



HALE PARISH COUNCIL
OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DATED THIS 10th DAY OF JUNE 2026
MEMBERS OF HALE PARISH COUNCIL ARE HEREBY SUMMONED
TO ATTEND THE ORDINARY MEETING OF HALE PARISH COUNCIL
ON THE 15th DAY OF JUNE 2026 AT 8.00PM
IN HALE VILLAGE HALL, HIGH STREET, HALE L24 4AE
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.

A handwritten signature in black ink, appearing to be 'B. Hargreaves'.

Mr. Brian Hargreaves
Clerk and Responsible Financial Officer

Note to Councillors:

If you are unable to attend the meeting, please notify the Clerk of your apologies.

Please email: clerk@haleparishcouncil.gov.uk or call 07803611222

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

** Please note that anybody wishing to comment should raise their hand, wait to be acknowledged and should address the meeting through the Chair.*

MEETING AGENDA

1. **Apologies** - To Receive apologies for absence
2. **Declarations of Interest** - To Receive declarations of Interest
3. **Public Participation** – A period of public participation as set out in the “Note to Public” above.
4. **Minutes** –
 - i. To consider the Minutes of the Ordinary Meeting of Hale Parish Council on 18th May 2026 and agree them as a true and accurate record
5. **Accounts** –
 - i. To receive the reconciled bank statement and summary of receipts & payments 6th May 2026 – 26th May 2026 and to accept them as a true and accurate record and comparison against budget (See Attached)
6. **Instant Access account** - To receive the reconciled bank statement and summary of receipts & payments 6th May 2026 - 10th June 2026 and to accept them as a true and accurate record
7. **Notice of Public Rights to Inspect** – To agree the period for Notice of Public Rights and publication of unaudited Annual Governance & Accountability Return for the year ending 31st March 2025.

A proposed period from 29th June 2026 – 12th August 2026

** The inspection period between must be 30 working days inclusive and must include the first 10 working days of July.

8. **Policies** - To Agree a convenient time and date for the policies working group to meet and review the following policies for amendment/approval where appropriate

Financial Regulations
Code of Conduct Policy
Expenses Policy
Privacy Policy
Document Retention & Disposal

Volunteer Policy
Information Security Policy
Model Publication Scheme
Equality Diversity & Inclusion Policy
Members Code of Conduct

9. Annual Audit - to consider the proposed formal process for Annual Audits as follows:

April Meeting –

- i. Presentation of asset register, register of voluntary disclosures and any identified governance concerns (as requested by internal auditor), explanation of significant variances, bank recs, schedule of earmarked reserves and general reserves,

May Meeting –

- ii. Presentation of draft end of year accounts, presentation of draft internal audit, with any actions required to address weaknesses identified by the Internal Auditor prior to approval of the AGAR.

June Meeting* -

- iii. Presentation of final Internal Audit and Certificate, final AGAR, and draft notice of electors' rights.

1 July**

- iv. Submit all documents to External Auditor.

September* onwards –**

- v. Presentation of External Auditor Certificate when received, highlighting any issues raised. Publication of the Notice of Conclusion of Audit, and the External Audit Certificate.

**All councillors to receive email confirmation once the signed AGAR documents have been published, and once the Notice of Elector's Rights has been published.*

***All councillors to receive email confirming that documentation has been submitted to External Auditor. Or if an extension is required for any particular reason.*

****All councillors to receive email confirming that Publication of the Notice of Conclusion of Audit, and the External Audit Certificate, have both been published.*

10. Parish Council Vacancies – To consider the interest from a number of residents to join Hale Parish Council by Co-Option. Janine McAndrew, Marie Fisher, Ann McNamara,

11. Guildswomen – To acknowledge the selection of 5 New Guildswomen for formal recognition at the Civic Service in October 2026

- 12. Volunteer deputy Clerk** – to consider the request from an ex-councillor to contribute some voluntary assistance to the Clerk and to work on specific projects such as grant applications, a village survey and the local Neighbourhood plan.
- 13. Traffic – Speeding** – To consider the correspondence from a local resident and decide upon a course of action.
- 14. Installation of Litter Bins inc. Emptying** –
- i. To consider the estimate from Halton Borough Council Streetscene for installation & maintenance of additional litter bins around the Village
 - ii. To consider - requirement & placement of any additional waste paper bins
- 15. Parking – Mrs Fenton** – To consider the correspondence from Mrs Fenton at Hale Primary School and decide upon a course of action
- 16. Xmas Tree Purchase for War Memorial** - to consider the quotation for a permanent Christmas tree on the site of the War Memorial
- 17. Refurbishing Chairman’s Chain of Office** – To consider the quotations attached for Professionally Refurbishing the Chairman’s chain of Office
- 18. Action Plan** – To Review the spreadsheet produced by Cllr Hutchinson and consider the actions undertaken
- 19. United Utilities Feedback** – Update on the report received by Cllr Trevaskis regarding the projects within the network which drain to Widnes. It is advised that these should reduce and monitor spills over the next 5 years.
- The actual Spills data for 2025 is due for release this month and will be forwarded by Mark Booth, Area Engagement Lead (Merseyside) from United Utilities once it is available



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



MINUTES OF THE ORDINARY MEETING OF HALE PARISH COUNCIL HELD AT HALE VILLAGE HALL ON MONDAY 18th MAY 2026 AT 8.00pm

Attendance

Present: Cllr P Lewis, Cllr A Hutchinson, Cllr C Anderson, Cllr J McNamara,
Cllr M Roberts, Cllr M Lewis, Cllr P Healey, Cllr L Trevaskis

In Attendance: The Clerk and Two members of the public.

1. **Election of Chairman:** - Cllr Mark Roberts was duly proposed and elected as Chairman for Hale Parish Council for FY26/27

Proposed by Cllr J McNamara seconded by Cllr P Lewis
2. **Election of Deputy Chairman:-** Cllr Joe McNamara was duly proposed and elected as Deputy Chairman for Hale Parish Council for FY26/27

Proposed by Cllr M Roberts seconded by Cllr C Anderson
3. **Apologies** – No apologies were received by the Clerk
4. **Declarations of Interest** – No declarations of interest were received by the Clerk
5. **Public Participation** –
 - i. A local resident voiced his disappointment about the impact the housing development in Halebank will have on Hale Village and the surrounding areas.
 - ii. He also noted that the new housing estate in the centre of Hale Village was still only sparsely populated and enquired about any steps the Parish Council can make in support of residents. He described the current shortage of small housing solutions and stated his annoyance at the developers unwillingness to cater for first time buyers and those with smaller housing requirements
 - iii. A debate concerning the current appearance of Ivy Court and the surrounding area took place and the Clerk agreed to write to shopkeepers requesting a concerted effort to clean and tidy the area around each shop unit.

- iv. The Chair agreed to acquire an up to date account of the situation in Hale Park where anti-social behaviour has long been a problem for residents and which is well documented. It was hoped that Halton Borough Council would be able to install surveillance Cameras within the park and the Chair agreed to contact the local ward councillor for additional information

6. **Minutes** – The Minutes of the Ordinary Meeting on 18th April 2026 were agreed as a true and accurate account

Proposed by Cllr J McNamara

Seconded by Cllr P Healey

The Motion was approved

7. **Accounts** - The reconciled bank statement and summary of receipts and payments for 1st April 2026 – 6th May 2026 Were approved as a true and accurate record and comparison against budget (as attached)

Proposed by Cllr J McNamara

Seconded by Cllr C Anderson

The Motion was approved

8. **Invoice Sampling** – It was resolved that In line with financial regulation 2.2 The Council appointed member should check and sign the reconciled account against the original Unity Bank Statements and report to the Parish Council any exceptions on a 6 monthly basis.

