



**HALE PARISH COUNCIL**  
OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



**DATED THIS TWENTY THIRD DAY OF MARCH 2022  
MEMBERS OF HALE VILLAGE HALL COMMITTEE  
ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING  
TO BE HELD IN HALE VILLAGE HALL, HIGH STREET,  
HALE, HALTON L24 4AE  
AT 7.30 PM ON THE TWENTY EIGHTH DAY OF MARCH 2022  
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

This meeting is to be held, adhering to the legislation of the Coronavirus Act 2020

**Note to Councillors:**

If you are unable to attend the meeting, please notify the clerk of your apologies either by e-mail [clerk@haleparishcouncil.gov.uk](mailto:clerk@haleparishcouncil.gov.uk) or telephone 07803611222.

A handwritten signature in black ink, appearing to be 'BH' followed by a stylized flourish.

**Mr. Brian Hargreaves**  
**Clerk and Responsible Financial Officer**

**Note to Public**

*Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.*

# MEETING AGENDA

1. **Apologies** - To receive apologies
2. **Declarations of Interest** - To receive declarations of interest.
3. **Minutes** - To review and approve the Minutes of The Ordinary Meeting 31<sup>st</sup> January 2022
4. **Public Participation** - To adjourn the meeting for a period of public participation.
5. **Payments & Receipts** - To receive and acknowledge as a true record the list of payments and receipts made between 12th January 2022 and 21<sup>st</sup> March 2022 as recorded in the cash book record which has been reconciled against the Bank statements to these dates, all payments having been made under Financial Regulation 6.4 as detailed below

214	11/01/2022	Hall Rental	J Johnson	90.00	14,087.40	11/01/2022
215	13/01/2022	Hall Rental	Christian Con UK	255.00	14,342.40	13/01/2022
120	13/01/2022	Intruder/Fire Alarm Maintenance	FIS Solutions	-43.00	14,299.40	17/01/2022
123	13/01/2022	Salary	Salary	-574.34	13,725.06	27/01/2022
122	13/01/2022	Salary	Salary	-395.20	13,329.86	27/01/2022
121	13/01/2022	Salary	Salary	-810.64	12,519.22	27/01/2022
124	14/01/2022	Water	Water Plus	-118.93	12,400.29	14/01/2022
217	17/01/2022	Hall Rental	Martin P&F Roys	10.00	12,410.29	17/01/2022
216	17/01/2022	Hall Rental	Ruth Nickson	20.00	12,430.29	17/01/2022
220	17/01/2022	Hall Rental	JL Smith	20.00	12,450.29	17/01/2022
218	17/01/2022	Hall Rental	C Fearon	90.00	12,540.29	17/01/2022
219	18/01/2022	Hall Rental	C Smith	50.00	12,590.29	18/01/2022
113	18/01/2022	Hall Internet/Wifi	BT Group	-44.94	12,545.35	18/01/2022
221	19/01/2022	Hall Rental	J Evans	110.00	12,655.35	19/01/2022
128	20/01/2022	Electricity	Scottish Power	-168.44	12,486.91	16/02/2022
222	21/01/2022	Hall Rental	C E Lyon	600.00	13,086.91	21/01/2022
223	24/01/2022	Hall Rental	Football Perform	40.00	13,126.91	24/01/2022
225	24/01/2022	Hall Rental	Activity Co.	56.25	13,183.16	24/01/2022
227	24/01/2022	Hall Rental	JL Smith	20.00	13,203.16	24/01/2022
224	24/01/2022	Hall Rental	L McCully	247.50	13,450.66	24/01/2022
226	24/01/2022	Hall Rental	Knitting Club	30.00	13,480.66	24/01/2022
125	24/01/2022	Rates	Halton BC	-73.51	13,407.15	24/01/2022
126	24/01/2022	Hall Maintenance	Plannet Plumbing	-138.00	13,269.15	24/01/2022
229	25/01/2022	Hall Rental	C Wheatley	40.00	13,309.15	25/01/2022
228	25/01/2022	Hall Rental	L A Flynn	60.00	13,369.15	25/01/2022
230	26/01/2022	Hall Rental	Ruth Nickson	5.00	13,374.15	26/01/2022
231	26/01/2022	Hall Rental	Ruth Nickson	20.00	13,394.15	26/01/2022
234	28/01/2022	Hall Rental	Football Perform	40.00	13,434.15	28/01/2022
233	28/01/2022	Hall Rental	L McCully	112.50	13,546.65	28/01/2022
232	28/01/2022	Hall Rental	K Clark	67.50	13,614.15	28/01/2022
236	31/01/2022	Hall Rental	Martin P&F Roys	20.00	13,634.15	31/01/2022
235	31/01/2022	Hall Rental	Ruth Nickson	20.00	13,654.15	31/01/2022
237	31/01/2022	Hall Rental	Francis Doyle	270.00	13,924.15	31/01/2022
238	31/01/2022	Hall Rental	JL Smith	20.00	13,944.15	31/01/2022
240	01/02/2022	Hall Rental	C Forbes	80.00	14,024.15	01/02/2022
239	01/02/2022	Hall Rental	C Wright	75.00	14,099.15	01/02/2022
141	01/02/2022	Intruder/Fire Alarm Maintenance	FIS Solutions	-90.00	14,009.15	14/03/2022
241	02/02/2022	Hall Rental	I Millea	45.00	14,054.15	02/02/2022
243	07/02/2022	Hall Rental	Christian Con UK	60.00	14,114.15	07/02/2022
242	07/02/2022	Hall Rental	Ruth Nickson	20.00	14,134.15	07/02/2022

