



HALE PARISH COUNCIL
OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**DATED THIS FOURTEENTH DAY OF FEBRUARY 2024
MEMBERS OF HALE PARISH COUNCIL ARE HEREBY SUMMONED
TO ATTEND THE ORDINARY PARISH COUNCIL
MEETING OF HALE PARISH COUNCIL AT 7.30pm
ON THE NINETEENTH DAY OF FEBRUARY 2024
IN HALE VILLAGE HALL, HIGH STREET, HALE L24 4AE
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

Mr. Brian Hargreaves
Clerk and Responsible Financial Officer

Note to Councillors:

If you are unable to attend the meeting, please notify the Clerk of your apologies.

Please email: clerk@haleparishcouncil.gov.uk or call 07803611222

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

** Please note that anybody wishing to comment should raise their hand, wait to be acknowledged and should address the meeting through the Chair.*

MEETING AGENDA

1. **Apologies** - To Receive apologies for absence
2. **Declarations of Interest** - To Receive declarations of Interest
3. **Public Participation** – A period of public participation as set out in the “Note to Public” above.
4. **Minutes** – To agree the Minutes of the ordinary Meeting of Hale Parish Council on 22nd January 2024 as a true and accurate record
5. **Standing Orders** – Circumstances in recent months have demonstrated the challenges that arise from a lack of good governance. The watered down Standing Orders presented to this authority by the incumbent Vice Chairman and outgoing Chairperson are inadequate, and not in line with national model templates. It would appear the incumbent Vice Chairman and outgoing Chairperson have reworked the wording of the Council's prior documentation to protect their own interests and it is proposed to set up a working group to review Standing Orders to ensure that they are appropriate and 'fit for purpose' for the new administration moving forward. A small authority such as Hale Parish Council requires just as much governance as a larger authority, and Standing Orders should not be used by any member to obfuscate democracy.

Proposed by: Cllr Luke Trevaskis Seconded by: Cllr Catherine Williams

6. **Pensions** – At its meeting held on 27.4.20 the Council resolved the below. Members present and voting at the meeting included Cllr Mitchell, Cllr Cleary, Cllr Spargo, Cllr Kierman, Cllr Anderson, Cllr Trevaskis, Cllr Williams and Cllr Healey.

"The Council resolved to employ Freeman Brian Hargreaves on a fixed three month contract until such time that the Council is in a position to recruit. The Council resolved to use the approved contractual terms for the position outlining duties, remuneration, annual leave, hours of work, sick pay etc. The Council resolved to amend the mileage to £0.45 per mile."

At its meeting held on 20.7.20 that Council unanimously resolved the below. Members present included Cllr Mitchell, Cllr Spargo, Cllr Kierman, Cllr Williams, Cllr Trevaskis, and Cllr Healey.

"It was noted that the 3 month contract awarded to the current Clerk, Brian Hargreaves, on 1st May 2020 was due to end on 31st July and that the situation needed to be reviewed. A motion by Cllr Spargo to offer the Clerk a permanent contract was proposed and unanimously approved with an amendment that the Clerk should undertake all relevant training required for the position at the Parish Council's expense."

It was further agreed that the terms of the current contract would be issued to the Clerk with the inclusion of a formal annual appraisal to take place in future. The new contract would begin on 1 August 2020 and would be a permanent contract."

It should also be noted that in its meeting of 17.6.19 the Council resolved the below. Members present included Cllrs Trevaskis, Williams, Spargo, Wright, Healey, Hunter and Kierman.

"To confirm that the Village Hall Manager should be enrolled into the LGPS since he qualifies for auto enrolment into a pension scheme (Government Legislation) and his contract states that this is the Pension Scheme that will be offered to him.

It was resolved that Village Hall Manager should be enrolled into the LGPS as detailed above."

The contract of employment approved for all members of staff includes membership of the Local Government Pension Scheme. However, to date, the Council has not registered as an employer with the Cheshire Pension Fund for all employees to be included within the scheme. Therefore, employees have been unable to contribute to, and receive benefit from, a workplace pension scheme.

