



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ORDINARY MEETING OF HALE PARISH COUNCIL HELD AT HALE VILLAGE HALL ON MONDAY 16th MARCH 2026 AT 8.00pm

Attendance

Present: Cllr M Roberts, Cllr Trevaskis, Cllr P Lewis, Cllr A Hutchinson, Cllr J McNamara, Cllr G Wright and Cllr P Healey

In Attendance: The Clerk and One members of the public.

- 1. Apologies:** Received from Cllr C Anderson, Cllr C Williams. No apologies were received from Cllr B Cleary.
- 2. Declarations of Interest** – No Declarations were registered
- 3. Public Participation** – Cllr McNamara asked that an item regarding local river/water pollution be included on the Agenda for the April Parish Council meeting. Cllr Trevaskis agreed to do some research and report back to this Council in due course
- 4. Minutes of the Previous Meeting** - The minutes of the Ordinary Meeting held on 16th February 2026 were approved as a true and accurate record.

Proposed by Cllr J McNamara

Seconded by Cllr P Lewis

The Motion was approved

- 5. Accounts** - The reconciled bank statement and summary of receipts and payments for 5th November 2025 – 3rd March 2026 Were approved as a true and accurate record and comparison against budget (as attached)

Proposed by Cllr G Wright

Seconded by Cllr A Hutchinson

The Motion was approved unanimously

- 6. Invoice Sampling** – In line with financial regulation 2.2 The Council appointed member has checked and signed the reconciled account against original Unity Bank Statements and reported to the Parish Council any exceptions.

Proposed by Cllr G Wright

Seconded by Cllr A Hutchinson

The Motion was approved

- 7. Instant Access Account** – The reconciled bank statement and summary of receipts and payments for 5th November 2025 – 3rd March 2026 Were accepted as a true and accurate account

Proposed by Cllr G Wright

Seconded by Cllr M Roberts

The Motion was approved unanimously

- 8. Aerial Filming** - The Council resolved to propose a budget of £200 to cover the costs of a young drone pilot who has offered his services to create a promotional video for the village with a specific focus on Hale Village Carnival on June 13th 2026 and the features of Hale Village and the local shoreline.

Proposed by Cllr G Wright

Seconded by Cllr M Roberts

The Motion was approved unanimously

- 9. Easter Egg Hunt 2026** – Cllr P Lewis asked the meeting for assistance at the planned Easter Egg Hunt. It was agreed that two other Councillors and two volunteers in addition to the Clerk are available to help on the day. The Clerk was asked to contact the local Air Cadets for assistance in the hope they will be able to provide a number of cadets to assist. Cllr Lewis has acquired the services of a local resident to fulfil the roll of “Easter Bunny”. The resident will be asked about a DBS certificate and a document will be acquired if necessary.

- 10. Grant Application** – The Council were unclear about the requirement by Widnes Gymnastics Club and have asked for further information regarding the use of the funds before an award can be made.

- 11. Standing Orders** - This Item was deferred pending further discussion at a policy meeting

Proposed by Cllr J McNamara

Seconded by Cllr P Lewis

The Motion was approved unanimously

12. Financial Regulations - This Item was deferred pending further discussion at a policy meeting

Proposed by Cllr J McNamara

Seconded by Cllr P Lewis

The Motion was approved unanimously

13. Policies - This Item was deferred pending further discussion at a policy meeting

Proposed by Cllr J McNamara

Seconded by Cllr P Lewis

The Motion was approved unanimously

14. Assertion 10 (AGAR) - This Item was deferred pending further discussion at a policy meeting

Proposed by Cllr J McNamara

Seconded by Cllr P Lewis

The Motion was approved unanimously

15. Liverpool John Lennon Airport (LJLA) - Cllr McNamara reported on the recent activities at LJLA but stated that he had not attended a meeting since the previous Parish Council meeting and as a result he did not have any new information to impart. Concerns regarding the ongoing parking issues and the poor state of the area around Western Avenue were offered and it was noted that the area is often used for parking and waiting by taxi drivers and those collecting families and friends. Cllr McNamara volunteered to invite two of the managers to a future Parish Council meetings when concerns can once again be presented.

The Chair closed the meeting at 9:45 pm.