245	07/02/2022	Hall Rental	Art Group (Cheq	260.00	14,394.15	07/02/2022
246	07/02/2022	Hall Rental	JL Smith	20.00	14,414.15	07/02/2022
244	07/02/2022	Hall Rental	Llana Mills	80.00	14,494.15	07/02/2022
127	07/02/2022	Cleaning Materials	Freemans Indust	-109.46	14,384.69	16/02/2022
248	08/02/2022	Hall Rental	Ruth Nickson	20.00	14,404.69	08/02/2022
247	08/02/2022	Hall Rental	SF Sweeney	60.00	14,464.69	08/02/2022
249	14/02/2022	Hall Rental	C Wheatley	20.00	14,484.69	14/02/2022
250	15/02/2022	Hall Rental	JL Smith	20.00	14,504.69	15/02/2022
251	15/02/2022	Hall Rental	JL Smith	30.00	14,534.69	15/02/2022
252	17/02/2022	Hall Rental	Activity Co.	75.00	14,609.69	17/02/2022
135	18/02/2022	Hall Internet/Wifi	BT Group	-44.94	14,564.75	18/02/2022
253	21/02/2022	Hall Rental	Ruth Nickson	20.00	14,584.75	21/02/2022
255	24/02/2022	Hall Rental	L McCully	292.50	14,877.25	24/02/2022
254	24/02/2022	Hall Rental	K Norbury	45.00	14,922.25	24/02/2022
129	25/02/2022	Salary	Salary	-574.14	14,348.11	28/02/2022
131	25/02/2022	Salary	Salary	-395.20	13,952.91	28/02/2022
132	25/02/2022	Salary	Salary	-485.33	13,467.58	28/02/2022
130	25/02/2022	Salary	Salary	-480.00	12,987.58	28/02/2022
256	28/02/2022	Hall Rental	L Burke	75.00	13,062.58	28/02/2022
260	28/02/2022	Hall Rental	Martin P&F Roys	20.00	13,082.58	28/02/2022
257	28/02/2022	Hall Rental	Ruth Nickson	20.00	13,102.58	28/02/2022
261	28/02/2022	Hall Rental	JL Smith	20.00	13,122.58	28/02/2022
258	28/02/2022	Hall Rental	H Molloy	60.00	13,182.58	28/02/2022
259	28/02/2022	Hall Rental	L & D Brady	90.00	13,272.58	28/02/2022
143	04/03/2022	Hall Internet/Wifi	BT Group	-44.94	13,227.64	18/03/2022
142	05/03/2022	Intruder/Fire Alarm Maintenance	FIS Solutions	-43.00	13,184.64	14/03/2022
262	07/03/2022	Hall Rental	Val Borlase	120.00	13,304.64	07/03/2022
263	07/03/2022	Hall Rental	Ruth Nickson	20.00	13,324.64	07/03/2022
264	08/03/2022	Hall Rental	JL Smith	20.00	13,344.64	08/03/2022
265	11/03/2022	Hall Rental	Hale Ladies	30.00	13,374.64	18/03/2022
140	11/03/2022	Hall Refund	K Clark	-67.50	13,307.14	14/03/2022
266	14/03/2022	Hall Rental	Hale Parish Cour	12.50	13,319.64	14/03/2022
267	15/03/2022	Hall Rental	JL Smith	20.00	13,339.64	15/03/2022
268	16/03/2022	Hall Rental	C Main	90.00	13,429.64	16/03/2022
269	18/03/2022	Hall Rental	Francis Doyle	225.00	13,654.64	18/03/2022
270	18/03/2022	Hall Rental	Francis Doyle	135.00	13,789.64	18/03/2022
271	21/03/2022	Hall Rental	Ruth Nickson	20.00	13,809.64	21/03/2022
<b>CLOSING BALANCE</b>					<b>13,809.64</b>	
<b>Bank statement should show</b>					<b>£ 13,809.64</b>	

