



HALE PARISH COUNCIL
OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DATED THIS 14th DAY OF JANUARY 2026
MEMBERS OF HALE PARISH COUNCIL ARE HEREBY SUMMONED
TO ATTEND THE ORDINARY MEETING OF HALE PARISH COUNCIL
ON THE 19th DAY OF JANUARY 2026 AT 8.00PM
IN HALE VILLAGE HALL, HIGH STREET, HALE L24 4AE
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.

A handwritten signature in black ink, appearing to be 'B. Hargreaves'.

Mr. Brian Hargreaves
Clerk and Responsible Financial Officer

Note to Councillors:

If you are unable to attend the meeting, please notify the Clerk of your apologies.

Please email: clerk@haleparishcouncil.gov.uk or call 07803611222

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

** Please note that anybody wishing to comment should raise their hand, wait to be acknowledged and should address the meeting through the Chair.*

MEETING AGENDA

1. **Apologies** - To Receive apologies for absence
2. **Declarations of Interest** - To Receive declarations of Interest
3. **Public Participation** – A period of public participation as set out in the “Note to Public” above.
4. **Minutes** –
 - i. To consider the Minutes of the Ordinary Meeting of Hale Parish Council on 17th November 2025 and agree them as a true and accurate record
5. **Accounts** –
 - i. To receive the reconciled bank statement and summary of receipts & payments 5th November 2025 – 14th January 2026 and to accept them as a true and accurate record and comparison against budget (See Attached)
6. **Invoice Sampling** – As required by Hale Parish Council Financial regulations 2.2 the appointed member shall check and sign all reconciliations against original Unity Bank statements and report including any exceptions to and noted by the council.
7. **Instant Access account** - To receive the reconciled bank statement and summary of receipts & payments 5th November 2025 – 14th January 2026 and to accept them as a true and accurate record
8. **Draft Events Calendar & Proposed Senior’s Events** – To discuss the following items requested by Cllr Hutchinson
 - i. Christmas party - volunteers, budget setting, decorations, catering etc.
 - ii. Setting a calendar of events for 2026 and nominating a lead PC for each event moving forward.

Well-being fund - Based on a residents comments around PC not putting on events for ‘all ages’ I have drafted up a list for the PC to consider putting an event on maybe Feb/ March next year.....

- iii. Tea Dance, Afternoon tea, Sewing club, Photography club, Men’s shed, Bingo,
- iv. Bridge/Coffee morning maybe one every other month

- v. Guided walk through park woods
- vi. Wreath making but maybe too late for this year but could do dry flower arranging?

All are just suggestions just trying to be inclusive for all

- 9. Jazz Evening** – To consider staging a Jazz evening in the Village hall as proposed by the Performers in the attached correspondence
- 10. Pensions Policy** – To consider the draft LPGS Employer Pension Discretions policy tailored for Hale Parish Council.
- 11. Multi Year Funding** - To Consider a call for multi-year funding of local groups & Stakeholders. Possible recipients might include Hale Art Group, Hale Gardening Group, Hale Line Dancers, Chikaku Karate, Merseywave Choir
- 12. Planning Application Ref 25/00462/Ful - Refusal and Council Submission** - To ratify the below response. To the Duty officer at Halton Planning in respect of the recent planning refusal.

Dear Planning Department,

This submission is sent for and on behalf of Hale Parish Council, and subject to its consideration at its meeting scheduled for 19 January 2026. We understand that the Planning Department may decide this application prior to this date, and in that event we wish to record the Council's preliminary considerations.

Hale Parish Council has considered the above householder planning application relating to the addition of a modest two-storey front porch and a loft conversion to the rear of the property at 82 Church Road, Hale.

The Parish Council strongly supports this application.

The proposed development is proportionate and well-designed, respecting both the scale and architectural character of the existing dwelling and the wider street scene along Church Road. The use of materials to match the existing property ensures that the proposal will integrate sympathetically and avoid visual harm.

The proposed porch is modest in scale and enhances legibility of the entrance without appearing dominant or intrusive, while the loft conversion is carefully accommodated within the existing roof form and does not result in an incongruous or overbearing addition.

This property is accommodated within a generous triple plot at the end of Church Road, and the proposed additions are entirely appropriate to its setting. The scale of development is well within what the site can comfortably accommodate and does not represent overdevelopment or an erosion of the established character of the area. The plot does not have any properties facing the elevation proposed to be developed and the Parish Council does not consider that the proposal would result in any unacceptable impact on neighbouring residential amenity. There is

no evidence of harm in terms of overlooking, loss of light, overbearing effect, or noise, and the works remain firmly domestic in nature.

No objections have been raised by neighbouring properties, which the Parish Council considers to be a significant material consideration.

The Parish Council also notes that the dwelling has historically been on the open market for a prolonged period, including a time when it was left unoccupied. The Council understands that this was largely due to the internal layout and configuration no longer meeting the expectations of modern family living. The proposed alterations would enable the property to function more effectively as a long-term family home, supporting continued occupation and investment in the village. The Parish Council considers this to be a positive outcome and would much rather see the property brought back into active, sustainable use than risk prolonged vacancy, which can have a detrimental effect on the vitality, appearance, and perceived safety of the surrounding area.

The Parish Council welcomes proposals that enable existing homes to be adapted to meet the changing needs of households, supporting long-term occupation and family living without the need for additional housing elsewhere. The scheme represents an efficient and sustainable use of the existing dwelling and its curtilage, and the Parish Council notes that this plot has historically contained a significant footprint of outhouses and structures that far exceed the current proposals, representing an overall net reduction in built form over time.

Taking the above into account, the Parish Council considers that the proposal accords with the Halton Local Plan, in particular Policy CS18 (High Quality Design) and Policy CS19 (Sustainable Development and Climate Change) of the Halton Core Strategy Local Plan, which seek to ensure that development is well-designed, responds positively to local character, and makes effective use of existing buildings and land.

The Parish Council further considers that the proposal complies with Policy CS2 (Sustainable Development Principles) insofar as it represents an appropriate and sustainable adaptation of an existing dwelling within an established residential area, without giving rise to adverse impacts on visual amenity or neighbouring occupiers.

In terms of residential amenity, the Parish Council is satisfied that the proposal would not result in unacceptable harm through overlooking, loss of light, overbearing impact or disturbance, and is therefore consistent with the amenity protection objectives set out in the Local Plan's development management policies.

In the absence of any demonstrable planning harm, and having regard to the above Local Plan policies, the Parish Council sees no planning reason why permission should be withheld.

For the reasons set out above, Hale Parish Council supports this application and encourages Halton Borough Council to grant planning permission.

13. Neighbourhood Development Plan - To resolve that the Council recommences work on preparing a Neighbourhood Development Plan for Hale, with the objective of ensuring that the views, priorities, and aspirations of the local community are clearly articulated and given appropriate weight in future planning decisions. The Neighbourhood Plan shall be progressed in coordination with, and having due regard to, Halton Borough Council's emerging revised Local Plan, in order to influence strategic planning policies where possible and provide a locally-led planning framework for the parish, and to provide officers with authorisation to bring forward a scope, timetable, and indicative budget for the preparation of the Neighbourhood Plan, including proposals for community engagement and external technical support, for consideration at a future meeting. Support to be provided by any members who wish to be involved in a Neighbourhood Plan Steering Group which will need to be set up in the first instance.

14. Noise Pollution - To Consider the email sent by a resident of Halebank regarding an unspecified noise and agree a course of action

15. Trust Deed –

- i. To discuss amending the Trust Deed so that the the VHMC can approve to spend a larger pre-arranged amount without having to get further approval from the Trustee. The members of the VHMC feel that they have no relevance in decision making. Can consideration also be given to returning to the required minimum of 2 Trustee meetings per year.
- ii. To consider amending the Trust Deed to include all members of the Council as Village Hall members and additionally 4 Non-Councillors

16. Financial Regulations - To consider amending the Financial Regulations to allow a signatory member to be eligible to approve Salary Payments without the current conflict of interest

6.4 Orders for payment drawn on the bank account in accordance with the schedule as presented to Council or committee shall be approved by two members of Council in accordance with a resolution instructing that payment. A member who is a bank signatory, having a connection by virtue of family or business relationships with the beneficiary of a payment, should not, under normal circumstances, be a signatory to the payment in question.

17. Park Vendor Proposition – To discuss the recent notice from Halton BC. (attached)

18. Land Adjacent to the Village Hall – To discuss any revised information received from Savills in respect of a new lease for the land in question and to decide upon a course of action.

19. Civic Service Arrangements – To propose a date for the Annual Civic Service at St Mary's Church in Hale and to arrange contacting prospective attendees and the new Vicar to arrange the same

20. Remembrance Day working Group – To consider forming a working group to start organising the Remembrance Day march & service in November 2026.

