



**HALE PARISH COUNCIL**  
OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



**DATED THIS TWELFTH DAY OF OCTOBER 2022**  
**MEMBERS OF HALE PARISH COUNCIL ARE HEREBY SUMMONED**  
**TO ATTEND THE ORDINARY PARISH COUNCIL MEETING OF**  
**HALE PARISH COUNCIL TO BE HELD AT 7.30pm**  
**ON THE SEVENTEENTH DAY OF OCTOBER 2022**  
**IN HALE VILLAGE HALL, HIGH STREET, HALE L24 4AE**  
**TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

This meeting is to be held, adhering to the legislation of the Coronavirus Act 2020

A handwritten signature in black ink, consisting of a series of loops and flourishes, representing the signature of Mr. Brian Hargreaves.

**Mr. Brian Hargreaves**  
**Clerk and Responsible Financial Officer**

**Note to Councillors:**

If you are unable to attend the meeting, please notify the Clerk of your apologies.

Please email: [clerk@haleparishcouncil.gov.uk](mailto:clerk@haleparishcouncil.gov.uk) or call 07803611222

**Note to Public**

*Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.*

## MEETING AGENDA

1. **Apologies** - to receive apologies for absence
2. **Declarations of Interest** - to receive declarations of Interest
3. **Public Participation** – to hold a period of public participation.  
*\* Please note that anybody wishing to comment should raise their hand, wait to be acknowledged and should address the meeting through the Chair.*
4. **Minutes** – to approve the Minutes of the Ordinary Meeting of Hale Parish Council on 18<sup>th</sup> July 2022 as a true and accurate record.
5. **Payments and Receipts** - To receive and accept the list of payments and receipts made between 7<sup>th</sup> July 2022 and 7<sup>th</sup> October 2022 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed (See Attached)
6. **Accounts** - To receive the reconciled bank statement and summary of receipts & payments (7<sup>th</sup> July 2022 and 7<sup>th</sup> October 2022) and to accept them as an accurate record and comparison against budget (See Attached)
7. **Planning** – to consider planning matters below and agree actions:
  - i. Application Consultation 22/00449/FUL
  - ii. Planning Application UFM 22 - 2200423 OUTEIA (to note we have until 25/10 to submit final representations).
  - iii. To note plans are being devised by Knight Hill Homes Ltd for the development of high quality and sustainable homes (with 25% affordable homes) at land bounded by Church End and Town Lane in Hale Village. Knight Hill Homes have prepared a draft layout which demonstrates how 13 homes can be accommodated at the site. The Council is asked to submit preliminary views.

**8. Additional Defibrillator Training** – to consider holding two further training sessions for residents funded by Hale Parish Council at a cost of £119.

**9. Police Report** – to receive a report by PCSO Steve Marnick.

**10. DBS Checks** – to note correspondence has been received from a resident asking for clarification regarding whether or not DBS checks can be undertaken for all Parish Council members and Village Hall Committee members and agree any actions.

**11. Village Forum** – to consider a date for the village forum as agreed at the meeting on 18/7, and agree a budget for refreshments.

**12. St Mary's Church Graveyard**

To note a letter has been received from the Vicar of St Mary's Hale with Halebank, and agree actions.

The Parochial Church Council (PCC) has raised concerns regarding the future of the churchyard and considerations for the future responsibility and maintenance.

The PCC initially put on hold discussions of prior years to see if they could continue to maintain the churchyard, however it has been found that this is proving difficult.

The PCC has advised it does not have the resources to maintain the churchyard in any way that is satisfactory for the church or parish which it serves and this is despite the wonderful contributions of volunteers who give so much of their time and resource to maintaining it.

The Parish Council is asked again to consider supporting the churchyard.

**13. Coronation of King Charles III**

To note the Coronation of King Charles III will take place on Saturday 6 May 2023 and consider working with other local organisations to deliver an event to commemorate the occasion.

To agree to apply for a grant to support such activities.

**14. Benches**

It was previously proposed that two benches would be installed along the path adjacent to Ivy Farm Court shops, and two further benches adjacent to the Memorial Green (subject to approval from Highways).

Halton BC has advised that the land adjacent to Ivy Court shops is under the ownership of Halton Housing and as such permission will need to be obtained from that body. Halton have provided contact details for Halton Housing and Ivy Farm Court.

Halton BC has also confirmed the paving surrounding the Memorial Green is unadopted (possibly due to the ownership of the three village greens resting with the Parish Council). Halton BC is awaiting further instruction from Highways regarding this location.

Further, Halton BC has advised they do not have any resources to install the benches or undertake any groundwork to lay foundations, or commit to any ongoing maintenance, or take on any responsibility for liability (therefore all benches would be added to the asset register of the Parish Council and maintained as such).

The Council is asked to approve a budget for installation.