## Unity Bank Statement 12<sup>th</sup> January 2022 – 21<sup>st</sup> March 2022

21-Mar-22 03:11 RUTH NICKSON	hale dance club	£20.00	£13,809.65
18-Mar-22 09:22 FRANCIS DOYLE	HVH-2020-370	£135.00	£13,789.65
18-Mar-22 09:22 FRANCIS DOYLE	HVH-2020-371	£225.00	£13,654.65
18-Mar-22 06:50 Transaction: Credit	9 ROOM HIRE	£30.00	£13,429.65
18-Mar-22 06:24 Direct Debit (BT GROUP PLC)	GP00340133-000041	-£44.94	£13,399.65
16-Mar-22 11:12 C Main	Chloe Main 23/04	£90.00	£13,444.59
15-Mar-22 08:37 SMITH JL	DANCEBOOTCAMP	£20.00	£13,354.59
14-Mar-22 06:45 B/P to: K Clark	HALE V HALL REFUND	-£67.50	£13,334.59
14-Mar-22 06:45 HALE PARISH COUNCI	INV HVH-354	£12.50	£13,402.09
14-Mar-22 06:39 B/P to: FIS Int Solutions	INV 57692	-£90.00	£13,389.59
14-Mar-22 06:37 B/P to: FIS Int Solutions	INV 57701	-£43.00	£13,479.59

