



HALE PARISH COUNCIL
OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DATED THIS TWENTY-SECOND DAY OF MAY 2020

MEMBERS OF HALE VILLAGE HALL COMMITTEE ARE HEREBY SUMMONED TO ATTEND AN EXTRA-ORDINARY MEETING TO BE HELD AT 6PM ON THE TWENTY-EIGHTH DAY OF MAY 2020 TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.

This meeting is to be held remotely, adhering to the legislation of Coronavirus Act 2020.

The meeting will be accessible to members of the public via the internet of telephone. For instructions on how to access the meeting, please email Brian Hargreaves (Parish Clerk) on clerk@haleparishcouncil.gov.uk or call 07803611222.

Cllr Catherine Williams

Cllr Luke Trevaskis

Note to Councillors:

If you are unable to attend the meeting, please notify the clerk of your apologies either by e-mail clerk@haleparishcouncil.gov.uk or telephone 07803611222.

Note to Public:

Members of the public wishing to address the Council should note that they must advise the clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Council. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the clerk to request the item be discussed at a future parish council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council or the appropriate body.

MEETING AGENDA

1. To receive apologies.
2. To receive declarations of interest.
3. To adjourn the meeting for a period of public participation.
4. To consider the benefits of purchasing a smart phone for use by the bookings officer and associated costs.
5. To note that the Parish Clerk has applied for a grant of £10,000, offered to Hale Village Hall charity as a ratepayer in response to Covid-19.

6. To consider suggestions regarding the scope of works to be completed to the front of Hale Village Hall and agree actions and costs.
7. To consider whether or not to return all monies to hirers cancelling bookings due to Covid-19.
8. To consider the sale of the unused galvanised gate at the front of Hale Village Hall.
9. To discuss the hire charges for meeting room one and meeting room two and consider whether or not these charges should be revised to encourage an increased level of usage.
10. To consider resolution to exclude the public and press under the Public Bodies (Admission to Meetings Act) 1960 on the grounds of the confidential nature of the business to be transacted.
11. To consider staffing matters and agree all actions relating to employment. To discuss the roles of cleaner, caretaker, lengthsman and bookings officer. To consider which roles are required and whether any need to be re-advertised or appointments can be made by resolution of the Committee.
9. To consider grant that has been awarded to Hale Village Hall and agree any necessary actions.