



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF ANNUAL MEETING OF THE TRUSTEES OF HALE VILLAGE HALL HELD ON MONDAY 28TH JUNE 2021 AT 7.30pm

Present: cllr Williams, cllr Trevaskis, cllr Kierman, cllr Spargo, cllr Wright, cllr Cleary, cllr Healey, cllr Mitchel, cllr Banks

In attendance: Mr Brian Hargreaves (Proper Officer) & 8 Members of the Public

1. **Apologies** – Cllr Anderson registered her apologies
2. **Declarations of Interest** – No declarations of interest were received
3. **Minutes** – The minutes of the ordinary meeting on 23rd March 2021 were accepted as a true record.

The motion was proposed by Cllr Spargo and seconded by Cllr Wright.

The Motion was approved

4. **Terms of Reference** – An updated version of the Terms of Reference for Hale Village Hall Committee Including the addition of Cllr Banks to the Management Committee was proposed by Cllr Trevaskis and seconded by Cllr Kierman

The Motion was approved

5. Public Participation –

- i. The Chairman of Merseywave Choir made representations in respect of Items 9 and 11 on this Agenda. It was resolved to review the current charge rate being applied to the bookings undertaken by the choir and to take into consideration the fact that the choir is a local organisation. The Chairman advised that item 11 would be addressed later in this Agenda.
- ii. A local resident expressed her concerns about the proposed level of expenditure by Hale Village Hall Management Committee in item 11 on this agenda. The Chairman advised that this matter would be addressed in Item 11.

- 6. Finances – It was resolved to accept the financial statement for year ending 31st March 2021.**

The motion was proposed by Cllr Spargo and seconded by Cllr Wright

The Motion was approved

- 7. Authorisation for Payments (Unity Bank) –** Consideration was given to the current system for authorising payments on Unity Trust Bank. It was proposed that Cllr Banks should be added to the list of signatories allowing an increase in availability to approve payments and assisting the Clerk in making important payments on time.

The motion was proposed by Cllr Spargo and Seconded by Cllr Wright

The Motion was approved

- 8. Re- Opening -** It was noted that Hale Village Hall re-opened for business on 17th May 2021 whilst continuing to adhere to government guidance during the Covid-19 pandemic.
- 9. Hall Hire Tariff -** It was resolved to review the current room hire tariff for Village Hall hire in November 2021. An exercise to streamline the system and eliminate any ambiguity for hirers will be undertaken by the Management Committee.

The motion was proposed by Cllr Trevaskis and seconded by Cllr Spargo

The Motion was approved

- 10. Proposal -** It was resolved to reject the proposal submitted by a local organisation for a café and preventative service offering.

Cllr Williams proposed that the submission should be rejected and this was seconded by Cllr Spargo

The Motion was approved

11. Capital Expenditure

- i. Storage Shed from Costco –** It was resolved to explore the merits of the previously identified polyurethane shed available from Costco. Consultation between Cllr Wright and a local resident will take place in a two week period to establish what form the additional storage required will take. Concerns were raised by the resident regarding its safety, potential flammability and toxicity if set alight.

ii. **Public Address System & Sound proofing** - It was resolved to remove this item from the Agenda due to the extent of the considerations required and a need to address this as a single item at a future meeting. A proper feasibility assessment should take place with cost consideration and further quotations and funding being sought in the meantime.

iii. **Increased Benches & Seating** – This item was deferred until a future meeting

The Chairman advised that due to a reduction in staffing as a result of the Covid-19 restrictions and the benefit of the contribution made by the Government backed furlough scheme additional unanticipated funding is available. In addition to this a number of unforeseen Government support grants have been received during the lockdown period making the financial position substantially better. The Chairman explained that all budgeting considerations are being observed.

A motion to amend the proposal for a budget of £10000 to purchase selected items for the enhancement of the facilities at Hale Village Hall to £5000 and to defer item 11(ii) for further discussion was proposed by Cllr Trevaskis and seconded by Cllr Williams

The Motion was approved

12. **Additional Committee Members** – It was resolved to advertise for additional non-council members for Hale Village Hall Management Committee. It was agreed that advertising should take a number of appropriate forms including Social Media, Newsletter/Report and distributed literature such as flyers & leaflets to be considered.

The motion was proposed by Cllr Trevaskis and seconded by Cllr Spargo

The Motion was approved

The Chairman closed the Meeting at 9.00pm