



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ORDINARY MEETING OF HALE VILLAGE HALL MANAGEMENT COMMITTEE HELD AT HALE VILLAGE HALL ON MONDAY 10TH NOVEMBER 2025 AT 8.00pm

Present: Cllr M Roberts, Cllr P Lewis, P. Turton, Cllr G Wright, N Thompson

In attendance: The Clerk and one Member of the Public were present

- 1. Apologies** – Apologies were received from Cllr C Anderson, Cllr J McNamara, A McNamara, M Fisher by the Clerk
- 2. Declarations of Interest** – No declarations of interest were offered by members
- 3. Public Participation** – No matters were offered for discussion.
- 4. Minutes** – The minutes of the Hale Village Hall Management Committee Ordinary meeting on 13th October 2025 were approved and accepted as a true and accurate account.

Proposed by P Turton and seconded by N Thompson

The Motion was approved

- 5. Payments & Receipts** – The list of payments and receipts made between 30th September 2025 – 28th October 2025 as recorded in the cash book record which has been reconciled against the Bank statement to these dates as a true record, all payments having been made under Financial Regulation 6.4 as detailed were accepted by the committee

Proposed by N Thompson and Seconded by Cllr M Roberts

The Motion was approved

- 6. Accounts** – The reconciled bank statement and summary of receipts & payments 18th August 2025 – 30th September 2025 were accepted as an accurate record and comparison against budget.

Proposed by N Thompson and Seconded by Cllr M Roberts

The Motion was approved

- 7. Health & Safety Working Group** – The Clerk informed the meeting that once again the maintenance records updated by the Caretaker were found to be up to date and all in order. Members of the Health & Safety working group will meet up with the auditor from Worknest to oversee the annual safety audit on 13th November 2025 and a further update will be given after that meeting.

- i. **Martyns Law** - Paul Turton gave an account of what can be expected in respect of the requirements for the Village Hall in order to comply with Martyns Law which is expected to become legislation shortly. As this is unknown territory for the management Committee the Clerk will seek advice from Worknest, our insurers and from ACRE.

8. **Lift Repair** – It was agreed that the quotation received from Classic lifts was overly expensive. The Clerk will consult with a local retired lift engineer and attempt to get a cheaper quote for the work required. If it is not possible to have the repairs completed at a lesser cost the Clerk will use his delegated authority to approve the work as quoted by Classic Lifts.

Proposed by Cllr G Wright and seconded by Cllr M Roberts

The Motion was approved

9. **Illegal Bus Stop Parking**– It was agreed that this item should be transferred over to the full Parish Council Meeting on 17th November.

Proposed by Cllr M Roberts and seconded by Cllr G Wright

The Motion was approved

10. **Solar Panels** – The Clerk informed the meeting that although he is still receiving a response from Vanguard renewables he is waiting for a report from the Managing Director and will further update the Management Committee at the meeting in January.

11. **Christmas Decorations** – Paul Turton expressed a need for the committee to check the existing Christmas decorations. It was resolved that the Caretaker will identify all the existing Christmas decorations and N Thompson will make a list of items available for use. At that point a decision to purchase more decorations will be considered.

12. **Next Meeting** – It was agreed that the next Village Hall Management Committee meeting will take place at 8pm on Monday 12th January 2026

Proposed by Cllr M Roberts and seconded by Cllr G Wright

The Motion was approved