



# HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



**DRAFT MINUTES OF THE MEETING OF HALE PARISH COUNCIL  
ACTING AS SOLE TRUSTEE OF HALE VILLAGE HALL  
HELD ON TUESDAY 13<sup>th</sup> MAY 2025 AT 9.00pm  
IN HALE VILLAGE HALL**

Present: Cllr Lewis, Cllr J McNamara, Cllr Roberts, Cllr Healey, Cllr Williams

In attendance: Mr. Brian Hargreaves (Proper Officer) & 1 Member of the Public

- 1. Apologies** – Apologies were received from Cllr Anderson Cllr Wright, Cllr Hutchinson and Cllr Trevaskis - No apologies were received from Cllr Cleary
- 2. Declarations of Interest** – No declarations of interest were received
- 3. Public Participation** – No Matters were discussed
- 4. Minutes** – With minor amendments the Draft minutes of the Hale Village Hall Management Committee Ordinary meeting on 14<sup>th</sup> April 2025 were approved and accepted as a true and accurate account.

Proposed by Cllr J McNamara and seconded by Cllr P Healey

**The Motion was approved**

- 5. Disabled Access for the Village Hall** - It was resolved to defer this matter until the June meeting so comparable estimates can be acquired. Also to explore possible funding streams for the project

Proposed by Cllr M Roberts and seconded by Cllr J McNamara

**The Motion was approved unanimously**

- 6. Health & Safety** – It was agreed that the Clerk will purchase a replacement set of step ladders for use in the Village Hall. The ladders should conform to the current safety standards required and a budget of a maximum of £150 was agreed

Proposed by Cllr M Roberts and seconded by Cllr P Lewis

**The Motion was approved unanimously**

- 7. Trust Deed** – It was resolved to instruct Louise Beaton to arrange for the Trust Deed to be updated as per the amendment supplied and for the Clerk to confirm the change with the Charity Commission as required.

Proposed by Cllr J McNamara and seconded by Cllr C Williams

**The Motion was approved**

- 8. Trustee Annual Reports (TAR's) for FY2022 & FY 2023/24** – The TAR's for the two periods outstanding were prepared by the Clerk and it was agreed to submit them to the Charity Commission along with the audited accounts and the auditors reports for both periods

Proposed by Cllr P Lewis and seconded by Cllr J McNamara

**The Motion was approved**

- 9. Next Meeting of Trustee** - Hale Parish Council acting as sole Trustee of Hale Village Hall will take place on 14<sup>th</sup> July 2025 at 9.00pm

**The Chair closed the meeting at 9.45pm**