



# HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



**DATED THIS THIRTEENTH DAY OF OCTOBER 2021**  
**MEMBERS OF HALE PARISH COUNCIL ARE HEREBY SUMMONED**  
**TO ATTEND THE ORDINARY COUNCIL MEETING OF**  
**HALE PARISH COUNCIL**  
**TO BE HELD AT 7.30PM ON THE EIGHTEENTH DAY OF OCTOBER 2021**  
**IN HALE VILLAGE HALL, HIGH STREET, HALE L24 4AE**  
**TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

This meeting is to be held, adhering to the legislation of the Coronavirus Act 2020

**Mr. Brian Hargreaves**  
**Clerk and Responsible Financial Officer**

**Note to Councillors:**

If you are unable to attend the meeting, please notify the Clerk of your apologies.

Please email: [clerk@haleparishcouncil.gov.uk](mailto:clerk@haleparishcouncil.gov.uk) or call 07803611222

**Note to Public**

*Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.*

## **MEETING AGENDA**

- 1. Apologies** - To Receive apologies for absence
- 2. Declarations of Interest** - To Receive declarations of interest
- 3. Public Participation** - To adjourn the meeting for a period of public participation
- 4. Minutes** – To approve the Minutes of Hale Parish Council Ordinary Meeting held on Monday 20<sup>th</sup> September 2021 as a true record.
- 5. Matters Arising From previous Parish Council Meetings** – To note actions taken and give an update of progress on outstanding matters requiring action as addressed in recent Parish Council Meetings
  - i. Welcome Back fund** – To approve proposed projects within the scope of the Welcome Back Fund for the Parish and delegate liaison with Halton BC to the Proper Officer in consultation with the Chairman:-
    - i. Information installations/literature, maps or a visitor centre/kiosk.
    - ii. Installation of litter bins at appropriate points around the Village and Mersey Way.
    - iii. Market huts/stalls to support markets in the village for farmer's and/or makers of artisan products.
- 6. Ward Councillors Report** – To receive a report from local Ward Councillors if available.



7. **Payments** - To receive and approve the list of payments made between 9<sup>th</sup> September 2021 and 8<sup>th</sup> October 2021 as recorded in the cash book record which has been reconciled against the Bank statement to these dates, all payments having been made under Financial Regulation 6.4 as detailed below

08-Oct-21	11:52	War Memorial	REPAYMENT	-22.48	46,118.89
08-Oct-21	06:27	GOOGLE	82385888GDWYPRPJGG	-13.8	46,141.37
30-Sep-21	18:59	Bank Charge		-18	46,155.17
28-Sep-21	06:35	Salary	HPC	-1,026.21	46,173.17
28-Sep-21	06:32	Salary	120PA00288525 1806	-389.89	47,199.38
13-Sep-21	06:33	Chalc - Training	INV 2021-069	-75	47,589.27
10-Sep-21	13:34	Hale Village Hall - Room Hire	176/45/37/38/32	-201.25	47,664.27
10-Sep-21	13:34	Halton B.C - By Election Anna Banks	INV 61995912	-2,540.79	47,865.52

8. **Accounts** - To Consider the reconciled bank statement and transactions for the Second quarter of 2021 (1st July 2021 to 30th September 2021) against current budgets and to accept them as an accurate record.
9. **Insurance Renewal** – To consider the proposal from the existing insurance broker (Came & Company) in respect of a new \*offering.

**Hiscox policy.**

12 Month Commitment - **£3143.97**

36 Month Commitment - **£2989.27**

*\*Ecclesiastical are not offering terms to local council's at present although outstanding issues will be covered going forwards*

And a comparison from BHIB who are specialist local council insurers and who were recommended by Chalc & Scribe.

**BHIB Aviva Policy**

12 month Commitment - **£2152.96**

36 Month Commitment – **£1953.65**

Cover is essentially the same for both policies with the most important risks being covered adequately as previously.