Proposed by Cllr L Trevaskis

Seconded by Cllr J McNamara

The Motion was approved

9. **Instant Access Account** – The reconciled bank statement and summary of receipts and payments for 3rd March 2026 – 31st March 2026 were approved and agreed to be accurate.

Proposed by Cllr J McNamara

Seconded by Cllr C Anderson

The Motion was approved

10. Members Code of Conduct – This policy renewal was deferred pending a review of its contents. The Clerk agreed to highlight any proposed amendments and changes in a draft copy for further consideration at the June Parish Council meeting.

Proposed by Cllr M Roberts

Seconded by Cllr J McNamara

The Motion was approved

11. Governance Statement – It was agreed to approve and sign the Governance Statement in a Draft format for submission to the Internal auditor for review.

Proposed by Cllr J McNamara

Seconded by Cllr L Trevaskis

The Motion was approved

12. Accounting Statement – It was agreed to approve and sign the Accounting Statement in a Draft format for submission to the Internal auditor for review.

Proposed by Cllr J McNamara

Seconded by Cllr L Trevaskis

The Motion was approved

13. Afternoon Tea – It was resolved to cancel the proposed event on 24th May 2026 and to re-arrange it for a suitable date in June or July depending upon venue availability.

14. Co-Option of a two Councillors – It was agreed to advertise the current vacant positions on Hale parish Council on the following platforms & outlets. This will stand as a future method for advertising vacancies on the Parish Council moving forward. The outlets chosen are as follows:-

- i. Church Magazine
- ii. Facebook
- iii. Instagram
- iv. Hale Village Website
- v. Hale Village Community Website
- vi. Hale School Intranet
- vii. Printed Posters

Proposed by Cllr A Hutchinson

Seconded by Cllr L Trevaskis

The Motion was approved

15. Committee Membership & Terms of Reference – The Membership and Terms of Reference for the following Committee for FY2627 were agreed

- i. **Staffing Committee - Membership** - Cllr M Roberts, Cllr L Trevaskis, Cllr A Hutchinson, Cllr C Anderson, Cllr J McNamara, Cllr P Lewis

Proposed by Cllr A Hutchinson

Seconded by Cllr P Lewis

The Motion was approved

16. Volunteer Parish Clerk – It was resolved to ask a recently retired Councillor to undertake some Voluntary work on behalf of Hale Parish Council. It was agreed that the Clerk will ask the individual to indicate the areas of Council work that interest her most and then to try to schedule some formal work which she can address.

It was agreed that the position will be on a strictly volunteer basis and that no employment agreement will be entered into.

The Clerk will contact the lady and arrange for her to state a preference for the work she would like to undertake. She will be asked to attend the June meeting for clarification.

17. Village Survey – It was proposed that a Village Survey should be undertaken to establish the levels of interest shown by residents in matters which concern the Village and its occupants. It was suggested that the exercise could be led by the prospective Volunteer mentioned in Item 16

18. Policies - These Items were deferred pending further discussion and amendments to be reviewed at the June meeting.

Proposed by Cllr M Roberts

Seconded by Cllr L Trevaskis

The Motion was approved

19. Refurbishment of The Chairmans Chain of Office – It was agreed to defer this item and review it at the June Parish Council meeting

20. Annual Parish Meeting – It was noted that the Annual Parish meeting will take place on Friday 29th May 2026 and that all Councillors, Village Hall users, stakeholders and residents are welcome to attend.

21. Liverpool John Lennon Airport (LJLA) - Following a recent meeting, Cllr McNamara provided an update regarding Liverpool John Lennon Airport (LJLA). He reported that the airport is performing well, with passenger numbers increasing by 3% during the first quarter. While EasyJet has cancelled one route to Cyprus due to recent regional instability, they have successfully redeployed the aircraft to a different route to maintain consistent traffic flow.

To further engage with our community, Cllr McNamara has tentatively arranged for representatives from LJLA to attend the June Parish Council meeting. This will serve as a public relations exercise and provide an opportunity for airport officials to meet directly with village residents.

The Chair closed the meeting at 10.15pm

Hale Parish Council
RECONCILIATION - Hale Parish Council Unity Bank 26-05-2026

| | |
|---|-------------------|
| From Accounts | £71,514.77 |
| Payments not cashed Add | |
| Receipts not entered Subtract | |
| <hr/> | |
| Statement should be | £71,514.77 |

Hale Parish Council

Transactions for Hale Parish Council Unity Bank

| Voucher | Date | Chq/Rec No. | Description | Supplier | Total | Balance | Cashed date |
|-----------------------------------|------------|-------------|------------------------|---------------------|-----------|-------------------|-------------|
| STARTING BALANCE | | | | | | 12,412.59 | |
| 1 | 01/04/2026 | | Precept | Halton Borough C | 64,216.00 | 76,628.59 | 01/04/2026 |
| 1 | 09/04/2026 | | Google Invoice | Google Ireland Ltd | -70.00 | 76,558.59 | 14/04/2026 |
| 2 | 09/04/2026 | | Donation | Donation | 120.84 | 76,679.43 | 14/04/2026 |
| 3 | 10/04/2026 | | Donation | Donation | 100.00 | 76,779.43 | 14/04/2026 |
| 2 | 16/04/2026 | | Easter Eggs/Sweets | Repayment | -17.46 | 76,761.97 | 06/05/2026 |
| 3 | 16/04/2026 | | Payroll & Scribe | Dalton Smith | -54.00 | 76,707.97 | 06/05/2026 |
| 4 | 16/04/2026 | | Training | Chalc | -40.00 | 76,667.97 | 06/05/2026 |
| 5 | 16/04/2026 | | Subscription | Chalc | -600.80 | 76,067.17 | 06/05/2026 |
| 6 | 20/04/2026 | | Subscription | Worknest | -416.35 | 75,650.82 | 06/05/2026 |
| 7 | 20/04/2026 | | Room Hire | Hale Village Hall | -227.50 | 75,423.32 | 06/05/2026 |
| 8 | 28/04/2026 | | Caretaker - Salary | Hale Village Hall | -559.60 | 74,863.72 | 06/05/2026 |
| 9 | 28/04/2026 | | Booking Officer Salary | Hale Village Hall | -734.68 | 74,129.04 | 06/05/2026 |
| 10 | 28/04/2026 | | Cleaner - Salary | Hale Village Hall | -791.77 | 73,337.27 | 06/05/2026 |
| 11 | 28/04/2026 | | Clerks Expenses | Hale Parish Council | -10.00 | 73,327.27 | 06/05/2026 |
| 13 | 29/04/2026 | | Employee Pension | Hale Village Hall | -89.63 | 73,237.64 | 06/05/2026 |
| 14 | 29/04/2026 | | Employer Pension | Hale Village Hall | -333.08 | 72,904.56 | 06/05/2026 |
| 15 | 29/04/2026 | | HMRC | Hale Village Hall | -552.11 | 72,352.45 | 06/05/2026 |
| 16 | 29/04/2026 | | Staff HMRC | Hale Village Hall | -532.34 | 71,820.11 | 06/05/2026 |
| 4 | 30/04/2026 | | Vat Refund | VAT Refund | 2,292.03 | 74,112.14 | 06/05/2026 |
| 17 | 30/04/2026 | | Bank Charges | Unity Bank | -7.00 | 74,105.14 | 06/05/2026 |
| 12 | 06/05/2026 | | Clerk Salary | Hale Parish Council | -1,164.21 | 72,940.93 | 06/05/2026 |
| 18 | 08/05/2026 | | Google Invoice | Google Ireland Ltd | -70.00 | 72,870.93 | 26/05/2026 |
| 19 | 14/05/2026 | | Donation | Hale Parish Council | -150.00 | 72,720.93 | 26/05/2026 |
| 20 | 14/05/2026 | | Room Hire | Hale Village Hall | -155.00 | 72,565.93 | 26/05/2026 |
| 21 | 14/05/2026 | | Payroll & Scribe | Scribe (Starboard | -580.81 | 71,985.12 | 26/05/2026 |
| 22 | 14/05/2026 | | Payroll & Scribe | Dalton Smith | -54.00 | 71,931.12 | 26/05/2026 |
| 23 | 19/05/2026 | | Consultation | Worknest | -416.35 | 71,514.77 | 26/05/2026 |
| CLOSING BALANCE | | | | | | 71,514.77 | |
| Bank statement should show | | | | | | £71,514.77 | |

