



HALE PARISH COUNCIL
OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DATED THIS NINETEENTH DAY OF APRIL 2023
MEMBERS OF HALE PARISH COUNCIL ARE HEREBY SUMMONED
TO ATTEND THE ORDINARY PARISH COUNCIL MEETING OF
HALE PARISH COUNCIL TO BE HELD AT 7.30pm
ON THE TWENTY FOURTH DAY OF APRIL 2023
IN HALE VILLAGE HALL, HIGH STREET, HALE L24 4AE
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.

This meeting is to be held, adhering to the legislation of the Coronavirus Act 2020

A handwritten signature in black ink, appearing to be 'B. Hargreaves'.

Mr. Brian Hargreaves
Clerk and Responsible Financial Officer

Note to Councillors:

If you are unable to attend the meeting, please notify the Clerk of your apologies.

Please email: clerk@haleparishcouncil.gov.uk or call 07803611222

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

MEETING AGENDA

1. **Apologies** - To Receive apologies for absence
2. **Declarations of Interest** - To Receive declarations of Interest
3. **Public Participation** – To adjourn the meeting for a period of public participation.

** Please note that anybody wishing to comment should raise their hand, wait to be acknowledged and should address the meeting through the Chair.*
4. **Minutes** – To approve the Minutes of the Ordinary Meeting of Hale Parish Council on 20th March 2023 as a true and accurate record
5. **Payments and Receipts** - To receive and accept the list of payments and receipts made between 13th March 2023 & 31st March 2023 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed (See Attached)
6. **Accounts** - To receive the reconciled bank statement and summary of receipts & payments 13th February 2023 & 31st March 2023 and to accept them as an accurate record and comparison against budget (See Attached)
7. **End of Year accounts** - April 1st 2022 – March 31st 2023 –To receive the reconciled bank statement and summary of receipts & payments and to accept them as an accurate record and comparison against budget
8. **AGAR Return 2022 – 2023** – To accept and approve the Annual Governance and Accountability statement for 2022/2023

9. Living Wage / Minimum Wage – To renew Hale Parish Council’s commitment to the real living wage as an accredited employer. To approve the fees for 2023 at £66.00.

10. Standing Orders & Financial Regulations – To agree the terms of reference and membership of a working group to review the current documents and update for approval at a future meeting.

11. Risk Management Scheme & Policy - To review current documents and adopt.

12. Members Code of conduct - To review current documents and adopt.

13. Receipt of Precept – To note receipt of £37000 which is the agreed precept for 2023 – 2024

14. Date of Next Meetings –

- i.** To approve the date of the next Parish Council meeting as 15th May 2023
- ii.** To approve the date of the Annual Parish Meeting for 2023 as 29th May