



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**DATED THIS FOURTEENTH JUNE 2021
MEMBERS OF HALE PARISH COUNCIL
ARE HEREBY SUMMONED TO ATTEND AN ANNUAL MEETING
OF THE TRUSTEES OF HALE VILLAGE HALL
TO BE HELD IN HALE VILLAGE HALL, HIGH STREET,
HALE, HALTON L24 4AE
AT 7.30 PM ON THE TWENTY EIGHTH JUNE 2021
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

This meeting is to be held, adhering to the legislation of the Coronavirus Act 2020

Note to Councillors:

If you are unable to attend the meeting, please notify the clerk of your apologies either by e-mail clerk@haleparishcouncil.gov.uk or telephone 07803611222.

A handwritten signature in black ink, appearing to read 'B. Hargreaves'.

**Mr. Brian Hargreaves
Clerk and Responsible Financial Officer**

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

MEETING AGENDA

- 1. Apologies** - To receive apologies
- 2. Declarations of Interest** - To receive declarations of interest.
- 3. Minutes** - To review and approve the Minutes of Meeting 23rd March 2021
- 4. Terms of Reference** – To consider the Terms of Reference for Committee Membership and to include Cllr's Wright, Anderson, Williams, Kierman and Banks
- 5. Public Participation** - To adjourn the meeting for a period of public participation.
- 6. Finances** – To consider and approve the Financial statement for year ending 31st March 2021
- 7. Authorisation for Payments (Unity Bank)** – To consider the current system for authorising payments on Unity Trust Bank account and to agree a course of action which will ensure payments are made on time.
- 8. Re-Opening** - To note that Hale Village Hall re-opened for business on 17th May 2021 while continuing to adhere to government guidance.
- 9. Hall Hire Tariff** - To propose a review of all Village Hall hire tariffs and terms and conditions in November 2021 with a view to increasing current hire costs in 2022. The booking officer will inform hirers of the details of any changes.
- 10. Proposal** - To consider the proposal submitted by a local business to operate a dementia friendly café.

11. Capital Expenditure - To delegate authority to spend to the Proper Officer and approve a budget of up to £10000 for the purchase of selected items to improve the facilities and offering in the Village Hall,

- i. Storage Shed from Costco – explore additional cost of construction
- ii. Public Address System & Sound proofing for main Hall
- iii. An increased number of benches and seating in the area to the forecourt of Hale Village Hall. Planting a yew hedge and to consider the installation of a storytime chair.

12. Additional Committee Members – To consider advertising for additional non Council members of the Village Hall Committee



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DRAFT MINUTES OF ORDINARY MEETING OF HALE VILLAGE HALL COMMITTEE HELD REMOTELY ON TUESDAY 23RD MARCH 2021 AT 6.00pm

Present: cllr Williams, cllr Trevaskis, cllr Anderson, cllr Spargo cllr Wright

In attendance: Mr Brian Hargreaves (Proper Officer

1. **Apologies** – No Apologies for absence were received

2. **Declarations of Interest** – None were received

3. **Minutes** – The minutes of the extra-ordinary meeting on 1ST February 2021 were approved with following minor amendments
 - (i) Item 6 (ii) Insert agreed quotation price from Prime Security
 - (ii) Item 8 (iii) Insert agreed max budget figure of £4000

4. **Public Participation** – No members of public were present at this meeting

5. **Refurbishment** – It was resolved to amend the proposal to reflect the potential for increased inclusive activities in the Village Hall. An increase in the projected maximum budget to £5000 was proposed by Cllr Trevaskis and seconded by Cllr Spargo