- 15. Christmas Tree Lights** – to consider the installation of Christmas Tree Lights at Ivy Farm Court shops and agree a budget.
- 16. Queen's Canopy** – to agree species and location for trees.
- 17. Hale Village Hall Trustee Meeting Part 3** – to agree a date, with ten days' notice, for the next meeting (possibly Monday 14 November 2022) to approve the additional non-council members of Hale Village Hall Management Committee, and agree for an amendment to a prior resolution to enable the positions to be advertised on social media, posters, and noticeboards, until beginning of November 2022. without a requirement to advertise in a newsletter unless one is printed between now and the closing date.
- 18. Staging** – to note the benefits of the staging purchased for Hale Proms, and its potential uses for hirers of Hale Village Hall (this has resulted in an additional booking for Hale Village Hall in November) and other local community groups, and consider approving a budget for the purchase of additional staging.
- 19. Hale Proms** – to note the success of Hale Proms 2022 and consider requests from a number of residents to host a Hale Proms 2023.
- 20. Historic Complaints** –

To note the Monitoring Officer at Halton Borough Council was invited to this meeting to clarify the position regarding historic complaints.

A resident had previously alleged that Halton BC had advised there had been no prior complaints before 2018 against Hale Parish Council/Councillors. However, the resident alleged, there had been a total of 16 complaints between 1 January 2019 and 31 December 2020.

The Monitoring Officer has written to Hale Parish Council to clarify that a FOI was submitted to Halton Borough Council in January 2021 to request the total number of complaints about Hale Parish Council/Councillors between 1 January 2019 and 31 December 2020. Halton BC has advised a response was provided to advise that there had been 9 Code of Conduct complaints, and they were aware of

correspondence from 7 individuals who had raised issues outside of the scope of the Code, some more than once.

Halton Borough Council advised that complaints were addressed by the Monitoring Officer and an Independent Person, and as at 6 July 2022 they were not aware of any that were ongoing and all had been concluded.

The Monitoring Officer has advised they have made residents aware of the above.

## **21. Appraisals**

To consider and approve addition to the responsibilities of the Personnel Committee Terms of Reference as follows:

- To ensure appraisals are undertaken for all employees at least annually, based upon job descriptions.

## **22. Respect & Civility Pledge – to consider adopting the Respect & Civility pledge as promoted by NALC:**

*By signing the Pledge, your council is agreeing that the council will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles and that it:*

- *Has put in place a training programme for councillors and staff*
- *Has signed up to the Code of Conduct for councillors*
- *Has good governance arrangements in place including staff contracts and a dignity at work policy*
- *Will seek professional help at the early stages should civility and respect issues arise*
- *Will commit to calling out bullying and harassment if and when it happens*
- *Will continue to learn from best practices in the sector and aspire to be a role model/champion council through for example the Local Council Award Scheme*
- *Supports the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate*

## **23. Standing Orders & Financial Regulations – to consider the creation of a Working Group to review the current documents.**

## **24. Lone Working Policy / Risk Assessment – to consider the creation of a Lone Working Policy / Risk Assessment.**

## **25. Exclusion of Press and Public**

The meeting is recommended to pass the following resolution: “That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on

the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act.”

## **26. Pensions**

To note that all council contracts are subject to rules surrounding auto enrolment that state every employer in the UK must put certain staff into a workplace pension scheme and contribute towards it. Automatic enrolment is when an employee who meets certain requirements is made a member of a workplace pension scheme without needing to be asked to be a part of it (requirements such as earning £10,000 per annum or more and aged between twenty-two years and state pension age. Employees who are eligible can choose to opt out, however they need to be put into a pension scheme before they can do this. Currently, the pension payments are unable to be processed until such time that the Council approves it will contribute to the pensions of all eligible employees. Recommendation(s): The Council approves that all eligible employees are permitted to join the Council's pension scheme.



# HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



**DRAFT MINUTES OF THE ORDINARY PARISH COUNCIL MEETING  
OF HALE PARISH COUNCIL HELD IN HALE VILLAGE HALL  
ON MONDAY 18th JULY 2022 AT 7.30pm**

Present: Cllr Mitchell, Cllr Anderson, Cllr Spargo, Cllr Cleary, Cllr Trevaskis, Cllr Brown, Cllr McNamara Cllr Williams, Cllr King, Cllr Healey

In attendance: The Clerk and thirteen members of public were also present

1. **Apologies** – No apologies were received by the Clerk
2. **Declarations of Interest** - No declarations of interest were recorded by the Clerk
3. **Public Participation** –

The Lord Mayor thanked everybody who had been involved in the Jubilee celebrations on 2<sup>nd</sup> June 2022 for their help and contribution. In particular he singled out Hale Parish Council, The Guildswomen of Hale, Cllr Spargo and a local photographer for their photographs, and all the local Volunteers involved. He described how he would like to use the surplus money which remains in the Jubilee fund to commission some signage for each end of the Village.

The Chair advised a member of the public that the Item he wished to discuss was included on the Agenda Item 7 as requested.

## 4. Minutes

### **Minutes of Meeting on 12<sup>th</sup> May 2022 -**

- i. In a named vote it was resolved to amend the minutes item 10(a) ii to read **“Terms of Reference were read out at the Parish Council Meeting on 12<sup>th</sup> May 2022”**

Also to remove lines 3 & 4 from the first Agenda Item

Cllrs Healey, King, Cleary, Mitchell and Brown voted for the amendments. Cllrs Trevaskis, Williams and Spargo were against. There were two abstentions.

