



HALE PARISH COUNCIL

Of the Halton Borough in the County of
Cheshire



VILLAGE HALL COMMITTEE

Minutes of Village Hall Committee Meeting
Held at the Village Hall on Wednesday 15 May 2019, 15.00 hrs.

Present

Cllr. Gary Wright Chairman
Cllr. Luke Trevaskis
Cllr Malcolm Spargo
VH Manager. Paul Daly

There were 3 members of the Public and 1 Hale Parish Councillor

Minutes from the last Meeting held on 4 April 2019

These were read and approved.

Issues Discussed as numbered on the agenda.

4. Consider and approve the Use of 'WIX' template for Hale Village Hall Website.

This was approved.

5. Approve payment for the boundary fence repairs to adjoining property.

Costs - Materials £113.00 plus vat, plus hire of a Skip, total cost of project £213.00 plus vat.

Approved.

6. Consider placement of a Storage Container at the rear of the Village Hall.

Costs would be investigated. The final type of storage unit either a container or a purpose made unit to be discussed at a later meeting.

7. Finance issues with obtaining actual Utilities costs.

Difficulties have been encountered with Scottish Power providing actual costs of consumption of Gas and Electricity since the Hall officially was handed over in September 2017. Water costs are estimated at £400.00 pa. Village Hall Manager agreed to progress immediately with the suppliers to agree starting and current consumption information for an account to be settled without further delay.

8. Darts Board.

It was agreed that the introduction of a Darts Board would have a number of potential drawbacks including damage to the floor. The item was deferred for further examination.

9. Site a refurbished Red British Telecom's Telephone Box

To be located at the front of Hall accommodating a Defibrillator. Estimated costs appeared excessive and required further examination. Item deferred to a future meeting.

10. *Supplies of General/Cleaning products from Freemans Ltd.*

It was agreed to have a nominated list of regularly used products from this source. An account would be set up.

11. *Appointments.*

The appointment of Steve Colland as a temporary caretaker until 27 May was agreed at a cost of £245.00 for holiday cover.

12. *Village Hall Manager's Report.*

Paul Daly the recently appointed Village Hall Manager presented his report for the month of April.

13. *Proposals to set up 'Friends of the Village Hall'.*

To have the benefit of services from a number of volunteers, undertaking various tasks within the Hall, thus saving potential expenditure. There were some necessary legal arrangements to be considered in conjunction with the Hall being under a separate 'Charitable Status', allowing this arrangement to be operated satisfactorily. Further examination would follow, Paul Daly to seek some advice from LCVS and others, on how we could potentially proceed.

14. *Hall Cleaning Standards.*

Problems have occurred with parts of the Hall not be cleaned properly. Paul Daly has undertaken an investigation and provided comprehensive proposals for a cleaning schedule, this was agreed.

15. and 16. *Planned expenditure for 2019.*

It was agreed that until we establish our liabilities for outstanding Utilities costs, we would defer any potential projects until a later date.

17. *Sound Deadening problems in the Main Hall.*

There were no easy solutions. Previous offers of assistance to try to overcome these difficulties will continue details to be reported back at future meetings.

18. *Minor improvements to Kitchen.*

This will be deferred to a future meeting once we have established our liabilities.

19 *Next Meeting.*

This will be held on 17 June at 16.00 in the Village Hall.