08-Mar-22	03:15	SMITH JL	DANCEBOOTCAMP	£20.00	£13,522.59
07-Mar-22	10:59	RUTH NICKSON	hale dance club	£20.00	£13,502.59
07-Mar-22	12:58	V Borlase	HVH-2020-351	£120.00	£13,482.59
28-Feb-22	18:34	SMITH JL	DANCEBOOTCAMP	£20.00	£13,362.59
28-Feb-22	16:30	MARTIN P&F/ROYS	SOCIAL MORNING	£20.00	£13,342.59
28-Feb-22	13:10	BRADY L & D	HVH-2020-368	£90.00	£13,322.59
28-Feb-22	13:10	H Molloy	HVH-2020-365	£60.00	£13,232.59
28-Feb-22	06:54	SALARY	SALARY	-£480.00	£13,172.59
28-Feb-22	06:52	SALARY	SALARY	-£395.20	£13,652.59
28-Feb-22	06:47	SALARY	SALARY	-£485.33	£14,047.79
28-Feb-22	06:47	SALARY	SALARY	-£574.14	£14,533.12
28-Feb-22	10:39	RUTH NICKSON	hale dance club	£20.00	£15,107.26
28-Feb-22	03:10	BURKE L V01	LAURA BURKE	£75.00	£15,087.26
24-Feb-22	14:09	L McCully	HVH-2020-363	£292.50	£15,012.26
24-Feb-22	03:15	K Norbury	HVH-2020-329	£45.00	£14,719.76
21-Feb-22	10:40	RUTH NICKSON	hale dance club	£20.00	£14,674.76
18-Feb-22	06:25	Direct Debit (BT GROUP PLC)	GP00340133-000040	-£44.94	£14,654.76
17-Feb-22	03:18	ACTIVITY CO T/AS	HVH-2020-356	£75.00	£14,699.70
16-Feb-22	06:27	B/P to: Scottish Power Ele	183249010	-£168.44	£14,624.70
16-Feb-22	06:27	B/P to: Freemans Ind. Sup.	HALE VILLAGE HALL	-£109.46	£14,793.14
15-Feb-22	13:52	SMITH JL	PARTY 15TH FEB	£30.00	£14,902.60
15-Feb-22	03:26	SMITH JL	DANCEBOOTCAMP	£20.00	£14,872.60
14-Feb-22	11:52	WHEATLEY C	YOGA HVH 2020 350	£20.00	£14,852.60
14-Feb-22	03:12	RUTH NICKSON	hale dance club	£20.00	£14,832.60
08-Feb-22	13:32	SWEENEY SF	HVH-2020-359	£60.00	£14,812.60
07-Feb-22	18:34	SMITH JL	DANCEBOOTCAMP	£20.00	£14,752.60
07-Feb-22	06:47	Transaction: Credit	8 ROOM HIRE	£340.00	£14,732.60
07-Feb-22	18:34	CHRISTIAN CON UK	HVH-2020-361	£60.00	£14,392.60
07-Feb-22	12:53	RUTH NICKSON	hale dance club	£20.00	£14,332.60
02-Feb-22	16:03	I Millea	HVH-2020-362	£45.00	£14,312.60
01-Feb-22	18:36	FORBES C	HVH-2020-319	£80.00	£14,267.60
01-Feb-22	03:58	WRIGHT C	Hall Hire C Wright	£75.00	£14,187.60
31-Jan-22	18:36	SMITH JL	DANCEBOOTCAMP	£20.00	£14,112.60
31-Jan-22	10:33	FRANCIS DOYLE	HVH-2020-303	£270.00	£14,092.60
31-Jan-22	16:12	MARTIN P&F/ROYS	SOCIAL MORNING	£20.00	£13,822.60
31-Jan-22	11:33	RUTH NICKSON	hale dance club	£20.00	£13,802.60
28-Jan-22	12:42	FOOTBALL PERFORMAN	HVH-2020-358 (CIC)	£40.00	£13,782.60
28-Jan-22	11:43	L McCully	HVH-2020-353	£112.50	£13,742.60
28-Jan-22	10:32	K Clark	HVH-2020-325	£67.50	£13,630.10
27-Jan-22	06:28	SALARY	SALARY	-£574.34	£13,562.60
27-Jan-22	06:27	SALARY	HALE VILLAGE HALL	-£810.64	£14,136.94
27-Jan-22	06:26	SALARY	SALARY	-£395.20	£14,947.58
26-Jan-22	09:43	RUTH NICKSON	hale dance club	£20.00	£15,342.78
26-Jan-22	09:43	RUTH NICKSON	hale dance club	£5.00	£15,322.78
26-Jan-22	03:17	WHEATLEY C	YOGA HVH 2020 350	£40.00	£15,317.78
25-Jan-22	03:20	FLYNN LA	LYNDSEY FLYNN	£60.00	£15,277.78
24-Jan-22	18:34	SMITH JL	DANCEBOOTCAMP	£20.00	£15,217.78
24-Jan-22	14:53	B/P to: Plannet Plumbing	INV 25600	-£138.00	£15,197.78
24-Jan-22	14:53	B/P to: Halton BC Receipts	9000150012	-£73.51	£15,335.78
24-Jan-22	06:47	Transaction: Credit	7 ROOM HIRE	£30.00	£15,409.29
24-Jan-22	03:24	ACTIVITY CO T/AS	HVH-2020-322	£56.25	£15,379.29
24-Jan-22	14:51	L McCully	HVH-2020-347	£247.50	£15,323.04
24-Jan-22	14:51	FOOTBALL PERFORMAN	HVH-2020-349	£40.00	£15,075.54
21-Jan-22	09:33	LYON CE	HVH2020346	£600.00	£15,035.54
19-Jan-22	18:34	EVANS J	JEN EVANS 2ND APR	£110.00	£14,435.54
18-Jan-22	09:24	C Smith	Prom 14/7/22 5pm	£50.00	£14,325.54
18-Jan-22	06:25	Direct Debit (BT GROUP PLC)	GP00340133-000039	-£44.94	£14,275.54
17-Jan-22	18:35	SMITH JL	DANCEBOOTCAMP	£20.00	£14,320.48
17-Jan-22	13:03	FEARON C	26TH MARCH 2022	£90.00	£14,300.48
17-Jan-22	06:43	B/P to: FIS Int Solutions	INV 57545	-£43.00	£14,210.48
17-Jan-22	03:31	MARTIN P&F/ROYS	SOCIAL MORNING	£10.00	£14,253.48
17-Jan-22	03:09	RUTH NICKSON	hale dance club	£20.00	£14,243.48
14-Jan-22	06:24	Direct Debit (WATER PLUS)	6000422984	-£118.93	£14,223.48
13-Jan-22	15:40	CHRISTIAN CON UK	HVH-2020-334	£255.00	£14,342.41