**The Motion was approved**

- ii. With the amendment above completed the minutes for the Parish Council Meeting on 12<sup>th</sup> May 2022 were approved as a true record and in a named vote -

Cllrs Healey, King, Cleary, Mitchell, Spargo and Brown voted for the motion. Cllrs Trevaskis and Williams were against. There were two abstentions.

NB - The Chair has indicated that he will be including a recording of the relevant meeting and will attach a Note of explanation with regards to the accuracy of the approved minutes.

**The Motion was approved**

**Minutes of Meeting on 22<sup>nd</sup> June 2022**

- i. After an addition to Item 4 Cllr Trevaskis proposed that the minutes for 22<sup>nd</sup> June 2022 be accepted as a true record. In a named vote Cllrs Trevaskis, Spargo, McNamara, Anderson and Williams voted in favour. Cllrs Cleary and Brown voted against. There were three abstentions

**The Motion was approved**

**5. Matters Arising From previous Parish Council Meetings**

- i. **Operation London Bridge** – Cllr Cleary briefed the meeting about the official published protocols to be adopted in the event of the death of a Senior member of the Royal Family.

It was resolved that Hale Parish Council will take the following steps in the event of Operation London Bridge being activated and that the Clerk will have delegated authority to purchase relevant items.

- Open 2 books of condolence
- Union Flag to be flown ½ mast
- Provision & signage for Flowers to be placed at the Cenotaph (No Plastic elements) Flowers must be compostable and will be removed on D-Day + 11
- Purchase & Display of an official picture of the deceased Member of the Royal Family which will be edged in black ribbon and uploaded to the Parish Council website with the dates of Reign or term of office.
- Publication of a message of condolence from the Chair of the Parish Council



Cllr Cleary proposed the motion and Cllr Trevaskis seconded it

**The Motion was approved**

Cllr Spargo thanked Cllr Cleary for his thorough, research and presentation

6. **Ward Councillors Report** – Cllr Wharton sent a report advising that funding has been secured to replace the fencing which bounds the dog walking area in Hale Park. The new fencing will be made of metal and it is hoped that this will ensure a longer life span for the installation
7. **Complaints** - A local resident referenced a series of historical complaints and advised that this is the fifth time he has attempted to discuss the complaints. The Chair advised that any complaints regarding Code of conduct by Members can only be considered by the Monitoring Officer at Halton Borough Council. Complaints regarding “operational” issues can be resolved by the Parish Council. The Clerk does not have a record of the alleged complaints which were lodged before his term of office but will look into the matter. The resident will contact the Monitoring officer to gain some clarification regarding the nature of the complaints.
8. **Payments & Receipts** – The payments & receipts for the period 20<sup>th</sup> June 2022 – 7<sup>th</sup> July 2022 were accepted as a true & accurate record. Proposed by Cllr Spargo and seconded by Cllr Anderson

**The Motion was approved**

9. **Accounts** – The reconciled bank statement and summary of receipts and payments 10<sup>th</sup> June 2022 – 7<sup>th</sup> July 2022 were accepted as a true and accurate record. Proposed by Cllr McNamara and seconded by Cllr Anderson

**The Motion was approved**

10. **AGAR Submission** – The amended AGAR submission for 2021 – 2022 was accepted.

Proposed by Cllr Anderson and seconded by Cllr Williams

**The Motion was approved**

11. **Internal Audit Report** – To receive and accept the Internal audit report for 2021-2022

Proposed by Cllr Spargo and seconded by Cllr Williams

**The Motion was approved**

- 12. Terms of Reference – Finance Committee** – Cllr Trevaskis added a friendly amendment to the proposed model Terms of Reference supplied by Cllr Mitchell. It was agreed that all members of the Finance Committee should undergo finance training when available and that this stipulation be added to the terms. He also asked that the policy is checked to ensure that it does not contradict or conflict with the terms of the Parish Council Financial Regulations

Proposed by Cllr Mitchell and seconded by Cllr Trevaskis

**The Motion was approved**

- 13. Finance Committee** – It is noted that Cllr Mitchell reported on the recent Finance Committee meeting 4<sup>th</sup> July 2022 and requested that the Items included on the current Asset list be discussed at a future meeting.

- 14. Jubilee Mugs** – The design for a presentation commemorative Mug was accepted with a minor amendment.

Proposed by Cllr Trevaskis and seconded by Cllr Cleary

**The Motion was approved**

- 15. CLOPUD** - It was noted that the planning application ref: 22/00019/PLD by Liverpool John Lennon Airport for a Lawful Development Certificate has been refused by Halton Borough Council.

- 16. Benches** – It was resolved to accept the quotation for 4 Vandal-proof Broxap benches and the proposed siting's of 2 near the shops at Ivy Farm Court Town Lane and 2 close to the war memorial were agreed by Members.

