



# HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



## DRAFT MINUTES OF THE ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON MONDAY 11<sup>th</sup> NOVEMBER 2024 AT 7.30pm

Present: Cllr P Lewis, Cllr J McNamara, Cllr G Wright, Cllr C Anderson, N. Thompson,  
P Turton, A McNamara,

In attendance: 2 Members of the Public and The Clerk

- 1. Apologies** – Apologies were received on behalf of Cllr C Williams
- 2. Declarations of Interest** – Cllr J McNamara informed the meeting that his Register of Interests needs updating to reflect his position as a Freeman of Hale. The Clerk will provide a new form for completion and update his records and Halton Borough Council's.
- 3. Public Participation** – No matters were raised by members of the Public.
- 4. Minutes** – The minutes of the Hale Village Hall Management Committee Ordinary meeting on 16<sup>th</sup> October 2024 were approved and accepted as a true and accurate account with a typing correction to the date.

Proposed by N Thompson and seconded by Cllr Lewis

**The Motion was approved**

- 5. Payments & Receipts** - The list of payments and receipts made between 4<sup>th</sup> October 2024 and 17<sup>th</sup> October 2024 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed were accepted by the committee

**\*\* The Clerk was once again asked to check two payments to BT which appeared to be excessive. Due to his recent absence on annual leave this will be now be clarified at the January meeting**

Proposed by P Turton and Seconded by N Thompson

**The Motion was approved**

6. **Accounts** – The reconciled bank statement and summary of receipts & payments 4<sup>th</sup> October 2024 and 17<sup>th</sup> October were accepted as an accurate record and comparison against budget

Proposed by Cllr P Lewis and Seconded by Cllr C Anderson

**The Motion was approved**

7. **Soundproofing -**

- i. It was resolved that Cllrs Lewis & Anderson will liaise with the Clerk and purchase panels up to the value of £1000 (approx. 15 panels) using the 10% discount offered by the vendor. The panels will be installed by volunteers and will be assessed for their effectiveness before a decision is made to purchase additional panels.

Proposed by Cllr McNamara and seconded by Cllr C Anderson

**The Motion was approved with 2 abstentions**

8. **Village Hall Internal Decoration-**

- i. A budget of £1400 was proposed for a local contractor to paint the external walls of the Village Hall. It was agreed that a second option should be sought for comparison but it was felt that the price quoted is a competitive option from a local, trusted member of the community.

Proposed by Cllr G Wright and seconded by Cllr C Anderson

**The Motion was approved with 2 abstentions**

9. **Booking Officer Phone Contract** – It was resolved that the Clerk should review and arrange for a new business phone contract for the Village Hall. He will arrange for admin access by one of the current Councillors and look to update the current handset which is old and damaged.

Proposed by Cllr M Roberts and seconded by P Turton

**The Motion was approved**

10. **Village Hall Kitchen Equipment** – It was resolved that a budget of up to £800 be considered to renew the current damaged cooker and to purchase an airfryer for use by hirers of the Hall.

Proposed by Cllr M Roberts and seconded by Cllr C Anderson

**The Motion was approved**

- 11. Community Room Blinds** - It was agreed to defer this item until further information has been received. It was agreed that Cllr Anderson will contact IKEA to review the availability of blinds to replace the ones in the Community Room.

Proposed by P Turton and seconded by Cllr C Anderson

**The Motion was approved**

**The meeting Closed at 8.40pm**

DRAFT