Current T1

60-83-01 • 20415507

Balance Available balance

£ **71,514.77** £ **71,514.77**

Show:

Transactions



Balances are correct as of 15:51 on 26 May 2026.

| ↓ Date | Description | Paid in | Paid out | Balance |
|----------|--|----------|-----------|-----------|
| 19/05/26 | Direct Debit (PREMIUM • 04AEZF6124/011/107 CREDIT LTD) | | -416.35 | 71,514.77 |
| 14/05/26 | B/P to: Katie Payroll • INV 0595 | | -54.00 | 71,931.12 |
| 14/05/26 | B/P to: Starboard Systems • INV 17837 SCRIBE | | -580.81 | 71,985.12 |
| 14/05/26 | B/P to: Hale Village Hall • INV 1461 & 1589 | | -155.00 | 72,565.93 |
| 14/05/26 | B/P to: Laura Kenny • HALE PC | | -150.00 | 72,720.93 |
| 08/05/26 | Direct Debit (GOOGLE • 82385888G79UZAKPN9 CLOUD EMEA) | | -70.00 | 72,870.93 |
| 30/04/26 | Service Charge | | -7.00 | 72,940.93 |
| 30/04/26 | HMRC VTR • XRV126000102656 | 2,292.03 | | 72,947.93 |
| 29/04/26 | B/P to: HMRC • 120PA00288525 1806 | | -532.34 | 70,655.90 |
| 29/04/26 | B/P to: HMRC • 120PA00288525 1806 | | -552.11 | 71,188.24 |
| 29/04/26 | B/P to: Employer Pension • HALE PC 00296 | | -333.08 | 71,740.35 |
| 29/04/26 | B/P to: Employee Pension • HALE PC 00296 | | -89.63 | 72,073.43 |
| 28/04/26 | B/P to: [REDACTED] • APRIL SALARY | | -1,164.21 | 72,163.06 |
| 28/04/26 | B/P to: [REDACTED] • PHONE | | -10.00 | 73,327.27 |
| 28/04/26 | B/P to: [REDACTED] • APRIL SALARY | | -791.77 | 73,337.27 |
| 28/04/26 | B/P to: [REDACTED] • APRIL SALARY | | -734.68 | 74,129.04 |
| 28/04/26 | B/P to: [REDACTED] • APRIL SALARY | | -559.60 | 74,863.72 |

| | | | | |
|----------|--|------------------|------------------|------------------|
| 20/04/26 | B/P to: Hale Village Hall • HVH INVOICES | | -227.50 | 75,423.32 |
| 20/04/26 | Direct Debit (PREMIUM • 04AEZF6124/011/106 CREDIT LTD) | | -416.35 | 75,650.82 |
| 16/04/26 | B/P to: Chalc • CHALC SUBS. 2026 | | -600.80 | 76,067.17 |
| 16/04/26 | B/P to: Chalc • INV 2025/259 | | -40.00 | 76,667.97 |
| 16/04/26 | B/P to: Katie Payroll • INV 0567 | | -54.00 | 76,707.97 |
| 16/04/26 | B/P to: • EASTER GOODS | | -17.46 | 76,761.97 |
| 10/04/26 | Credit • 1 | 100.00 | | 76,779.43 |
| 09/04/26 | Printst • Easter donation | 120.84 | | 76,679.43 |
| 09/04/26 | Direct Debit (GOOGLE • 82385888G9UC0LCESS CLOUD EMEA) | | -70.00 | 76,558.59 |
| 01/04/26 | HALTON BOR COUNCIL • PRECEPT 26/27 | 64,216.00 | | 76,628.59 |
| 31/03/26 | Service Charge | | -7.00 | 12,412.59 |
| 27/03/26 | HALE VILLAGE HALL • MAR CHARGEBACK | 2,488.79 | | 12,419.59 |
| 27/03/26 | HALE VILLAGE HALL • FEB CHARGEBACK | 2,628.96 | | 9,930.80 |
| 26/03/26 | B/P to: HMRC • 120PA00288525 1806 | | -1,032.00 | 7,301.84 |
| 26/03/26 | B/P to: Employee Pension • HALE PC 00296 | | -89.36 | 8,333.84 |
| 26/03/26 | B/P to: • MAR SALARY | | -692.64 | 8,423.20 |
| 26/03/26 | B/P to: • MAR SALARY | | -524.20 | 9,115.84 |
| 26/03/26 | B/P to: Employer Pension • HALE PC 00296 | | -349.33 | 9,640.04 |
| 26/03/26 | B/P to: • MAR SALARY | | -750.40 | 9,989.37 |
| 26/03/26 | B/P to: • MAR SALARY | | -1,164.28 | 10,739.77 |
| 20/03/26 | B/P to: Chalc • INV 2025- 259 | | -40.00 | 11,904.05 |
| 20/03/26 | B/P to: Hale Village Hall • INV 1536 | | -15.00 | 11,944.05 |
| 19/03/26 | Direct Debit (PREMIUM • 04AEZF6124/011/105 CREDIT LTD) | | -416.35 | 11,959.05 |
| 13/03/26 | B/P to: Paul Turton • DEFIB PAYBACK | | -100.00 | 12,375.40 |
| 13/03/26 | B/P to: • EASTER SWEETS | | -216.78 | 12,475.40 |
| 06/03/26 | Direct Debit (GOOGLE • 82385888GERSKO2DIE CLOUD EMEA) | | -70.00 | 12,692.18 |

| | | | | |
|----------|---------------------------|----------------|----------------|------------------|
| 02/03/26 | B/P to: | • EASTER EGGS | -76.00 | 12,762.18 |
| 02/03/26 | B/P to: | • EASTER EGGS | -276.84 | 12,838.18 |
| 02/03/26 | S/O to: Cheshire Com. Act | • CCA/HVH/ACD | -50.00 | 13,115.02 |
| 28/02/26 | Service Charge | | -6.00 | 13,165.02 |
| 27/02/26 | B/P to: PKF Accountants | • SB20253196 | -378.00 | 13,171.02 |
| 27/02/26 | B/P to: Chalc | • INV 2024/221 | -90.00 | 13,549.02 |