Proposed by Cllr McNamara and seconded by Cllr Trevaskis

**The Motion was approved**

- 17. Chalc HR Training Session** – It was resolved to ask the Clerk to reserve 10 places for the HR Training (6pm – 8pm) offered by Chalc on 21<sup>st</sup> September 2022.

- 18. Village Forum** – It was proposed by the Chairman that an informal Village Forum be established to consider any proposals and suggestions from groups or individuals within the Village which aims to co-ordinate and prevent duplication of events and proposals. Cllr Williams seconded the proposal.

**The Motion was approved**

- 19. Proms In The Park** – The Chair gave an update on the progress of the plans to stage a concert in Hale Park. He advised that a submission has been made to Halton BC and full approval is being considered at present.

**20. Bat Detector** – A proposal by the Chair to install a Bat Detector on the outside of Hale Village Hall to encourage people to monitor the bat population in the area was seconded by Cllr Williams. In a named vote the motion was defeated on the basis that any equipment would be hard to monitor and open to abuse or theft.

Cllrs Healey, Trevaskis, and Williams were in favour of the proposal.

Cllrs Anderson, McNamara, Spargo. King, Brown and Cleary were against

And Cllr Mitchell abstained.

**The Motion was defeated**

**The Meeting Closed at 10.00pm**

## Hale Parish Council

## Transactions for Hale Parish Council Unity Bank

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Cashed date
44	28/06/2022		Salary	Hale Parish Council	-1,039.65	06/07/2022
45	28/06/2022		Salary	Hale Parish Council	-63.00	06/07/2022
47	28/06/2022		Salary	Hale Parish Council	-370.64	06/07/2022
46	28/06/2022		Salary	Hale Parish Council	-10.00	06/07/2022
48	04/07/2022		Subscription	Chalc	-566.28	06/07/2022
51	07/07/2022		Internet/Website	Google Ireland Ltd	-13.80	07/07/2022
2	19/07/2022		Vat Refund	VAT Refund	1,227.89	19/07/2022
57	27/07/2022		Room Hire	Hale Village Hall	-39.00	27/07/2022
58	27/07/2022		Room Hire	Hale Village Hall	-12.00	27/07/2022
53	27/07/2022		Training	Chalc	-25.00	27/07/2022
52	27/07/2022		Internal Audit	Audit	-553.50	27/07/2022
56	27/07/2022		Salary	Hale Parish Council	-10.00	27/07/2022
54	27/07/2022		Salary	Hale Parish Council	-340.63	27/07/2022
55	27/07/2022		Salary	Hale Parish Council	-1,069.66	27/07/2022
59	29/07/2022		Insurance	Hiscox	-293.92	29/07/2022
60	05/08/2022		Google Invoice	Google Ireland Ltd	-13.79	05/08/2022
3	09/08/2022		Bank Transfer	Hale Village Hall	227.65	09/08/2022
63	09/08/2022		Subscription	Risk Support Serv	-297.00	09/08/2022
61	09/08/2022		Subscription	Cheshire Commur	-50.00	09/08/2022
62	09/08/2022		Election Costs	Halton Borough Council	-3,105.74	09/08/2022
66	18/08/2022		Jubilee Mugs	Printstat Ltd	-907.20	18/08/2022
67	18/08/2022		Jubilee Mugs	Printstat Ltd	-907.20	18/08/2022
70	18/08/2022		Subscription	Halton Borough Council	-100.00	18/08/2022
71	18/08/2022		Subscription	Halton Borough Council	-100.00	18/08/2022
64	18/08/2022		Licence	Halton Borough Council	-21.00	18/08/2022
65	18/08/2022		Licence	Halton Borough Council	-21.00	18/08/2022
68	18/08/2022		Decorations	Instant Promotion	-410.90	18/08/2022
69	18/08/2022		Decorations	Instant Promotion	-410.90	18/08/2022
4	19/08/2022		Repayment	Printstat Ltd	907.20	19/08/2022
5	23/08/2022		Correction	Instant Promotion	410.90	23/08/2022
73	23/08/2022		Subscription	SLCC	-198.00	23/08/2022
72	23/08/2022		Proms stage	R Big Tops	-816.00	23/08/2022
74	23/08/2022		Toilet Hire	Woodward Ltd	-396.00	23/08/2022
75	23/08/2022		First Aid Hire	Cheshire Ambulance	-175.00	23/08/2022
77	25/08/2022		Salary	Hale Parish Council	-10.00	25/08/2022
78	25/08/2022		Salary	Hale Parish Council	-340.63	25/08/2022
76	25/08/2022		Salary	Hale Parish Council	-1,069.66	25/08/2022
6	26/08/2022		Repayment	Halton Borough Council	121.00	26/08/2022
79	30/08/2022		Training	Defibrillator Training	-119.00	30/08/2022
80	30/08/2022		Sound Equipment Hire	Adlib	-278.88	30/08/2022
81	31/08/2022		Signage	Printstat Ltd	-108.00	31/08/2022
82	31/08/2022		Entertainer Proms	L R Coggins	-450.00	31/08/2022
83	01/09/2022		Insurance	Hiscox	-293.92	01/09/2022
84	07/09/2022		Internet/Website	Google Ireland Ltd	-13.80	07/09/2022
85	28/09/2022		Salary	Hale Parish Council	-340.83	28/09/2022
86	28/09/2022		Salary	Hale Parish Council	-1,069.46	28/09/2022
87	28/09/2022		Salary	Hale Parish Council	-10.00	28/09/2022
88	30/09/2022		Bank Charges	Unity Bank	-18.00	30/09/2022
89	03/10/2022		Insurance	Hiscox	-293.92	03/10/2022
					<b>-13,858.27</b>	

