

#  HALE PARISH COUNCIL

**Of the Halton Borough in the County of Cheshire**

**The Village Hall Committee Ordinary Meeting of Hale Parish Council is to be held on
May 2019**

**HALE VILLAGE HALL, HIGH STREET, HALE VILLAGE, L24 4AE**

TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA

**CHAIR**

Cllr Wright

**MEMBERS**

Cllrs Wright, Spargo, Kierman, Williams, Trevaskis and Anderson

**Note to Councillors:**

If you are unable to attend the meeting, please notify the Chairman of your apologies.

**Note to Public:**

Members of the public wishing to address the Council should note that they must advise the Chairman before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the Chairman prior to the meeting, permission to speak at the meeting will be at the discretion of the Council. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the clerk to request the item be discussed at a future parish council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

**TO CONTACT THE CHAIRMAN, PLEASE EMAIL**

MEETING AGENDA

HALE VILLAGE HALL

1. **To elect the chairman and vice-chairman.**
2. **To record apologies for absence**
3. **To receive Declarations of Interest**
4. **To confirm and sign as a true record the minutes of the last Village Hall meeting.**
5. **Public Forum - To consider questions/statements from the public .**
6. **Managers report. To receive update from manger on utility bills and calculate true**

 **annual overhead costs.**

1. **Financial report (if available).** Review the current financial accounts this year against last year for all income, also estimate our end of year position,  if we require to make any adjustments to tariffs and methods of payment.
2. **Storage unit update.**
3. **To consider the purchase of a storage unit shared made-to-measure at a cost of up to £1000.**
4. **Friends of Hale village hall. To discuss any work that made may like to undertake within the village hall.**
5. To discuss the essential spends which are acoustics in the main hall and furniture for the reception area. Tables and chairs, sound system, any other suggestions.
6. To review the current arrangements for cleaning services and their overall acceptance.

 **13. To consider and agree date and time of next meeting**