**10. Halloween Event** – To note the annual Halloween event on Friday 29<sup>th</sup> October at 5pm – 7pm.

**11. Civic Service 2022** – To consider the correspondence below from Rev Harvey at St Mary's church.

*In March we could offer 13th, 20th or 27th.*

*Again I want to offer you an afternoon service and am happy to lead and make its focus a celebration of the Village and the various organisations.*

*We have redesigned our morning services and really, a separate service time for the Civic Service would be better.*

*Having it in March gives us good time to organise the service*

- i. To agree a date and approve the recommendation to hold the Annual Civic Service in March 2022. To agree an appropriate member of the council to co-ordinate organising the civic service and agree a budget.

**12. Macmillan Coffee Morning** – To approve a contribution of £50 towards a charity event on 14<sup>th</sup> October 2021 in support of the Macmillan Cancer Support charity. To note that this is a single contribution judged upon its individual merits and does not set a precedent for other similar requests.

**13. Bank Signatories Update** – To note the addition of two new signatories for the Parish Council Unity bank account and to review the current signatories' activity and willingness to commit to approving payments on behalf of the Parish Council.

**14. Artillery Gun** – To discuss and approve the siting of the Artillery Gun manufactured by Fawcett of Preston and currently being stored by the Lord Mayor at the village War memorial following its full restoration.



# HALE PARISH COUNCIL

## OF THE HALTON BOROUGH IN THE COUNTY OF CHESHIRE



### **DRAFT MINUTES OF THE ORDINARY PARISH COUNCIL MEETING OF HALE PARISH COUNCIL HELD IN HALE VILLAGE HALL ON MONDAY 20<sup>th</sup> SEPTEMBER 2021 AT 7.30pm**

Present: Cllr Trevaskis, Cllr Kierman, Cllr Williams, Cllr Healey, Cllr Mitchell, Cllr Anderson, Cllr Brown

In attendance: The Clerk and 7 Members of the public were present

1. **Apologies** – Cllr Wright, Cllr Spargo and Cllr Cleary registered their apologies.
2. **Declarations of Interest** – There were no declarations of Interest.
3. **Public Participation** – To adjourn the meeting for a period of public participation

The Chairman welcomed new Parish Councillor Jason Brown.

The Lord Mayor of Hale Village made a representation to the meeting in which he enquired about the proposed date for the Annual Civic Service. He made a request that the Service be arranged (if possible) for a date in October other than 10<sup>th</sup> as he plans to hold a local ramble on behalf of the “Children in Need” charity on that date. It was agreed by members that this request should be accommodated. In addition The Lord Mayor informed the meeting that he proposed to restore the village “Fawcett” military gun which is stored at his premises. A request was made to site the gun at the village cenotaph upon completion of the restoration. This matter will be reviewed as an agenda item at a later Parish Council Meeting.

#### **4. Minutes –**

i/ Cllr Kierman proposed that the minutes for Hale Parish Council Ordinary Meeting held on Monday 19th July 2021 should be approved as a true record. Cllr Williams seconded the proposal.

**The Motion was approved**



5. **Matters Arising From previous Parish Council Meetings** – The actions taken and an update of progress on outstanding matters was noted and accepted.

i/ **Welcome Back Fund** – The Clerk will request clarification from Halton BC about any consultation within the region which has taken place and remind them that the “Ministry of Housing, Communities and Local Government (MHCLG) expects local authorities to engage with stakeholders including local businesses, Business Improvement Districts (BIDs), Destination Management Organisations (DMO), town and parish councils. Where appropriate, MHCLG encourages local authorities to enter into suitable delivery partnership arrangements with town and parish councils to improve delivery outcomes for communities and high streets.”

**Projects within the Parish which could be considered under this initiative might include:-**

- i. Information Installations, maps or a visitor centre
- ii. Install litter bins at appropriate points around the Village
- iii. Replacement fencing along the shoreline
- iv. Information literature

6. **The Kickstart Scheme** - It was resolved to delegate the recruitment of officers under the Kickstart Scheme to the Proper Officer who will produce a scope of work for the operatives and decide an appropriate number of recruits required to work to improve open spaces and operate the coffee shop.

Cllrs Trevaskis, Kierman, Williams, Brown, Anderson, and Healey were in favour of the proposal. There was one abstention.

