

# HALE PARISH COUNCIL

**Of the Halton Borough in the County of Cheshire**

**Members of the**

**The Civic Service and War Memorial Committee are summoned to a meeting be held on  
Monday 2nd September at 4:00pm**

**HALE VILLAGE HALL, HIGH STREET, HALE VILLAGE, L24 4AE**

TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA

**Note to Councillors:**

If you are unable to attend the meeting, please notify the clerk of your apologies

either by email [clerk@haleparishcouncil.gov.uk](mailto:clerk@haleparishcouncil.gov.uk) or telephone 01772 733829

**Note to Public:**

Members of the public wishing to address the Council should note that they must advise the clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Council. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the clerk to request the item be discussed at a future parish council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

**MEETING AGENDA**

**HALE VILLAGE HALL**

**MONDAY 2 SEPTEMBER 2019 at 4.00pm**

1. **To record apologies for absence**
2. **Declarations of Members’ Interests**
3. **Confirm the minutes of the meeting held on Monday 15 July 2019 at 5.30pm.**
4. **To consider questions/statements from the public which have been submitted to the Chair prior to the meeting and with restricted air time of 3 minutes**.
5. **To elect the Chairman and Vice Chairman**
6. **Confirm that the invitation to the event has been sent out on Friday 23 August to the list of names of those expected to be invited to this ceremony and also consider any other names that should receive this invitation.**
7. **To decide the final format of the service at St. Mary’s Church and Hale Village Hall to be presented to the new Vicar and all other parties**
8. **To confirm the reading’s at the church service**
9. **To confirm the arrangements with Cheshire Police for car parking at the Church and Village Hall**
10. **To confirm on refreshments, drinks, table linen and flowers with their costs**
11. **To confirm the invitation to The Merseywave Choir and the arrangements for their concert and refreshments.**
12. **To confirm the cost of the hall and kitchen hire**
13. **To confirm the date of the next meeting**