



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN THE COUNTY OF CHESHIRE



DRAFT MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF HALE PARISH COUNCIL HELD IN HALE VILLAGE HALL ON THURSDAY 12th MAY 2022 AT 7.30pm

Present: Cllr Mitchell, Cllr Anderson, Cllr Spargo, Cllr Cleary, Cllr Trevaskis, Cllr Brown, Cllr McNamara Cllr Williams, Cllr King, Cllr Healey

In attendance: The Clerk and twenty six members of public were also present

- 1. Election of Chairman** – The Chairman used his casting vote in a tied vote to confirm his re-election as Chairman for 2022-2023. He validated his appointment by explaining that he feels that the vast experience he has gained since the age of eighteen as a Parish Councillor coupled with his commitment to the position are wholly appropriate for the post. He is confident that he can continue to fulfill the role competently and looks forward to continuing his work for the benefit of Hale Village. He proposed that Cllr Mitchell should be considered for the position of Vice-Chairman.
- 2. Election of Vice - Chairman** – There were 3 candidates proposed for the position of Vice-Chairman. Cllr Mitchell was proposed by Cllr Trevaskis and seconded by Cllr Spargo. She received an absolute majority and was duly elected to the position.
- 3. Apologies** – No apologies were received by the Clerk
- 4. Declarations of Interest** – No declarations of interest were recorded by the Clerk
- 5. Minutes** – Cllr Trevaskis proposed that the Minutes of Hale Parish Council Ordinary meeting 25th April 2022 should be approved as a true record with two minor amendments. Cllr Spargo seconded the proposal.

The Motion was approved

Adjournment – The Chairman proposed an adjournment of the meeting for a period of public participation. This was seconded by Cllr Spargo

Reconvene - The Chairman proposed to reconvene the meeting which was seconded by Cllr Spargo

6. Standing Orders – The previous standing Orders (adopted on 15th February 2021) were re-adopted with the following amendments.

- i. The index was amended to reflect the true content of the standing orders following the removal of a previous item.
- ii. Item 11 Rules of Debate – Amendment to item dd) Will now read “After discussion, The Chairman shall.....etc”
- iii. Code of Conduct Sec 3 Item c) – Will be amended to read as follows: -
 - C) Councillors should not get involved in the day-to-day operational management of services. Councilors must not contact advisory bodies or contractors of the Council unless it is in writing and the proper officer is copied into the correspondence. Equally, officers should not get involved in politics.

The Standing orders with the relevant amendments were proposed for acceptance by Cllr Trevaskis and seconded by Cllr Cleary.

In a named vote Cllrs Trevaskis, Spargo, Williams, McNamara, Healey, King, Cleary, Anderson and Brown were in favour of the motion.

Cllr Mitchell was against.

The Motion was approved

7. Financial Regulations – It was proposed by Cllr Trevaskis that the previous Financial Regulations (adopted on 15th February 2021) should be approved and re-adopted with the following amendment.

- i. Amendment to the footnote 2 under Item 12
“Payments under Contracts for building or other construction works”
Due to a change in the thresholds of these contract limits the amounts have been amended.

Cllr Spargo seconded the motion and in a named vote Cllrs Trevaskis, Spargo, Williams, McNamara, Healey, and Anderson were in favour of the motion.

Cllrs Mitchell, King and Brown were against.

There was one abstention

The Motion was approved

8. Risk Management Scheme - The previous Risk Management Scheme (adopted on 17th May 2021) was re-adopted without amendment.

Proposed by Cllr Trevaskis and seconded by Cllr McNamara

The Motion was approved

- 9. Code of Conduct** – The new “model” Code of Conduct for Councillors produced by the Local Government Association was adopted without amendment.

The Clerk will contact Chalc regarding the availability of training for new councillors and refresher sessions for existing members and will arrange sessions where appropriate.

Proposed by Cllr Trevaskis and seconded by Cllr Williams

The Motion was approved

- 10. Personnel Committee** – It was proposed by Cllr Trevaskis that the Personnel Committee shall consist of the following Members

Cllr Cleary, Cllr Williams, Cllr Mitchell, Cllr Anderson, Cllr McNamara, Cllr Trevaskis and that the current Terms of Reference adopted on 15th February 2021 should be re-adopted with no amendments

The Clerk will contact Chalc regarding the availability of Human Resources training for councillors and will arrange sessions where appropriate.

Cllr McNamara seconded the motion.

The Motion was approved

10a. Committee's

i. Wellbeing Committee

A proposal by Cllr Trevaskis under Standing Order 10(j) to appoint a committee or sub-committee without notice was seconded by Cllr Spargo.

To re-assign the current wellbeing working group as a Wellbeing Committee

Members are Cllr McNamara, Cllr Williams, Cllr Anderson, Cllr Mitchell and Cllr Trevaskis (5)

Terms of reference to be approved at the June Parish Council Meeting

ii. Finance Committee

A proposal by Cllr Mitchell under Standing Order 10(j) to appoint a committee or sub-committee without notice was seconded by Cllr Cleary.

Members are Cllr Cleary, Cllr King, Cllr Mitchell, Cllr Spargo, Cllr Brown (5) Terms of reference to be approved at the June Parish Council Meeting

The Clerk will contact Chalc regarding the availability of Financial training for councillors and will arrange sessions where appropriate.

11. Dates for Meetings 2022 - 2023 – It was proposed by Cllr Mitchell that the following dates be accepted for future Parish Council Meetings. The dates were seconded by Cllr Trevaskis

Wednesday 22nd June 2022
Monday 18th July 2022
Monday 19th September 2022
Monday 17th October 2022
Monday 21st November 2022
Monday 16th January 2023
Monday 20th February 2023
Monday 20th March 2023
Monday 17th April 2023

The Motion was approved

The Chairman closed the Meeting at 9.30pm