**The Motion was approved**

7. **Ward Councillors Report** – A report from ward councillors was presented to members.

i/ **LDCA** - It was noted that the recent Lawful Development Certificate Application submitted by Liverpool John Lennon Airport has been withdrawn. The Chairman further explained that the withdrawal of such an application is preferred by the applicant as rejection of the application could be detrimental to any further submissions.

ii/ **Baileys Lane** - The Traffic Regulation Order (TRO) applied to Baileys Lane has progressed and cleared the consultation period. Signage & CCTV are currently being considered to ensure the best equipment for the application.

8. **Payments** – A proposal by Cllr Williams to accept all payments made between 8<sup>th</sup> July 2021 – 8<sup>th</sup> September 2021 as recorded in the cash book record which has been reconciled against the Bank statements to these dates, all payments having been made under Financial Regulation 6.4 as detailed was received and seconded by Cllr Kierman

**The Motion was approved**

- 9. Planning** – It was resolved that The Clerk will make a submission to Halton BC in respect of the proposed 5G telecommunications mast. It was noted by the Chairman that this is an Application to determine whether a planning application is required for the proposed installation at Ivy Court, Town Lane, L24 4AG

Proposed by Cllr Kierman and seconded by Cllr Anderson

**The Motion was approved**

- 10. The Queens Platinum Jubilee – 2<sup>nd</sup> June 2022.** (70 yrs) Cllr Mitchell proposed that The Freemen of Hale be approached and asked to consider working in conjunction with other local organisations such as the Guildswomen, junior school and the Parish council to co-ordinate an appropriate celebration and to participate in the National beacon lighting ceremony. The Chairman asked that an offering with an element of permanence also be considered.

The Lord Mayor will consult with the Freemen and report back in due course.

- 11. Optical Fibre Proposal** – It was agreed that the request by the Community Fibre Lead from Factco (Fibre Optic Communications) to make a presentation highlighting her company's offering should be approved. The Clerk will arrange this with the company

- 12. By-Election** – Due to the By Election being uncontested it was noted that the cost to the Parish Council will be reduced (to approx. 1/3<sup>rd</sup>) and that no election will now take place on 14<sup>th</sup> October 2021.