It is a legal requirement for eligible employees to be auto enrolled into a pension scheme. However, several attempts by some members to obfuscate this process has meant that employees have felt unable to reach a conclusion on this matter and felt pressured into opting out. The Council should not unfairly discriminate against employees who wish to remain in a pension scheme and it is against the law to pressure employees into relinquishing their rights to a workplace pension. It is recommended that the Council resolves this matter with haste, in line with the contracts of employment previously agreed by the authority, to reduce the risk of additional expense to local taxpayers arising from claims to Employment Tribunals for breach of contracts.

To resolve this, the Council is recommended to confirm that any eligible staff should be auto enrolled immediately into the Local Government Pension Scheme (Cheshire Pension Fund) if this is the pension scheme their contract states will be offered to them and that the Council processes any back pay owing to employees as a matter of urgency.

- 7. Suspension of Standing orders** – To suspend any current Standing Orders (in line with SO Section 26A) that may be required to permit the following two motions to be tabled, heard, voted upon, and are legally-binding. Proposed by Cllrs Roberts, Trevaskis, McNamara, Williams, Anderson and Wright

8. Election of Chair - To elect a Chairman of Hale Parish Council

9. Election of Deputy-Chair

Motion:

It has come to our attention, as undersigned members of Hale Parish Council, that Cllr B Cleary, the current Vice Chairman, has demonstrated behaviours inconsistent with the principles of respectful conduct and effective governance. These behaviours include instances of bullying, obfuscation of democracy, and an overbearing and oppressive attitude.

Furthermore, Cllr B Cleary has misrepresented facts on multiple occasions without apology, and displayed a lack of understanding of proper procedures and the legal framework governing council operations. This is evident in attempts to deny employees their rights to a workplace pension as outlined in their contracts.

Since assuming office as Vice Chairman (and Chairman of the Personnel Committee), there has been a notable increase in grievances from employees. Additionally, under the Vice Chairman's leadership of the Hale Village Hall Committee, there has been a concerning decline in income (-£10K) and increase in expenditure (+£6K), resulting in a significant deficit of £16K. Attempts to conceal this financial mismanagement have been made through proposals from the Vice Chairman to use the Council's reserves to plug any shortfalls. Such fiscal actions are negligent, will inevitably result in a depletion of all available funds, and could lead to the Council declaring bankruptcy, placing further financial strain on taxpayers in the forthcoming years.

The Vice Chairman's actions have contributed to a lack of progress and meaningful resolutions to pressing issues facing the council. Despite attempts to shift blame onto others, including deflecting responsibility on the outgoing Chairperson, it is clear that accountability and effective leadership have been lacking.

In light of these concerns, we, the undersigned, propose the immediate removal of Cllr B Cleary from the position of Vice Chairman. Furthermore, we suggest that the vacancy be filled by another member who demonstrates a commitment to upholding professionalism, integrity, and efficiency in council proceedings.

Proposed and Seconded by Cllrs Anderson, Wright, McNamara, Trevaskis, Williams and Roberts

10. Payments and Receipts - To receive and accept the list of payments and receipts made between 30th November 2023 and 31st January 2024 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed (See Attached)

11. Accounts - To receive the reconciled bank statement and summary of receipts & payments 30th November 2023 and 31st January 2024 and to accept them as an accurate record and comparison against budget (See Attached)

12. Budget & Precept 2024 – 2025

- i. To consider the Annual Budget & Precept for Hale Parish Council 2024 - 2025
- ii. To approve the Annual Budget for Hale Parish Council 2024 - 2025
- iii. To approve the Annual Precept for Hale Parish Council 2024 – 2025

13. Guildswomen – To receive any nominations from the Guildswomen working group for individuals to be considered to receive the honour of “Guildswoman”

14. Date of next Meeting - Monday 18th March 2024 at 7.30pm in Hale Village Hall



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**DRAFT MINUTES OF THE ORDINARY PARISH COUNCIL MEETING
OF HALE PARISH COUNCIL HELD IN HALE VILLAGE HALL
ON MONDAY 22nd JANUARY 2024 AT 7.30pm**