Summary of Receipts and Payments

All Cost Centres and Codes

Expenditure

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-----------------------------------|----------|--------|----------|------------------|-----------------|------------------|------------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 1 | Asset Purchase | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 13 | Audits | | | | 1,500.00 | | 1,500.00 | 1,500.00 (100%) |
| 17 | Bank Charges/Admin. | | | | 300.00 | 7.00 | 293.00 | 293.00 (97%) |
| 43 | Bank Transfer | | | | | | | (N/A) |
| 5 | Civic Service Working Group | | | | 1,250.00 | | 1,250.00 | 1,250.00 (100%) |
| 15 | Clerk Salary Including NI , Pensi | | | | 30,975.00 | 1,716.32 | 29,258.68 | 29,258.68 (94%) |
| 47 | Contingency | | | | 3,000.00 | | 3,000.00 | 3,000.00 (100%) |
| 21 | Election Reserve | | | | 3,500.00 | | 3,500.00 | 3,500.00 (100%) |
| 35 | General Reserve | | | | 16,800.00 | | 16,800.00 | 16,800.00 (100%) |
| 8 | Grants | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 3 | Guildswomen Working Group | | | | 200.00 | | 200.00 | 200.00 (100%) |
| 22 | Hall Hire (Rent) | | | | 650.00 | 382.50 | 267.50 | 267.50 (41%) |
| 10 | Insurance | | | | 2,625.00 | | 2,625.00 | 2,625.00 (100%) |
| 7 | Legal/Consultation Fees | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 45 | Maintenance | | | | | | | (N/A) |
| 37 | Newsletters | | | | 1,000.00 | | 1,000.00 | 1,000.00 (100%) |
| 19 | Payroll & Scribe | | | | 850.00 | 574.01 | 275.99 | 275.99 (32%) |
| 46 | Remembrance Day Planning | | | | 2,000.00 | | 2,000.00 | 2,000.00 (100%) |
| 18 | Staff Allowances/Expenses | | | | 150.00 | 10.00 | 140.00 | 140.00 (93%) |
| 40 | Staff Salary Chargeback | | | | | 3,041.10 | -3,041.10 | -3,041.10 (N/A) |
| 14 | Subscriptions/Advisory Bodies | | | | 4,500.00 | 1,294.72 | 3,205.28 | 3,205.28 (71%) |
| 9 | Training | | | | 300.00 | 40.00 | 260.00 | 260.00 (86%) |
| 38 | Village Hall Support Costs | | | | 5,000.00 | | 5,000.00 | 5,000.00 (100%) |
| 4 | War Memorial Working Group | | | | 811.60 | | 811.60 | 811.60 (100%) |
| 11 | Web Site | | | | 600.00 | 140.00 | 460.00 | 460.00 (76%) |
| 2 | Wellbeing Fund | | | | 5,000.00 | 164.55 | 4,835.45 | 4,835.45 (96%) |
| SUB TOTAL | | | | | 82,511.60 | 7,370.20 | 75,141.40 | 75,141.40 (91%) |

Income

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-------------------|------------------|------------------|---------------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 44 | Bank Transfer | | | | | | | (N/A) |
| 42 | Credit Interest | | | | | | | (N/A) |
| 39 | Donations | | 220.84 | 220.84 | | | | 220.84 (N/A) |
| 24 | Precept | 64,216.00 | 64,216.00 | | | | | (0%) |
| 36 | Refund | | | | | | | (N/A) |
| 41 | Salary Chargeback | | | | | | | (N/A) |
| 25 | Vat Recovered | 2,292.03 | 2,292.03 | | | | | (0%) |
| SUB TOTAL | | 66,508.03 | 66,728.87 | 220.84 | | | | 220.84 (0%) |

Summary of Receipts and Payments

All Cost Centres and Codes

Summary

| | | | | | | | |
|-------------|-----------|-----------|--------|-----------|----------|-----------|-----------|
| NET TOTAL | 66,508.03 | 66,728.87 | 220.84 | 82,511.60 | 7,370.20 | 75,141.40 | 75,362.24 |
| V.A.T. | | | | | 256.49 | | |
| GROSS TOTAL | | 66,728.87 | | | 7,626.69 | | |

Hale Parish Council
RECONCILIATION - Instant Access Account 10-06-2026

| | |
|---------------------|---------|
| From Accounts | £568.40 |
|---------------------|---------|

| | |
|---------------------------|-----------|
| Payments not cashed | Add |
|---------------------------|-----------|

| | |
|----------------------------|----------------|
| Receipts not entered | Subtract |
|----------------------------|----------------|

| | |
|----------------------------------|----------------|
| Statement should be | £568.40 |
|----------------------------------|----------------|

Hale Parish Council

Instant Access

60-83-01 • 20527673

Balance Available balance

£ **568.40** £ **568.40**

Transactions Statements Direct Debits Standing orders Scheduled payments People Limits

Balances are correct as of 11:21 on 10 June 2026.

| ↓ Date | Description | Paid in | Paid out | Balance |
|----------|---------------------------------|---------|----------|---------|
| 31/03/26 | Credit Interest | 9.66 | | 568.40 |
| 31/03/26 | Manual Credit - Handling Charge | | -1.50 | 558.74 |

Hale Parish Council**Transactions for Instant Access Account**

| Voucher | Date | Chq/Rec No. | Description | Supplier | Total | Balance | Cashed date |
|---------|------|-------------|------------------|----------------------------|-------|---------|-------------|
| | | | STARTING BALANCE | | | 568.40 | |
| | | | | | | 568.40 | |
| | | | CLOSING BALANCE | | | 568.40 | |
| | | | | Bank statement should show | | £568.40 | |

Summary of Receipts and Payments

All Cost Centres and Codes

Expenditure

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-----------------------------------|----------|--------|----------|------------------|-----------------|------------------|------------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 1 | Asset Purchase | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 13 | Audits | | | | 1,500.00 | | 1,500.00 | 1,500.00 (100%) |
| 17 | Bank Charges/Admin. | | | | 300.00 | 7.00 | 293.00 | 293.00 (97%) |
| 43 | Bank Transfer | | | | | | | (N/A) |
| 5 | Civic Service Working Group | | | | 1,250.00 | | 1,250.00 | 1,250.00 (100%) |
| 15 | Clerk Salary Including NI , Pensi | | | | 30,975.00 | 1,716.32 | 29,258.68 | 29,258.68 (94%) |
| 47 | Contingency | | | | 3,000.00 | | 3,000.00 | 3,000.00 (100%) |
| 21 | Election Reserve | | | | 3,500.00 | | 3,500.00 | 3,500.00 (100%) |
| 35 | General Reserve | | | | 16,800.00 | | 16,800.00 | 16,800.00 (100%) |
| 8 | Grants | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 3 | Guildswomen Working Group | | | | 200.00 | | 200.00 | 200.00 (100%) |
| 22 | Hall Hire (Rent) | | | | 650.00 | 382.50 | 267.50 | 267.50 (41%) |
| 10 | Insurance | | | | 2,625.00 | | 2,625.00 | 2,625.00 (100%) |
| 7 | Legal/Consultation Fees | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 45 | Maintenance | | | | | | | (N/A) |
| 37 | Newsletters | | | | 1,000.00 | | 1,000.00 | 1,000.00 (100%) |
| 19 | Payroll & Scribe | | | | 850.00 | 574.01 | 275.99 | 275.99 (32%) |
| 46 | Remembrance Day Planning | | | | 2,000.00 | | 2,000.00 | 2,000.00 (100%) |
| 18 | Staff Allowances/Expenses | | | | 150.00 | 10.00 | 140.00 | 140.00 (93%) |
| 40 | Staff Salary Chargeback | | | | | 3,041.10 | -3,041.10 | -3,041.10 (N/A) |
| 14 | Subscriptions/Advisory Bodies | | | | 4,500.00 | 1,294.72 | 3,205.28 | 3,205.28 (71%) |
| 9 | Training | | | | 300.00 | 40.00 | 260.00 | 260.00 (86%) |
| 38 | Village Hall Support Costs | | | | 5,000.00 | | 5,000.00 | 5,000.00 (100%) |
| 4 | War Memorial Working Group | | | | 811.60 | | 811.60 | 811.60 (100%) |
| 11 | Web Site | | | | 600.00 | 140.00 | 460.00 | 460.00 (76%) |
| 2 | Wellbeing Fund | | | | 5,000.00 | 164.55 | 4,835.45 | 4,835.45 (96%) |
| SUB TOTAL | | | | | 82,511.60 | 7,370.20 | 75,141.40 | 75,141.40 (91%) |

