



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON MONDAY 9TH FEBRUARY 2026 AT 7.30pm

Present: Cllr P Lewis, Cllr J McNamara, P.Turton, A McNamara,
Cllr C Anderson, Cllr G Wright, M Fisher, Cllr M Roberts

In attendance: The Clerk and one three Member of the Public were present

1. **Apologies** – Apologies were received from N Thompson
2. **Declarations of Interest** – No declarations of interest were offered by members
3. **Public Participation** – No matters were discussed
4. **Minutes** – The minutes of the Hale Village Hall Management Committee Ordinary meeting on 12th January 2026 were approved and accepted as a true and accurate account.

Proposed by Cllr J McNamara and seconded by Cllr P Lewis

The Motion was approved

5. **Payments & Receipts** - The list of payments and receipts made between 19th December 2025 – 28th January 2026 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed were accepted by the committee

Proposed by P Turton and Seconded by Cllr J McNamara

The Motion was approved

6. **Accounts** – The reconciled bank statement and summary of receipts & payments 19th December 2025 – 28th January 2026 were accepted as an accurate record and comparison against budget.

Proposed by Cllr J McNamara and Seconded by Cllr G Wright

The Motion was approved

7. Health & Safety Working Group –

- i. **Maintenance Audit** – It was agreed that a working group consisting of P Turton, G Wright, J McNamara, Peter Lewis (Caretaker) and the Clerk will conduct a maintenance audit on Monday 23rd February 2026 at 11.00am
- ii. **Tree Maintenance** - it was agreed that the Clerk will contact Halton Borough Council open spaces regarding the pruning of trees surrounding Hale Village Hall. The Clerk will establish what permissions are required and what planning submissions are required for safety work and sympathetic management of the trees.
- iii. **Fire Extinguisher Training** – Paul Turton will make some enquiries and advise about the provision of fire extinguisher training.
- iv. **Pathway Lighting** – It was resolved to accept the estimate by Kenny Electrical Services (£440) to install new lighting along the pathway to the car park at the rear of Hale Village Hall and to replace the damaged/faulty light on the front elevation of the Village Hall.

8. Land at the Rear of Hale Village Hall – The clerk informed the meeting that he has had a telephone conversation with the agent at Savills who has advised that the Parish Council accept the terms offered recently in respect of the lease on the land in question. Once that relationship has been established she advised that there would very likely be an opportunity for the terms to be extended to satisfy the Parish Council's preference.

Two local residents were asked to offer their concerns in relation to this proposal. The Parish Council recognises and sympathises with the concerns they expressed but were at pains to inform the meeting that no plans for any form of development of the land has been established to date. It was noted that using the land as an “overspill” car park has been discussed but that concerns will be taken into consideration and residents will be informed at each stage before any decisions are taken by the Council.

9. Solar Panels – Cllr C Anderson agreed to contact the managing director of Vanguard Solar panels to establish what point we are actually at and report back regarding the registration of the Solar Panels with the electricity suppliers. The Clerk noted the difficulty he is experiencing communicating with the company and feels like he is being fobbed off.

10. Village Hall Website – The Clerk finally received the information required by the software developer to transfer the final parts of the new website over to his company. The new Village Hall Website is complete and will become operational shortly

11. Future Meeting – It was agreed that the next Village hall Management Meeting will take place on 9th March 2026 at 7.30pm