The Chairman closed the Meeting at 9.00pm

## Hale Parish Council

### Transactions for Hale Parish Council Unity Bank

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			<b>STARTING BALANCE</b>			<b>18,117.15</b>	
1	01/04/2021		Precept	Hale Parish Council	43,724.00	61,841.15	01/04/2021
1	01/04/2021		Support	Risk Support Serv	-270.00	61,571.15	31/05/2021
2	01/04/2021		Clerk Salary	Hale Parish Council	-1,014.41	60,556.74	01/04/2021
3	01/04/2021		Clerks Expenses	Hale Parish Council	-10.00	60,546.74	01/04/2021
4	01/04/2021		Clerk Salary	Hale Parish Council	-392.38	60,154.36	01/04/2021
5	01/04/2021		Insurance	Came & Company	-217.93	59,936.43	01/04/2021
6	12/04/2021		Subscription	Google Ireland Ltd	-13.80	59,922.63	12/04/2021
9	24/04/2021		Clerk Salary	Hale Parish Council	-389.69	59,532.94	26/04/2021
7	26/04/2021		Clerk Salary	Hale Parish Council	-1,016.41	58,516.53	26/04/2021
8	26/04/2021		Clerks Expenses	Hale Parish Council	-10.00	58,506.53	26/04/2021
2	04/05/2021		Vat Refund	Hale Parish Council	2,586.51	61,093.04	04/05/2021
10	04/05/2021		Insurance	Came & Company	-217.83	60,875.21	04/05/2021
36	04/05/2021		Contract	Risk Support Serv	-270.00	60,605.21	26/07/2021
44	09/05/2021		Room Hire	Hale Village Hall	-12.50	60,592.71	10/09/2021
11	10/05/2021		Subscription	Google Ireland Ltd	-13.80	60,578.91	10/05/2021
12	10/05/2021		Training	Chalc	-25.00	60,553.91	10/05/2021
13	10/05/2021		Repayment	Town Clerk	-40.00	60,513.91	10/05/2021
14	10/05/2021		Subscription	Chalc	-612.60	59,901.31	10/05/2021
15	10/05/2021		Subscription	Living Wage Foun	-72.00	59,829.31	10/05/2021
16	10/05/2021		Room Hire	Hale Village Hall	-10.00	59,819.31	10/05/2021
45	16/05/2021		Room Hire	Hale Village Hall	-150.00	59,669.31	10/09/2021
46	16/05/2021		Room Hire	Hale Village Hall	-20.00	59,649.31	10/09/2021
47	24/05/2021		Room Hire	Hale Village Hall	-7.50	59,641.81	10/09/2021
17	26/05/2021		Clerk Salary	Hale Parish Council	-389.89	59,251.92	26/05/2021
18	26/05/2021		Clerk Salary	Hale Parish Council	-1,016.21	58,235.71	26/05/2021
19	26/05/2021		Clerks Expenses	Hale Parish Council	-10.00	58,225.71	26/05/2021
20	27/05/2021		Conservation Initiative	Barn Owl Trust	-203.00	58,022.71	27/05/2021
33	03/06/2021		Room Hire	Hale Village Hall	-10.00	58,012.71	06/07/2021
53	03/06/2021		Training	Chalc	-75.00	57,937.71	13/09/2021
21	08/06/2021		Subscription	Google Ireland Ltd	-13.80	57,923.91	08/06/2021
22	10/06/2021		Insurance	Came & Company	-217.83	57,706.08	10/06/2021
34	14/06/2021		Room Hire	Hale Village Hall	-30.00	57,676.08	06/07/2021
49	15/06/2021		Training	Chalc	-30.00	57,646.08	03/09/2021
32	21/06/2021		Internal Audit	JDH Business Ser	-529.20	57,116.88	06/07/2021
23	25/06/2021		Clerk Salary	Hale Parish Council	-1,016.21	56,100.67	25/06/2021
24	25/06/2021		Clerks Expenses	Hale Parish Council	-10.00	56,090.67	25/06/2021
25	25/06/2021		Room Hire	Hale Parish Council	-40.00	56,050.67	25/06/2021
26	25/06/2021		Conference	SLCC	-90.00	55,960.67	25/06/2021
27	25/06/2021		Subscription	Scribe (Starboard	-339.60	55,621.07	25/06/2021
28	25/06/2021		Training	Chalc	-231.25	55,389.82	06/07/2021
29	25/06/2021		Clerk Salary	Hale Parish Council	-389.89	54,999.93	25/06/2021
30	30/06/2021		Consultation	F Taylor Buildings	-1,200.00	53,799.93	30/06/2021
31	30/06/2021		Bank Charges	Unity Bank	-18.00	53,781.93	30/06/2021
35	01/07/2021		Insurance	Came & Company	-157.40	53,624.53	01/07/2021
43	06/07/2021		Room Hire	Hale Village Hall	-11.25	53,613.28	10/09/2021
37	08/07/2021		Internet/Website	Google Ireland Ltd	-13.80	53,599.48	08/07/2021
38	26/07/2021		Hanging Baskets	Lakes & Rivers	-240.00	53,359.48	26/07/2021
39	30/07/2021		Clerk Salary	Hale Parish Council	-1,016.41	52,343.07	30/07/2021
40	30/07/2021		Clerks Expenses	Hale Parish Council	-74.80	52,268.27	30/07/2021
41	30/07/2021		Clerk Salary	Hale Parish Council	-389.69	51,878.58	30/07/2021
42	02/08/2021		Insurance	Came & Company	-157.41	51,721.17	02/08/2021
50	06/08/2021		Bank Charges	Unity Bank	-13.80	51,707.37	13/08/2021
48	18/08/2021		Election Costs	Halton Borough Co	-2,540.79	49,166.58	10/09/2021
51	25/08/2021		Clerk Salary	Hale Parish Council	-1,016.21	48,150.37	03/09/2021