6. **Flags/Flagpole** – To approve a budget for the purchase of a new Union Flag/Flags and to consider the installation of a second flagpole for supporting various organisations throughout the year.
7. **Village Hall Side passageway** – To approve the purchase of a weed membrane and stone chippings to alleviate the weed problems along the side of the Village Hall.
8. **Easter Egg Hunt** – To agree the scope and arrangements for the Easter event In Hale Park
9. **Social Media** – To consider approaching Tony Collins' Grandson to assist with keeping Village Hall Facebook & Website up to date
10. **Civic Service** – To discuss Village Hall arrangements for the Civic Service on 24<sup>th</sup> April 2022 - Cllr Spargo



# HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



## **DRAFT MINUTES OF ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON MONDAY 31<sup>st</sup> JANUARY 2022 AT 7.30pm**

Present: Cllr Wright, Cllr Trevaskis, Cllr Spargo, Cllr McNamara, Cllr Williams

In attendance: Mr Brian Hargreaves (Proper Officer) and four members of the Public

1. **Apologies** – No Apologies were received by the Clerk
2. **Declarations of Interest** – None were received
3. **Minutes** – The minutes of the ordinary meeting on 9<sup>TH</sup> November 2021 were accepted as a true record.

Proposed by Cllr Spargo Seconded by Cllr Trevaskis

**The Motion was approved**

#### **4. Public Participation –**

- i. **Item 12 on this Agenda** – A member of the Public raised concerns about the validity of the process for inclusion of additional members to Hale Village Hall Committee. These concerns were supported by Cllr Trevaskis who advised that approval of the motion was required by the Trustees at the February full Parish Council meeting. This would then require an amendment to the Trust Deed and approval by the Charity Commission before non-council members could be legally accepted as Village Hall Management Committee members.
- j. **Additional Car Park Lighting** – A resident raised concerns about the quality of the lighting at the rear of the Village Hall. The Clerk and Chair agreed to inspect and act upon the concerns

**k. Resident's Concern** – A resident raised concerns about a comment made by the Chair in a previous Village Hall Committee meeting. The comment eluded to the Parish Council having always contributed towards funding for the Village Hall. The resident explained that in previous years a grant application form had to be completed & approved by the full council prior to any support being offered. The resident took exception to the inference that the Village Hall has “Always” been supported by the Parish Council and ultimately the village Precept. In response the Chair and an additional member noted that since at least 2013 the Parish Council budget had committed to and accounted for supporting the Village Hall at some level on an annual basis.

