



# HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN  
THE COUNTY OF CHESHIRE



## MINUTES OF THE ORDINARY MEETING OF HALE PARISH COUNCIL HELD AT HALE VILLAGE HALL ON MONDAY 17<sup>th</sup> NOVEMBER 2025 AT 8.00pm

Present: Cllr M Roberts, Cllr P Healey, Cllr C Williams, Cllr G Wright Cllr C Anderson, Cllr Trevaskis, Cllr P Lewis

In attendance: The Clerk and Seven members of public were present

- 1. Apologies** – Apologies were received from Cllr J McNamara, and Cllr A Hutchinson  
No Apologies were received from Cllr B Cleary
- 2. Declarations of Interest** – No declarations of interest were registered.
- 3. Public Participation** – A local resident highlighted a traffic problem which is slightly outside the local boundary of Hale but which may affect residents who use the access point on Higher Road in Halewood to access Speke Road. He explained that the current set up for Traffic Lights means that at certain times a motorist can be left stranded at the centre of the Junction when the lights for adjacent access to the junction change. The resident believes that it is a situation which could potentially cause an accident. The Clerk agreed to write to Knowsley Borough Council Traffic department with these concerns.
- 4. Minutes.** – With a minor amendments regarding the dates published, the minutes of the Ordinary Meeting of 20<sup>th</sup> October 2025 were approved as a true and accurate record

Proposed by Cllr G Wright

Seconded by Cllr C Williams

**The Motion was approved unanimously**

- 5. Accounts** – The reconciled bank statement and summary of receipts and payments for 3rd July 2025 – 5<sup>th</sup> November 2025 Were approved as a true and accurate record and comparison against budget (as attached)

Proposed by Cllr G Wright

Seconded by Cllr P Lewis

**The Motion was approved unanimously**

**6. Invoice Sampling** – In line with financial regulation 2.2 The Council appointed member has checked and signed the reconciled account against original Unity Bank Statements and reported to the Parish Council any exceptions.

Proposed by Cllr G Wright

Seconded by Cllr M Roberts

**The Motion was approved**

**7. Instant Access Account** – The reconciled bank statement and summary of receipts and payments for 5<sup>th</sup> September 2025 – 5<sup>th</sup> November 2025 Were accepted as a true and accurate account

Proposed by Cllr G Wright

Seconded by Cllr M Roberts

**The Motion was approved unanimously**

**8. Budget & Precept FY2627 –**

i. The Annual Budget for Hale Parish Council was discussed at some length and a proposal to raise the budget by 2.23 % to give an increased reserve was agreed

Proposed by Cllr C Anderson

Seconded by Cllr C Williams

**The Motion was approved**

ii. **The Annual Budget for Hale Parish Council for FY2627** was agreed

**At £82511.60**

Proposed by Cllr C Anderson

Seconded by Cllr C Williams

**The Motion was approved**

iii. **The Annual Precept for Hale Parish Council for FY2627** was agreed

**at £64216.00**

Proposed by Cllr L Trevaskis

Seconded by Cllr P Healey

**The Motion was approved**

**9. Terms of Reference of the Staffing Committee** – The Terms of reference for the Staffing Committee were agreed and approved

Proposed by Cllr L Trevaskis

Seconded by Cllr G Wright

**The Motion was approved**

**10. Staffing Committee** – It was resolved to approve & accept the outcomes of the meetings of the staffing committee taking place June – November 2025 (prior to the formal adoption of the revised Terms of Reference) hereby approving those outcomes by Full Council, formally entering all outcomes into the record as Council decisions

Proposed by Cllr L Trevaskis

Seconded by Cllr G Wright

**The Motion was approved**

**11. Pension Policy** – It was agreed to defer this item until January 2026 for further discussion

Proposed by Cllr L Trevaskis

Seconded by Cllr G Wright

**The Motion was approved**

**12. Illegal Bus Stop Parking** – The emailed responses by Halton Council and PCSO Ste Marnick were discussed and the proposal by Ian Saxby of Halton BC Highways dept to install an undersized 11 metre long bus stop to help prevent car parking and a restriction to the access of the bus stop were felt to be a good step forward. It is felt that this will go some way to assisting drivers from Arriva bus co to access the bus stop. In addition it was proposed that a sign is installed at the front of the Village Hall asking Hall users to consider residents when parking their vehicles on the High Street.

Proposed Cllr L Trevaskis

Seconded by Cllr C Williams

**The Motion was approved**

**13. Events Calendar & Seniors Events** – It was agreed to defer this item until January 2026 when more time could be afforded to this important issue. It was agreed that some very good suggestions have been made by Cllr A Hutchinson which deserve further discussion

Proposed Cllr L Trevaskis

Seconded by Cllr M Roberts

**The Motion was approved unanimously**

**14. Hale's got Talent** – It was agreed that an informal meeting should take place this week. Ticket sales have been extremely slow but it is hoped that a push to sell Tickets and to make the event “a pay on the door “event will increase numbers.

Proposed Cllr M Roberts

Seconded by Cllr C Anderson

**The Motion was approved unanimously**

**15. Ancala Acquisition** – It was felt that Cllr McNamara would be better placed to inform the meeting about this Item so the matter was deferred until January 2026 meeting

Proposed by Cllr Roberts

Seconded by Cllr P Lewis

**The Motion was approved**

For All Noise Complaints please email: [environment@liverpoolairport.com](mailto:environment@liverpoolairport.com)

**16. Grant Requests –**

- i. It was agreed that the Clerk will Contact Widnes Gymnastics Academy and send an official application form for completion. The current request does not give any information about the level of assistance they are requesting from Hale Parish Council

Proposed by Cllr Roberts

Seconded by Cllr P Lewis

**The Motion was approved**

- ii. It was agreed to fund the purchase of a new tablet computer for use by the Hale Line Dancers. An application for assistance has been submitted and a maximum budget of £250 was agreed

Proposed by Cllr Roberts

Seconded by Cllr P Lewis

**The Motion was approved**

**17. Police PCSO Community Surgeries** – The meeting noted the dates for Police PCSO Surgeries for the period up to March 2026

- i. Thursday 18<sup>th</sup> December 2025 – From 5pm – 6pm
- ii. Monday 5<sup>th</sup> January 2026 – From 10am – 11am
- iii. Friday 20<sup>th</sup> February 2026 – From 5pm – 6pm
- iv. Thursday 12<sup>th</sup> March 2026 – From 8pm – 9pm