Income

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-------------------|------------------|------------------|---------------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 44 | Bank Transfer | | | | | | | (N/A) |
| 42 | Credit Interest | | | | | | | (N/A) |
| 39 | Donations | | 220.84 | 220.84 | | | | 220.84 (N/A) |
| 24 | Precept | 64,216.00 | 64,216.00 | | | | | (0%) |
| 36 | Refund | | | | | | | (N/A) |
| 41 | Salary Chargeback | | | | | | | (N/A) |
| 25 | Vat Recovered | 2,292.03 | 2,292.03 | | | | | (0%) |
| SUB TOTAL | | 66,508.03 | 66,728.87 | 220.84 | | | | 220.84 (0%) |

Summary of Receipts and Payments

All Cost Centres and Codes

Summary

| | | | | | | | |
|-------------|-----------|-----------|--------|-----------|----------|-----------|-----------|
| NET TOTAL | 66,508.03 | 66,728.87 | 220.84 | 82,511.60 | 7,370.20 | 75,141.40 | 75,362.24 |
| V.A.T. | | | | | 256.49 | | |
| GROSS TOTAL | | 66,728.87 | | | 7,626.69 | | |

Smaller authority name: **HALE PARISH COUNCIL**

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2026

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

| NOTICE | NOTES |
|--|---|
| <p>1. Date of announcement(a)</p> <p>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2026, these documents will be available on reasonable notice by application to:</p> <p>(b) B Hargreaves, Clerk & RFO Tel: 07803611222 Email: clerk@haleparishcouncil.gov.uk</p> <p>(c) commencing on MONDAY 29th JUNE 2026</p> <p>(d) and ending on WEDNESDAY 12th AUGUST 2026</p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none">• The opportunity to question the appointed auditor about the accounting records; and• The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2024. The appointed auditor is:</p> <p>PKF Littlejohn LLP (Ref: SBA Team) 30 Churchill Place London E14 5RE sba@pkf-l.com</p> <p>5. This announcement is made by (e) B Hargreaves (Clerk & RFO) clerk@haleparishcouncil.gov.uk Tel: 07803611222</p> | <p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and exactly 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p> |



Hale Clerk <clerk@haleparishcouncil.gov.uk>

To be co-opted on the council

1 message

A Smith <kier.ann50@gmail.com>

29 April 2026 at 16:37

To: Mark Roberts <mark.roberts@haleparishcouncil.gov.uk>, Joe McNamara <joe.mcnamara@haleparishcouncil.gov.uk>, Andrea Hutchinson <andrea.hutchinson@haleparishcouncil.gov.uk>, Patricia Lewis <pat.lewis@haleparishcouncil.gov.uk>, Cllr Carol Anderson <carol.anderson@haleparishcouncil.gov.uk>, Luke Trevaskis <luke.trevaskis@haleparishcouncil.gov.uk>, Hale Clerk <clerk@haleparishcouncil.gov.uk>

Afternoon all

I am writing to ask you to co-opt me back on the Parish council.

As you all know I was on the council for at least 5 years and have been off the council for about 3 years.

I have a lot of experience on this council .

I helped set up the Easter ,Christmas , sewing and BSL groups.

Also I was the one to get the seats put in the bus shelters from HBC .

I was also part of the group who weeded and dug over the space across from Ramsbrook lane to plant flowers and make the area look nice .

Also helped arrange to get permission and decide where the benches in the village will go ,which have been a great help to people in general.

I was also chair of the wellbeing group .

I also helped with all the other activities .

I have also learned a lot from some councillors .

I would like to be considered to be co-opted back on to get back into helping the villagers and being part of our community.

Regard

Ann McNamara

17th May 2026

Dear Members of the Parish Council,

Having grown up in the village for the past 38 years, I feel a strong personal connection to our community and would like to serve on the parish council.

This village has always provided a supportive and welcoming environment, and as a parent to a nine-year-old child, I want them to experience the same sense of belonging and community spirit that I was fortunate to grow up with.

I strongly believe in maintaining the village feel, supporting local residents, and helping our community continue to thrive while preserving the character and values that make it such a special place to live.

Yours sincerely,
Janine McAndrew

17Chruch Road

Hale Village

Janine.ivy@hotmail.co.uk

07584165829



Hale Clerk <clerk@haleparishcouncil.gov.uk>

Co-option onto Parish Council

1 message

Marie Fisher <marie.fisher@ymail.com>
To: Hale Clerk <clerk@haleparishcouncil.gov.uk>

3 June 2026 at 12:40

Dear Brian

I would like to be considered to be co-opted on to Hale Parish Council.

I have been resident in Hale Village for 30 years. I am community minded with a strong interest in local issues, particularly those that can improve the quality of life for local residents and also to enhance the village enabling visitors to enjoy and experience our village in the same positive way that we, the residents do.

I am already involved in the local community as I am a member of the carnival committee, Chair of the Guildswomen of Hale and Chair of the Hale Branch of the Royal British Legion. To add to these, I am a member of the village hall committee and am part of the events group of said committee. I have previously served as a Parish Councillor for five years in the early 2000's. I was part of the Friends of Hale Park when it was going through a consultative phase through to the facelift of the park. This involved taking part in roadshows to promote the ideas envisaged and listening to residents' wishes and preferences and ensuring that these views were taken into account.

My key skills are

- . Teamwork and collaboration
- . Organisation and planning
- . Communication

My professional and personal experience has developed my ability to listen carefully, work collaboratively, consider differing viewpoints, and make balanced decisions.

I am committed to acting with integrity, openness, and respect, and I would welcome the opportunity to contribute positively to the work of the Parish Council.

I am willing to undergo DBS checks.

Yours sincerely

C. Marie Fisher
2 Ellwood Clos
Hale Village
L24 4BX
07958399252



Hale Clerk <clerk@haleparishcouncil.gov.uk>

New Guildswomen

1 message

Marie Fisher <marie.fisher@ymail.com>
To: Hale Clerk <clerk@haleparishcouncil.gov.uk>

29 May 2026 at 19:03

Hi Brian

This year we have 5 new Guildswomen. They are Beverley Sutton, Susan Gerrard, Sheila Hunter, Petronella Franken and Jennifer Roberts

Kind regards

Marie Fisher
Chair - Guildswomen of Hale

Sent from my iPhone



Traffic speeds through Village

1 message

Marie Fisher <marie.fisher@gmail.com>

2 June 2026 at 17:35

To: Hale Clerk <clerk@haleparishcouncil.gov.uk>

Good afternoon Brian

Can it please be included as a discussion at the next meeting regarding the speeding throughout the Village.