Present: Cllr Cleary, Cllr Brown, Cllr Healey, Cllr Anderson, Cllr Trevaskis,
Cllr Williams, Cllr Roberts, Cllr Lewis, Cllr McNamara

In attendance: The Clerk, PCSO Steve Marnick and Twenty Eight members of public
were also present

- 1. Election of Chairman** – Due to the resignation of the Chairman the deputy chairman prepared to chair the meeting as directed by the current standing orders. It was noted by Cllr Trevaskis that the election of a new Chairman should now take place and be overseen by the deputy. On that basis he proposed that the agenda be followed and a vote to install a new chairman should take place. This was seconded by Cllr Roberts.

The Deputy Chairman did not agree and would not accept the opinion of Cllr Trevaskis. He insisted that he was following the standing orders of Hale Parish Council and would continue to chair the meeting. Cllr Trevaskis informed the meeting that this was not a matter to be decided by standing orders, that it was in fact a legal matter covered by legislation and that the deputy Chairman was acting illegally.

Cllr Cleary refused to hear the voices of members and continued to Chair the meeting

- 2. Apologies** - There were no Apologies received by the Clerk
- 3. Declarations of Interest** – No Declarations of interest were received
- 4. Public Participation** – The Chair advised participants that he would be adhering strictly to the allotted time (3mins) permitted for each contributor.
 - i. A local resident enquired about the letter which was agreed at the previous meeting apologising to the Clerk for his suspension and advising him of his re-instatement. She said that it was her belief that residents should also be fully advised about the allegations made against the Clerk as there are residents who do not know the true facts and may have drawn wrong conclusions.

The chair said that he would write the letter of apology and send it to the Clerk. The matter will be addressed further in item 18 of this agenda

The resident went on to enquire about eight cancelled meetings in the previous year and stated that legally, meetings should be arranged and attended by the Clerk & members until they are found to be non-quorate by absence. At this point such a meeting can be cancelled by the Clerk.

- ii. A second resident made a statement regarding the Budget & Precept for 2024-25. He noted that a larger than usual budget would be required due to the cutbacks made in 2023-24 and highlighted the fact that the finance committee had “decimated” the precept in 2022/23 and as a result assisted funding of the Village Hall will be needed to replenish reserves to meet practitioners guidance. He insisted that the Hall cannot currently run on the hire income alone but that it needed to continue to have the infrastructure to provide a credible facility for the use of residents and hirers.

Cllr Cleary cited a number of what he called “vanity Projects” which he believed had been prioritised in previous years at considerable expense.

The resident noted that a saving of £14 (.26p per wk for band D property) per year had been achieved in 2023-24 but that it had contributed to the shortfall in the current years funding. In addition an increase in inflation of up to 11% had been experienced nationally and as a result the hall could face the prospect of closure. He went on to say that the three current staff had been diligent in their contribution and had worked, unpaid during the current difficulties. He asked that the staff be respected and considered when the budget is set.

Cllr Cleary stated that he believed that the Village Hall had received over £34 000 worth of funding since its opening and that it was unrealistic to continue supporting it. He stated that an attempt to employ outside advisors on a consultancy basis to assist with the management of the Hall had been resisted by members of the Council.

It was noted by another resident that prior to the Covid-19 Pandemic the Village Hall was close to balancing its finances but that the closure and reduced usage had impacted the situation severely

- iii. A request was made by a local shop keeper for the Parish Council to contact the landlord of the shops in Town Lane and ask him to arrange to clear the rubbish which has built up at the rear of the shopping area. It was estimated that it could cost up to £1000 if done by the current tenants which is unreasonable.

PCSO Steve Marnick was present at the meeting and announced that he would contact Halton Borough Council and ask for assistance with this matter.

5. **Minutes.** - The minutes of the Ordinary Meeting of 20th November 2023 were amended to record current bank signatories and the fact that jubilee funds had been re-allocated to purchase picnic benches for Hale Park and not for signage as previously thought. They were then approved as a true and accurate account.