21. Guildswomen – To receive any nominations from the Guildswomen for individuals to be considered to receive the honour of “Guildswoman”

22. Future Parish Council Meetings – To consider the dates for Parish Council Meetings in 2026/2027 for approval.

Monday 20th April 2026

Monday 18th May 2026

Monday 15th June 2026

Monday 20th July 2026

Monday 21st September 2026

Monday 19th October 2026

Monday 16th November 2026

2027

Monday 18th January 2027

Monday 15th February 2027

Monday 15th March 2027



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ORDINARY MEETING OF HALE PARISH COUNCIL HELD AT HALE VILLAGE HALL ON MONDAY 17th NOVEMBER 2025 AT 8.00pm

Present: Cllr M Roberts, Cllr P Healey, Cllr C Williams, Cllr G Wright Cllr C Anderson, Cllr Trevaskis, Cllr P Lewis

In attendance: The Clerk and Seven members of public were present

- 1. Apologies** – Apologies were received from Cllr J McNamara, and Cllr A Hutchinson
No Apologies were received from Cllr B Cleary
- 2. Declarations of Interest** – No declarations of interest were registered.
- 3. Public Participation** – A local resident highlighted a traffic problem which is slightly outside the local boundary of Hale but which may affect residents who use the access point on Higher Road in Halewood to access Speke Road. He explained that the current set up for Traffic Lights means that at certain times a motorist can be left stranded at the centre of the Junction when the lights for adjacent access to the junction change. The resident believes that it is a situation which could potentially cause an accident. The Clerk agreed to write to Knowsley Borough Council Traffic department with these concerns.
- 4. Minutes.** – With a minor amendments regarding the dates published, the minutes of the Ordinary Meeting of 20th October 2025 were approved as a true and accurate record

Proposed by Cllr G Wright

Seconded by Cllr C Williams

The Motion was approved unanimously

- 5. Accounts** – The reconciled bank statement and summary of receipts and payments for 3rd July 2025 – 5th November 2025 Were approved as a true and accurate record and comparison against budget (as attached)

Proposed by Cllr G Wright

Seconded by Cllr P Lewis

The Motion was approved unanimously

- 6. Invoice Sampling** – In line with financial regulation 2.2 The Council appointed member has checked and signed the reconciled account against original Unity Bank Statements and reported to the Parish Council any exceptions.

Proposed by Cllr G Wright

Seconded by Cllr M Roberts

The Motion was approved

- 7. Instant Access Account** – The reconciled bank statement and summary of receipts and payments for 5th September 2025 – 5th November 2025 Were accepted as a true and accurate account

Proposed by Cllr G Wright

Seconded by Cllr M Roberts

The Motion was approved unanimously

- 8. Budget & Precept FY2627 –**

- i. The Annual Budget for Hale Parish Council was discussed at some length and a proposal to raise the budget by 2.23 % to give an increased reserve was agreed

Proposed by Cllr C Anderson

Seconded by Cllr C Williams

The Motion was approved

- ii. **The Annual Budget for Hale Parish Council for FY2627** was agreed

At £82511.60

Proposed by Cllr C Anderson

Seconded by Cllr C Williams

The Motion was approved

- iii. **The Annual Precept for Hale Parish Council for FY2627** was agreed

at £64216.00

Proposed by Cllr L Trevaskis

Seconded by Cllr P Healey

The Motion was approved

- 9. Terms of Reference of the Staffing Committee** – The Terms of reference for the Staffing Committee were agreed and approved

Proposed by Cllr L Trevaskis

Seconded by Cllr G Wright

The Motion was approved

- 10. Staffing Committee** – It was resolved to approve & accept the outcomes of the meetings of the staffing committee taking place June – November 2025 (prior to the formal adoption of the revised Terms of Reference) hereby approving those outcomes by Full Council, formally entering all outcomes into the record as Council decisions

Proposed by Cllr L Trevaskis

Seconded by Cllr G Wright

The Motion was approved

- 11. Pension Policy** – It was agreed to defer this item until January 2026 for further discussion

Proposed by Cllr L Trevaskis

Seconded by Cllr G Wright

The Motion was approved

- 12. Illegal Bus Stop Parking** – The emailed responses by Halton Council and PCSO Ste Marnick were discussed and the proposal by Ian Saxby of Halton BC Highways dept to install an undersized 11 metre long bus stop to help prevent car parking and a restriction to the access of the bus stop were felt to be a good step forward. It is felt that this will go some way to assisting drivers from Arriva bus co to access the bus stop. In addition it was proposed that a sign is installed at the front of the Village Hall asking Hall users to consider residents when parking their vehicles on the High Street.

Proposed Cllr L Trevaskis

Seconded by Cllr C Williams

The Motion was approved

- 13. Events Calendar & Seniors Events** – It was agreed to defer this item until January 2026 when more time could be afforded to this important issue. It was agreed that some very good suggestions have been made by Cllr A Hutchinson which deserve further discussion

Proposed Cllr L Trevaskis

Seconded by Cllr M Roberts

The Motion was approved unanimously

14. Hale's got Talent – It was agreed that an informal meeting should take place this week. Ticket sales have been extremely slow but it is hoped that a push to sell Tickets and to make the event “a pay on the door “event will increase numbers.

Proposed Cllr M Roberts

Seconded by Cllr C Anderson

The Motion was approved unanimously

15. Ancala Acquisition – It was felt that Cllr McNamara would be better placed to inform the meeting about this Item so the matter was deferred until January 2026 meeting

Proposed by Cllr Roberts

Seconded by Cllr P Lewis

The Motion was approved

For All Noise Complaints please email: environment@liverpoolairport.com

16. Grant Requests –

- i. It was agreed that the Clerk will Contact Widnes Gymnastics Academy and send an official application form for completion. The current request does not give any information about the level of assistance they are requesting from Hale Parish Council

Proposed by Cllr Roberts

Seconded by Cllr P Lewis

The Motion was approved

- ii. It was agreed to fund the purchase of a new tablet computer for use by the Hale Line Dancers. An application for assistance has been submitted and a maximum budget of £250 was agreed

Proposed by Cllr Roberts

Seconded by Cllr P Lewis

The Motion was approved

17. Police PCSO Community Surgeries – The meeting noted the dates for Police PCSO Surgeries for the period up to March 2026

- i. Thursday 18th December 2025 – From 5pm – 6pm
- ii. Monday 5th January 2026 – From 10am – 11am
- iii. Friday 20th February 2026 – From 5pm – 6pm
- iv. Thursday 12th March 2026 – From 8pm – 9pm

Hale Parish Council
RECONCILIATION - Hale Parish Council Unity Bank 14-01-2026

From Accounts	£22,392.56
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Payments not cashed	Add
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Receipts not entered	Subtract
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Statement should be	£22,392.56
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Hale Parish Council

