



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN THE COUNTY OF CHESHIRE



MINUTES OF THE ORDINARY MEETING OF HALE PARISH COUNCIL HELD AT HALE VILLAGE HALL ON MONDAY 20th OCTOBER 2025 AT 8.00pm

Present: Cllr M Roberts, Cllr A Hutchinson, Cllr Trevaskis, Cllr P Healey,
Cllr C Williams, Cllr G Wright and Cllr C Anderson

In attendance: The Clerk and Nine members of public were present

- 1. Apologies** – Apologies were received from Cllr J McNamara, Cllr P Lewis and Cllr B Cleary
- 2. Declarations of Interest** – No declarations of interest were registered.
- 3. Public Participation** – A local resident confirmed that the lighting of the Crib and Carol service will take place on 14th December on the forecourt of Hale Village Hall. The Vicar has confirmed and will liaise with Fr Ed from St Ambrose Church regarding organisation. As usual the service will process from St Mary's Church to the Village Hall at 5pm and then on to the car park of the Wellington Hotel.

Two Guildswomen informed the Council that they have found the original constitution of the Guildswomen and would like clarification about the selection of new deserving members. Cllr Trevaskis informed the meeting that as they are their own entity which isn't interlinked with the Parish Council and hasn't been since its formation in 1995. They are entitled to choose whoever they want based upon their own agreed criteria. The Parish Council is more than happy to support the awards at their annual Civic Service if requested. The Guildswomen will update their constitution to reflect their current situation going forwards.
A local member of the Village Hall Committee informed the meeting that in view of the legislation soon to be passed, the Village Hall should carry a professional "bleed Kit". He is happy to support the installation and will advise where the most economical purchase can be made.
- 4. Minutes.** – With a minor addition regarding the diarising of planned events at the beginning of each year, the minutes of the Ordinary Meeting of 15th September 2025 were approved as a true and accurate record

Proposed by Cllr C Anderson and Seconded by Cllr P Healey

The Motion was approved unanimously

5. **Accounts** – The reconciled bank statement and summary of receipts and payments for 3rd July 2025 – 5th September 2025 Were deferred until the November meeting

Proposed by Cllr M Roberts

Seconded by Cllr C Anderson

The Motion was approved unanimously

6. **Invoice Sampling** – In line with financial regulation 2.2 The Council appointed member has checked and signed the reconciled account against original Unity Bank Statements and reported to the Parish Council any exceptions.

Proposed by Cllr G Wright

Seconded by Cllr M Roberts

The Motion was approved

7. **Instant Access Account** – The reconciled bank statement and summary of receipts and payments for 3rd July 2025 – 5th September 2025 Were accepted as a true and accurate account

Proposed by Cllr M Roberts

Seconded by Cllr C Anderson

The Motion was approved unanimously

8. **Matter of Concern** – The Clerk advised the meeting about the response he received from PCSO S Marnick and invited a local resident to expand on what has happened since her initial approach to Cheshire Police for assistance with the increasing problem of anti-social behaviour she has been exposed to.

The resident explained how she feels that she has not been helped and that nothing has happened materially since her initial request. She is disappointed that a formal plan of action has not been arranged and once again asked for assistance.

Cllr Roberts arranged to speak to the resident after the meeting and will formulate a measured approach with her adding the Parish Council's influence to any further requests for assistance.

9. **PCSO Surgeries** – The remaining dates for Surgeries for 2025 supplied by PCSO Marnick were noted as :

2pm – 3pm Tuesday 11th November 2025

5pm – 6pm Thursday 18th December 2025

10. Remembrance Day 2025 – The Clerk advised that plans for Remembrance Sunday are well under way. All documents during the planning stage have been submitted for review and currently there are no outstanding matters to address

11. Bleed Kit – It was agreed that the Parish Council will purchase a professional “Bleed Kit” for installation in the Defibrillator Box on the Village Hall forecourt. A budget of £70 was agreed by members.

Proposed by Cllr A Hutchinson and seconded by Cllr Carol Anderson

The Motion was approved unanimously

12. Halloween Event – After examining the existing decorations and the useful existing equipment available It was resolved to increase the budget of £600 for the purchase of Pumpkins and food & drink (Consumables) for approximately 170 residents & children. An increased budget of £1000 for consumables with an additional provision for £300 for new decorations and re-usable items was agreed.

It was resolved that all Halloween assets should be recorded & held in lockable containers to ensure that none should go missing.

Proposed Cllr L Trevaskis

Seconded by Cllr A Hutchinson

The Motion was approved

13. Hale’s Got Talent – It was agreed to hold a preliminary meeting on Friday 24th October in the Village Hall at 11am.

Proposed Cllr M Roberts

Seconded by Cllr C Anderson

The Motion was approved unanimously

14. Hale Christmas Crib – It was agreed that the Christmas Crib will be installed prior to the Christmas Carol service on the Forecourt of Hale Village Hall. The Parish Council will take responsibility for installing the Baby Jesus in the Crib at midnight on Christmas Eve.

15. Liverpool John Lennon Airport (LJLA) – It was felt that Cllr McNamara would be better placed to inform the meeting about the new Cap 1616 arrangements, the LJLA Consultative Committee meeting on Friday 17th October and the request for a monitor by a local resident so the matter was deferred until November’s meeting

Proposed by Cllr Roberts and seconded by Cllr G Wright

The Motion was approved

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16. Part II – It was resolved to conduct a Part II session

Proposed by Cllr M Roberts and Seconded by Cllr C Anderson

The Motion was approved

Part II - Exclusion of the Press and Public

(Public Bodies (Admission to Meetings) Act 1960 Section 1)

The Council is recommended to pass the following recommendation in relation to the following items: “That, in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons arising from the nature of that business or of the proceedings.”

- i. **Budget** – A number of proposed Budget matters were considered and it was agreed to update the discussion documents for consideration at the November meeting