



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**DATED 29th DAY OF JANUARY 2026
MEMBERS OF HALE PARISH COUNCIL ACTING AS
SOLE TRUSTEE OF HALE VILLAGE HALL
ARE HEREBY SUMMONED TO ATTEND AN ANNUAL MEETING
TO BE HELD IN HALE VILLAGE HALL,
HIGH STREET, HALE, HALTON L24 4AE
ON THE 9th DAY OF FEBRUARY 2026 AT **8.30pm**
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

A handwritten signature in black ink, appearing to be 'BH' followed by a stylized flourish.

Mr. Brian Hargreaves
Clerk and Responsible Financial Officer

Note to Councillors:

If you are unable to attend the meeting, please notify the clerk of your apologies either by e-mail clerk@haleparishcouncil.gov.uk or telephone 07803611222.

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

** Please note that anybody wishing to comment should raise their hand, wait to be acknowledged and should address the meeting through the Chair.*

MEETING AGENDA

- 1. Apologies** - To receive apologies
- 2. Declarations of Interest** - To receive declarations of interest.
- 3. Public Participation** – A period of public participation as set out in the “Note to Public” above
- 4. Minutes** –
 - i. To consider the Draft minutes of the Ordinary meeting of Hale Parish Council acting as sole Trustee on 12th January 2026 and to record as a true and accurate record.
- 5. Health & Safety** –
 - i. To receive any recommendations and to consider any proposals submitted by the Village Hall Management Committee
- 6. Land at the Rear of Hale Village Hall** – to further discuss the response by the landlord Savills and to agree a course of action



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**DRAFT MINUTES OF THE MEETING OF HALE PARISH COUNCIL
ACTING AS SOLE TRUSTEE OF HALE VILLAGE HALL
HELD ON MONDAY 12TH JANUARY 2026 AT 9.00pm
IN HALE VILLAGE HALL**

Present: Cllr M Roberts, Cllr Wright, Cllr P Lewis, Cllr J McNamara,
Cllr C Anderson

In attendance: Mr. Brian Hargreaves (Proper Officer) & 1 Member of the Public

1. **Apologies** – Apologies were received from Cllr L Trevaskis, Cllr C Williams & Cllr A Hutchinson . No apologies were received from Cllr P Healey or Cllr B Cleary
2. **Declarations of Interest** – No declarations of interest were received
3. **Public Participation** – No Matters were discussed
4. **Minutes** – The draft minutes of the Meeting of Hale Parish Council as Trustee of Hale Village Hall on 10th November 2025 were approved and accepted as a true and accurate account.

Proposed by Cllr G Wright and seconded by Cllr J McNamara

The Motion was approved

5. Health & Safety –

- i. It was resolved to accept the recommendation to form a working party and to conduct a maintenance audit

Proposed by Cllr J McNamara and seconded by Cllr P Lewis

The Motion was approved unanimously

- ii. It was agreed that the Clerk should instruct JR Brickwork Construction to carry out the refurbishment of the side pathway and rear car park at the Village Hall at a cost of £3780

Proposed by Cllr M Roberts and seconded by Cllr J McNamara

The Motion was approved unanimously

- 6. Chairs** – It was resolved to accept the recommendation from the Village Hall Management Committee and to purchase 150 new Stacking Chairs in blue from SAB East Anglia at a cost of £3390 inc Vat and delivery.

Proposed by Cllr J McNamara and seconded by Cllr G Wright

The Motion was approved

- 7. Next Meeting** – It was agreed to hold the next Meeting of the Trustee on Monday 9th February 2026 at 8.30pm

The Chair closed the meeting at 9.30pm

DRAFT