Transactions for Hale Parish Council Unity Bank

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			9,707.39	
53	31/07/2025		Clerk Salary	Hale Parish Council	-1,130.87	46,254.26	19/08/2025
54	31/07/2025		SLCC Training	SLCC	-20.00	46,234.26	19/08/2025
55	31/07/2025		Employee Pension	Hale Parish Council	-86.81	46,147.65	19/08/2025
56	31/07/2025		Bank Charges	Unity Bank	-6.00	46,141.65	19/08/2025
57	07/08/2025		Google Invoice	Google Ireland Ltd	-67.73	46,073.92	19/08/2025
58	18/08/2025		Maintenance		-364.50	45,709.42	19/08/2025
59	19/08/2025		Support	Worknest	-372.50	45,336.92	19/08/2025
60	21/08/2025		Finger Post Refurbishment	Mobile Blasting Ltd	-420.00	44,916.92	05/09/2025
61	21/08/2025		Payroll & Scribe	Dalton Smith	-90.00	44,826.92	05/09/2025
62	26/08/2025		Room Hire	Hale Village Hall	-402.50	44,424.42	05/09/2025
63	28/08/2025		Booking Officer Salary	Hale Parish Council	-692.64	43,731.78	05/09/2025
64	28/08/2025		Clerk Salary	Hale Parish Council	-1,297.46	42,434.32	05/09/2025
65	28/08/2025		Caretaker - Salary	Hale Parish Council	-524.20	41,910.12	05/09/2025
66	28/08/2025		HMRC	Hale Parish Council	-1,118.05	40,792.07	05/09/2025
67	28/08/2025		Cleaner - Salary	Hale Parish Council	-750.40	40,041.67	05/09/2025
70	28/08/2025		Employer Pension	Hale Parish Council	-392.38	39,649.29	05/09/2025
71	28/08/2025		Employee Pension	Hale Parish Council	-100.38	39,548.91	05/09/2025
68	31/08/2025		Bank Charges	Unity Bank	-6.00	39,542.91	05/09/2025
69	05/09/2025		Google Invoice	Google Ireland Ltd	-70.00	39,472.91	05/09/2025
72	12/09/2025		Payroll & Scribe	Dalton Smith	-54.00	39,418.91	25/09/2025
73	12/09/2025		Room Hire	Hale Village Hall	-7.50	39,411.41	25/09/2025
74	19/09/2025		Consultation	Worknest	-372.50	39,038.91	25/09/2025
75	23/09/2025		Remembrance Day Wreath	Royal British Legion	-25.00	39,013.91	25/09/2025
76	23/09/2025		Civic Service Expenses		-34.80	38,979.11	25/09/2025
77	25/09/2025		Clerks Expenses	Hale Parish Council	-39.70	38,939.41	25/09/2025
78	25/09/2025		Booking Officer Salary	Hale Parish Council	-692.64	38,246.77	25/09/2025
79	25/09/2025		Employee Pension	Hale Parish Council	-89.36	38,157.41	25/09/2025
80	25/09/2025		Clerk Salary	Hale Parish Council	-1,164.28	36,993.13	25/09/2025
81	25/09/2025		Caretaker - Salary	Hale Parish Council	-524.20	36,468.93	25/09/2025
82	25/09/2025		Cleaner - Salary	Hale Parish Council	-750.40	35,718.53	25/09/2025
83	25/09/2025		Employer Pension	Hale Parish Council	-349.33	35,369.20	25/09/2025
84	25/09/2025		HMRC	Hale Parish Council	-1,032.00	34,337.20	25/09/2025
85	30/09/2025		Bank Charges	Unity Bank	-6.00	34,331.20	30/09/2025
12	06/10/2025		Salary Chargeback	Hale Village Hall	2,488.79	36,819.99	06/10/2025
86	07/10/2025		Google Invoice	Google Ireland Ltd	-70.00	36,749.99	07/10/2025
11	08/10/2025		Salary Chargeback	Hale Village Hall	2,488.79	39,238.78	08/10/2025
92	17/10/2025		Halloween Goods		-155.00	39,083.78	07/11/2025
96	17/10/2025		Quiz Night		-1,063.63	38,020.15	07/11/2025
89	20/10/2025		Support	Worknest	-372.50	37,647.65	07/11/2025
17	25/10/2025		Bank Transfer	Hale Parish Council	1,063.63	38,711.28	07/11/2025
16	27/10/2025		Salary Chargeback	Hale Village Hall	2,488.79	41,200.07	07/11/2025
90	27/10/2025		SLCC Conference	SLCC	-188.00	41,012.07	07/11/2025
91	27/10/2025		SLCC Training	SLCC	-35.00	40,977.07	07/11/2025
93	27/10/2025		Room Hire	Hale Parish Council	-102.50	40,874.57	07/11/2025
94	27/10/2025		Clerk Salary	Hale Parish Council	-111.98	40,762.59	07/11/2025
95	27/10/2025		Civic Service Expenses		-495.65	40,266.94	07/11/2025
97	27/10/2025		Civic Service Expenses	M Spargo	-131.33	40,135.61	07/11/2025
98	27/10/2025		Halloween Goods		-235.00	39,900.61	07/11/2025
99	29/10/2025		Employee Pension	Hale Parish Council	-89.36	39,811.25	07/11/2025
100	29/10/2025		Booking Officer Salary	Bookings Officer	-692.64	39,118.61	07/11/2025
101	29/10/2025		Clerks Expenses	Clerk Expenses	-10.00	39,108.61	07/11/2025
102	29/10/2025		Employer Pension	Hale Parish Council	-349.33	38,759.28	07/11/2025
103	29/10/2025		Caretaker - Salary	Hale Parish Council	-524.20	38,235.08	07/11/2025
104	29/10/2025		HMRC	Hale Parish Council	-1,032.20	37,202.88	07/11/2025

Hale Parish Council

Transactions for Hale Parish Council Unity Bank

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			9,707.39	
105	29/10/2025		Cleaner - Salary	Hale Parish Council	-750.20	36,452.68	07/11/2025
106	29/10/2025		Clerk Salary	Hale Parish Council	-1,164.28	35,288.40	07/11/2025
107	31/10/2025		Halloween Goods	Face Painter 1	-100.00	35,188.40	07/11/2025
108	31/10/2025		Halloween Goods	Face Painter 2	-100.00	35,088.40	07/11/2025
109	31/10/2025		Support	K & K Legal	-162.00	34,926.40	07/11/2025
110	31/10/2025		Halloween Goods	JoJo Fox	-170.00	34,756.40	07/11/2025
111	31/10/2025		Halloween Goods	Scott Gavin - Anir	-150.00	34,606.40	07/11/2025
112	31/10/2025		Room Hire	Hale Village Hall	-50.00	34,556.40	07/11/2025
113	31/10/2025		Halloween Goods	Printstat Ltd	-125.00	34,431.40	07/11/2025
114	31/10/2025		Bank Charges	Unity Bank	-6.00	34,425.40	07/11/2025
117	31/10/2025		SLCC Conference	SLCC	188.00	34,613.40	07/11/2025
115	06/11/2025		Payroll & Scribe	Dalton Smith	-54.00	34,559.40	07/11/2025
116	07/11/2025		Google Invoice	Google Ireland Ltd	-70.00	34,489.40	07/11/2025
118	19/11/2025		Consultation	Worknest	-416.35	34,073.05	19/11/2025
119	26/11/2025		Payroll & Scribe	Dalton Smith	-54.00	34,019.05	02/12/2025
120	26/11/2025		legal support	K&K Legal	-162.00	33,857.05	02/12/2025
121	26/11/2025		Civic Service Expenses	Costco	-60.00	33,797.05	02/12/2025
122	26/11/2025		SLCC Training	SLCC	-188.00	33,609.05	02/12/2025
123	26/11/2025		Remembrance Day Room Hire	Royal British Legic	-199.80	33,409.25	02/12/2025
124	26/11/2025		Road Management	Blue Arrow	-1,086.00	32,323.25	02/12/2025
125	27/11/2025		HMRC	Hale Parish Council	-1,032.00	31,291.25	02/12/2025
126	27/11/2025		Cleaner - Salary	Hale Parish Council	-750.40	30,540.85	02/12/2025
127	27/11/2025		Booking Officer Salary	Hale Parish Council	-692.64	29,848.21	02/12/2025
128	27/11/2025		Employee Pension	Hale Parish Council	-103.92	29,744.29	02/12/2025
129	27/11/2025		Employer Pension	Hale Parish Council	-376.63	29,367.66	02/12/2025
130	27/11/2025		Cleaning Supplies	Timpson	-18.00	29,349.66	02/12/2025
131	27/11/2025		Clerk Salary	Hale Parish Council	-1,174.28	28,175.38	02/12/2025
132	28/11/2025		Remembrance Day Catering		-122.53	28,052.85	02/12/2025
133	28/11/2025		Caretaker - Salary	Hale Parish Council	-524.20	27,528.65	02/12/2025
134	30/11/2025		Bank Charges	Unity Bank	-6.00	27,522.65	02/12/2025
18	03/12/2025		Salary Chargeback	Hale Village Hall	2,488.79	30,011.44	10/12/2025
135	03/12/2025		Consultation	Louise Beaton	-50.00	29,961.44	10/12/2025
136	03/12/2025		Insurance	Butterworth Speng	-2,413.12	27,548.32	10/12/2025
137	03/12/2025		Payroll & Scribe	Dalton Smith	-54.00	27,494.32	10/12/2025
138	04/12/2025		Internet/Website	Wix	-360.00	27,134.32	10/12/2025
139	04/12/2025		Decorations		-301.77	26,832.55	10/12/2025
140	05/12/2025		Google Invoice	Google Ireland Ltd	-70.00	26,762.55	10/12/2025
141	08/12/2025		Halloween Goods		-47.43	26,715.12	10/12/2025
142	11/12/2025		Christmas Party Goods	Caretaker	-181.31	26,533.81	19/12/2025
143	11/12/2025		Christmas Party Goods	Repayment	-78.26	26,455.55	19/12/2025
144	12/12/2025		Christmas Party Goods		-453.02	26,002.53	19/12/2025
145	19/12/2025		Consultation	Worknest	-416.35	25,586.18	19/12/2025
146	24/12/2025		HMRC	Hale Parish Council	-1,032.00	24,554.18	09/01/2026
147	24/12/2025		Printing	Printstat Ltd	-285.00	24,269.18	09/01/2026
148	24/12/2025		Clerk Salary	Hale Parish Council	-1,174.48	23,094.70	09/01/2026
149	24/12/2025		Insurance	Butterworth Speng	-608.20	22,486.50	09/01/2026
150	24/12/2025		Employer Pension	Hale Parish Council	-349.33	22,137.17	09/01/2026
151	24/12/2025		Employee Pension	Hale Parish Council	-89.36	22,047.81	09/01/2026
152	24/12/2025		Booking Officer Salary	Hale Parish Council	-692.64	21,355.17	09/01/2026
153	24/12/2025		Cleaner - Salary	Hale Parish Council	-750.40	20,604.77	09/01/2026
154	29/12/2025		Caretaker - Salary	Hale Parish Council	-524.00	20,080.77	09/01/2026
155	31/12/2025		Bank Charges	Unity Bank	-6.00	20,074.77	09/01/2026
156	05/01/2026		ICO	ICO	-47.00	20,027.77	09/01/2026
157	08/01/2026		Google Invoice	Google Ireland Ltd	-70.00	19,957.77	09/01/2026