## Hale Parish Council

### Transaction listing for account 60-83-01 20415507 from 06 Jul 2022 to 07 Oct 2022

Date	Time	Description	Serial No	Debits	Credits	Balance
07Oct2022	06:23	Direct Debit (GOOGLE CLOUD EMEA)		(13.80)		44,625.71
03Oct2022	06:29	Direct Debit (HISCOX)		(293.92)		44,639.51
30Sep2022	19:03	Service Charge		(18.00)		44,933.43
28Sep2022	06:35	Salary		(1,079.46)		44,951.43
28Sep2022	06:34	Salary		(340.83)		46,030.89
07Sep2022	06:21	Direct Debit (GOOGLE CLOUD EMEA)		(13.80)		46,371.72
01Sep2022	06:23	Direct Debit (HISCOX)		(293.92)		46,385.52
31Aug2022	14:09	B/P to: L R Coggins		(450.00)		46,679.44
31Aug2022	14:09	B/P to: Printstat Ltd		(108.00)		47,129.44
30Aug2022	10:37	B/P to: Adlib Audio Ltd		(278.88)		47,237.44
30Aug2022	10:37	Defib Training		(119.00)		47,516.32
26Aug2022	06:18	HALTON BC 0019			121.00	47,635.32
25Aug2022	06:37	Salary		(340.63)		47,514.32
25Aug2022	06:29	Salary		(1,079.66)		47,854.95
23Aug2022	09:29	Instant Promotion			410.90	48,934.61
23Aug2022	06:31	B/P to: Chesh Amb Serv.		(175.00)		48,523.71
23Aug2022	06:30	B/P to: Woodward Ltd		(396.00)		48,698.71
23Aug2022	06:30	B/P to: SLCC		(198.00)		49,094.71
23Aug2022	06:29	B/P to: R Big Tops		(816.00)		49,292.71
19Aug2022	07:38	PRINTSTAT LTD			907.20	50,108.71
18Aug2022	06:34	B/P to: Halton B.C		(100.00)		49,201.51
18Aug2022	06:33	B/P to: Instant Promotion		(410.90)		49,301.51
18Aug2022	06:33	B/P to: Printstat Ltd		(907.20)		49,712.41
18Aug2022	06:33	B/P to: Halton B.C		(100.00)		50,619.61
18Aug2022	06:31	B/P to: Halton B.C		(21.00)		50,719.61
18Aug2022	06:30	B/P to: Instant Promotion		(410.90)		50,740.61
18Aug2022	06:30	B/P to: Printstat Ltd		(907.20)		51,151.51
18Aug2022	06:29	B/P to: Halton B.C		(21.00)		52,058.71
09Aug2022	09:58	HALE VILLAGE HALL			227.65	52,079.71
09Aug2022	06:35	B/P to: Risk Support Serv.		(297.00)		51,852.06
09Aug2022	06:35	B/P to: Halton B.C		(3,105.74)		52,149.06
09Aug2022	06:34	B/P to: Cheshire Com. Act		(50.00)		55,254.80
05Aug2022	06:27	Direct Debit (GOOGLE CLOUD EMEA)		(13.79)		55,304.80
29Jul2022	06:29	Direct Debit (HISCOX)		(293.92)		55,318.59
27Jul2022	06:37	B/P to: Hale Village Hall		(12.00)		55,612.51

27Jul2022	06:36	B/P to: Hale Village Hall	(39.00)	55,624.51
27Jul2022	06:36	Salary	(1,079.66)	55,663.51
27Jul2022	06:33	Salary	(340.63)	56,743.17
27Jul2022	06:30	B/P to: Chalc	(25.00)	57,083.80
27Jul2022	06:28	Audit	(553.50)	57,108.80
19Jul2022	06:32	HMRC VTR		1,227.89 57,662.30
07Jul2022	06:24	Direct Debit (GOOGLE CLOUD EMEA)	(13.80)	56,434.41
06Jul2022	06:47	B/P to: Chalc	(566.28)	56,448.21
06Jul2022	06:45	Salary	(1,112.65)	57,014.49
06Jul2022	06:45	Salary	(370.64)	58,127.14

