position of Deputy Chairman but the offer was declined.

Cllr Mitchell also offered the position to Cllr McNamara who also declined the offer.

Cllr Mitchell Nominated Cllr Cleary for the position of deputy Chairman and this was seconded by Cllr Brown

The Motion was approved

4. Apologies – Cllrs Williams, Trevaskis and Anderson registered their apologies

5. Declarations of Interest – No declarations of interest were received

6. Minutes – The minutes of the Annual meeting (Part 1) on 30th May 2022 were accepted as a true record.

The motion was proposed by Cllr Spargo and Seconded by Cllr King

The Motion was approved

7. **Public Participation** – A local resident enquired about the provision of a proper complaints procedure for members of the public to record any observations, complaints suggestions etc. to the Village Hall Management Committee. He noted that a previous complaint made by him had not been (in his opinion) handled satisfactorily. The Clerk agreed to check the current policies & provisions and address the issue where necessary.
8. **Payments & Receipts** – The Chair requested that the Clerk supplies a full set of accounts for review before they can be fully approved.
9. **End of Year accounts** - The Chair requested that the Clerk supplies a full set of accounts for review before they can be fully approved.

It was resolved that Items 8 & 9 be Deferred pending a full set of accounts for the year April 2021- March 2022

Proposed by Cllr Mitchell and seconded by Cllr Brown

In a show of hands 4 Cllrs were in favour of the proposal and 2 were against. There was 1 abstention.

The Motion was approved

10. **Flags/Flagpole** – It was resolved to position the new flagpole adjacent to the current flagpole in the stoned area to the front of the Village Hall. The new pole to be slightly higher and to fly the permanent Union Flag.

Proposed by Cllr Cleary and seconded by Cllr Brown

The Motion was approved

It was agreed to ask residents to indicate a preference for additional appropriate Flags throughout the year and review the responses to produce a programme of appropriate display.

11. **Social Media** – It was resolved to employ the services of Budget Web online at a cost of £300 per annum (plus £30 software registration) to update and improve the current Social media offering and public access to Hall usage information.

Proposed by Cllr Mitchell and seconded by Cllr Spargo

The Motion was approved

12. Vacuum Replacement – It was resolved to approve the purchase of a new “Henry” vacuum cleaner for use within the Village Hall

Proposed by Cllr Spargo and seconded by Cllr King

The Motion was approved

13. Budget Adjustment – It was resolved to adjust the allocation of gardening items for the Village Hall from the Parish Council bank account and to include them in the correct Village Hall account and budget.

Proposed by Cllr Mitchell and seconded by Cllr McNamara

The Motion was approved

14. Key Register – It was noted that the Clerk has an up to date record of allocated Village Hall keys. In addition he has signed Key holder agreements and an up-to date risk assessment which satisfies of the Insurance obligations.

15. Electrical Installation Certificate – It was noted that the correct certification for electrical work carried out on the Red Telephone box by a local approved supplier is in order and held by the Clerk.

16. Asset Purchase – It was agreed to consider the suggestions by Cllrs Trevaskis and Spargo at the Village Hall management committee meeting on 5th September 2022.

17. Delegation – It was agreed to defer this Item until the Village Hall Management Committee meeting on 5th September 2022

Proposed by Cllr Cleary and seconded by Cllr Brown

The Chairman closed the Meeting at 9.25pm