Hale Parish Council

Transactions for Hale Parish Council Unity Bank

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			9,707.39	
19	12/01/2026		Salary Chargeback	Hale Village Hall	2,488.79	22,446.58	14/01/2026
158	12/01/2026		Payroll & Scribe	Dalton Smith	-54.00	22,392.58	14/01/2026
			CLOSING BALANCE			22,392.56	
				Bank statement should show		£22,392.56	

Current T1

60-83-01 • 20415507

Balance Available balance

£ **22,392.56** £ **22,392.56**

Show:

Transactions



Balances are correct as of 09:12 on 14 Jan 2026.

↓ Date	Description	Paid in	Paid out	Balance
12/01/26	HALE VILLAGE HALL • CHARGEBACK DEC 25	2,488.79		22,392.56
12/01/26	B/P to: Katie Payroll • INV 0479		-54.00	19,903.77
08/01/26	Direct Debit • 82385888GOUWLZKXMQ (GOOGLE CLOUD EMEA)		-70.00	19,957.77
05/01/26	Direct Debit (ICO) • ZA607417		-47.00	20,027.77
31/12/25	Service Charge		-6.00	20,074.77
29/12/25	• DEC 2025 SALARY		-524.00	20,080.77
24/12/25	• DEC 2025 SALARY		-750.40	20,604.77
24/12/25	• DEC 2025 SALARY		-692.64	21,355.17
24/12/25	B/P to: Employer Pension • HALE PC 00296		-89.36	22,047.81
24/12/25	B/P to: Employer Pension • HALE PC 00296		-349.33	22,137.17
24/12/25	B/P to: Butterworth Speng. • INSURANCE		-608.20	22,486.50
24/12/25	• DEC 2025 SALARY		-1,174.48	23,094.70
24/12/25	• XMAS NEWSLETTER		-285.00	24,269.18
24/12/25	B/P to: HMRC • 120PA00288525 1806		-1,032.00	24,554.18
19/12/25	Direct Debit (PREMIUM CREDIT LTD) • 04AEZF6124/011/102		-416.35	25,586.18
12/12/25	• XMAS /ENTERTAINER		-453.02	26,002.53

11/12/25		• REPAYMENT	-78.26	26,455.55
11/12/25		• PLANTS/LIGHTS/FLAG	-181.31	26,533.81
08/12/25		• HALLOWEEN ITEMS	-47.43	26,715.12
05/12/25	Direct Debit (GOOGLE CLOUD EMEA)	• 82385888GRODBIBR0C	-70.00	26,762.55
04/12/25		• XMAS BAUBLES	-301.77	26,832.55
04/12/25		• WIX REPAYMENT	-360.00	27,134.32
03/12/25	B/P to: Katie Payroll	• INV 0455	-54.00	27,494.32
03/12/25	B/P to: Butterworth Speng.	• INSURANCE 2026	-2,413.12	27,548.32
03/12/25	B/P to: Louise Beaton	• INV CHA 244	-50.00	29,961.44
03/12/25	HALE VILLAGE HALL	• SALARY CHARGEBACK	2,488.79	30,011.44
30/11/25	Service Charge		-6.00	27,522.65
28/11/25		• SALARY NOV 25	-524.20	27,528.65
28/11/25		• REPAY. REMEMBRANCE	-122.53	28,052.85
27/11/25		• SALARY & PHONE	-1,174.28	28,175.38
27/11/25		• KEYS VH	-18.00	29,349.66
27/11/25	B/P to: Employer Pension	• HALE PC 00296	-376.63	29,367.66
27/11/25	B/P to: Employee Pension	• HALE PC 00296	-103.92	29,744.29
27/11/25		• SALARY NOV 25	-692.64	29,848.21
27/11/25		• SALARY NOV 25	-750.40	30,540.85
27/11/25	B/P to: HMRC	• 120PA00288525 1806	-1,032.00	31,291.25
26/11/25	B/P to: Blue Arrow	• INV 3261	-1,086.00	32,323.25
26/11/25		• RBL POPPIES	-199.80	33,409.25
26/11/25	B/P to: SCLL Membership	• MEM 254971-1	-188.00	33,609.05
26/11/25		• CIVIC SERV REPAY	-60.00	33,797.05
26/11/25	B/P to: K&K Legal	• INV 17922	-162.00	33,857.05
26/11/25	B/P to: Katie Payroll	• INV 0410	-54.00	34,019.05
19/11/25	Direct Debit (PREMIUM CREDIT LTD)	• 04AEZF6124/011/101	-416.35	34,073.05

07/11/25	Direct Debit (GOOGLE CLOUD EMEA)	• 82385888GDT68AJYJS	-70.00	34,489.40
06/11/25	B/P to: Katie Payroll	• INV 0409	-54.00	34,559.40
31/10/25	Service Charge		-6.00	34,613.40
31/10/25		• INV 122327	-125.00	34,619.40
31/10/25	B/P to: Hale Village Hall	• HVH - 1372	-50.00	34,744.40
31/10/25	B/P to: Scott Gavin	• HALE P.C.	-150.00	34,794.40
31/10/25	B/P to: Jojo Fox	• HALE P.C.	-170.00	34,944.40
31/10/25	B/P to: K&K Legal	• INV 17889	-162.00	35,114.40
31/10/25	B/P to: Kayleigh Hayes	• FACE PAINTER 1	-100.00	35,276.40
31/10/25	B/P to: Charisse Bulloch	• FACE PAINTER 2	-100.00	35,376.40
31/10/25	SLCC CHESHIRE BRAN	• REFUND INCORRECT P	188.00	35,476.40
29/10/25		• HPC	-1,164.28	35,288.40
29/10/25		• OCT SALARY	-750.20	36,452.68
29/10/25	B/P to: HMRC	• 120PA00288525 1806	-1,032.20	37,202.88
29/10/25		• OCT SALARY	-524.20	38,235.08
29/10/25	B/P to: Employer Pension	• HALE PC 00296	-349.33	38,759.28
29/10/25		• HPC - PHONE	-10.00	39,108.61
29/10/25		• OCT SALARY	-692.64	39,118.61
29/10/25	B/P to: Employee Pension	• HALE PC 00296	-89.36	39,811.25
27/10/25		• HALLOWEEN ITEMS	-235.00	39,900.61
27/10/25	B/P to: M J Spargo	• CIVIC SERVICE FOOD	-131.33	40,135.61
27/10/25		• QUIZ EXP	-1,063.63	40,266.94
27/10/25		• CIVIC SERVICE	-495.65	41,330.57
27/10/25		• HPC	-111.98	41,826.22
27/10/25	HALE VILLAGE HALL	• CHARGEBACK - OCT	2,488.79	41,938.20
27/10/25	B/P to: Hale Village Hall	• 1295 1368 1369	-102.50	39,449.41
27/10/25		• HALLOWEEN	-155.00	39,551.91
27/10/25	B/P to: SLCC	• INV SLCC/25-11	-35.00	39,706.91
27/10/25	B/P to: SLCC	• INV MEM 254971.1	-188.00	39,741.91

Hale Parish Council
RECONCILIATION - Instant Access Account 14-01-2026

From Accounts	£3,379.34
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Payments not cashed	Add
-------------------------------	---------------

Receipts not entered	Subtract
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Statement should be	£3,379.34
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Instant Access

60-83-01 • 20527673

Balance

Available balance

£ 3,379.34

£ 3,379.34

Show:

Transactions

▼

Balances are correct as of 16:22 on 14 Jan 2026.