## Hale Parish Council

### Transactions for Hale Parish Council Unity Bank

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
<b>STARTING BALANCE</b>						<b>18,117.15</b>	
52	25/08/2021		Clerk Salary	Hale Parish Council	-389.89	47,760.48	03/09/2021
55	01/09/2021		Insurance	Came & Company	-157.41	47,603.07	01/09/2021
54	08/09/2021		Internet/Website	Google Ireland Ltd	-13.80	47,589.27	08/09/2021
56	17/09/2021		Maintenance	Jim Ross	-22.48	47,566.79	08/10/2021
57	27/09/2021		Clerk Salary	Hale Parish Council	-1,016.21	46,550.58	28/09/2021
58	27/09/2021		Clerks Expenses	Hale Parish Council	-10.00	46,540.58	28/09/2021
59	27/09/2021		Clerk Salary	Hale Parish Council	-389.89	46,150.69	28/09/2021
60	27/09/2021		Subscription	Cheshire Commur	-50.00	46,100.69	
61	27/09/2021		Support	Risk Support Serv	-270.00	45,830.69	
63	30/09/2021		Bank Charges	Unity Bank	-18.00	45,812.69	30/09/2021
62	08/10/2021		Google Invoice	Google Ireland Ltd	-13.80	45,798.89	08/10/2021
<b>CLOSING BALANCE</b>						<b>45,798.89</b>	
Value of uncashed entries    £-320.00				Bank statement should show		£ 46,118.89	

**Hale Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

11 October 2021 (2021-2022)

**Expenditure**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Asset Purchase				1,000.00		1,000.00	1,000.00 (100%)
2	Wellbeing working group				5,000.00	443.00	4,557.00	4,557.00 (91%)
3	Guildswomen Working Group				100.00		100.00	100.00 (100%)
4	War Memorial Working Group				1,286.00	18.73	1,267.27	1,267.27 (98%)
5	Civic Service Working Group				600.00		600.00	600.00 (100%)
6	Parish Plan Working Group							(N/A)
7	Legal/Consultation Fees				5,000.00	1,000.00	4,000.00	4,000.00 (80%)
8	Grants				1,500.00		1,500.00	1,500.00 (100%)
9	Training				500.00	361.25	138.75	138.75 (27%)
10	Insurance				2,750.00	938.16	1,811.84	1,811.84 (65%)
11	Web Site				550.00	82.80	467.20	467.20 (84%)
12	Newsletter				500.00		500.00	500.00 (100%)
13	Audit				800.00	441.00	359.00	359.00 (44%)
14	Subscriptions/Advisory Bodies				1,100.00	1,184.60	-84.60	-84.60 (-7%)
15	Staffing Including NI				18,050.00	9,843.39	8,206.61	8,206.61 (45%)
16	Village Hall Reserve							(N/A)
17	Administration				250.00	89.80	160.20	160.20 (64%)
18	Staff Allowances/Expenses				100.00	199.80	-99.80	-99.80 (-99%)
19	Payroll & Scribe				350.00	283.00	67.00	67.00 (19%)
20	Village Hall Support Costs				13,646.00	225.00	13,421.00	13,421.00 (98%)
21	Election Costs				3,000.00	2,540.79	459.21	459.21 (15%)
22	Hall Hire (Rent)				250.00	291.25	-41.25	-41.25 (-16%)
23	Vat							(N/A)
33	Liverpool Airport Working Group							(N/A)
34	Green Belt Reserve							(N/A)
35	General Maintenance Reserve				5,000.00		5,000.00	5,000.00 (100%)
36	Contingency							(N/A)
38	Grant - Bookings Officer							(N/A)
<b>SUB TOTAL</b>					<b>61,332.00</b>	<b>17,942.57</b>	<b>43,389.43</b>	<b>43,389.43 (70%)</b>

**Income**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
24	Precept	43,724.00	43,724.00					(0%)
25	Vat Recovered	840.00	2,586.51	1,746.51				1,746.51 (207%)
26	Grant - Bookings Officer							(N/A)
27	Other							(N/A)
28	Class Fees - Village Hall							(N/A)
37	Grant- Neighbourhood Plan							(N/A)
<b>SUB TOTAL</b>		<b>44,564.00</b>	<b>46,310.51</b>	<b>1,746.51</b>				<b>1,746.51 (3%)</b>