Proposed by Cllr Lewis, seconded by Cllr McNamara

The Motion was approved

6. **Payments & Receipts** – Cllr Healey proposed that all payments and receipts for the period 8th September 2023 – 30th November 2023 are a true and accurate record. This was seconded by Cllr Lewis.

Cllr Cleary enquired about Payment ref: 35. The Clerk confirmed that an invoice had been received and that the payment had been processed.

The Motion was approved

7. **Accounts** – The reconciled bank statement and summary of receipts and payments for the period 8th September 2023 – 30th November 2023 were accepted as a true and accurate record and comparison against budget.

Proposed by Cllr McNamara, seconded by Cllr Healey

The Motion was approved

8. Committee's

- i. It was noted that the current Finance Committee which was formed in May 2022 has been ineffective and has not fulfilled its remit. It has not achieved any of the objectives set in overseeing finances and making recommendations to the full Council. It was agreed that there was no benefit having a separate committee and that it would be more appropriate to set up individual specific Parish Council meetings to address any financial issues.

It was proposed in a named vote to disband the Finance committee
Proposed by Cllr Healey and seconded by Cllr McNamara

In favour of dissolving the Finance Committee were Cllrs, McNamara, Brown, Cleary, Healey, Lewis

Against the proposal – Cllr Trevaskis, Cllr Roberts, Cllr Anderson

The Motion was approved

- ii. It was proposed to adopt the model terms of reference supplied by NALC for the staffing committee with two minor amendments

Cllr Trevaskis enquired about the availability of a handover file with any outstanding issues, such as grievances etc.

- iii. Members of the committee were agreed as follows - Cllrs. Lewis, Roberts, Anderson, Williams, Trevaskis, and McNamara

Proposed by Cllr Roberts and Seconded by Cllr Cleary

The Motions were approved

- iv. Cllr McNamara volunteered to represent the Parish Council at Liverpool John Lennon Airport consultative committee. The Clerk volunteered to accompany him when available.

9. Budget & Precept – The Clerk presented a Budget statement and accompanying figures for discussion. The presentation was challenged by some members of the Council and it was proposed that the deputy chair produce a comparable budget to discuss at a meeting in the next fortnight. The Clerk agreed to send over his templates for Cllr Cleary to use

10. Insurance Policy – The Clerk informed the meeting that during his absence through suspension the Parish council insurance policy had been automatically renewed by the broker to ensure continuity of insurance cover for the PC. It was proposed to ratify the policy renewal and continue cover.

Proposed by Cllr McNamara and seconded by Cllr Lewis

The Motion was approved

11. Remembrance Sign – It was resolved to permit installation of an additional silhouette sign on the memorial green as requested by HRBL.

Proposed by Cllr Roberts and seconded by Cllr Lewis

The Motion was approved

12. D-Day 80th Anniversary Celebrations 6th June 2024 – Cllr Roberts explained that he didn't currently have an update due to his workload. He agreed to prepare one for the PC meeting in February 2024.

13. Town Lane Development – It was noted that Cllr Trevaskis had submitted a representation on behalf of Hale Parish Council regarding the planning application in Town Lane.

14. Request from Halebank Parish Council – It was noted that it was now too late to support Halebank by submitting the draft objection letter to the proposed planning development 22/00423/OUTEIA written by Cllr Roberts as the development had already been approved

15. Bank Signatories

- i. It was noted that ex-Cllrs Mitchell and Wright have been removed from both of the Unity Trust bank accounts for the Parish Council and Village Hall
- ii. It was noted that Cllr Lewis has been approved as a signatory on both of the current Unity Trust Bank accounts for the Parish Council and Village Hall
- iii. It was noted that Cllr Roberts has been approved as a signatory on both of the current Unity Trust Bank accounts for the Parish Council and Village Hall
- iv. It was resolved to add Cllr McNamara to the list of approved signatories for both of the Unity Trust Bank accounts for both the Parish council and the Village Hall

Proposed by Cllr Anderson and seconded by Cllr Roberts

The Motion was approved

It was further agreed that the Clerk would enquire about putting Salary payments to all employees of Hale Parish Council and Hale Village Hall on standing orders.