The Motion was approved unanimously

The Meeting Ended at 6.45pm

Hale Village Hall

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
67	Telephone / Internet /websit	03/04/2020		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00
31	Telephone / Internet /websit	17/04/2020		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	48.80	9.76	58.56
32	Refunds	20/04/2020		Nat West Current A/C		Hall Refund	Wade Reid	Z	25.00	0.00	25.00
33	Refunds	20/04/2020		Nat West Current A/C		Hall Refund	Susan Burne	Z	60.00	0.00	60.00
34	Refunds	20/04/2020		Nat West Current A/C		Hall Refund	Hayley Potter	E	52.50	0.00	52.50
35	Refunds	20/04/2020		Nat West Current A/C		Hall Refund	L Manning	Z	45.00	0.00	45.00
36	Refunds	20/04/2020		Nat West Current A/C		Hall Refund	Kimberley Fleming	Z	60.00	0.00	60.00
37	Water	22/04/2020		Nat West Current A/C		Water	Water Plus	Z	109.02	0.00	109.02
1	Repairs & Maintenance	30/04/2020		Nat West Current A/C		Intruder/Fire Alarm Mainten	FIS Solutions	S	43.00	8.60	51.60
30	Telephone / Internet /websit	11/05/2020		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00
43	Telephone / Internet /websit	18/05/2020		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	36.90	7.38	44.28
44	Electricity	20/05/2020		Nat West Current A/C		Electricity	Scottish Power	L	177.44	8.87	186.31
2	Repairs & Maintenance	22/05/2020		Nat West Current A/C		Intruder/Fire Alarm Mainten	FIS Solutions	S	43.00	8.60	51.60
38	Refunds	04/06/2020		Nat West Current A/C		Hall Refund	Louise McKnight	E	50.00	0.00	50.00
39	Refunds	04/06/2020		Nat West Current A/C		Hall Refund	Maria Johnson-Sach	Z	90.00	0.00	90.00
40	Refunds	04/06/2020		Nat West Current A/C		Hall Refund	Charlotte Schorah	Z	110.00	0.00	110.00
41	Refunds	04/06/2020		Nat West Current A/C		Hall Refund	Robert Hardman	Z	50.00	0.00	50.00
42	Telephone / Internet /websit	10/06/2020		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00
3	Repairs & Maintenance	17/06/2020		Nat West Current A/C		Intruder/Fire Alarm Mainten	FIS Solutions	S	43.00	8.60	51.60
6	Supplies/Covid-19	17/06/2020		Nat West Current A/C		Cleaning Materials	Freemans Industrial Supplies	S	157.07	31.41	188.48
55	Telephone / Internet /websit	18/06/2020		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	36.90	7.38	44.28
48	Refunds	22/06/2020		Nat West Current A/C		Hall Refund	Jade Eassom	Z	90.00	0.00	90.00
49	Refunds	22/06/2020		Nat West Current A/C		Hall Refund	Val Borlase	Z	37.50	0.00	37.50
50	Repairs & Maintenance	26/06/2020		Nat West Current A/C		Stationery Items	Amazon	Z	25.79	0.00	25.79
51	Repairs & Maintenance	08/07/2020		Nat West Current A/C		Hedge Trimmer	Fixings & Power Tools	S	291.66	58.33	349.99
4	Booking Officer	08/07/2020		Nat West Current A/C		Salary	J French	Z	242.00	0.00	242.00
52	Telephone / Internet /websit	10/07/2020		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00
53	Water	14/07/2020		Nat West Current A/C		Water	Water Plus	Z	105.36	0.00	105.36
77	Supplies/Covid-19	18/07/2020		Nat West Current A/C		Signage & Covid support mate	Mal Spargo	Z	4.49	0.00	4.49
54	Repairs & Maintenance	20/07/2020		Nat West Current A/C		Hedge Trimmer	Fixings & Power Tools	S	238.54	47.71	286.25
58	Telephone / Internet /websit	20/07/2020		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	40.79	8.16	48.95
5	Repairs & Maintenance	21/07/2020		Nat West Current A/C		Intruder/Fire Alarm Mainten	FIS Solutions	S	75.00	15.00	90.00
12	Repairs & Maintenance	31/07/2020		Nat West Current A/C		Intruder/Fire Alarm Mainten	FIS Solutions	S	43.00	8.60	51.60
18	Repairs & Maintenance	01/08/2020		Nat West Current A/C		Intruder/Fire Alarm Mainten	FIS Solutions	S	212.00	42.40	254.40
56	Repairs & Maintenance	10/08/2020		Nat West Current A/C		Keys Cut	Timpsons	S	35.83	7.17	43.00
57	Telephone / Internet /websit	10/08/2020		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00