**Hale Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

11 October 2021 (2021-2022)

**Summary**

NET TOTAL	44,564.00	46,310.51	1,746.51	61,332.00	17,942.57	43,389.43	45,135.94 (42%)
V.A.T.					686.20		
GROSS TOTAL		46,310.51			18,628.77		



## Hale Parish Council

### Transaction listing for account 60-83-01 20415507 from 01 Jul 2021 to 08 Oct 2021

Date	Time	Description	Serial No	Debits	Credits	Balance
08Oct2021	11:52	B/P to: Resident repayment		(22.48)		46,118.89
08Oct2021	06:27	Direct Debit (GOOGLE CLOUD EMEA)		(13.80)		46,141.37
30Sep2021	18:59	Service Charge		(18.00)		46,155.17
28Sep2021	06:35	B/P to: Salary		(1,026.21)		46,173.17
28Sep2021	06:32	B/P to: HMRC		(389.89)		47,199.38
13Sep2021	06:33	B/P to: Chalc		(75.00)		47,589.27
10Sep2021	13:34	B/P to: Hale Village Hall		(201.25)		47,664.27
10Sep2021	13:34	B/P to: Halton B.C		(2,540.79)		47,865.52
08Sep2021	06:22	Direct Debit (GOOGLE CLOUD EMEA)		(13.80)		50,406.31
03Sep2021	06:33	B/P to: Salary		(1,016.21)		50,420.11
03Sep2021	06:31	B/P to: Chalc		(30.00)		51,436.32
03Sep2021	06:30	B/P to: HMRC		(389.89)		51,466.32
01Sep2021	06:22	Direct Debit (ECCLESIASTICAL)		(157.41)		51,856.21
06Aug2021	06:22	Direct Debit (GOOGLE IRELAND LTD)		(13.80)		52,013.62
02Aug2021	06:26	Direct Debit (ECCLESIASTICAL)		(157.41)		52,027.42
30Jul2021	06:50	B/P to: HMRC		(389.69)		52,184.83
30Jul2021	06:41	B/P to: Salary		(1,091.21)		52,574.52
26Jul2021	10:11	B/P to: Risk Support Serv.		(270.00)		53,665.73
26Jul2021	10:11	B/P to: Lakes & Rivers Ltd		(240.00)		53,935.73
08Jul2021	06:23	Direct Debit (GOOGLE IRELAND LTD)		(13.80)		54,175.73
06Jul2021	06:39	B/P to: Hale Village Hall		(30.00)		54,189.53
06Jul2021	06:38	B/P to: Hale Village Hall		(10.00)		54,219.53
06Jul2021	06:37	B/P to: JDH BUS SERVICES		(529.20)		54,229.53
06Jul2021	06:37	B/P to: Chalc		(231.25)		54,758.73
01Jul2021	06:21	Direct Debit (ECCLESIASTICAL)		(157.40)		54,989.98

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**HALE PARISH COUNCIL**  
OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



**Hale Parish Council  
Hale Village Hall  
High Street  
Hale  
Cheshire  
L24 4AE**

**[www.haleparishcouncil.gov.uk](http://www.haleparishcouncil.gov.uk)**  
**[clerk@haleparishcouncil.gov.uk](mailto:clerk@haleparishcouncil.gov.uk)**

**17 February 2021**

Dear residents,

**RE: 2021-2022 BUDGET**

Hale Parish Council can confirm its budget for 2021-2022 has been set at £61,332.00 and a full budget report can be found on the Council's website. Monthly expenditure reports can also be scrutinised by all residents in the minutes of the Council's meetings. If any resident has any questions regarding the finances of the Council, please email [clerk@haleparishcouncil.gov.uk](mailto:clerk@haleparishcouncil.gov.uk).

Over the last year, restrictions due to Covid-19 has seen the postponement of activities such as the Civic Service, a duly called by-election, and a number of wellbeing activities. This reduction in expenditure has resulted in an anticipated carry forward of £17,608 at the financial year end (31 March 2021). This carry forward provides for a healthy fiscal position at the commencement of the new financial year and has therefore enabled the Council to pass this saving on to residents and **reduce the precept by 10.8% to £43,724.00 in 2021-2022.**

This precept will result in a Band D charge of £66.75 in 2021-2022. This can be compared to other local parish and town councils where an annual Band D charge of £75.02 will be levied by Hale Bank Parish Council, and an annual charge of £86.56 will be levied by Halewood Town Council.