# Hale Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

<b>A</b>	<b>Bank Reconciliation at 07/10/2022</b>		
	Cash in Hand 01/04/2022		17,391.85
	<b>ADD</b> Receipts 01/04/2022 - 07/10/2022		50,394.64
	<b>SUBTRACT</b> Payments 01/04/2022 - 07/10/2022		67,786.49
	<b>Cash in Hand 07/10/2022</b> (per Cash Book)		23,152.36
<b>B</b>			<b>44,634.13</b>
	Cash in hand per Bank Statements		
	Petty Cash 10/06/2021	0.00	
	Hale Parish Council Unity Bank 07/10/2022	44,639.51	
			<b>44,639.51</b>
<b>B</b>	Less unrepresented payments		5.38
			44,634.13
	Plus unrepresented receipts		
	<b>Adjusted Bank Balance</b>		<b>44,634.13</b>
	<b>A = B Checks out OK</b>		

**Hale Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

10 October 2022 (2022-2023)

**Expenditure**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Asset Purchase				2,000.00	1,518.84	481.16	481.16 (24%)
2	Wellbeing working group				3,000.00	124.51	2,875.49	2,875.49 (95%)
3	Guildswomen Working Group				150.00	25.00	125.00	125.00 (83%)
4	War Memorial Working Group				1,286.00		1,286.00	1,286.00 (100%)
5	Civic Service Working Group				650.00	494.42	155.58	155.58 (23%)
7	Legal/Consultation Fees				5,000.00	175.00	4,825.00	4,825.00 (96%)
8	Grants				1,500.00	1,512.00	-12.00	-12.00 (-0%)
9	Training				1,000.00	144.00	856.00	856.00 (85%)
10	Insurance				3,000.00	1,714.51	1,285.49	1,285.49 (42%)
11	Web Site				750.00	55.19	694.81	694.81 (92%)
12	Newsletter				500.00		500.00	500.00 (100%)
13	Audit				1,000.00	461.25	538.75	538.75 (53%)
14	Subscriptions/Advisory Bodies				1,500.00	1,638.88	-138.88	-138.88 (-9%)
15	Staffing Including NI				20,000.00	8,461.74	11,538.26	11,538.26 (57%)
17	Administration				250.00	64.92	185.08	185.08 (74%)
18	Staff Allowances/Expenses				300.00	123.00	177.00	177.00 (59%)
19	Payroll & Scribe				750.00	288.00	462.00	462.00 (61%)
20	Village Hall Support Costs				3,000.00		3,000.00	3,000.00 (100%)
21	Election Costs				3,500.00	3,105.74	394.26	394.26 (11%)
22	Hall Hire (Rent)				500.00	289.00	211.00	211.00 (42%)
35	General Reserve				6,695.00	1,277.40	5,417.60	5,417.60 (80%)
39	Environmental				10,000.00	189.71	9,810.29	9,810.29 (98%)
<b>SUB TOTAL</b>					<b>66,331.00</b>	<b>21,663.11</b>	<b>44,667.89</b>	<b>44,667.89 (67%)</b>

**Income**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
24	Precept		47,500.00	47,500.00	47,500.00		47,500.00	95,000.00 (200%)
25	Vat Recovered		1,227.89	1,227.89				1,227.89 (N/A)
40	Budget Adjustment		1,409.13	1,409.13				1,409.13 (N/A)
<b>SUB TOTAL</b>			<b>50,137.02</b>	<b>50,137.02</b>	<b>47,500.00</b>		<b>47,500.00</b>	<b>97,637.02 (205%)</b>

**Summary**

<b>NET TOTAL</b>	<b>50,137.02</b>	<b>50,137.02</b>	<b>113,831.00</b>	<b>21,663.11</b>	<b>92,167.89</b>	<b>142,304.91 (125%)</b>
<b>V.A.T.</b>		257.62		1,489.25		
<b>GROSS TOTAL</b>	<b>50,394.64</b>			<b>23,152.36</b>		



*Please ask for: Kathryn Brindley Extn: Quoting 22/00423/OUTEIA*

Date: 13.09.2022

Dear Sir/Madam,

**TOWN AND COUNTRY PLANNING ACT 1990,**  
**THE TOWN AND COUNTRY PLANNING (ENVIRONMENTAL IMPACT ASSESSMENT) REGULATIONS**  
**2017 (AS AMENDED) AND PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT**  
**1990**

Application Number: 22/00423/OUTEIA

Proposed hybrid planning application comprising; Full planning permission for the construction of the primary access points, primary internal link road and site enabling works including site levelling and Outline planning permission, with all matters reserved except for access, for the construction of up to 500 residential dwellings (use class C3), later living units (C2), a new primary school, a local centre (use class E) and associated infrastructure and open space at Land Off Hale Gate Road Widnes Cheshire

The applicant has recently submitted further environmental information relating to the above, which is accompanied by an Environmental Statement.

Anyone who wishes to make representations should do so by e-mail to [dev.control@halton.gov.uk](mailto:dev.control@halton.gov.uk) or in writing to the address below within a period of 42 days from the date of this letter.

The updated application including and environmental statement can be viewed at:

<https://webapp.halton.gov.uk/planningAPPS/showCaseData.asp?CaseNo=22/00423/OUTEIA>

Alternatively it can be viewed online at Halton Direct Link Rutland House, Halton Lea, Runcorn WA7 2ES or Halton Direct Link 7 Brook Street, Widnes WA8 6NB or any of the Council libraries. A hardcopy can be viewed at Halton Direct Link 7 Brook Street, Widnes WA8 6NB.

