



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**MINUTES OF THE MEETING OF HALE PARISH COUNCIL
ACTING AS SOLE TRUSTEE OF HALE VILLAGE HALL
HELD ON TUESDAY 2nd SEPTEMBER 2025 AT 9.00pm
IN HALE VILLAGE HALL**

Present: Cllr Wright, Cllr Lewis, Cllr J McNamara, Cllr Healey, Cllr C Anderson

In attendance: Mr. Brian Hargreaves (Proper Officer) & 1 Member of the Public

- 1. Apologies** – Apologies were received from Cllr M Roberts, Cllr Trevaskis, Cllr Hutchinson - No apologies were received from Cllr Williams or Cllr Cleary
- 2. Declarations of Interest** – A declarations of interest in Agenda item 8 was received from Cllr Lewis
- 3. Public Participation** – No Matters were discussed
- 4. Minutes** – The draft minutes of the Meeting of Hale Parish Council as Trustee of Hale Village Hall on 14th July 2025 were approved and accepted as a true and accurate account.

Proposed by Cllr C Anderson and seconded by Cllr P Lewis

The Motion was approved

- 5. Accounts Required for Village Hall** – It was resolved to appoint Gibson Schofield Chartered accountants to produce audited accounts for submission to the Charity Commission on behalf of Hale Village Hall Charity

Proposed by Cllr J McNamara and seconded by Cllr C Anderson

The Motion was approved

- 6. Disabled Access for the Village Hall** - It was resolved to further defer this matter until the October meeting so comparable estimates can be acquired. Also to explore possible funding streams for the project once the application submitted to Liverpool John Lennon Airport by the Clerk has been considered

Proposed by Cllr J McNamara and seconded by Cllr G Wright

The Motion was approved

7. **Health & Safety** – It was agreed that the Clerk will contact the Bookings officer and ask her to inform regular users that the first aid equipment should only be used in the event of genuine injury. All injuries however small should be recorded in the accident book in the Village Hall foyer.

It was agreed that the Village Hall Management Committee will replenish the first aid box

Proposed by Cllr J McNamara and seconded by Cllr P Lewis

The Motion was approved unanimously

8. **Equipment Required for Caretaker** – It was agreed that a budget of £500 should be approved from the Capital Equipment budget for basic equipment to be used by the Caretaker

Proposed by G Wright and seconded by Cllr C Anderson

The Motion was approved unanimously

9. **Flower Boxes** – It was resolved that the Caretaker will examine the damaged flower boxes on the forecourt and estimate material costs to repair/replace damaged elements. Conservation area considerations will be taken into account. A plastic decking option should also be considered and brought back to this council for further discussion

Proposed by Cllr C Anderson and seconded by Cllr J McNamara

The Motion was approved

10. **Chairs** – It was resolved to obtain further estimates for replacement banqueting chairs for use in the Village Hall. Matching banqueting chairs are required urgently to promote the Village Hall Offering. A local resident with banqueting experience will supply some options with a price breakdown.

Proposed by Cllr J McNamara and seconded by Cllr M Roberts

The Motion was approved

11. **Wall Panels** – It was agreed to acquire up to date costing's for completing the installation of the soundproofing panels in the Village Hall. The panels should not be fitted at each end of the Hall and repainting those sections should be further considered dependent on costs. The Caretaker will inform the Clerk of current material costs. The Clerk will ask local contractors to supply quotations for the installation of the final 12 panels.

Proposed by Cllr P Lewis and seconded by Cllr C Anderson

The Motion was approved

12. New Member - It was agreed to advertise for the vacant position on the Village Hall Management Committee in the Autumn Newsletter.

The Chair closed the meeting at 9.45pm