



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON MONDAY 13TH APRIL 2026 AT 7.30pm

Present: Cllr P Lewis, Cllr J McNamara, Cllr G Wright, Cllr M Roberts, Cllr C Anderson
P Turton, A McNamara, M Fisher, N Thompson

In attendance: The Clerk and four Member of the Public were present

- 1. Apologies** – Apologies were received from Cllr C Williams
- 2. Declarations of Interest** – P Turton declared an interest in item 7 on this Agenda
- 3. Public Participation** – No matters were discussed
- 4. Minutes** – The minutes of the Hale Village Hall Management Committee Ordinary meeting on 9th March 2026 were approved and accepted as a true and accurate account.

Proposed by Cllr M Roberts and seconded by Cllr J McNamara

The Motion was approved

- 5. Payments & Receipts** - The list of payments and receipts made between 24th February 2026 and 31st March 2026 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed were accepted by the committee

Proposed by Cllr J McNamara and Seconded by Cllr M Roberts

The Motion was approved

6. Accounts –

- i.** The reconciled bank statement and summary of receipts & payments between 24th February 2026 and 31st March 2026 were accepted as an accurate record and comparison against budget.
- ii.** The end of year accounts were approved and accepted as true & accurate and it was agreed to forward them to the Trustee for final approval

Proposed by Cllr J McNamara and Seconded by Cllr C Anderson

The Motion was approved

7. Health & Safety Working Group –

- i. **Tree Maintenance** – It was noted that the Clerk has submitted a planning application **Ref: 26/00018/TPO** for sympathetic tree maintenance of the trees in close proximity of the Village Hall
- ii. **Fire Extinguisher Training** – It was agreed to arrange this training for staff and Councillors at an agreed cost of £5 per delegate. This will be funded by Hale Village Hall

Proposed by Cllr J M Roberts and Seconded by Cllr P Lewis

The Motion was approved

- iii. **Basic Life Support Training** - It was agreed to arrange combined training for staff and local members of public which will include Defibrillator training and first aid. A budget of £200 (40 delegates) was set for a 2-3hr course.

Proposed by Cllr J McNamara and Seconded by Cllr G Wright

The Motion was approved

8. Solar Panels –

Cllr Anderson gave an update on the current state of the Solar Panels at the Village Hall and confirmed that the panels are in fact producing electricity which is being used. To improve the productivity of the panels they would need to have a large piece of the equipment replaced and battery storage added. This is currently felt to be cost prohibitive and it is felt that some tree maintenance and a good clean of the roof panels will make the current equipment more effective

Proposed by Cllr M Roberts and Seconded by Cllr G Wright

The Motion was approved

9. **Resurfacing of the perimeter pathway** – It was confirmed that the pathway from the front of the building along the side of the building to the car park at the rear should be tarmacked as soon as possible. The cost of the work should fall within the £3000 budget set as a result of the grant received from Liverpool John Lennon Airport.

The Clerk will explore further options & costs to recover the car park at the rear.

10. CCTV Upgrade – It was agreed to install a further CCTV camera (internally) on the existing system in light of the recent expected requirements of “Martyns Law” A cost of £351.47+ vat was offered by the existing provider.

Proposed by Cllr J McNamara and Seconded by Paul Turton

The Motion was approved

11. Permanent Xmas Tree Installation – It was agreed that the Clerk will make further enquiries regarding the type of trees available, their height and their impact on the foundations of the Village Hall if planted on a permanent basis close to the building. He will establish costs and enquire about a similar tree for the War memorial (to be agreed by the Parish Council)

It was agreed that the next Village hall Management Meeting will take place on **FRIDAY** 15th May 2026 at 7.30pm