Hale Village Hall PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
19	Booking Officer	12/08/2020		Nat West Current A/C		Salary	J French	Z	60.40	0.00	60.40
20	Cleaner	12/08/2020		Nat West Current A/C		Salary	Kath Barnett	Z	163.80	0.00	163.80
21	Caretaker	12/08/2020		Nat West Current A/C		Salary	Barry Crockett	Z	140.40	0.00	140.40
22	Booking Officer	12/08/2020		Nat West Current A/C		Salary	J French	Z	436.80	0.00	436.80
29	Booking Officer	12/08/2020		Nat West Current A/C		Salary	J French	Z	109.20	0.00	109.20
10	Supplies/Covid-19	17/08/2020		Nat West Current A/C		Cleaning Materials	Home Bargains	S	10.58	2.12	12.70
11	Supplies/Covid-19	17/08/2020		Nat West Current A/C		Cleaning Materials	Home Bargains	Z	5.98	0.00	5.98
23	Supplies/Covid-19	17/08/2020		Nat West Current A/C		Cleaning Materials	B & M	S	6.65	1.33	7.98
13	Supplies/Covid-19	17/08/2020		Nat West Current A/C		Cleaning Service	Impact Support Solutions	S	398.82	79.76	478.58
14	Supplies/Covid-19	17/08/2020		Nat West Current A/C		Signage & Covid support mate	Printstat Ltd	S	100.00	20.00	120.00
15	Supplies/Covid-19	17/08/2020		Nat West Current A/C		Cleaning Service	Servicemaster Clean	S	60.00	12.00	72.00
16	Repairs & Maintenance	17/08/2020		Nat West Current A/C		Cleaning Service	Printstat Ltd	S	36.25	7.25	43.50
17	Supplies/Covid-19	17/08/2020		Nat West Current A/C		Cleaning Materials	Printstat Ltd	S	102.15	20.43	122.58
7	Supplies/Covid-19	18/08/2020		Nat West Current A/C		Stationery Items	Viking	S	28.98	5.80	34.78
8	Supplies/Covid-19	18/08/2020		Nat West Current A/C		Cleaning Service	EW Carpet & Upholstery Clea	Z	50.00	0.00	50.00
9	Electricity	18/08/2020		Nat West Current A/C		Electricity	Scottish Power	L	144.39	7.22	151.61
68	Telephone / Internet /websit	18/08/2020		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	57.00	11.40	68.40
113	Repairs & Maintenance	18/08/2020		Nat West Current A/C		Intruder/Fire Alarm Maintenan	FIS Solutions	S	43.00	8.60	51.60
59	Telephone / Internet /websit	26/08/2020		Nat West Current A/C		Web Site	Wix.Com	S	102.00	20.40	122.40
60	Caretaker	28/08/2020		Nat West Current A/C		Salary	Barry Crockett	Z	386.80	0.00	386.80
61	Cleaner	28/08/2020		Nat West Current A/C		Salary	HMRC	Z	319.00	0.00	319.00
62	Cleaner	28/08/2020		Nat West Current A/C		Salary	Kath Barnett	Z	451.20	0.00	451.20
63	Booking Officer	28/08/2020		Nat West Current A/C		Salary	J French	Z	436.80	0.00	436.80
64	Telephone / Internet /websit	01/09/2020		Nat West Current A/C		Web Site	Wix.Com	S	50.03	10.01	60.04
65	Telephone / Internet /websit	10/09/2020		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00
66	Telephone / Internet /websit	18/09/2020		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	57.00	11.40	68.40
25	Repairs & Maintenance	19/09/2020		Nat West Current A/C		Repairs	Screwfix	S	8.57	1.71	10.28
45	Repairs & Maintenance	23/09/2020		Nat West Current A/C		Garden Waste Recycling	Halton BC	Z	105.00	0.00	105.00
46	Supplies/Covid-19	23/09/2020		Nat West Current A/C		Signage & Covid support mate	Viking	S	19.99	4.00	23.99
47	Supplies/Covid-19	23/09/2020		Nat West Current A/C		Signage & Covid support mate	Viking	S	24.99	5.00	29.99
70	Supplies/Covid-19	27/09/2020		Nat West Current A/C		Signage & Covid support mate	Costco	S	9.99	1.99	11.98
27	Cleaner	27/09/2020		Nat West Current A/C		Correction	duplicate	Z	0.00	0.00	0.00
74	Refunds	29/09/2020		Nat West Current A/C		Hall Refund	Natalie Rowlinson	Z	95.00	0.00	95.00
76	Repairs & Maintenance	29/09/2020		Nat West Current A/C		Cleaning Service	Freemans Industrial Supplies	S	200.00	40.00	240.00
82	Water	07/10/2020		Nat West Current A/C		Water	Water Plus	Z	27.54	0.00	27.54
72	Cleaner	09/10/2020		Nat West Current A/C		Salary	Kath Barnett	Z	599.40	0.00	599.40
73	Booking Officer	09/10/2020		Nat West Current A/C		Salary	J French	Z	436.80	0.00	436.80
28	Caretaker	09/10/2020		Nat West Current A/C		Salary	Barry Crockett	Z	387.00	0.00	387.00
96	HMRC Tax	09/10/2020		Nat West Current A/C		Salary	HMRC	Z	170.60	0.00	170.60