↓ Date	Description	Paid in	Paid out	Balance
31/12/25	Credit Interest	15.01		3,379.34
31/12/25	Manual Credit - Handling Charge		-9.50	3,364.33
02/12/25	Credit • 9	310.00		3,373.83
25/11/25	Credit • 8	441.00		3,063.83
24/11/25	Carol Anderson • Hales got Talent	113.00		2,622.83
21/11/25	PAYPAL CODE 7142 • PAYPAL CODE 7142	0.01		2,509.83
30/10/25	Credit • 7	932.50		2,509.82
25/10/25	Transfer to 20415507		-1,063.63	1,577.32
22/10/25	Carol Anderson • Quiz night	270.00		2,640.95

Hale Parish Council

Transactions for Instant Access Account

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE				
4	17/04/2025		Halloween Goods	Halloween	43.33	43.33	17/04/2025
5	17/04/2025		Easter Donations	Hale PC	275.00	318.33	17/04/2025
6	17/04/2025		Hale Bake Off	Hale PC	430.70	749.03	17/04/2025
7	17/04/2025		Hales Got Talent	Hale PC	1,230.50	1,979.53	17/04/2025
8	27/05/2025		Donation	Hale PC	157.50	2,137.03	27/05/2025
43	30/05/2025		Bank Charges	Unity Bank	-12.00	2,125.03	30/06/2025
9	18/06/2025		Carnival Cafe	Carnival Cafe	225.00	2,350.03	30/06/2025
10	30/06/2025		Credit Interest	Unity Bank	9.04	2,359.07	30/06/2025
13	30/09/2025		Credit Interest	Unity Bank	13.38	2,372.45	30/10/2025
87	30/09/2025		Bank Charges	Unity Bank	-1.50	2,370.95	30/10/2025
14	22/10/2025		Quiz Night	Carol Anderson	270.00	2,640.95	30/10/2025
88	25/10/2025		Quiz Night	Repayment	-1,063.63	1,577.32	30/10/2025
15	30/10/2025		Quiz Night	Income	932.50	2,509.82	30/10/2025
20	21/11/2025		Bank Credit	Unity Bank	0.01	2,509.83	14/01/2026
21	24/11/2025		Hales Got Talent	Hale Village Hall	113.00	2,622.83	14/01/2026
22	25/11/2025		Hales Got Talent	Hale Village Hall	441.00	3,063.83	14/01/2026
23	02/12/2025		Table Sale	Hale Village Hall	310.00	3,373.83	14/01/2026
24	31/12/2025		Bank Charges	Unity Bank		3,373.83	14/01/2026
25	31/12/2025		Credit Interest	Unity Bank	15.01	3,388.84	14/01/2026
159	31/12/2025		Bank Charges	Unity Bank	-9.50	3,379.34	14/01/2026
			CLOSING BALANCE			3,379.34	
				Bank statement should show		£3,379.34	

Hale Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

14 January 2026 (2025-2026)

Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Asset Purchase				500.00		500.00	500.00 (100%)
13	Audits				1,500.00	742.00	758.00	758.00 (50%)
17	Bank Charges/Admin.				300.00	232.70	67.30	67.30 (22%)
5	Civic Service Working Group				750.00	582.48	167.52	167.52 (22%)
21	Election Reserve				3,500.00		3,500.00	3,500.00 (100%)
35	General Reserve				10,840.00		10,840.00	10,840.00 (100%)
8	Grants				250.00	375.00	-125.00	-125.00 (-50%)
3	Guildswomen Working Group				150.00		150.00	150.00 (100%)
22	Hall Hire (Rent)				600.00	797.50	-197.50	-197.50 (-32%)
10	Insurance				2,500.00	2,606.96	-106.96	-106.96 (-4%)
7	Legal/Consultation Fees				500.00	270.00	230.00	230.00 (46%)
37	Newsletters				1,000.00	285.00	715.00	715.00 (71%)
19	Payroll & Scribe				700.00	781.60	-81.60	-81.60 (-11%)
40	Salary Chargeback							(N/A)
18	Staff Allowances/Expenses				150.00	1,111.70	-961.70	-961.70 (-641%)
15	Staffing Including NI , Pensions i				29,500.00	35,637.04	-6,137.04	-6,137.04 (-20%)
14	Subscriptions/Advisory Bodies				4,500.00	4,652.26	-152.26	-152.26 (-3%)
9	Training				300.00	243.00	57.00	57.00 (19%)
38	Village Hall Support Costs				10,000.00	10,000.00		(0%)
4	War Memorial Working Group				811.80	127.11	684.69	684.69 (84%)
11	Web Site				600.00	974.77	-374.77	-374.77 (-62%)
2	Wellbeing Fund				5,000.00	4,640.52	359.48	359.48 (7%)
SUB TOTAL					73,951.80	64,059.64	9,892.16	9,892.16 (13%)

Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
42	Credit Interest		28.39	28.39				28.39 (N/A)
39	Donations		4,437.58	4,437.58				4,437.58 (N/A)
24	Precept	62,432.62	62,432.62					(0%)
36	Refund		1,363.63	1,363.63				1,363.63 (N/A)
41	Salary Chargeback		12,443.95	12,443.95				12,443.95 (N/A)
25	Vat Recovered	1,876.93	1,993.41	116.48				116.48 (6%)
SUB TOTAL		64,309.55	82,699.58	18,390.03				18,390.03 (28%)

Summary

NET TOTAL	64,309.55	82,699.58	18,390.03	73,951.80	64,059.64	9,892.16	28,282.19
V.A.T.					2,575.43		
GROSS TOTAL		82,699.58			66,635.07		

DATE	EVENT	TIME	VENUE	ORGANISER
12/01/2026	Hale Village Hall Management Meeting	8.00pm	Hale V.H.	Hale VH Management
12/01/2026	Hale Parish Council Meeting of the Trustee	9.00pm	Hale V.H	Hale PC
19/01/2026	Hale Parish Council Meeting	8.00pm	Hale V.H	Hale PC
29/01/2026	Annual Court - Freeman	7.00pm	Wellington Hotel	Freemen
09/02/2026	Hale Village Hall Management Meeting	7.30pm	Hale V.H.	Hale VH Management
09/02/2026	Hale Parish Council Meeting of the Trustee	8.30pm	Hale V.H	Hale PC
14/02/2026	Valentines Night		TBC	Guildswomen TBC ?
16/02/2026	Hale Parish Council Meeting	8.00pm	Hale V.H	Hale PC
19/02/2026	Lent Lunches	12.30pm - 1.30pm	Hale V.H.	
26/02/2026	Lent Lunches	12.30pm - 1.30pm	Hale V.H.	
01/03/2025	St Davids Day			
05/03/2026	Lent Lunches	12.30pm - 1.30pm	Hale V.H.	
09/03/2026	Hale Village Hall Management Meeting	7.30pm	Hale V.H.	Hale VH Management
09/03/2026	Hale Parish Council Meeting of the Trustee	8.30pm	Hale V.H	Hale PC
12/03/2026	Lent Lunches	12.30pm - 1.30pm	Hale V.H.	
15/03/2026	Mothers Day		TBC	Guildswomen TBC ?
16/03/2026	Parish Council Meeting	8.00pm	Hale V.H	Hale PC
17/03/2026	St Patricks Day			
19/03/2026	Lent Lunches	12.30pm - 1.30pm	Hale V.H.	
26/03/2026	Lent Lunches	12.30pm - 1.30pm	Hale V.H.	
29/03/2026	Clocks go forwards			
03/04/2026	Bank Holiday - Good Friday			
04/04/2026	Easter Egg Hunt	10.00am - 11.00am	Hale Park	Hale PC
05/04/2026	Easter Sunday			
06/04/2026	Bank Holiday - Easter Monday			
13/04/2026	Hale Village Hall Management Meeting	7.30pm	Hale V.H.	Hale VH Management
13/04/2026	Hale Parish Council Meeting of the Trustee	8.30pm	Hale V.H	Hale PC
20/04/2026	Hale Parish Council Meeting	8.00pm	Hale V.H	Hale PC
23/04/2026	St Georges Day		Wellington Hotel	Freemen
04/05/2026	Bank Holiday			
10/05/2026	Table Sale	10.00am - 2.00pm	Hale V.H	Kath Barnett
11/05/2026	Hale Village Hall Management Meeting	7.30pm	Hale V.H.	Hale VH Management
11/05/2026	Hale Parish Council Meeting of the Trustee	8.30pm	Hale V.H	Hale PC
18/05/2026	Hale Parish Council Meeting	8.00pm	Hale V.H	Hale PC
24/05/2026	Family Day afternoon Tea	1.00pm - 3.00pm	Hale V.H	Hale PC
25/05/2026	Bank Holiday			
29/05/2026	Annual Parish Meeting	7.00pm	Hale V.H	Hale PC
13/06/2026	Hale Carnival ??		Hale Park / Hale V.H	Hale Carnival Committee
20/06/2026	Kings Birthday			
21/06/2026	Fathers Day			
08/06/2026	Hale Village Hall Management Meeting	7.30pm	Hale V.H.	Hale VH Management
08/06/2026	Hale Parish Council Meeting of the Trustee	8.30pm	Hale V.H	Hale PC
15/06/2026	Hale Parish Council Meeting	8.00pm	Hale V.H	Hale PC
27/06/2026	Hoe- Down - Freeman	7.00pm - 12.00pm	Manor Farm	Freemen
13/07/2026	Hale Village Hall Management Meeting	7.30pm	Hale V.H.	Hale VH Management
13/07/2026	Hale Parish Council Meeting of the Trustee	8.30pm	Hale V.H	Hale PC
20/07/2026	Hale Parish Council Meeting	8.00pm	Hale V.H	Hale PC
31/08/2026	Bank Holiday			
13/09/2026	Civic Service		St Mary's/Hale V.H	Hale PC
14/09/2026	Hale Village Hall Management Meeting	7.30pm	Hale V.H.	Hale VH Management
14/09/2026	Hale Parish Council Meeting of the Trustee	8.30pm	Hale V.H	Hale PC
18/09/2026	Quiz Night	7.00pm	Hale V.H	Hale PC
21/09/2026	Hale Parish Council Meeting	8.00pm	Hale V.H	Hale PC
03/10/2026	Beer Festival		Hale V.H	Freemen
12/10/2026	Hale Village Hall Management Meeting	7.30pm	Hale V.H.	Hale VH Management
12/10/2026	Hale Parish Council Meeting of the Trustee	8.30pm	Hale V.H	Hale PC
15/10/2026	Freemen - Business Meeting	7.00pm	Wellington Hotel	Freemen
19/10/2026	Hale Parish Council Meeting	8.00pm	Hale V.H	Hale PC
25/10/2026	Clocks Go Back			
31/10/2026	Halloween Event	2.30pm - 6.30pm	Hale V.H	Hale PC
05/11/2026	Guy Fawkes Day			
07/11/2026	Mals Family Fireworks			
09/11/2026	Hale Village Hall Management Meeting	7.30pm	Hale V.H.	Hale VH Management
09/11/2026	Hale Parish Council Meeting of the Trustee	8.30pm	Hale V.H	Hale PC
11/11/2026	Remembrance Day			
15/11/2026	Remembrance Day Parade		War Memorial / Hale V.H	Hale PC
16/11/2026	Hale Parish Council Meeting	8.00pm	Hale V.H	Hale PC
21/11/2026	Hale's Got Talent	7.00pm	Hale V.H	Hale PC
27/11/2026	Lancashire Night	7.00pm	Wellington Hotel	Freemen
30/11/2026	St Andrews Day			
04/12/2026	Mingle & Jingle	1.00pm - 5.00pm	Hale V.H	Freemen
13/12/2026	Kids Xmas Party	TBC	Hale V.H	Hale PC
13/12/2026	Carols around the Crib	TBC	Hale V.H	Freemen