16. Current Councillors terms of Office – the terms of office recorded on the Agenda were noted by the meeting.

17. Guildswomen – Cllr Williams announced that she currently has two nominees for consideration to receive the honour of Guildswoman of Hale Village. She apologised for not bringing the nomination forms with her and agreed to submit them to the Council as soon as possible.

18. Notification to Clerk – It was resolved that The deputy Chairman will write to the Clerk notifying him of the decisions made at the Parish Council meeting on 20th November 2023. The deputy Chairman said he hadn't been asked to undertake this task and that although he doesn't agree with the outcome of the decisions made at the meeting he would write to the Clerk

The deputy Chairman thanked everyone for attending and closed the meeting at 9.10 pm.

ACTION LIST

- 1. PCSO Marnick to contact HBC regarding rubbish at the rear of the shops in Town Lane**
- 2. Update TOR for Staffing Committee**
- 3. Cllr Cleary to produce Budget comparison**
- 4. Cllr McNamara to complete application forms for becoming a signatory for each bank account**
- 5. Cllr Roberts to update D-Day Commemorations**
- 6. Cllr Williams to supply nominees for Guildswomen award**

Hale Parish Council

Transactions for Hale Parish Council Unity Bank

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			24,324.76	
1	03/04/2023		Precept	Halton Borough C	37,000.00	61,324.76	03/04/2023
1	03/04/2023		Insurance	Hiscox	-280.56	61,044.20	03/04/2023
2	11/04/2023		Google Invoice	Google Ireland Ltc	-13.80	61,030.40	11/04/2023
3	02/05/2023		Insurance	Hiscox	-280.56	60,749.84	02/05/2023
2	05/05/2023		Vat Refund	VAT Refund	2,354.45	63,104.29	05/05/2023
4	09/05/2023		Google Invoice	Google Ireland Ltc	-13.80	63,090.49	09/05/2023
5	12/05/2023		Clerk Salary	Hale PC	-1,076.53	62,013.96	12/05/2023
6	12/05/2023		Easter Eggs/Sweets	Repayment	-314.02	61,699.94	12/05/2023
7	12/05/2023		Clerk Salary	Hale Parish Council	-326.67	61,373.27	12/05/2023
8	12/05/2023		Easter Eggs/Sweets	Valley Northern B&	-33.92	61,339.35	12/05/2023
9	12/05/2023		Clerks Expenses	Hale Parish Council	-10.00	61,329.35	12/05/2023
10	01/06/2023		Insurance	Hiscox	-280.56	61,048.79	01/06/2023
11	07/06/2023		Google Invoice	Google Ireland Ltc	-13.80	61,034.99	07/06/2023
12	21/06/2023		Room Hire	Hale Village Hall	-22.00	61,012.99	21/06/2023
13	21/06/2023		Donation	St Mary's Church	-750.00	60,262.99	21/06/2023
14	21/06/2023		Donation	Hale Village Gard	-500.00	59,762.99	21/06/2023
15	21/06/2023		Subscription	Chalc	-582.01	59,180.98	21/06/2023