Members of the public may obtain paper copies of the Environmental Statement (ES) along with the further environmental information from Avison Young, Norfolk House, 7 Norfolk Street, Manchester, M2 1DW (Tel 0161 834 7187) at a cost of £25.

A digital copy of the ES is available free by email ([EnvironmentalPlanning@avisonyoung.com](mailto:EnvironmentalPlanning@avisonyoung.com)). The entire Environmental Statement (Volumes 1, 2, 2a and 3) will be made available free via a download link provided by email on request. Copies of the accompanying Non-Technical Summary (NTS) are available free of charge, with hard copies available to be posted at a cost of £80 + VAT.

Should we not hear from you within 42 days we will presume you have no comments to make on the application.

Yours faithfully



Andrew Plant  
Divisional Manager - Planning & Development

It's all happening **IN HALTON**



It's all happening **IN HALTON**

**Halton Borough Council**  
Municipal Building, Kingsway, Widnes, WA8 7QF  
Telephone: 0303 333 4300 Fax: 0151 471 7302 [www.halton.gov.uk](http://www.halton.gov.uk)





*Please ask for: Andrew Evans Extn: 0151 511 7571 Quoting 22/00449/FUL*

Date: 01.09.2022

Dear Sir/Madam,

**TOWN AND COUNTRY PLANNING ACT 1990**

Application Number: 22/00449/FUL

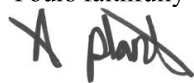
Retrospective application for cladding of existing steel frame structure to be used for the storage of agricultural machinery at Lenox Farm, Cattle Shed Ramsbrook Lane Hale Liverpool L24 5RP

The Council has received the above planning application and would welcome any comments you may wish to make. Should you wish to make any comments on the proposed development, would you please reply by e-mail to [dev.control@halton.gov.uk](mailto:dev.control@halton.gov.uk) within twenty one days of the date of this letter. The plans and supporting information can be viewed at :

<https://webapp.halton.gov.uk/planningAPPS/showCaseData.asp?CaseNo=22/00449/FUL>

Should we not hear from you within 21 days we will presume you have no comments to make on the application.

Yours faithfully



Andrew Plant  
Divisional Manager - Planning & Development

**It's all happening IN HALTON**

### **Summary for Hale Parish Council meeting 05<sup>th</sup> September 2022**

Report prepared month or period ending 05<sup>th</sup> September 2022 to coincide with the Hale Parish Council meeting and used incidents recorded from approximately two reporting months)

Hello again. I hope this report finds you all well. Remember this report is prepared for the Hale Village area of our beat and the stats relate to this area only. PC 30465 Debra Jackson (Area Beat Manager) and I cover the areas of Ditton, Hale Village and Halebank and we try to be as visible as we can when duties allow. Our Sergeant is 37078 Amanda Moore.

Debra and I will always try and be available for anyone on our areas to speak with and see the contact details below

As is almost always the case there will be numerous reports covering a very wide range of topics called to the police by members of the public, businesses, partner agencies other police force areas etc. so we highlight those that we feel are more relevant.

We have a number of domestic incidents, abandoned 999 calls, vulnerable person's reports, "Concerns for" reports and Intelligence reports, traffic issues connected with the A562, Drugs intelligence reports. Most of these kind of reports will not be highlighted here. We have had numerous calls and incidents created from certain addresses and these are not included individually. (Possible mental health social issues)

08<sup>th</sup> – 16<sup>th</sup> July 2022 Hesketh Road numerous complaints including Harassment, threats, unwanted contact etc.  
17<sup>th</sup> July 2022 Farm gates Within Way report of noise as if suspicious activity – I never did see this result!  
24<sup>th</sup> July 2022 Assist other agencies – ambulance needed police assistance – Pheasantfield  
27<sup>th</sup> July 2022 Possible attempt fraud to resident – small close in Hale – thankfully not completed (Vigilant resident)  
30<sup>th</sup> July 2022 Assistance to prevent a Breach of the Peace Kildare Close  
31<sup>st</sup> July 2022 Bailey's Lane Oglet Shore two males detained possibly stolen motorbike – Merseyside police incident  
01<sup>st</sup> August 2022 Ireland Road Concern for Safety – All in order  
5<sup>th</sup> August 2022 Brock Gardens Theft of a Motor Vehicle – recovered without damage soon after in Merseyside  
7<sup>th</sup> August 2022 Solar lights taken from garden on Pheasantfield  
08<sup>th</sup> August 2022 Theft of a Motor Vehicle – Not stolen – removed by the DVLA unpaid Road Tax  
08<sup>th</sup> August 2022 Concern for safety Cocklade Lane – All in order  
08<sup>th</sup> August 2022 Criminal Damage to sporting equipment fields rear of Hale Park  
10<sup>th</sup> August 2022 – Hesketh Road female asleep near garage or empty property. Arrested (was wanted)  
12<sup>th</sup> August 2022 Turton Close – Parking issue  
12<sup>th</sup> August 2022 Road traffic Collision – vehicle driver reporting hitting cyclist who never stopped Town Lane  
16<sup>th</sup> August 2022 Ramsbrook Lane report of damage only road traffic collision – no trace on arrival  
16<sup>th</sup> August 2022 Shore line Hale to Merseyside Dog incident initially dog with dog incident  
24<sup>th</sup> August 2022 Hale park nuisance mopeds no reg. plates and balaclava's worn  
24<sup>th</sup> August 2022 Concern for safety member of the public Church Rd to Lighthouse Lane – All in order  
26<sup>th</sup> August 2022 Car abandoned blocking footpath Hale Rd near Baileys Lane – removed by police to rota garage  
26<sup>th</sup> August 2022 report of six scrambler bikes Halegate Road toward Hale Village area  
02<sup>nd</sup> September 2022 Town lane person refusing to leave pub – moved and apologised before police arrived  
05<sup>th</sup> September 2022 Drugs warrant (cultivation or supply – executed Hale Road address – was Negative