----- Forwarded message -----

From: **Ian Millar and Dominic Spencer** <admin@millarandspencer.co.uk>

Date: Tue, 16 Dec 2025 at 22:36

Subject: Jazz in the Village - Hale Village Hall

To: Hale Clerk <clerk@haleparishcouncil.gov.uk>

Hi Brian,

Thank you for your email.

We would be delighted to play in your hall here is our proposal in more detail.

We play all over the UK every month and would love to consider any available dates you might be able to offer in 2026.

For these tours we usually play for a fee or as a joint promotion. We need some local help putting up a few posters and getting the word out.

Our fee for performance is £400.

When we perform as part of a joint promotion to raise funds for the hall, we both have a stake in making the evening a success, **there is no fee for you to pay** and we take the risk. We would need to split the money collected on the door on an 80:20 split in our favour (not including any bar takings, food raffle or fund raising etc.). For these tours to be viable we have found that our share of the door take usually allows us enough to cover our costs (petrol, accommodation, publicity etc). We hope with no fee plus your 20% share of the ticket price plus bar takings, raffle, etc and an event for your village hall makes this an attractive proposition for you.

We suggest a door charge of £12 for a 2 hour concert. **We will pay our own travel and accommodation expenses. We will also provide publicity materials, posters and leaflets at our expense and send out press releases etc.** Most of our concerts are well attended and we have had some wonderful and memorable jazz evenings all over the UK.

We have our own PA, programmable lighting and electric piano.

Regards,

Dominic Spencer

INSTAGRAM:

<https://www.instagram.com/ianmillarjazz/>

BLOG - *photos & tales from our tours:*

<http://millarandspencer.co.uk/blog/>

FACEBOOK:

<https://www.facebook.com/iananddomjazz/>

VIDEOS:

<https://www.youtube.com/channel/UChmc1giUWi1VSDnkFsOIeeQ>

WEBSITE:

<http://www.millarandspencer.co.uk/>

Our NEW ALBUM is available to listen to or download NOW from BANDCAMP!

<https://ianmillardominicspencer.bandcamp.com/releases>

Hale Parish Council Employer Pensions Discretions Policy

1. Introduction and Overview

This Policy sets out the decisions of Hale Parish Council (“the Council”) regarding the exercise of its discretionary functions under the Local Government Pension Scheme.

The Council employs staff directly. Some employees are members of the LGPS, while others are enrolled in alternative pension schemes such as NEST or are below automatic enrolment thresholds.

This Policy ensures compliance with the LGPS Regulations 2013, Transitional Regulations 2014, and historical regulations for former scheme members.

Decisions made under this Policy will normally be taken by Full Council. The Staffing Committee or Responsible Financial Officer (RFO) may be delegated to review cases and make recommendations; however, any decision involving financial strain costs or employer expenditure must be approved by Full Council.

All staff are employed by the Council and have contracts of employment in place. At the date of this Policy, one or more employees are active members of the Local Government Pension Scheme (LGPS). Some employees are enrolled in an alternative qualifying workplace pension scheme (e.g. NEST) and/or do not currently meet automatic enrolment thresholds. The Council is the Trustee of Hale Village Hall Charity and the employment cost of certain roles (all except the Clerk/Responsible Officer) is recharged to Hale Village Hall Charity. This Policy applies only to employees who are (or become) members of the LGPS. It does not apply to employees who are only members of NEST or any other non-LGPS scheme.

2. Mandatory Employer Discretions

2.1 These are the discretions that the Council is required by law to have a written policy on under the LGPS Regulations. The Council must publish how it will approach these decisions to ensure transparency, consistency and compliance with the Scheme requirements.

2.2 Regulation 31 Power to Award Additional Pension

2.2.1 The Council does not routinely award additional pension. This discretion will only be considered in exceptional circumstances where it is in the Council’s interests and subject to affordability. Approval must be given by Full Council following consideration of the financial implications and advice from the RFO.

2.2 Regulation 16 Shared Cost Additional Pension Contributions (SCAPC)

2.2.1 The Council will meet its statutory obligation to contribute towards Shared Cost APCs where an employee has authorised unpaid leave and elects to purchase lost pension within 30 days of return. The Council will not contribute voluntarily to any other SCAPCs.

3. Principles and Legal Framework

This Policy is made under the Local Government Pension Scheme Regulations 2013 (“the 2013 Regulations”), the LGPS (Transitional Provisions and Savings) Regulations 2014 (“the 2014 Transitional Regulations”), and earlier regulations applicable to former members. In exercising discretions the Council will act reasonably, consistently, and having regard to the public law duties of fairness, proper purpose and relevant considerations, including cost to the employer and impact on service delivery.

Key principles guiding decisions under this Policy include:

- compliance with LGPS legislation and any guidance issued by the administering authority;
- financial prudence, including assessment of any pension strain or employer cost;
- consistency between employees in comparable circumstances while allowing for individual facts;
- equality, diversity and inclusion considerations and the Council’s Public Sector Equality Duty;
- transparency and clear recording of decisions and reasons.

4. Decision Making Process

Applications will normally be submitted to the Clerk and/or Responsible Financial Officer (RFO) for initial review. A report setting out the relevant regulation, options, costs (including any strain cost calculated by the administering authority), and a recommendation will be prepared for the Staffing Committee where

constituted, and thereafter for Full Council for decision. Urgent or sensitive matters may be considered under delegated authority only where such delegation has been expressly resolved by Full Council.

5. Evidence Requirements and Compassionate Grounds

Where a discretion refers to 'compassionate grounds', the Council will require appropriate evidence. Examples include, without limitation:

- serious ill-health of the member or a dependent (medical letters may be required);
- caring responsibilities that cannot reasonably be mitigated;
- exceptional personal hardship demonstrably linked to the timing of retirement or reduction in benefits.

The absence of alternative reasonable solutions and the proportionality of any employer cost will also be considered.