Hale Village Hall PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
97	12/10/2020		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00
83	14/10/2020		Nat West Current A/C		Electricity	Scottish Power	L	139.19	6.96	146.15
69	19/10/2020		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	36.15	7.23	43.38
94	21/10/2020		Nat West Current A/C		Subscription	PPL PRS	Z	160.88	0.00	160.88
85	02/11/2020		Nat West Current A/C		Subscription	Hallmaster Ltd	S	187.00	37.40	224.40
89	02/11/2020		Nat West Current A/C		Salary	HMRC	Z	294.20	0.00	294.20
86	03/11/2020		Nat West Current A/C		Salary	J French	Z	436.80	0.00	436.80
88	03/11/2020		Nat West Current A/C		Salary	Kath Barnett	Z	476.00	0.00	476.00
71	03/11/2020		Nat West Current A/C		Salary	Barry Crockett	Z	386.80	0.00	386.80
98	10/11/2020		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00
93	18/11/2020		Nat West Current A/C		Hall Maintenance	Classic Lifts	S	60.00	12.00	72.00
78	18/11/2020		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	37.45	7.49	44.94
115	05/12/2020		Nat West Current A/C		Correction	duplicate	S	0.00	0.00	0.00
100	08/12/2020		Nat West Current A/C		Salary	Kath Barnett	Z	476.00	0.00	476.00
101	08/12/2020		Nat West Current A/C		Salary	J French	Z	436.80	0.00	436.80
87	08/12/2020		Nat West Current A/C		Salary	Barry Crockett	Z	387.00	0.00	387.00
102	10/12/2020		Nat West Current A/C		Correction	duplicate	Z	0.00	0.00	0.00
75	10/12/2020		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00
90	18/12/2020		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	37.45	7.49	44.94
24	30/12/2020		Nat West Current A/C		Correction	duplicate	S	0.00	0.00	0.00
84	31/12/2020		Nat West Current A/C		Salary	HMRC	Z	294.00	0.00	294.00
79	31/12/2020		Nat West Current A/C		Salary	HMRC	Z	206.00	0.00	206.00
80	31/12/2020		Nat West Current A/C		Salary	J French	Z	436.80	0.00	436.80
81	31/12/2020		Nat West Current A/C		Bank Charges	Unity Bank	Z	18.00	0.00	18.00
91	31/12/2020		Nat West Current A/C		Salary	Barry Crockett	Z	386.80	0.00	386.80
92	31/12/2020		Nat West Current A/C		Salary	Kath Barnett	Z	851.00	0.00	851.00
110	31/12/2020		Nat West Current A/C		Bank Charges	Unity Bank	Z	18.00	0.00	18.00
104	31/12/2020		Nat West Current A/C		Intruder/Fire Alarm Mainten	H Roberts & Son Ltd	S	99.55	19.91	119.46
125	11/01/2021		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00
99	12/01/2021		Nat West Current A/C		Water	Water Plus	Z	71.53	0.00	71.53
103	13/01/2021		Nat West Current A/C		Electricity	Scottish Power	L	167.57	8.38	175.95
95	18/01/2021		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	37.45	7.49	44.94
26	31/01/2021		Nat West Current A/C		Intruder/Fire Alarm Mainten	FIS Solutions	S	35.83	7.17	43.00
106	02/02/2021		Nat West Current A/C		Salary	Barry Crockett	Z	386.80	0.00	386.80
107	02/02/2021		Nat West Current A/C		Salary	J French	Z	436.80	0.00	436.80
108	02/02/2021		Nat West Current A/C		Salary	Kath Barnett	Z	564.20	0.00	564.20
109	02/02/2021		Nat West Current A/C		Salary	HMRC	Z	206.00	0.00	206.00
111	05/02/2021		Nat West Current A/C		Ink Cartridges	Stinky Ink	S	110.16	22.04	132.20
126	10/02/2021		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00