I deal with double and single yellow line restrictions, school zig zags, solid white lines etc. across a number of our roads and I am keen to enforce for everyone's safety. Visits to Hale Park, Church Road and Bailey's Lane are done routinely.

Speed enforcement was carried out on Hale Road (Near Bailey's Lane) 02<sup>nd</sup> August 2022 for an hour from 1530hrs and no vehicles captured with the Trucam device, 30mph limit area. Enforcement is due to be carried out within the next few days on Ramsbrook Lane. Anyone with speeding concerns is encouraged to report such issues to us online – [www.cheshire.police.uk](http://www.cheshire.police.uk) (in the search bar type in "Speeding" and this will lead you to the reporting page. Visits have been made to the public houses, Places of faith and schools. Farms and farmers are checked along with businesses.

Could I ask any residents on our areas if they could complete the "Residents Voice" surveys?

If you want to complete these anonymous (to road or street name) surveys yourself you can go to our main website [www.cheshire.police.uk](http://www.cheshire.police.uk) and type in "Residents Voice" then follow the options for the survey which takes about four or five minutes to complete.

It would be nice if you were able to follow us on Ditton & Hale police Facebook account as I often put updates and news on there. Please do not report crime incidents to us via Social media or email

We have an Alert system which, if you sign up via <https://www.cheshirepolicealert.co.uk> you can choose to receive important messages from us (or other agencies you agree to) you will only receive what you agree to.

If you are interested in setting up any community watch groups such as Homewatch or even those on social media groups such as Whatsapp or Facebook then get in touch with us. Crime should be reported to the 101 telephone number (999 for emergencies) and some instances of less serious crimes can be reported online at [www.cheshire.police.uk](http://www.cheshire.police.uk)

I am able to arrange visits to any resident or business to discuss any police related issues and my email is [Stephen.Marnick@cheshire.police.uk](mailto:Stephen.Marnick@cheshire.police.uk)

We hope this report finds you well and remember if you have any concerns connected with policing on our areas make contact and we will do whatever we can to sort those issues for you.

PCSO 9489 Stephen Marnick

PC 30465 Debra Jackson

Sergeant 37078 Amanda Moore

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**St. Mary's Hale Churchyard**

1 message

22 September 2022 at 17:36

To Hale Parish Council.

I'm writing in my capacity as chair of the Parochial Church Council (PCC) of St. Mary's Church, with regards to the churchyard.

We have already been in communication with you in the recent past regarding the future of the churchyard and considerations we were taking to officially close it, meaning that there would be no new burial plots created in the churchyard (though existing plots could be used for burial) and that responsibility for the maintenance and upkeep of the churchyard would move to the Local Authority.

We put a hold on these considerations as we wanted to see if we could continue to maintain the churchyard but this is proving a challenging task.

Many on the Parish Council will be aware of the problems we are experiencing in the newer churchyard. When this churchyard was opened, the restrictions governing the decoration of the burial plots included not having edging stones as this would prevent an even mowing of the grass. Over time this restriction was ignored and edging stones used, making the use of lawn mowers impractical.

St. Mary's does not have the resources to maintain this churchyard in any way that is satisfactory either for the church or the parish which it serves and this is despite the wonderful contributions of volunteers who give so much of their time and resource to maintaining it.

In the past Hale Parish Council has supported the church in its maintenance of the new churchyard and we are writing to ask that you consider doing this again.

Ultimately, the churchyard is there for the benefit of the Parish - the communities of Hale and Halebank - and not St. Mary's.

If there is anyway you feel you are able to help or support us in this we would be most grateful to hear from you. We are happy to meet with you to discuss this if you feel that would be appropriate.

**Rev Roland Harvey**  
***Vicar of St Mary's Hale with Halebank,***  
***Rector of the Benefice of South Widnes***  
***Please note that Friday is my usual day off***

St Mary's Vicarage  
[2 Vicarage Close](#)  
[Hale Village](#)  
Liverpool  
L24 4BH

Check out my blog at [The Philosophical Rat](#)