I have been in touch with Derek Twigg, who has contacted HBC. Their response is inadequate to say the least.

I can forward copies of the emails if you need them.

Many thanks

Marie Fisher
2 Ellwood Close

Sent from my iPhone



Hale Clerk <clerk@haleparishcouncil.gov.uk>

RE: Information

1 message

Garden Waste <Garden.Waste@halton.gov.uk>
To: Hale Clerk <clerk@haleparishcouncil.gov.uk>

5 June 2026 at 10:44

Hi Brian

The cost per bin and installation would be in the region of £500, and as below this would include ongoing emptying of the bin.

Kind regards

Cath

From: Hale Clerk <clerk@haleparishcouncil.gov.uk>
Sent: 04 June 2026 13:45
To: Garden Waste <Garden.Waste@halton.gov.uk>
Subject: Re: Information

Good afternoon Cath,

Thank you for your assistance and for providing the update from the Streetscene team.

Could you please arrange a quote for the purchase and installation of an additional litter bin? I would like to provide the Councillors with an accurate idea of the cost per unit.

Additionally, could you confirm if this cost includes the ongoing emptying of the bin, as previously mentioned?

Kind regards,

Brian Hargreaves
Proper Officer
Hale Parish Council
07803611222

Brian Hargreaves

Proper Officer

07803611222

On Thu, 4 Jun 2026 at 12:27 pm, Garden Waste <Garden.Waste@halton.gov.uk> wrote:

Hi Brian

Response from our Street Scene team is below, if there is anything further you would like me to do with this request of if you want a quote for an additional bin, please let me know.

Kind regard

Cath

Hi Cath

Regarding additional litter bins we have no plans to put any in Hale as our current stock of bins are for replacing the old-style concrete ones or bins that are dangerous to the public. If the parish council wish to fund additional bins in the area, we can provide them with a quote for the bin and the installation and we will empty them for free on our two-weekly schedule.

From: Garden Waste
Sent: 04 June 2026 10:34
To: Hale Clerk <clerk@haleparishcouncil.gov.uk>
Subject: RE: Information

Hi Brian

Hope you are well.

From: Hale Clerk <clerk@haleparishcouncil.gov.uk>
Sent: 23 April 2026 10:02
To: Garden Waste <Garden.Waste@halton.gov.uk>
Subject: Information

Good morning Cath,

Could you please direct me to the department or person responsible for the installation and maintenance of litter bins in Hale Village?

We are experiencing ongoing issues with litter and discarded packaging. At the recent Parish Council meeting, I was asked to identify the responsible party and enquire about the possibility of installing additional bins in the areas of most concern.

Best regards,

Hale Clerk

Brian Hargreaves

Proper Officer

Hale Parish Council

07803611222

Head Teacher

Mrs Emma Fenton
head.hale@haltonlearning.net
Telephone: 0151 425 3023

**Hale CE Primary School**

Hesketh Road
Hale Village
Liverpool
L24 4AN

2nd June 2026

Dear Members of Hale Village Parish Council,

I am writing on behalf of Hale CE Primary School to request your support in helping us promote a community initiative to improve our on-site parking provision.

As you will be aware, Hale CE Primary is a thriving village school. Despite local and national declines in birth rates, our pupil numbers have grown significantly, and we now have just over 200 children on roll, significantly more than when the “new” school building first opened in the 1990s. In order for the school to remain financially sustainable, it is essential that we maintain strong pupil numbers, which means attracting and supporting families from a wider area not just in the village (the school would not survive with only the village children attending). For many families, walking to school each day is simply not possible due to the distance travelled and the age of the children.

As the proud Headteacher of this village school, I firmly believe that Hale CE Primary adds enormously to the village community. Our vision is to “Be the Light”, and we strive to ensure that the school contributes positively to village life through the opportunities, support, and sense of community that we provide for children and families. It is therefore important to us that we continue to look for practical solutions that support both the school and the wider community.

As a result of our increased pupil numbers, parking has become an increasing challenge. We are extremely grateful to local businesses who already kindly allow parents to use their car parks at drop-off and collection times, and this support is genuinely appreciated. However, alongside increased pupil numbers have come increased staffing. We currently have 28 staff members but only 11 designated parking spaces on site. Through careful double-parking arrangements, we are usually able to accommodate approximately 18 vehicles on site, but this still leaves a considerable shortfall. In addition, we regularly welcome visitors such as speech and language specialists, peripatetic teachers, and student teachers daily who also travel to us by car.

When the school car park is full, staff and visitors are required to park on surrounding roads. We would like to reassure the Parish Council and residents that staff, visitors, and student teachers always park legally and make every effort to avoid inconveniencing local residents. However, the reality remains that they do need to park somewhere, and very few members of staff live locally enough to walk to school each day. While our neighbours are generally understanding and supportive, the situation can and does create difficulties and, unfortunately, occasional hostility towards staff or visitors.

The school does have an area of land attached to our car park that could be developed to create an additional 8 parking spaces without impacting the space available for children. Recent quotes suggest that even the most basic modifications required to achieve this would cost in the region of £14,000.

Unfortunately, this is beyond the school’s current financial means, and evidence of this can be provided if required. However, creating these additional spaces would mean that, in most circumstances, all staff, student teachers, and visiting professionals would be able to park safely within the school grounds rather than on surrounding roads.

Our staff and children regularly work incredibly hard to raise money for charities and to improve school facilities that directly benefit them within school. For example, pupils previously helped raise funds for our outdoor gym area, which they can enjoy and use as part of their school experience. However, we do not



Be the light

feel it would be appropriate to ask children and families to raise funds for additional parking provision, particularly when the primary purpose is to help ease parking pressures for staff and the wider community. We fully understand the financial pressures facing all organisations at present and are not primarily seeking direct financial support from the Parish Council itself. Instead, we are asking for your assistance in helping to raise awareness of our situation within the local community. We would be extremely grateful for any support in promoting our need to local businesses, tradespeople, and community organisations who may be willing to help through volunteer labour, donation of materials, community support initiatives, or by offering lower-cost solutions to help us expand the school car park.

We are proud to be an important part of the Hale Village community and hope that, with the Parish Council's support, we may be able to work collaboratively towards a practical solution that benefits both the school and local residents.

Thank you for taking the time to consider our request. We would welcome the opportunity to discuss this further.

Yours sincerely,

Mrs Emma Fenton
Headteacher

Hale CE Primary School



Diocese of Liverpool

Be the light

Re: Xmas Trees

1 message

Richard Rainford <richard@rainford.com>
To: Hale Clerk <clerk@haleparishcouncil.gov.uk>

23 April 2026 at 18:45

I forgot to say, it's too late now for this growing season as the trees have started to grow, next opportunity will be early October.

Sent from my iPad

On 23 Apr 2026, at 18:43, Richard Rainford <richard@rainford.com> wrote:

The tree next to the hall should not bother the foundation, however it's worth checking the quality of the soil first.

The war memorial I would expect to be ok.

I would recommend Norway spruce, no bigger than 5/6ft due to the size of the root system.

These will be £100 each plus vat.

Planting will be £150 each, subject to a site inspection to ensure the soil is good enough.

After care will be your responsibility,

Alternatively if you want Nordman, they would only be 2/3ft and £50 each, planting cost would be the same.