- 5. Payments & Receipts** - The list of payments and receipts made between 12<sup>th</sup> October 2021 and 11th January 2022 as recorded in the cash book record which has been reconciled against the Bank statements to these dates, all payments having been made under Financial Regulation 6.4 as detailed were accepted as a true record.

Proposed by Cllr Wright Seconded Cllr McNamara

**The Motion was approved**

- 6. Utilities** – The Clerk presented a quotation summary supplied by Utility Aid which outlined comparative quotations from various Electricity suppliers. It was resolved to accept the proposed 3yr option offered by SSE in view of the current volatile situation and the acknowledgement that utility prices will not reduce any time soon.

Proposed by Cllr Williams and Seconded Cllr McNamara

**The Motion was approved**

- 7. Post Office** – The Chair briefed the meeting about the financial implications of his taking over the role of postmaster in a Post Office in Hale Village. He suggested that the option is cost prohibitive unless an established supermarket or similar outlet who already had available space and facilities should intergrate it with their existing business. It was suggested from the floor that the feasibility and availability of a temporary or “pop up” Post Office should be explored. Also the possibility of a “shared” option with the residents of Halebank who have

similar requirements to Hale Village. The Clerk agreed to contact Post Office counters as a first step to arrange a meeting in due course.

## **8. Capital Expenditure**

- i. **Acoustic Drapes** – this item was deferred to a future Village Hall Committee meeting.
- ii. **P.A. System** – this item was deferred to a future Village Hall Committee meeting.
- iii. **Strimmer** – Cllr Trevaskis suggested that an amendment be made to the original proposal and that £500 be approved for the purchase of a commercial style Strimmer in the interests of increased safety for the operative and also for the general public

Proposed by Cllr Trevaskis and Seconded Cllr Spargo

**The Motion was approved**

- iv. **Container Shelving** – It was proposed by Cllr Wright that a budget of up to £250 for the purchase of timber to provide substantial shelving within the shipping container at the rear of the Village Hall should be approved. This was seconded by Cllr McNamara

**The Motion was approved**

- 9. Defibrillator/First Aid training** – A local resident who has kindly offered to deliver Defibrillator and First aid training at cost for residents will arrange two sessions with 5 candidates attending each session as an initial offering. This will be fully funded as agreed by Hale Parish Council and session's will be arranged in conjunction with the Clerk. It was suggested by a resident that a nominal fee should be charged for subsequent courses to offset costs incurred by The Parish Council.

- 10. Village Hall Tariff** – The Tariff and T&C's of hire for Hale Village Hall were reviewed by the Committee. It was agreed that the term "local" was causing some confusion and that the use of the description of "not for profit" and "Charity" should be used in preference as they do not confuse the basis upon which the booking is taken or its functionality. This is opposed to a geographical consideration. It was proposed that the tariff be amended to the following which will take effect on 1<sup>st</sup> April 2022

## **Not for Profit/Charity Hire Rate**

**Not for Profit or Charity Hire Rate per Hr.....£11.00 per hour**

**Not for Profit or Charity Hire Rate per Day.....£220.00 per day**

## **Commercial Hire Rate**

### **Monday - Friday**

**Commercial Hire Rate per Hr.....£16.00 per hour**

**Commercial Hire Rate per Day.....£325.00 per day**

**Party Hire Rate (Min 4 Hrs).....£26.00 per Hour**

## **Commercial Hire Rate**

### **Saturday – Sunday**

**Commercial Hire Rate per Hr.....£18.00 per hour**

**Commercial Hire Rate per Day.....£375.00 per day**

**Party Hire Rate (Min 4 Hrs).....£28.00 per Hour**

## **Additional Services (all Times)**

**Additional Kitchen Hire (Full Use) .....£40.00**

**Cleaner & Caretaker.....£15.00 per Hour**

## **11. Village Hall Committee Meetings Schedule**

An amendment to the bi-monthly meeting dates was proposed. It was agreed to hold the Village Hall Annual Meeting on 30<sup>th</sup> May 2022.