As the majority of properties in Hale fall within Band B and Band C, most households will pay between £52.07 and £59.41 - a sum of approximately £1 per week.

Hale Parish Council undertake its budget setting process in a meeting open to the public each year and all residents are welcome to attend and contribute.

The 2021-2022 budget can be scrutinised in full below.

Item	Approved 2021-22 Budget
Asset Purchase / Maintenance	£1,000.00

Item	Approved 2021-22 Budget
Wellbeing	£5,000.00
Guildswomen	£100.00
War Memorial	£1,286.00
Civic Service	£600.00
Legal / Consultation Fees	£5,000.00
Grants	£1,500.00
Training	£500.00
Insurance	£2,750.00
Website	£550.00
Newsletter	£500.00
Audits	£800.00
Subscriptions - Advisory Bodies	£1,100.00
Staffing	£18,050.00
Administration	£250.00
Allowances / Expenses	£100.00
Payroll & Accounting	£350.00
Village Hall Support Costs	£13,646.00
Election Costs	£3,000.00
Hall Hire	£250.00
General Reserve	£5,000.00
TOTAL	£61332.00

## Hale Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

<b>A</b>	<b>Bank Reconciliation at 31/07/2021</b>		
	Cash in Hand 01/04/2021		18,117.15
	<b>ADD</b> Receipts 01/04/2021 - 31/07/2021		46,310.51
	<b>SUBTRACT</b> Payments 01/04/2021 - 31/07/2021		12,549.08
	<b>Cash in Hand 31/07/2021</b> (per Cash Book)		<b>51,878.58</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 10/06/2021	0.00	
	Hale Parish Council Unity Bank 31/05/2021	52,184.83	
			<b>52,184.83</b>
	Less unrepresented payments		306.25
<b>B</b>	Plus unrepresented receipts		0.00
	<b>Adjusted Bank Balance</b>		<b>51,878.58</b>
	<b>A = B Checks out OK</b>		

## Hale Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

<b>A</b>	<b>Bank Reconciliation at 31/08/2021</b>		
	Cash in Hand 01/04/2021		18,117.15
	<b>ADD</b> Receipts 01/04/2021 - 31/08/2021		46,310.51
	<b>SUBTRACT</b> Payments 01/04/2021 - 31/08/2021		64,427.66
	<b>Cash in Hand 31/08/2021</b> (per Cash Book)		16,667.18
<b>B</b>			<b>47,760.48</b>
	Cash in hand per Bank Statements		
	Petty Cash 10/06/2021	0.00	
	Hale Parish Council Unity Bank 31/08/2021	52,013.62	
			<b>52,013.62</b>
	Less unrepresented payments		4,253.14
			47,760.48
	Plus unrepresented receipts		0.00
	<b>Adjusted Bank Balance</b>		<b>47,760.48</b>
	<b>A = B Checks out OK</b>		



# Hale Parish Council

Prepared by: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

Date: \_\_\_\_\_

<b>A</b>	<b>Bank Reconciliation at 30/09/2021</b>		
	Cash in Hand 01/04/2021		18,117.15
	<b>ADD</b> Receipts 01/04/2021 - 30/09/2021		46,310.51
	<b>SUBTRACT</b> Payments 01/04/2021 - 30/09/2021		64,427.66
	<b>Cash in Hand 30/09/2021</b> (per Cash Book)		18,614.97
<b>B</b>			<b>45,812.69</b>
	Cash in hand per Bank Statements		
	Petty Cash 10/06/2021	0.00	
	Hale Parish Council Unity Bank 30/09/2021	46,155.17	
			<b>46,155.17</b>
<b>B</b>	Less unrepresented payments		342.48
			45,812.69
	Plus unrepresented receipts		
	<b>Adjusted Bank Balance</b>		<b>45,812.69</b>
	<b>A = B Checks out OK</b>		