Sent from my iPad

On 23 Apr 2026, at 09:42, Hale Clerk <clerk@haleparishcouncil.gov.uk> wrote:

Hi Richard
I thought the attached images might help ?
Showing the two proposed sites for Xmas trees ?

Please advise

Brian Hargreaves
Proper Officer
Hale Parish Council

07803611222

Sent from my iPhone
<IMG_5507.jpeg>
<IMG_5510.jpeg>

FW: FW: Refurbish/Replace/Advise - re- Chain of Office

1 message

Donna Reynolds <donna.reynolds@fattorini.co.uk>
To: "clerk@haleparishcouncil.gov.uk" <clerk@haleparishcouncil.gov.uk>

Dear Brian,

Sorry the Estimating Team need to view the Pendant and chain are you able to send it to me please?

I can't easily guess the cost but if I had to pull a figure out of the air I would say £400 to £500 for the Pendant and £600 to £700 for the chain

I look forward to more information about the medals

Thank you

Kind Regards

Donna Reynolds
Civic Manager
Birmingham Sales

Thomas Fattorini Ltd

Office: +44 (0)121 237 3542

Regent St. Works, Birmingham, B1 3LZ

Working Hours : Monday and Wednesday 8.30am – 5.00pm, Tuesday and Thursday 7.30am – 4.00pm. Do not work Fridays.

Regent St. Works, Birmingham, B1 3LZ

..

Fattorini
Artist-craftsmen since 1827



..

From: Donna Reynolds
Sent: 01 June 2026 09:40
To: "clerk@haleparishcouncil.gov.uk" <clerk@haleparishcouncil.gov.uk>
Subject: FW: FW: Refurbish/Replace/Advise - re- Chain of Office

Dear Brian,

Thank you for your email concerning refurbishment of the chain of office as the attached images of the Pendant and chain.

I will pass the details through to the Estimating Team and contact you with the quote.

Turning now to the medals for the Freeman of Hale I have searched your history which dates back to 1999 and I can't find details of ever supplying you with these medals, the only orders I ha office and heraldic shields.

Can you be sure we produced these? If we did it would have to have been prior to 1999? I am working remotely today and back in the office tomorrow to check paper file.

| SOC326 Order History for 56359 Hale Parish Council | | | | | |
|--|----------|--------------|---------------------------------|-------------------|-------|
| Order:line | Date | Product code | Description | Customer order no | Ord Q |
| S172250:1 | 27/03/14 | F03073500100 | HEARLDIC SHIELD | Brian Hargreaves | 20 |
| S19572:1 | 29/06/00 | F00500400600 | 40" sterling silver chain using | MRS C M HATTON | 1 |

Kind Regards

Donna Reynolds
Civic Manager
Birmingham Sales

Thomas Fattorini Ltd

Office: +44 (0)121 237 3542

Regent St. Works, Birmingham, B1 3LZ

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Regent St. Works, Birmingham, B1 3LZ

..

Fattorini
Artist-craftsmen since 1827



..

From: Hale Clerk <clerk@haleparishcouncil.gov.uk>
Sent: 26 May 2026 11:21
To: Donna Reynolds <donna.reynolds@fattorini.co.uk>
Subject: Re: FW: Refurbish/Replace/Advise - re- Chain of Office

Good morning Donna

As you rightly indicated in your last email we don't move quickly !! it's only taken me 2 years to come back to you !!

I would imagine that's quick for a Parish Council though ?? Ha ha

Anyway - I've been asked about the repair/ refurbishing of our chain of office again - as previously discussed.

Images are attached and I wondered whether you are in a position to give an approximate quote to refurbish it.

Also - I did contact you regarding the medals of office for The Freemen of Hale which you did for us in approx 2010 ish

I've also attached an image of that (purple ribbon) which we need some more of shortly - if you can track those down and give an idea of cost for some (with price breaks ?)

Brian Hargreaves

Proper Officer

Hale Parish Council

07803611222

On Wed, 18 Dec 2024 at 10:58 am, Donna Reynolds <donna.reynolds@fattorini.co.uk> wrote:

Dear Brian,

I am very well thank you, I hope you are keeping well too! We are busy with only a few days till we close, Councils have been wanting to send me everything, but we shutdown as we are a

Thank you for your email you have made me laugh, I know it's difficult to find a window of opportunity to send us the regalia.

I have checked your history and since 1999 you have only had the chain of office and heraldic shields so maybe the medals were prior to this, are they definitely ones we have produced? if these are of our manufacture they must have been produced more than 25 years ago.

I await your reply thank you

Kind Regards

Donna Reynolds

Civic Manager

Birmingham Sales

Thomas Fattorini Ltd *

Office: +44 (0)121 237 3542

Regent St. Works, Birmingham, B1 3LZ

Working Hours : Monday and Wednesday 8.30am – 5.00pm, Tuesday and Thursday 7.30am – 4.00pm. Do not work Fridays.

..

Fattorini
Helping Teachers
Motivating Children



Manufacturer of the 2023 Coronation Medal & Chain of Office Commemorative Link

(Click on image below for details)



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 Please consider the environment before printing this email. **ESSAGE**

From: Hale Clerk <clerk@haleparishcouncil.gov.uk>
Sent: 13 December 2024 11:02
To: Donna Reynolds <donna.reynolds@fattorini.co.uk>
Subject: Re: FW: Refurbish/Replace/Advise - re- Chain of Office

Good Morning Donna

I hope you are well.

Like most men of our age we have not got around to sending you our chain of office so it can be examined with a view to repairing it. Apologies - I will continue to push for this.

As an additional enquiry - I have been asked as a Freeman of Hale Village in Hale near Liverpool to enquire about re-producing some of the medals of office you did for us previously.

Approximately 11/12 years ago we commissioned some medals of office from you . Peter Kelly was the Lord Mayor at the time and managed the project. He was probably your contact

I can send some images to assist but don't have them available at the moment.

We are interested in having some more medals produced and we would like an up to date estimate if you could make some enquiries and come back to me please.

Thank you in anticipation

kind Regards

Brian Hargreaves

Proper Officer

Hale Parish Council

07803611222

On Thu, 6 Jun 2024 at 15:48, Donna Reynolds <donna.reynolds@fattorini.co.uk> wrote:

Dear Brian,

Further to my email sorry the Estimating Team and Production Team want to view the Pendant and chain, can I please trouble you to arrange delivery of the regalia to enable us to prepa

I am on annual leave today until Monday 17th June but my emails are being monitored.

Thank you and look forward to hearing from you

Kind Regards

Donna Reynolds

Birmingham Sales

Thomas Fattorini Ltd

Office: +44 (0)121 237 3542

Regent St. Works, Birmingham, B1 3HQ

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• •

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Please consider the environment before printing this email. **ESSAGE**

From: Donna Reynolds
Sent: 30 May 2024 10:55
To: 'clerk@haleparishcouncil.gov.uk' <clerk@haleparishcouncil.gov.uk>
Subject: FW: Refurbish/Replace/Advise - re- Chain of Office

Dear Brian,

Thank you for your email enquiry concerning the refurbishment of your existing Pendant and chain as shown in the images or a possible replacement.

The Pendant and chain can certainly be refurbished to be made to look almost as good as new for a fraction of the cost of a replacement Pendant and chain.

I have attached some promotional information of the possible costs for new regalia for your information.

I will pass the enquiry through to our Estimating Team to prepare the quotation for the refurbishment of the Pendant and chain, though they may ask to see the items to be able to accura they say.

