



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON MONDAY 9TH MARCH 2026 AT 7.30pm

Present: Cllr P Lewis, Cllr J McNamara, A McNamara, Cllr G Wright, M Fisher,
Cllr M Roberts

In attendance: The Clerk and one three Member of the Public were present

1. **Apologies** – Apologies were received from N Thompson, Cllr Anderson, P Turton, Cllr C Williams
2. **Declarations of Interest** – No declarations of interest were offered by members
3. **Public Participation** – No matters were discussed
4. **Minutes** – The minutes of the Hale Village Hall Management Committee Ordinary meeting on 9th February 2026 were approved and accepted as a true and accurate account.

Proposed by M Fisher and seconded by Cllr G Wright

The Motion was approved

5. **Payments & Receipts** - The list of payments and receipts made between 28th January 2026 and 24th February 2026 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed were accepted by the committee

Proposed by Cllr J McNamara and Seconded by Cllr P Lewis

The Motion was approved

6. **Accounts** – The reconciled bank statement and summary of receipts & payments 28th January 2026 and 24th February 2026 were accepted as an accurate record and comparison against budget.

Proposed by Cllr J McNamara and Seconded by Cllr P Lewis

The Motion was approved

7. Health & Safety Working Group –

- i. **Maintenance Audit** – A working group consisting of P Turton, G Wright, J McNamara, Peter Lewis (Caretaker) and the Clerk conducted a maintenance audit on Monday 23rd February 2026 at 11.00am. The report was attached and it was agreed that a proposal to address all the issues Identified should be submitted to the Trustee for approval.

Proposed by Cllr J McNamara and Seconded by Cllr P Lewis

The Motion was approved

- ii. **Tree Maintenance** – The Clerk is expecting a response from Halton B C open spaces in order to proceed with a planning application.
- iii. **Fire Extinguisher Training** – This item was deferred until Paul Turton returns from holiday.

Proposed by Cllr J McNamara and Seconded by Cllr P Lewis

The Motion was approved

8. Solar Panels – This item was deferred until Cllr Anderson returns from holiday.

Proposed by Cllr M Roberts and Seconded by Cllr G Wright

The Motion was approved

9. Village Hall Promotion – It was noted that the Bookings Officers efforts have realised an audience of over 1000 followers on Instagram. In addition it was acknowledged that in one 30 day period over 9000 views have been recorded as visitors to the site.

10. Future Meeting – It was agreed that the next Village hall Management Meeting will take place on 13th April 2026 at 7.30pm