6. Financial Assessment

Where a discretion may give rise to a cost to the employer (including pension strain), the RFO will obtain costings from the administering authority and confirm budget availability before any recommendation is made. As a default position, the Council will not approve cases that give rise to a material unfunded strain cost unless overriding reasons exist.

7. Mandatory Employer Discretions (Post 31 March 2014 members)

7.1 This section relates specifically to the mandatory discretions that apply to employees who are active members of the LGPS on or after 1 April 2014. Under the current regulations, the Council must state its policy on each of these discretions and confirm whether it will, will not, or may exercise them in individual cases.

7.2 Regulation 31 Power of Employer to Grant Additional Pension

7.2.1 The Council will not normally grant additional annual pension under Regulation 31. In exceptional and evidenced circumstances, Full Council may approve an award having received advice from the RFO on affordability and value for money. Any award must fall within the statutory maximum additional pension permitted at the time of decision. No award will be made where it would create an undue burden on public funds.

7.2 Regulation 16 Shared Cost Additional Pension Contribution (SCAPC)

7.2.1 The Council will comply with the statutory requirement to contribute two-thirds towards a SCAPC where an active member elects within the permitted time to purchase pension lost during a period of authorised unpaid leave, relevant child-related leave or reserve forces leave. The Council will not ordinarily enter into any other voluntary SCAPC arrangements.

7.3 Regulation 30 Flexible Retirement

7.3.1 Employees aged 55 or over may request flexible retirement where they reduce their hours and/or move to a lower grade. The Council may consent where service delivery can be maintained, recruitment is viable, and there is no material adverse cost to the employer. As a guideline, a minimum and sustained reduction in contractual hours and/or grade will be expected; the specific reduction required will be confirmed at the time of any approval. Benefits released may be subject to actuarial reduction unless waived under Regulation 30(5) below.

7.4 Regulation 30(5) Waiver of Actuarial Reductions on Compassionate Grounds

7.4.1 The Council may waive, in whole or in part, any actuarial reduction that would otherwise apply where compassionate grounds are established and the cost is affordable. Each case will be determined on its merits following receipt of evidence and a cost report from the administering authority. Approval rests with Full Council.

7.5 Transitional Provisions Rule of 85 "Switch On" (TP1 & Sch. 2)

7.5.1 For members with Rule of 85 protections who voluntarily take benefits before age 60, the Council may agree to 'switch on' the Rule of 85 having regard to affordability and fairness. This will not be approved where a material pension strain would fall on the employer unless there are overriding reasons.

8. Recommended (Non-Mandatory) Employer Discretions

- 8.1 These discretions do not legally require a written policy. However, it is considered good practice for employers to set out their approach in writing to support fairness, transparency and to assist the pension fund in administering the Scheme correctly.
- 8.2 Shared Cost Additional Voluntary Contributions (SCAVC)
 - 8.2.1 The Council will not establish a SCAVC arrangement or contribute to members' AVCs other than where expressly required by law.
- 8.3 Extension of Time for SCAPC Election (Reg 16(16))
 - 8.3.1 Where permitted by the Regulations, the Council may extend the election deadline for SCAPC in respect of authorised unpaid absence where there is a good reason for delay and no additional employer cost arises beyond that envisaged by the Regulations.
- 8.4 Extension of 12-Month Time Limit to Transfer Pension Rights (Reg 100(6))
 - 8.4.1 The Council may agree to extend the 12-month limit for requesting transfer-in of pension rights where administratively practicable and where no additional cost falls to the employer. Members should submit reasons and evidence for late requests.
- 8.5 Extension of Time to Elect Not to Aggregate Post-2014 LGPS Benefits (Reg 22(7) & (8))
 - 8.5.1 The Council may extend the 12-month period for electing not to aggregate post-2014 benefits with current membership where justified and where no additional employer cost or administrative detriment is incurred.
- 8.6 Extension of Time to Aggregate Pre-2014 Deferred Benefits (TP10(6) as amended)
 - 8.6.1 The Council may allow an extension to the time limit for electing to aggregate eligible pre-2014 deferred benefits with membership starting on or after 14 May 2018, subject to the administering authority's rules and absence of employer detriment.
- 8.7 Employee Contribution Banding (Reg 9 & 10)
 - 8.7.1 On joining, employees will be allocated to a contribution band based on actual pensionable pay reasonably expected for the Scheme year. Bands will be reviewed at each 1 April and on any material change to pensionable pay. Decisions will be applied consistently and recorded.
- 8.8 Assumed Pensionable Pay Inclusion of Regular Lump Sums (Reg 21(4))
 - 8.8.1 When calculating assumed pensionable pay, the Council may include 'regular lump sum payments' where there is a reasonable expectation that such payments would recur. Consistency and auditability will be maintained through payroll records.
- 8.9 Assumed Pensionable Pay Substitution with a Higher Level (Reg 21(5A) & (5B))
 - 8.9.1 Where pensionable pay in the reference period is materially lower than normal, the Council may substitute a higher level that more fairly reflects the member's usual pensionable pay, having regard to evidence and the administering authority's guidance.

9. Historic Discretions for Former Members

- 9.1 These discretions apply to former employees who left the LGPS before 1 April 2014 under previous sets of regulations. The Council may still need to make decisions affecting their deferred or pensioner benefits, so a clear and consistent policy approach is still required.
- 9.2 Members Who Left Between 1 April 2008 and 31 March 2014
 - 9.2.1 The Council may agree to switch on the Rule of 85 for eligible deferred members who take benefits between ages 55 and 60, subject to affordability.
 - 9.2.2 On compassionate grounds, the Council may waive actuarial reductions that would otherwise apply to deferred benefits paid before age 65, subject to cost.
- 9.3 Members Who Left Between 1 April 1998 and 31 March 2008
 - 9.3.1 The Council may consent to early payment where justified and affordable.
 - 9.3.2 The Council may approve switching on protections where eligible, considering employer cost.
 - 9.3.3 On compassionate grounds, the Council may waive actuarial reductions for benefits paid before age 65, where affordable.

9.4 Members Who Left Before 1 April 1998

9.4.1 The Council may consent to early payment on or after age 50 and before normal retirement age on compassionate grounds, subject to cost and evidence.

10. Administration, Records and Publication

All decisions will be documented, including the regulation considered, evidence reviewed, costings, the decision maker and the reasons for decision. This Policy will be supplied to the administering authority and made available to scheme members on request and via the Council's website where appropriate.

11. Review and Amendment

This Policy will be reviewed at least every three years, or sooner where there is a material change in legislation, guidance, or the Council's circumstances. Interim updates may be approved by Full Council. Any change will be notified to affected employees and to the administering authority.

Approved by Full Council on: ____ / ____ / ____

Minute reference: _____

Signed (Chair): _____ Date: ____ / ____ / ____

Signed (Clerk/RFO): _____ Date: ____ / ____ / ____



Please ask for: William Wood Extn: Quoting 25/00462/FUL

Date: 13.11.2025

Dear Sir/Madam,

TOWN AND COUNTRY PLANNING ACT 1990

Application Number: 25/00462/FUL

Proposed addition of front 2 storey porch to allow access to new loft conversion to rear of property at 82 Church Road Hale Liverpool L24 4BA

The Council has received the above planning application and would welcome any comments you may wish to make. Should you wish to make any comments on the proposed development, would you please reply by e-mail to dev.control@halton.gov.uk within 21 days of the date of this letter. The plans and supporting information can be viewed at :

<https://pa.halton.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T5K59PHTL8L00>

Should we not hear from you within 21 days we will presume you have no comments to make on the application.

Yours faithfully

Andrew Plant
Divisional Manager - Planning & Development

Email sent to clerk@haleparishcouncil.gov.uk

It's all happening IN HALTON

Weekly Planning Decisions - Hale

The following applications within your parish boundary have been determined this week.