I will be in touch shortly

Thank you

Kind Regards

Donna Reynolds
Birmingham Sales

Thomas Fattorini Ltd •

Office: +44 (0)121 237 3542•

Regent St. Works, Birmingham, B1 3HQ

Working Hours : Monday and Wednesday 8.30am – 5.00pm, Tuesday and Thursday 7.30am – 4.00pm. Do not work Fridays.

• •

Manufacturer of the 2023 Coronation Medal & Chain of Office Commemorative Link

(Click on image below for details)

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Please consider the environment before printing this email. **ESSAGE**

From: Hale Clerk <clerk@haleparishcouncil.gov.uk>
Sent: 29 May 2024 12:51
To: Sales <sales@fattorini.co.uk>
Subject: Refurbish/Replace/Advise - re- Chain of Office

Good Afternoon.

My name is Brian Hargreaves and I am the Clerk for Hale Parish Council in Halton Cheshire. I am a Freeman of Hale Village and you have done some commemorative Plaques & Medals of office previously for our organisation.

As Clerk for the Parish Council I have been asked to get some quotes for repair/refurbishment or replacement of the current chain of office which is looking a bit worse for ware.

I have enclosed some images which hopefully give an idea of it's condition and a quote or/and advice about repair/refurbishment or replacement would be appreciated.

I believe the chain is gold plated and has 31 links with chain between as per the images but I can't say how the medallion is produced. It appears to have a catch which hooks on to the chain as per the pic.

Please quote/advise accordingly

Kind Regards

Brian Hargreaves

Proper Officer

Hale Parish Council

07803611222

4 attachments



IMG_3273.jpeg
4257K



IMG_3277.jpeg
3198K



IMG_3279.jpeg
2876K



IMG_3276.jpeg
3228K

Hale Parish Council Action Log

| Action | Responsible | Status | Notes / Updates | Closed |
|--|-----------------|----------------------|---|--------|
| Write to all village shops re litter | Clerk | In Progress | Letters delivered by Hand 21st May 2026 | |
| Write to football hub landowner re litter | Clerk | In Progress | Email to Clerk of the Freemen 21st May 2026 | |
| Follow up with Savills re: land behind HPC | Clerk | In Progress | Further email to Savills - Lyona Thomas - 20th May 2026 - No response | |
| Write to Halton BC re: vendor opportunity in Hale Park Toilet Block | Clerk | In Progress | Email sent by Clerk on 20th May 2026 - Reply attached | |
| Follow up with resident at Hale Park cottages re: ASB/CCTV | Chair | In Progress | | |
| Recommend extending Hale carnival parking restrictions to Thatch Cottages Along Church Road | Cllr Anderson | Not Started | | |
| Provide JLA published noise monitor reports | Cllr McNamara | Due Next Meeting | | |
| Invite JLA representative to next meeting | Cllr McNamara | Due Next Meeting | | |
| Review all original policies and provide feedback | All Councillors | In Progress | Feedback received from 1 councillor | |
| Provide update from United Utilities re spills | Cllr Trevaskis | Not Started | Received from LT - attached | |
| Write to HBC requesting extra litter bins | Clerk | Not Started | Letter sent to waste management team @ Halton 20th May 2026 | |
| Source alternative quotes for Chairman's chain refurbishment | Clerk | In Progress | Enquiry for alternative bin Birmingham and Crest Regalia Ltd | |
| Write to HBC re green space maintenance responsibility | Clerk | Not Started | Received 26th May 2026 | |
| Write to Ivy Farm Court Leaseholders re: disabled bays marking | Clerk | Not Started | Awaiting response | |
| Contact Savills re: land opposite Hale Church for parking | Clerk | Not Started | Done By Clerk 26th May 2026 - Awaiting response | |
| Source quote for real Christmas tree for planting at HPC/War Memorial | Clerk | Not Started | Supplied by Clerk | |
| Produce an Advert in church magazine for co-opted councillors | All Councillors | Not Started | Done by Chair | |
| Produce recruitment leaflet for advertisement of co-opted councillors to be distributed in notice board, local shops | Clerk | Not Started | Done By Clerk 20th May 2026 | |
| Cascade recruitment post for two co- elected parish councillors info on social networks | Clerk | Not Started | Done By Clerk 26th May 2026 | |
| Set up email address for Cllr Mark Lewis | Cllr Trevaskis | Not Started | Done by LT | |
| Review Village Hall management committee responsibilities and TOR | All Councillors | Not Started | On agenda for next management Committee & Trustee Meeting | |
| Complete internal audit before AGAR | Clerk | In Progress | Agenda for Monday 8th June Complete - Submitted to Internal Auditor 26 May 2026 | |
| Submit spending return to Ellen Meachen by 4 June 2026 | All Councillors | Deadline Approaching | | |



99+

99+

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Hale Parish Council

Luke

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PARISH COUNCIL

2

luke.trevaskis@haleparishcouncil.gov.uk



Active



68 of many



Thanks for your e-mail.

We anticipate that the 2025 Spills data is due for release within the next month. These are released by the EA, so we await them also and I cannot guarantee a date.

Our raw data suggests a reduction by a about a quarter in the year across the County, however this will be confirmed when the results are released. This will also show us whether Widnes also falls into the same ball park.

Widnes works is in our programme to have work completed to reach the national target of 10 spills per annum by 2045, in line with EA direction, but this may be brought forward as the programme develops.

Projects within the network that drain to Widnes WwTW that will reduce spills or monitor spills in the next 5 years, are shown below -

| Project ID | Delivery Directorate | Programme | Production Area | Drainage Area | Site ID | Permit Ref | Discharge Type | Business Area | Project Name | Deliverable |
|------------|----------------------|-----------------|-----------------|---------------|---------|------------|----------------|---------------|---|--|
| U.80066333 | Better Rivers | WINEP Overflows | Warrington | WIDNE | 20028 | HAL0005 | SO | Non Inf | Alexander Drive CSO -HAL0005SO | 560m3 Avg of 10 spills per year over 10 year average 6mm screening |
| J.80066921 | UMON6 | WINEP EOs | Warrington | WIDNE | 24003 | KNW0004 | EO | Non Inf | CHAPEL LANE KNOWSLEY PS | MCERTS EDM and civils |
| J.80066921 | UMON6 | WINEP EOs | Warrington | WIDNE | 20023 | HAL0111 | EO & SO | Non Inf | MacDermott Road Pumping Station (formerly Dock Street PS) | MCERTS EDM and MCERTS pass forward flow monitor and civils |
| U.80066314 | Better Rivers | WINEP Overflows | Warrington | WIDNE | 20015 | HAL0118 | | Non Inf | Pickerings Pasture - HAL0118SO | Avg of 10 spills per year over 10 year average 6mm screening |
| J.80066921 | UMON6 | WINEP EOs | Warrington | WIDNE | 20035 | HAL0135 | EO | Non Inf | STRATTON PARK WW NTWK PS - Opp. Hillcrest Hotel PS | MCERTS EDM and civils |
| U.80066022 | Better Rivers | WINEP Overflows | Warrington | WIDNE | 202JJ | HAL0052 | | Inf | Tanhouse Lane/Moss Bank Road -HAL0052SO | Avg of 10 spills per year over 10 year average 6mm screening |

If you want further information, or have any further questions please give a ring.

Regards



Water for the North West

Mark Booth
Area Engagement Lead (Merseyside)
Corporate Affairs
M: 07831 816596
unitedutilities.com

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