16	21/06/2023		Room Hire	Hale Village Hall	-40.00	59,140.98	21/06/2023
17	21/06/2023		Payroll & Scribe	Scribe (Starboard	-414.72	58,726.26	21/06/2023
18	21/06/2023		Queens Jubilee Trees	Halton Borough C	-504.00	58,222.26	21/06/2023
19	21/06/2023		Decorations	Hale PC	-82.20	58,140.06	21/06/2023
20	21/06/2023		Repayment	CEF Electrics	-8.58	58,131.48	21/06/2023
21	21/06/2023		Clerk Salary	Hale PC	-1,076.33	57,055.15	21/06/2023
22	21/06/2023		Clerks Expenses	Hale PC	-10.00	57,045.15	21/06/2023
23	21/06/2023		Clerk Salary	Hale PC	-326.87	56,718.28	21/06/2023
24	30/06/2023		Bank Charges	Unity Bank	-18.00	56,700.28	30/06/2023
25	03/07/2023		Insurance	Hiscox	-280.56	56,419.72	03/07/2023
26	05/07/2023		Clerks Expenses	Clerk Expenses	-30.60	56,389.12	05/07/2023
27	05/07/2023		Room Hire	Hale Village Hall	-12.00	56,377.12	05/07/2023
28	05/07/2023		Clerk Salary	Hale Parish Council	-1,076.33	55,300.79	05/07/2023
29	05/07/2023		Clerk Salary	Hale Parish Council	-326.87	54,973.92	05/07/2023
30	05/07/2023		Clerks Expenses	Hale Parish Council	-10.00	54,963.92	05/07/2023
31	07/07/2023		Internet/Website	Google Ireland Ltc	-13.80	54,950.12	07/07/2023
32	25/07/2023		Clerk Salary	Hale Parish Council	-326.67	54,623.45	25/07/2023
33	25/07/2023		Clerk Salary	Hale Parish Council	-1,076.53	53,546.92	25/07/2023
34	25/07/2023		Clerks Expenses	Clerk Expenses	-10.00	53,536.92	25/07/2023
35	25/07/2023		Decorations	M T Sutton	-120.00	53,416.92	25/07/2023
36	25/07/2023		Internal Audit	JDH Business Ser	-597.00	52,819.92	25/07/2023
37	25/07/2023		Subscription	Chalc	-31.50	52,788.42	25/07/2023
38	25/07/2023		Clerk	York & Young Plur	-12.00	52,776.42	25/07/2023
39	25/07/2023		Donation	Hale Parish Council	-360.00	52,416.42	25/07/2023
40	01/08/2023		Insurance	Hiscox	-280.56	52,135.86	01/08/2023
41	07/08/2023		Google Invoice	Google Ireland Ltc	-13.80	52,122.06	07/08/2023
42	18/08/2023		Payroll & Scribe	DM Payroll Servic	-78.00	52,044.06	18/08/2023
43	18/08/2023		Subscription	Living Wage Foun	-79.20	51,964.86	18/08/2023
44	18/08/2023		Room Hire	Hale Village Hall	-18.00	51,946.86	18/08/2023
45	18/08/2023		Support	Risk Support Serv	-319.27	51,627.59	18/08/2023
46	18/08/2023		Support	Risk Support Serv	-297.00	51,330.59	18/08/2023
47	31/08/2023		Clerk Salary	Clerk Salary	-326.87	51,003.72	31/08/2023
48	31/08/2023		Clerk Salary	Clerk Salary	-1,076.33	49,927.39	31/08/2023
49	31/08/2023		Clerks Expenses	Clerk Expenses	-10.00	49,917.39	31/08/2023
50	01/09/2023		Insurance	Hiscox	-280.56	49,636.83	01/09/2023
51	07/09/2023		Google Invoice	Google Ireland Ltc	-13.80	49,623.03	07/09/2023
52	30/09/2023		Bank Charges	Unity Bank	-18.00	49,605.03	30/09/2023