[25/00386/PDE](#) Application to determine if prior approval is required for a single storey rear extension with a projection from the rear wall of 8.00m and an overall height of 2.88m and an eaves height of 2.88m at 82 Church Road Hale Liverpool L24 4BA

Decision: Refused

Ward: Ditton, Hale Village & Halebank

Valid Date: 16/09/2025

Decision Date: 24/10/2025

Case Officer: William Wood

Development Type: Q28 - Other (i.e. ADJ, CNT, etc)

Applicant: Mr Edwin Narnor 82 Church Road Hale Liverpool L24 4BA

Agent: Mrs Fiona Wroot Wroot Design Ltd 143 Sefton Street Toxteth Liverpool L8 5SN

[25/00387/PLD](#) Application for a Certificate of Proposed Lawful Development for a single storey side extension to main house, rear first floor extension and a loft conversion at 82 Church Road Hale Liverpool L24 4BA

Decision: Refused

Ward: Ditton, Hale Village & Halebank

Valid Date: 16/09/2025

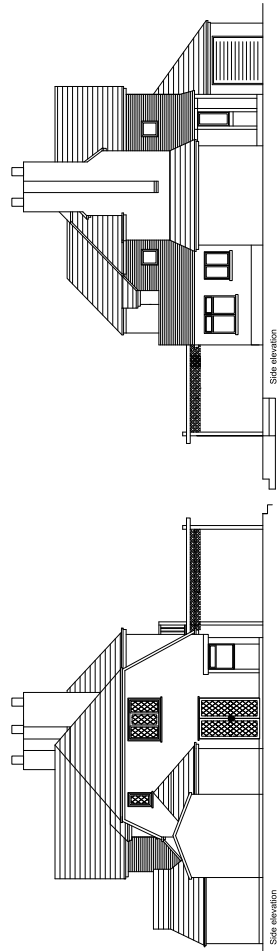
Decision Date: 24/10/2025

Case Officer: William Wood

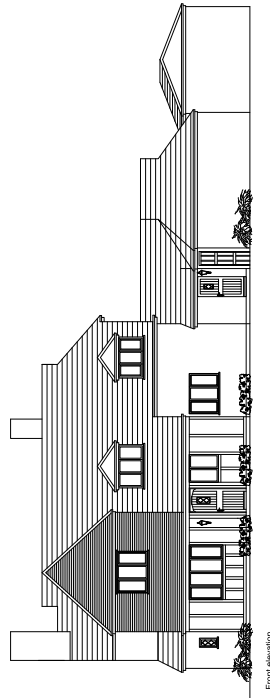
Development Type: Q26 - Certificate of Lawfulness

Applicant: Mr Edwin Narnor 82 Church Road Hale Liverpool L24 4BA

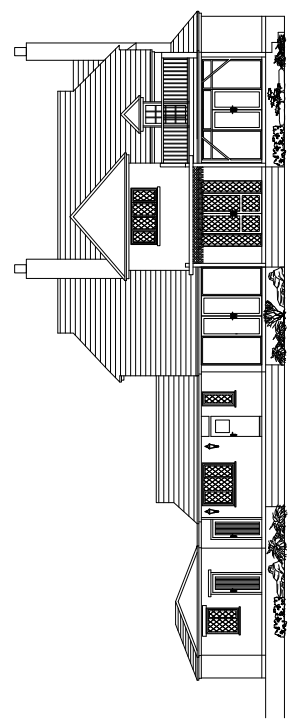
Agent: Mrs Fiona Wroot Wroot Design Ltd 143 Sefton Street Toxteth Liverpool L8 5SN



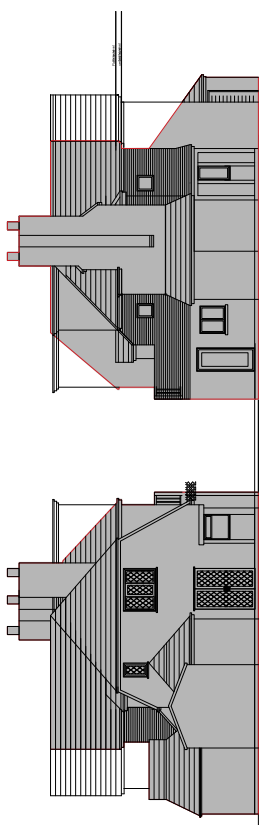
Side elevation



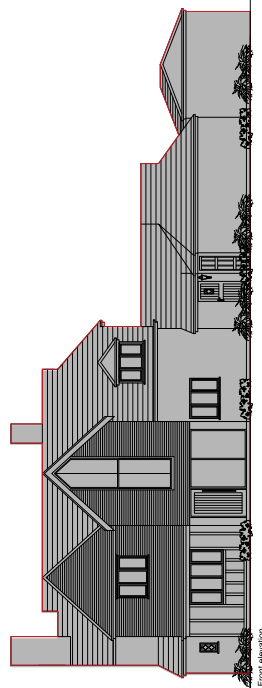
Front elevation



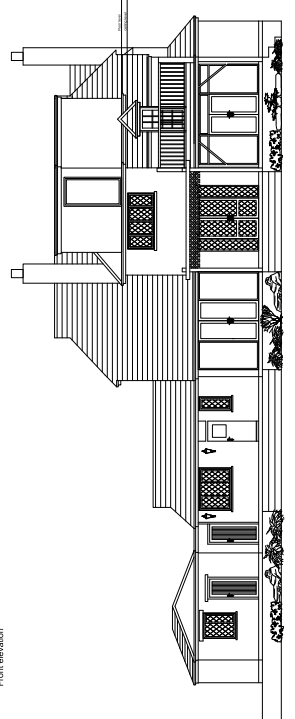
Rear elevation



Side elevation



Front elevation



Rear elevation

REV	DATE	DESCRIPTION
A	3/12/25	Loft elevations and porch elevations amended
B	3/12/25	Side elevation amended
C	5/12/25	Side elevation amended & clarified

1 Existing Elevations @ A1
1:100

2 Proposed Elevations @ A1
1:100

Existing footprint -



WD
Architects

0151 332 1300
info@woodbridge.co.uk
woodbridge.co.uk

JOB TITLE
The Headland
Church Road
Hale Village, L24 4BA

EXISTING TITLE
Existing & Proposed
Elevations
Porch extension & loft conv

REVISIONS
591-P-03-02
C

REVISIONS
591-P-03-02
C



Hale Clerk <clerk@haleparishcouncil.gov.uk>

Noise Pollution

1 message

30 December 2025 at 21:20

Good Evening

I have been meaning to contact you for some time regarding issues with noise. In recent weeks/months I have noticed a low/deep mechanical humming noise, particularly in the evening and at night.

It is not loud but is persistent and of a pitch that gives you a sense of tinnitus (I do not have tinnitus), as a constant "drone". It affects me getting to sleep on occasion and has a negative impact on my mood and general wellbeing. For instance, I can hear it now as a constant droning in the background and is very wearing.

I am not certain of its source but can only assume it emanates from a local farm, or light industry in Halebank?

I would be grateful for any information you can provide as to the source of the noise and what action can be taken to address it.

Best wishes,

Re: Noise Pollution

1 message

2 January 2026 at 15:37

Thanks Brian.

I'm afraid I can't attend on Monday but would be grateful if you could establish if others have noticed/ been affected by the noise and perhaps, liaise with Halebank Parish on the matter?

I'd be interested to hear what if anything you discover. Feel free to contact here or on 07739 836268.

Thank you,

Thank you for contacting me.

I was not previously aware of this issue and like Halebank PC I am happy to include it on the Agenda for Hale Parish Council meeting at 8.00pm on Monday 19th January 2026

Please let me know if you would like to attend and address the meeting

Kind Regards

Brian Hargreaves
Proper Officer
Hale Parish Council

07803611222

Good Evening

I have been meaning to contact you for some time regarding issues with noise. In recent weeks/ months I have noticed a low/deep mechanical humming noise, particularly in the evening and at night.

It is not loud but is persistent and of a pitch that gives you a sense of tinnitus (I do not have tinnitus), as a constant "drone". It affects me getting to sleep on occasion and has a negative impact on my mood and general wellbeing. For instance, I can hear it now as a constant droning in the background and is very wearing.

I am not certain of its source but can only assume it emanates from a local farm, or light industry in Halebank?

I would be grateful for any information you can provide as to the source of the noise and what action can be taken to address it.

Best wishes,



PARK VENDOR APPLICATIONS AVAILABLE

Dec 5, 2025



Halton Borough Council's Environment Services Team is offering an opportunity for a trading agreement for a Park Food and Drink Vendor to trade at the parks below:

PARK VENDOR LICENCE - Hale Park

Hale Park is publicly accessible throughout the year and has achieved a Green Flag Award. The park once

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in Halton Aspire
Grants

Culture 26; Made
in Halton

Support for
Families with
Latest
ADDvanced
Solutions Halton
Newsletter

Halton Day
Services team
look to raise
important funds



formed part of a large estate of Hale Hall, occupied by the Blackburne Family from the mid 1600's.

Hale Park has vast grass land with mature trees and sports fields and playground facilities.

Location – Hale Park, High Street, Hale, L24.



PARK VENDOR LICENCE – Runcorn Town Hall Park

Runcorn Town Hall Park is set within formal gardens, large open grass area, meadows and woodland, regularly used by local residents for dog walking and children's playground.

With the grounds, there is a mansion house, which is a Grade II listed building and is now used as council offices.

Location – Runcorn Town Hall Park, Heath Road, Runcorn, Cheshire, WA7 5TD