Hale Village Hall PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
114	Repairs & Maintenance	16/02/2021		Nat West Current A/C		CCTV Install	Prime Security	S	1,548.00	309.60	1,857.60
105	Telephone / Internet /websites	18/02/2021		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	37.45	7.49	44.94
112	Repairs & Maintenance	28/02/2021		Nat West Current A/C		Intruder/Fire Alarm Maintenance	FIS Solutions	S	35.83	7.17	43.00
116	HMRC Tax	05/03/2021		Nat West Current A/C		Salary	HMRC	Z	205.80	0.00	205.80
117	Booking Officer	05/03/2021		Nat West Current A/C		Salary	J French	Z	436.80	0.00	436.80
118	Caretaker	05/03/2021		Nat West Current A/C		Salary	Barry Crockett	Z	387.00	0.00	387.00
119	Cleaner	05/03/2021		Nat West Current A/C		Salary	Kath Barnett	Z	564.20	0.00	564.20
127	Telephone / Internet /websites	11/03/2021		Nat West Current A/C		Bookings Mobile Phone	Virgin Mobile	Z	15.00	0.00	15.00
122	Repairs & Maintenance	15/03/2021		Nat West Current A/C		Planning Application	Halton BC	X	137.83	4.17	142.00
121	Refunds	16/03/2021		Nat West Current A/C		Hall Refund	Y Fitzsimmons	Z	82.50	0.00	82.50
123	Telephone / Internet /websites	18/03/2021		Nat West Current A/C		Correction	duplicate	S	0.00	0.00	0.00
120	Telephone / Internet /websites	18/03/2021		Nat West Current A/C		Hall Internet/Wifi	BT Group	S	37.45	7.49	44.94
124	Subscriptions	31/03/2021		Nat West Current A/C		Bank Charges	Unity Bank	Z	18.00	0.00	18.00
Total									20,070.77	1,027.87	21,098.64