Hale Parish Council

Transactions for Hale Parish Council Unity Bank

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
STARTING BALANCE						24,324.76	
53	02/10/2023		Insurance	Hiscox	-280.56	49,324.47	02/10/2023
54	06/10/2023		Google Invoice	Google Ireland Ltd	-13.80	49,310.67	06/10/2023
55	01/11/2023		Insurance	Hiscox	-280.56	49,030.11	01/11/2023
56	06/11/2023		Clerk Salary	Hale PC	-1,076.33	47,953.78	06/11/2023
57	06/11/2023		Clerk Salary	Hale PC	-1,076.53	46,877.25	06/11/2023
58	06/11/2023		HMRC	Hale PC	-326.87	46,550.38	06/11/2023
59	06/11/2023		HMRC	Hale PC	-326.67	46,223.71	06/11/2023
60	07/11/2023		Google Invoice	Google Ireland Ltd	-13.80	46,209.91	07/11/2023
61	07/12/2023		Google Invoice	Google Ireland Ltd	-13.80	46,196.11	07/12/2023
62	31/12/2023		Bank Charges	Unity Bank	-18.00	46,178.11	31/12/2023
63	02/01/2024		Insurance	Hiscox	-284.24	45,893.87	02/01/2024
64	05/01/2024		ICO	ICO	-35.00	45,858.87	05/01/2024
65	05/01/2024		Salary	Clerk Salary	-326.87	45,532.00	05/01/2024
66	05/01/2024		Clerks Expenses	Clerk Expenses	-10.00	45,522.00	05/01/2024
67	05/01/2024		Salary	Clerk Salary	-1,076.33	44,445.67	05/01/2024
68	05/01/2024	Invs 194, 235	Training	Chalc	-80.00	44,365.67	05/01/2024
69	05/01/2024		Remembrance Day Wreath	B Mitchell (Repayr	-25.00	44,340.67	05/01/2024
70	08/01/2024		Google Invoice	Google Ireland Ltd	-13.80	44,326.87	08/01/2024
71	08/01/2024		Election Costs	Halton Borough C	-3,096.06	41,230.81	08/01/2024
72	08/01/2024		First Aid Hire	P Turton (Training	-80.00	41,150.81	08/01/2024
73	08/01/2024		Clerk Salary	Hale Parish Counc	-326.87	40,823.94	08/01/2024
74	08/01/2024		Civic Service Expenses	A B Mitchell	-45.50	40,778.44	08/01/2024
75	08/01/2024		Clerks Expenses	Hale Parish Counc	-10.00	40,768.44	08/01/2024
76	08/01/2024		External Audit	PKF Accountants	-300.00	40,468.44	08/01/2024
77	08/01/2024		Clerk Salary	Hale Parish Counc	-1,076.33	39,392.11	08/01/2024
78	08/01/2024		Subscription	SLCC	-187.00	39,205.11	08/01/2024
79	08/01/2024		Subscription	Risk Support Serv	-319.27	38,885.84	08/01/2024
80	08/01/2024		Subscription	Living Wage Foun	-79.20	38,806.64	08/01/2024
81	12/01/2024		Repayment	Pat Lewis	-164.54	38,642.10	12/01/2024
82	29/01/2024		Clerk Salary	Hale PC	-321.34	38,320.76	29/01/2024
83	29/01/2024		Payroll & Scribe	DM Payroll Servi	-78.00	38,242.76	29/01/2024
84	29/01/2024		Clerk Salary	Hale Parish Counc	-1,081.86	37,160.90	29/01/2024
85	29/01/2024		Clerks Expenses	Hale Parish Counc	-10.00	37,150.90	29/01/2024
86	01/02/2024		Insurance	Hiscox	-284.11	36,866.79	01/02/2024
87	07/02/2024		Google Invoice	Google Ireland Ltd	-13.80	36,852.99	07/02/2024
CLOSING BALANCE						36,852.99	
Bank statement should show						£36,852.99	



Hale Parish Council

Current T1

60-83-01 20415507

Balance Available
36,852.99 GBP 36,852.99 GBP

Balances are correct as of 10:45 on 14 February 2024.

↓ Date	Description	Paid in	Paid out	Balance
07/02/24	Direct Debit (GOOGLE CLOUD EMEA) • 82385888G0NVJ5W31W		-13.80	36,852.99
01/02/24	Direct Debit (HISCOX) • HISCOX PIB 8187826		-284.11	36,866.79
29/01/24	Salary		-10.00	37,150.90
29/01/24	Salary		-1,081.86	37,160.90
29/01/24	B/P to: DM PAYROLL SERVICE • INV 3332		-78.00	38,242.76
29/01/24	B/P to: HMRC • 120/NA56329		-321.34	38,320.76
12/01/24	B/P to: Pat Lewis • REPAYMENT CIVIC		-164.54	38,642.10
08/01/24	B/P to: Living Wage Found. • INV 134973		-79.20	38,806.64
08/01/24	B/P to: Risk Support Serv. • INVOICE 1834		-319.27	38,885.84
08/01/24	Repayment SLCC SUBS REPAY		-187.00	39,205.11
08/01/24	Salary NOVEMBER SALARY		-1,076.33	39,392.11
08/01/24	B/P to: PKF Accountants • SB20232754		-300.00	40,468.44
08/01/24	Expenses EXPENSES PHONE		-10.00	40,768.44
08/01/24	B/P to: A B MITCHELL • REFUND CIVIC SERV.		-45.50	40,778.44