**Monday 31<sup>st</sup> January 2022**

**Monday 28<sup>th</sup> March 2022**

**Monday 30<sup>th</sup> May 2022 – Annual Meeting**

**Monday 25<sup>th</sup> July 2022**

**Monday 26<sup>th</sup> September 2022**

**Monday 28<sup>th</sup> November 2022**

Proposed by Cllr Trevaskis and Seconded Cllr Spargo

**The Motion was approved**

**12. Village Hall Committee** – This item is deferred pending further actions by The Trustees

**13. Exclusion of Press & Public** – The public and press were excluded due to the confidential nature of business to be conducted.

- i. It was agreed that Cllr Trevaskis will forward relevant appraisal materials for Cllrs Spargo & Williams to arrange and undertake appraisals for the Village Hall employees. The format should be consistent with previous appraisals undertaken by Hale Parish Council.

Proposed by Cllr Trevaskis and seconded by Cllr Spargo

**The Motion was approved**

The Meeting was closed by the Chair at 9.30pm

**Hale Village Hall**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

22 March 2022 (2021-2022)

**Expenditure**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Telephone / Internet /website				800.00	494.41	305.59	305.59 (38%)
2	Water				500.00	659.36	-159.36	-159.36 (-31%)
6	Rates				300.00	73.51	226.49	226.49 (75%)
7	Subscriptions				400.00	436.18	-36.18	-36.18 (-9%)
8	Repairs & Maintenance				2,000.00	3,324.28	-1,324.28	-1,324.28 (-66%)
10	Refunds					287.50	-287.50	-287.50 (N/A)
11	Electricity				1,000.00	439.97	560.03	560.03 (56%)
12	Supplies/Covid-19				1,000.00		1,000.00	1,000.00 (100%)
13	Booking Officer				6,552.00	6,031.48	520.52	520.52 (7%)
14	Caretaker				5,803.20	4,734.00	1,069.20	1,069.20 (18%)
15	Cleaner				6,770.40	6,880.74	-110.34	-110.34 (-1%)
18	Insurance							(N/A)
21	Gas				1,000.00		1,000.00	1,000.00 (100%)
22	HMRC Tax					2,689.77	-2,689.77	-2,689.77 (N/A)
24	Capital Equipment					8,754.00	-8,754.00	-8,754.00 (N/A)
25	CCTV				2,500.00		2,500.00	2,500.00 (100%)
<b>SUB TOTAL</b>					<b>28,625.60</b>	<b>34,805.20</b>	<b>-6,179.60</b>	<b>-6,179.60 (-21%)</b>

**Income**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Room/Hall Hire	14,000.00	19,270.51	5,270.51				5,270.51 (37%)
17	Hale Parish Council	13,646.00		-13,646.00				-13,646.00 (-100%)
19	Refund							(N/A)
20	Grant - Covid		9,960.43	9,960.43				9,960.43 (N/A)
23	Transfer							(N/A)
<b>SUB TOTAL</b>		<b>27,646.00</b>	<b>29,230.94</b>	<b>1,584.94</b>				<b>1,584.94 (5%)</b>

**Summary**

<b>NET TOTAL</b>	<b>27,646.00</b>	<b>29,230.94</b>	<b>1,584.94</b>	<b>28,625.60</b>	<b>34,805.20</b>	<b>-6,179.60</b>	<b>-4,594.66 (-8%)</b>
<b>V.A.T.</b>					1,548.01		
<b>GROSS TOTAL</b>		<b>29,230.94</b>			<b>36,353.21</b>		