Hale Village Hall RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1 Room/Hall Hire	04/05/2020		Nat West Current A/C		Hall Rental	Mersey Wave Choir	Z	30.00	0.00	30.00
3 Room/Hall Hire	21/05/2020		Nat West Current A/C		Hall Rental	Hale Parish Council	Z	10.00	0.00	10.00
4 Grant - Covid	17/06/2020		Nat West Current A/C		Covid Grant	Halton BC	Z	10,000.00	0.00	10,000.00
5 Room/Hall Hire	02/07/2020		Nat West Current A/C		Hall Rental	Hale Parish Council	Z	10.00	0.00	10.00
6 Hale Parish Council	02/07/2020		Nat West Current A/C		Bookings Officer Grant	Hale Parish Council	Z	6,552.00	0.00	6,552.00
7 Room/Hall Hire	02/07/2020		Nat West Current A/C		Hall Rental	Hale Parish Council	Z	20.00	0.00	20.00
8 Room/Hall Hire	02/07/2020		Nat West Current A/C		Hall Rental	Hale Parish Council	Z	35.00	0.00	35.00
9 Refund	06/07/2020		Nat West Current A/C		Rates Refund	Halton BC	Z	140.00	0.00	140.00
10 Room/Hall Hire	27/07/2020		Nat West Current A/C		Hall Rental	Dog First Aid	Z	82.50	0.00	82.50
11 Room/Hall Hire	27/07/2020		Nat West Current A/C		Hall Rental	A Robson	Z	30.00	0.00	30.00
12 Room/Hall Hire	28/07/2020		Nat West Current A/C		Hall Rental	Natalie Poland	Z	320.00	0.00	320.00
13 Room/Hall Hire	28/07/2020		Nat West Current A/C		Hall Rental	Martin P&F Roys	Z	10.00	0.00	10.00
14 Room/Hall Hire	04/08/2020		Nat West Current A/C		Hall Rental	Martin P&F Roys	Z	10.00	0.00	10.00
15 Room/Hall Hire	05/08/2020		Nat West Current A/C		Hall Rental	K Dixon	Z	75.00	0.00	75.00
16 Room/Hall Hire	10/08/2020		Nat West Current A/C		Hall Rental	Hale Parish Council	Z	15.00	0.00	15.00
17 Room/Hall Hire	10/08/2020		Nat West Current A/C		Hall Rental	Natalie Rowlinson	Z	95.00	0.00	95.00
18 Room/Hall Hire	13/08/2020		Nat West Current A/C		Hall Rental	Martin P&F Roys	Z	10.00	0.00	10.00
19 Room/Hall Hire	13/08/2020		Nat West Current A/C		Hall Rental	Hale Parish Council	Z	20.00	0.00	20.00
20 Room/Hall Hire	14/08/2020		Nat West Current A/C		Hall Rental	Agricultural Group	Z	450.00	0.00	450.00
21 Room/Hall Hire	17/08/2020		Nat West Current A/C		Hall Rental	Martin P&F Roys	Z	10.00	0.00	10.00
22 Room/Hall Hire	25/08/2020		Nat West Current A/C		Hall Rental	601131	Z	30.00	0.00	30.00
23 Room/Hall Hire	25/08/2020		Nat West Current A/C		Hall Rental	Martin P&F Roys	Z	10.00	0.00	10.00
24 Room/Hall Hire	26/08/2020		Nat West Current A/C		Hall Rental	C.Anson FPA Camp	Z	85.00	0.00	85.00
25 Room/Hall Hire	26/08/2020		Nat West Current A/C		Hall Rental	C.Anson FPA Camp	Z	85.00	0.00	85.00
26 Room/Hall Hire	01/09/2020		Nat West Current A/C		Hall Rental	Martin P&F Roys	Z	10.00	0.00	10.00
27 Room/Hall Hire	02/09/2020		Nat West Current A/C		Hall Rental	Natalie Poland	Z	240.00	0.00	240.00
33 Room/Hall Hire	04/09/2020		Nat West Current A/C		Hall Rental	McGregor	Z	10.00	0.00	10.00
29 Room/Hall Hire	07/09/2020		Nat West Current A/C		Hall Rental	C.Anson FPA Camp	Z	85.00	0.00	85.00
30 Room/Hall Hire	07/09/2020		Nat West Current A/C		Hall Rental	Martin P&F Roys	Z	10.00	0.00	10.00
28 Room/Hall Hire	11/09/2020		Nat West Current A/C		Hall Rental	McGregor	Z	10.00	0.00	10.00
32 Room/Hall Hire	14/09/2020		Nat West Current A/C		Hall Rental	Martin P&F Roys	Z	10.00	0.00	10.00
31 Room/Hall Hire	18/09/2020		Nat West Current A/C		Hall Rental	McGregor	Z	10.00	0.00	10.00
50 Room/Hall Hire	21/09/2020		Nat West Current A/C		Hall Rental	Martin P&F Roys	Z	10.00	0.00	10.00
51 Room/Hall Hire	22/09/2020		Nat West Current A/C		Hall Rental	Hale Dance & Social	Z	52.50	0.00	52.50
52 Room/Hall Hire	25/09/2020		Nat West Current A/C		Hall Rental	601131	Z	10.00	0.00	10.00
53 Room/Hall Hire	25/09/2020		Nat West Current A/C		Hall Rental	McGregor	Z	15.00	0.00	15.00