08/01/24	B/P to: HMRC • 120PA00288525 1806	-326.87	40,823.94
08/01/24	B/P to: Paul Turton • FIRST AID TRAINING	-80.00	41,150.81
08/01/24	B/P to: Halton B.C • INV 62204960	-3,096.06	41,230.81
08/01/24	Direct Debit (GOOGLE CLOUD EMEA) • 82385888GSX29Z7F14	-13.80	44,326.87
05/01/24	B/P to: A B MITCHELL • REFUND TT	-25.00	44,340.67
05/01/24	B/P to: Chalc • INV 194,235, 275	-80.00	44,365.67
05/01/24	Salary DEC SALARY	-1,076.33	44,445.67
05/01/24	Salary EXPENSES PHONE	-10.00	45,522.00
05/01/24	B/P to: HMRC • 120PA00288525 1806	-326.87	45,532.00
05/01/24	Direct Debit (ICO) • ZA607417	-35.00	45,858.87
02/01/24	Direct Debit (HISCOX) • HISCOX PIB 8187826	-284.24	45,893.87
31/12/23	Service Charge	-18.00	46,178.11
07/12/23	Direct Debit (GOOGLE CLOUD EMEA) • 82385888G5NOQUC1M6	-13.80	46,196.11

Hale Parish Council
RECONCILIATION - Hale Parish Council Unity Bank 07-02-2024

From Accounts	£36,852.99
Payments not cashed Add	
Receipts not entered Subtract	
<hr/>	
Statement should be	£36,852.99

Hale Parish Council

Summary of Receipts and Payments

14 February 2024 (2023-2024)

All Cost Centres and Codes

Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Asset Purchase				1,000.00		1,000.00	1,000.00 (100%)
2	Wellbeing Fund				5,000.00	2,539.93	2,460.07	2,460.07 (49%)
3	Guildswomen Working Group				100.00		100.00	100.00 (100%)
4	War Memorial Working Group				1,286.00	25.00	1,261.00	1,261.00 (98%)
5	Civic Service Working Group				500.00	210.04	289.96	289.96 (57%)
7	Legal/Consultation Fees				5,000.00		5,000.00	5,000.00 (100%)
8	Grants				1,500.00		1,500.00	1,500.00 (100%)
9	Training				1,000.00	160.00	840.00	840.00 (84%)
10	Insurance				3,000.00	2,344.03	655.97	655.97 (21%)
11	Web Site				750.00	151.80	598.20	598.20 (79%)
13	Audit				1,000.00	747.50	252.50	252.50 (25%)
14	Subscriptions/Advisory Bodies				2,000.00	1,773.53	226.47	226.47 (11%)
15	Staffing Including NI				20,000.00	14,032.00	5,968.00	5,968.00 (29%)
17	Administration				250.00	54.00	196.00	196.00 (78%)
18	Staff Allowances/Expenses				300.00	110.60	189.40	189.40 (63%)
19	Payroll & Scribe				750.00	501.60	248.40	248.40 (33%)
21	Election Costs				3,500.00	3,096.06	403.94	403.94 (11%)
22	Hall Hire (Rent)				500.00	92.00	408.00	408.00 (81%)
23	Vat							(N/A)
35	General Reserve				5,000.00		5,000.00	5,000.00 (100%)
SUB TOTAL					52,436.00	25,838.09	26,597.91	26,597.91 (50%)

Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
24	Precept	37,000.00	37,000.00					(0%)
25	Vat Recovered	2,354.45	2,354.45					(0%)
36	Refund							(N/A)
SUB TOTAL		39,354.45	39,354.45					(0%)

Summary

NET TOTAL	39,354.45	39,354.45	52,436.00	25,838.09	26,597.91	26,597.91 (28%)
V.A.T.				988.13		
GROSS TOTAL		39,354.45		26,826.22		