Hale Village Hall RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
54	Room/Hall Hire	28/09/2020		Nat West Current A/C		Hall Rental	Hale Dance & Social	Z	17.50	0.00	17.50
55	Room/Hall Hire	28/09/2020		Nat West Current A/C		Hall Rental	McGregor	Z	15.00	0.00	15.00
56	Room/Hall Hire	30/09/2020		Nat West Current A/C		Hall Rental	Martin P&F Roys	Z	10.00	0.00	10.00
57	Room/Hall Hire	02/10/2020		Nat West Current A/C		Hall Rental	McGregor	Z	15.00	0.00	15.00
58	Room/Hall Hire	05/10/2020		Nat West Current A/C		Hall Rental	Hale Parish Council	Z	7.50	0.00	7.50
59	Room/Hall Hire	05/10/2020		Nat West Current A/C		Hall Rental	Hale Dance & Social	Z	17.50	0.00	17.50
60	Room/Hall Hire	05/10/2020		Nat West Current A/C		Hall Rental	K Dixon	Z	60.00	0.00	60.00
34	Refund	05/10/2020		Nat West Current A/C		Correction	duplicate	S	0.00	0.00	0.00
61	Room/Hall Hire	09/10/2020		Nat West Current A/C		Hall Rental	McGregor	Z	15.00	0.00	15.00
62	Room/Hall Hire	14/10/2020		Nat West Current A/C		Hall Rental	L Manning	Z	10.00	0.00	10.00
63	Room/Hall Hire	15/10/2020		Nat West Current A/C		Hall Rental	Katherine Smith	Z	60.00	0.00	60.00
64	Room/Hall Hire	19/10/2020		Nat West Current A/C		Hall Rental	McGregor	Z	15.00	0.00	15.00
65	Room/Hall Hire	23/10/2020		Nat West Current A/C		Hall Rental	McGregor	Z	15.00	0.00	15.00
2	Hale Parish Council	23/10/2020		Nat West Current A/C		Credit	Hale Parish Council	Z	6,495.00	0.00	6,495.00
36	Room/Hall Hire	26/10/2020		Nat West Current A/C		Hall Rental	K Dixon	Z	45.00	0.00	45.00
37	Room/Hall Hire	27/10/2020		Nat West Current A/C		Hall Rental	Paul Metcalf	Z	30.00	0.00	30.00
49	Room/Hall Hire	27/10/2020		Nat West Current A/C		Hall Rental	L Manning	Z	20.00	0.00	20.00
66	Room/Hall Hire	30/10/2020		Nat West Current A/C		Hall Rental	Rob Hulbert	Z	80.00	0.00	80.00
38	Room/Hall Hire	02/11/2020		Nat West Current A/C		Hall Rental	McGregor	Z	15.00	0.00	15.00
39	Room/Hall Hire	12/11/2020		Nat West Current A/C		Hall Rental	C.Anson FPA Camp	Z	40.00	0.00	40.00
70	Room/Hall Hire	18/11/2020		Nat West Current A/C		Hall Rental	Y Fitzsimmons	Z	82.50	0.00	82.50
40	Room/Hall Hire	20/11/2020		Nat West Current A/C		Hall Rental	Hale Parish Council	Z	5.00	0.00	5.00
41	Room/Hall Hire	20/11/2020		Nat West Current A/C		Hall Rental	Hale Parish Council	Z	80.00	0.00	80.00
71	Room/Hall Hire	24/11/2020		Nat West Current A/C		Hall Rental	Martin P&F Roys	Z	10.00	0.00	10.00
42	Room/Hall Hire	26/11/2020		Nat West Current A/C		Hall Rental	C.Anson FPA Camp	E	40.00	0.00	40.00
72	Room/Hall Hire	27/11/2020		Nat West Current A/C		Hall Rental	Katherine Smith	Z	15.00	0.00	15.00
43	Room/Hall Hire	14/12/2020		Nat West Current A/C		Hall Rental	McGregor	Z	15.00	0.00	15.00
44	Room/Hall Hire	14/12/2020		Nat West Current A/C		Hall Rental	C.Anson FPA Camp	Z	300.00	0.00	300.00
45	Room/Hall Hire	14/12/2020		Nat West Current A/C		Hall Rental	C.Anson FPA Camp	Z	200.00	0.00	200.00
46	Room/Hall Hire	14/12/2020		Nat West Current A/C		Hall Rental	R Kayes	Z	30.00	0.00	30.00
35	Room/Hall Hire	14/12/2020		Nat West Current A/C		Hall Rental	R Kayes	Z	30.00	0.00	30.00
73	Room/Hall Hire	16/12/2020		Nat West Current A/C		Hall Rental	Rob Hulbert	Z	200.00	0.00	200.00
47	Room/Hall Hire	22/12/2020		Nat West Current A/C		Hall Rental	Hale Parish Council	Z	25.00	0.00	25.00
48	Room/Hall Hire	22/12/2020		Nat West Current A/C		Hall Rental	Hale Parish Council	Z	70.00	0.00	70.00
67	Room/Hall Hire	04/01/2021		Nat West Current A/C		Hall Rental	V Hargreaves	Z	20.00	0.00	20.00
68	Room/Hall Hire	04/01/2021		Nat West Current A/C		Hall Rental	Rob Hulbert	Z	210.00	0.00	210.00
69	Room/Hall Hire	04/01/2021		Nat West Current A/C		Hall Rental	K Dixon	Z	30.00	0.00	30.00
74	Telephone / Internet /websit	11/01/2021		Nat West Current A/C		Correction	duplicate	Z	0.00	0.00	0.00
79	Telephone / Internet /websit	10/02/2021		Nat West Current A/C		Correction	duplicate	Z	0.00	0.00	0.00

Hale Village Hall

RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
75 Grant - Covid	11/02/2021		Nat West Current A/C		Covid Grant	Halton BC	Z	6,239.21	0.00	6,239.21
77 Grant - Covid	04/03/2021		Nat West Current A/C		HMRC Furlough Grant	HMRC	Z	1,912.56	0.00	1,912.56
76 Grant - Covid	05/03/2021		Nat West Current A/C		Covid Grant	Halton BC	Z	2,096.00	0.00	2,096.00
80 Telephone / Internet /websites	11/03/2021		Nat West Current A/C		Correction	duplicate	Z	0.00	0.00	0.00
78 Grant - Covid	31/03/2021		Nat West Current A/C		HMRC Furlough Grant	HMRC	Z	1,275.04	0.00	1,275.04
Total								38,474.81	0.00	38,474.81



Proposal Talking Mindz Cafe & Preventative service

As discussed in our meeting we recently held at Hale hall, we have come up with the following proposal which we hope we can all agree on . There has been several issues we have identified and had to take in to consideration whilst coming up with the proposal which we feel may take the cafe time to establish itself generating enough profit to pay a member of staff to run the cafe , rent for cafe , stock , insurance , rent for room for preventative service , coffee machine and items we need to buy along the way .

The things we have had to take into consideration whilst looking into setting the cafe up at this moment in time which could impact us even covering our costs are the local amenities in Hale village .

- Shop next door
- Shop around corner
- New Cafe & restaurant
- Impact of Covid

As I'm sure you are aware, any business needs to make a profit to be sustainable, enabling the business to cover all business fees and costs and have a small contingency to cover any costs which we may need to pay if business is slow, business fees still need to be covered.

We are not setting the Cafe up to make a profit for ourselves, any profit made will be put back in to talking Mindz to support running costs of the cafe and preventative services we offer to people who suffer from mental health and personality disorder which are free of charge we don't ask for a fee

Our short term proposal starting out would be to start the Cafe open 2 days per week 10am - 3pm, if we could pay the rate of £5ph to start and review in 3 months time so would be 10 hours over 2 days £50 just to give us time to market the cafe and become more established with in the community.

Our longer term vision and proposal would be to have the cafe open 7 days per week for similar times this would depend on the demand for the cafe from the community and people using the Hale hall for hire.

In regards to the fee we have offered to pay to start out this will come out of our own personal money, we are in process of applying for funding from the lottery so if successful and the cafe doing well we can look at fees again in near future.

Overview Talking Mindz Cafe & Preventative Service

Talking Mindz will operate and hire the Cafe & seating area starting out at 2 days per week increasing on the demand and need from the local community and people using our service. The cafe will have a menu in place with items we feel will be most attractive to the local community. (Advice and support from Carol Anderson board member)

We feel this is a respectful offer to start the cafe off and we expect it to be successful moving forward achieving our desired outcomes, meeting our goals and meeting your desired financial needs for the rent of the Cafe.

Proposal Start Date

17th may 2021 10am -3pm

We look forward to hearing back from you and hope we can come to some agreement.

Kind regards

Maria, Sarah, Michael, Lee

Talking Mindz

(Community Interest Company)

Company Number (12521812)